



QUALITY JOBS. QUALIFIED WORKERS.

**Virtual Zoom Meeting of the Pima County Workforce Investment Board (“WIB”)**

**Planning Committee**

**Thursday, December 17, 2020, 8:30 a.m.**

**Virtual and Teleconferencing Attendance**

Join Zoom Meeting: <https://us02web.zoom.us/j/82788918098?pwd=Kzd3Y0g2c1dtam9yY1FhdStWMWlkUT09>

Find your local number: <https://us02web.zoom.us/u/kcoH0E4Ac0> Meeting ID: 827 8891 8098

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**Meeting Minutes**

**Members Present**

Michael Guymon, Chair	Aric L. Meares
Bev Price	Ian R. Roark
Liz Gulick	Gina Pleas
Molly Gilbert	Susan Hyatt Dumon
Laurie Kierstead-Joseph	Heath Vescovi-Chiordi
Stephanie Bermudez	Ginny Seltenright

**Members Absent**

Abra McAndrew  
Laura Oldaker  
Kathy Prather

**Guests Present**

Charles Casey	Cari Burson
Nils Urman	Marcelino C. Flores
Maria Molina, SJEC	Liane Hernandez
Anna M. Cunes	Christine Hill
Charles Casey	

**I. Called to Order:** Michael Guymon, Chair, 8:31 a.m.

**II. Pima County WIB Compliance with the Workforce Innovation and Opportunity Act (“WIOA”) Required Functions of the Local Workforce Development Board (“LWDB”)**

- A.** Review Pima County Guidelines and State Policies that address eligibility requirements – venturing into areas such as entrepreneurship, may require modifying guidelines that guide who meets requirements from a programmatic standpoint
- B.** Cost-benefit analysis – ensure Career Pathways Guidelines includes estimated costs and benefits of various career tracks so applicants are aware of the required commitments needed to achieve employment goals
- C.** Educate individuals and employers on services – many individuals and employers unaware of One-Stop system and workforce ecosystem that exists in our region. May compile case studies for those unaware of services to help make them aware.
- D.** Match supply with demand in WIB targeted sectors and align with regional economic development strategies – should be WIB’s underlying mission while being mindful of

changes in the workplace (i.e., remote working, technology changes, etc.) and adjust accordingly

**E. Incorporate new technology solutions that enhance access and effectiveness of local WIOA-funded programs – see attached (d) FUNCTIONS OF LOCAL BOARD, (7) TECHNOLOGY.**

Notes from the Chat:

From Laurie Kierstead-Joseph: WIOA Title 2 programs statewide are ramping up usage of Pipeline AZ as well

From Ian Roark-Pima CC: All 10 Community College Districts are looking at Pipeline AZ today

From Anna Cunes: The Pima County MOU states:

1.2. MOU. This MOU provides a platform for Partners to:

- 1.2.1. Share resources, clients and performance metrics;
- 1.2.2. Create a more efficient, seamless local workforce system by collaborating on outreach to job seekers and employers;
- 1.2.3. Strengthen the skills of the local workforce to meet employers' needs;
- 1.2.4. Support the State-led efforts to develop a single intake process; and
- 1.2.5. Utilize a single database and appropriate data-sharing to further the effectiveness of the One-Stop.

From Anna Cunes: One-Stop customers receive assistance and guidance in reviewing the ETPL that is available on the Arizona Job Connection ("AJC") website. Individuals may compare costs, training time frames, credentialing, and employment outcomes for 300-400 Pima County WIB-approved training programs.

From Anna Cunes: One-Stop customers are encouraged and assisted to register in the AJC statewide labor exchange information management system, and to maintain and update their information in this online system. AJC is not the system of record for all core program partners because Title II PCC ABECC is required to use the Department of Education for Adult Education reporting database. Title IV VR uses the Libera System 7 Case Management System and utilizes the AJC to set up accounts for clients to develop their resume and look for employment. Title II and Title IV retain original documentation in each participant's program file. All partners track clients and maintain accurate client records.

From E. Hernandez: thank you all, this is exciting to me to think that we will have greater cooperation and collaboration in our collective work. Happy Holidays

**III. Action Item:** To approve the 11/19/2020 WIB Planning Committee Monthly Meeting Minutes. Liz Gulick motioned to approve; Bev Price seconded the motion; and all were in favor.

**IV. Next Meeting:** January 21, 2021, 8:30 a.m.

**V. Adjourned:** 9:29 a.m.