



Pima County
Workforce Investment Board

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**Meeting of the Pima County Workforce Investment Board (WIB)
Planning Committee**

Thursday, August 15, 2019, 8:30 a.m.

University of Phoenix, Southern Arizona Campus, Classroom 237
300 S. Craycroft Road, 85711

Meeting Summary

Members Present

Danielle Duarte, Chair Brad McCormick
Liz Gulick Patti Greenleaf
Brad McCormick

Members Absent

Regina Suitt Dr. David Doré
Michael Guymon Laura Oldaker
Molly Gilbert Susan Hyatt Dumon

Guests Present

Anna M. Cunes Marcelino Flores
Nils Urman

- I. **Called to Order:** Danielle Duarte, Chair, 8:35 a.m.
- II. **Action Item:** To Approve the 04/18/19 Meeting Minutes and review the 06/20/19 Meeting Summary. The Meeting Minutes were not approved due to no quorum and the Meeting Summary was reviewed.
- III. **ARIZONA@WORK State Plan 2021-2025 Development Update:** Pima County Community Services, Employment and Training (CSET) Staff. Marcelino Flores provided an update on the Workforce Arizona Council (WAC) State Plan summer activities:
 - A. 07/19/19 WAC "Industries and Occupations Discussion," Grace Court, 800 W. Adams Street, Phoenix, Az 85007.

Note: WIB RSVPs included:

In person - Frank Grijalva and Fabian Sandez

By phone - Gina Pleas; Dr. Margaret Higgins; Victor Cardenas for Maria S. Sopher;
and Marcelino Flores

Tentative - Marji Morris

Not Available - Cristina Castro Harrington and Dot Kret

- B. 07/29/19 WAC "Workforce Leaders Convening," Coconino Community College, 2800 S. Lone Tree Road, Flagstaff, AZ 86005

Note: WIB RSVPs included:

YES

1. Clarence Boykins, 520-401-3959 (registered online); cancelled due to illness
2. Fabian Sandez, (traveling to Flagstaff for additional business)
3. Fabian's guest, Southwest Carpenter's Union
4. Dot Kret, (registered online)
5. Sopher, Maria, S MSopher@azdes.gov (registered online; driving State vehicle; departing Sunday)

Tentative

1. Danielle Duarte

Not available

1. Aric L. Meares – in North Carolina
2. Jim Zarling – Out of Town
3. Cristina Castro Harrington – has another commitment
4. Gina Pleas – will be at a conference

Yes Staff

1. Arnold Palacios
2. Anna M. Cunes – cancelled for personal reasons
3. Marcelino Flores

No Staff

1. Sean Lopez – vacation

- C. 08/16/19 WAC State 4-Year Plan "Information Session" on Summer Working Group Meetings. This was a very fast overview of the 07/19, 07/29 discussions.

1. The information will be shared during the 09.13.19 WIB monthly meeting.
2. Rachael Tashbook, Workforce Innovation and Opportunity Act (WIOA) Project Specialist, Division of Employment and Rehabilitation Services (DERS), Arizona Department of Economic Security (D.E.S) thanked everyone who RSVP-ed for attending the meetings in person, by phone, or webinar.
3. Rachael provided PowerPoint presentations and some additional materials from the working group discussions as of this date. There was We will not enough time to cover everything from all of the discussions today, so Rachael offered to those who were interested, to review the materials people prepared for the working group to assist with developing State Plan recommendations.
4. Rachael invited anyone who may have questions about how to involved with the State Plan development to please contact her as soon as possible.

- IV. Pima County Career Pathways Analysis and Resource Guide Phase II:** Marcelino Flores, Special Staff Assistant – Senior, Pima County CSET and Danielle presented the Career Pathways Resource Guide Executive Summary that was created by Regina Serrano.

- A. Brad McCormick suggested that the same Scope of Work that was in the original Request for Proposal (RFP) should be used if the Committee wants the online Guide to be produced.
- B. Danielle mentioned that the U.S. Chamber may be working on something so for example, the WIB should ask the state to have the Eligible Training Providing List (ETPL) provide Career Pathways-related information on the state ETPL website so that the Pima County Guide's information could be linked to their site.

Nils Urman suggested that the WIB should recommend to the ARIZONA@WORK WAC that they assist and/or require the ETPL to provide the occupation and training information that the WIB may want on/in their Guide.

Notes from 06/27/19 WIB Executive Committee monthly meeting: *Marcelino mentioned the Arizona Career Readiness Credential (ACRC) that recognizes skills gains it opens the door so an employer will look at the individuals' skills and the WIB "Performance and Accountability Committee" will need to oversee the measurable skills gained performance measure in the future.*

*The ACRC also created two-page Career Descriptions from the Occupations that are listed on the O*Net website at <https://www.onetonline.org/>.*

The Executive Committee agrees that the Planning Committee should meet with the Key Stakeholders (Office of Economic Opportunity, Pima County Economic Development, Sun Corridor, Inc., and the local Chambers of Commerce) to obtain their input.

V. Pima County WIB 08/09/19 Retreat Follow Up: Danielle Duarte said the Planning Committee's Breakout Session goals included:

- A. To come up with strategy and map Career Pathways in Pima County. Need to determine if this is another RFP, a collaborative with Eller or other entities, how will we map out, is this a meeting of people, is this like a collaborative multi-dimension map like a software application; and research if other areas are doing this here or in the nation.
- B. Would like to identify key stakeholders that are in the career pathways in Pima County (and on the ETPL) and who are not. Need to see if anyone else has done this or is doing this?
 - 1. May want to invite Aaron Ball and someone from Ian R. Roark's PCC Workforce Department, and the University of Arizona, to see the sectors and/or career strategies that are aligning now.
 - 2. Need to decide if this is an event or a casual discussion to get them involved.

VI. Next Meeting: September 19, 2019, 8:30 a.m.

VII. Adjourned: 10:01 a.m.