



QUALITY JOBS. QUALIFIED WORKERS.

**Virtual WebEx meeting of the Pima County Workforce Investment Board (“WIB”)
Performance and Accountability (“P&A”) Committee**

Wednesday, October 21, 2020, 8:30 to 9:30 a.m.

WebEx Meeting Information/Link:

<https://jobcorpsclassroom.webex.com/jobcorpsclassroom/j.php?MTID=mda8b1c3e452252bf98e032b5ef5314eb>

Meeting Number/Access Code: 120 766 9242 Password: PimaWIB

Meeting Minutes

Performance Members Present

Brad McCormick, Chair	Glenda Roark
Maria S. Sopher	Michael Gates
Jenifer Darland	Ginny Seldenright
Glenda Roark	Aric L. Meares
Kari Hogan	

Performance Members Absent

Chuck Tiller
Daphanie Conner
Peggy Castano
Dr. Mark P. Vitale

Guests Present

Anna M. Cunes	Marcelino Flores
Dalila Perez	Nils Urman
Eddie Saavedra	Aric L. Meares
Charles Casey	Gabe Loyola

- I. Called to Order: Brad McCormick, Chair, 8:34 a.m.
- II. Performance Committee Vision and Future Focus Discussion: Brad reminded the attendees about the Committee’s responsibilities:
 - A. Review all WIOA Service Providers’ Performance, who are the organizations contracted to provide WIOA career services, and report monthly to the WIB along with the Required and Other Partners’ Performance.
 - B. Oversee the development of WIOA-related Requests for Proposal (“RFP”).
 - C. Oversee and review/evaluate Eligible Training Provider List (“ETPL”) requests and oversee the ETP’s Performance. One of the WIB’s WIOA-required functions is to identify eligible providers of training services in the local area consistent with WIOA section 122.
 - D. Brad asked Committee members to consider joining a team that will address the following areas and report monthly and/or quarterly to the WIB:
 1. Performance Reporting – partners and service providers.
 2. Financial Reporting – The WIB’s WIOA-required function includes budget and administration which means the WIB must develop a budget for the activities of the WIB in Pima County, consistent with the Local Plan and the required duties of the

WIB under WIOA section 107, subject to the approval of the Local Chief Elected Official (“LCEO”) who is the Pima County Board of Supervisors.

The administration means that the LCEO serves as the local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under sections 128 and 133, unless the LCEO reaches an agreement with the Governor for the Governor to act as the local grant recipient and bear such liability.

The WIB may solicit and accept grants and donations from sources other than Federal funds made available under this Act.

3. Program Key Highlights – Brad would like to recognize One-Stop staff for outstanding service and accomplishments and volunteers for this team will need to work closely with the One-Stop staff and/or supervisors.

III. Title I-B Measurable Skills Gain (“MSG”) Evaluation Framework Developed for Consideration

A. Defined Measures discussion, recommendations, and creating specific measurable levels/ parameters to be defined by the WIB for:

1. On-The-Job Training (“OJT”)
2. Credential Attainment
3. Coursework Benchmarks

B. Review and determine if newly defined parameters are allowable to record as MSG-based and do meet WIOA requirements – the Committee will work on revising an existing form and adding the required measures.

IV. Performance Reporting and Schedule: Marcelino Flores, Special Staff Assistant - Senior, Pima County Community & Workforce Development Department (“CWD”) – no changes as of today.

V. ARIZONA@WORK Pima County One-Stop Staff Report: Marcelino, and Anna reported on the following:

A. 09/23/2020 WAC Performance Excellence Committee meeting – members discussed LWDB Recertification updates and Correction Action Plans for Maricopa County Workforce Development Board (“MCWDB”), Nineteen Tribal Nations (“NTN”), and the Santa Cruz County Workforce Development Board (“SCCWDB”).

Letters sent to LCEO in local areas on 08/11/2020. The letters listed Unresolved Findings Identified from the U.S. DOL Audit in May 2019. The LWDB Chairs were copied, required submission of Corrective Action Plans due to DES by 09/01/2020, and the three areas must be in compliance of all issues by 11/01/2020.

VI. Action Item: To approve the 09/16/2020 WIB P&A Committee monthly meeting minutes. Kari Hogan motioned to approve; Aric L. Meares seconded the motion; and all were in favor.

VII. Next Meeting: Wednesday, November 18, 2020, 8:30 a.m.

VIII. Adjourned: 9:32 a.m.