



QUALITY JOBS. QUALIFIED WORKERS.

**Virtual Zoom Meeting of the Pima County Workforce Investment Board (“WIB”)
Executive Committee**

Thursday, October 22, 2020, 8 to 10 a.m.

Join Zoom Meeting: <https://phoenixedu.zoom.us/j/89119769200>
Meeting ID: 891 1976 9200

One tap mobile: +1-669-900-9128

Meeting Minutes

Members Present

Brad McCormick
Frank Grijalva
Danielle Duarte
Michael Guymon

Aric L. Meares, Past Chair
Dr. Vaughn E. Croft
Dr. Mark P. Vitale, Chair

Members Absent

None

Guests Present

Marcelino Flores
Nils Urman

Anna M. Cunes

- I. **Called to Order:** Mark P. Vitale, MBA, Ph.D., Chair, 8:36 a.m.
- II. **Work Now! Exploratory Discussion** - How can the WIB be effective for our community now and into the future. The Committee discussed how each WIB Committee should continue to focus on their duties so each may continue to support Pima County workers, job seekers and employers during the current pandemic and after.
- III. **Committee Strategies Collaborative Discussion** - Draft Vision + 3 to 5 Actionable Objectives; and Committee Chair Presentations. Mark asked each Committee Chair to use the month of November 2020 to determine with their Committees, a vision and three to five Actionable Objectives. Each Committee Chair will be asked to present their information during the 11/19/2020 WIB Executive Committee.
 - A. Performance & Accountability - Brad McCormick
 - B. Planning - Michael Guymon
 - C. RFP - Frank Grijalva
 - D. Board Development - Danielle Duarte
 - E. Youth Council - Dr. Vaughn E. Croft
- IV. **November 13, 2020 WIB Monthly Meeting Agenda** - Meeting Logistics
 - A. Timelines and due dates – Mark asked Committee Chairs to submit their Agenda and meeting packet items to Anna at least two weeks prior to the meeting date. If the Committee Chairs are not due for a presentation, they are welcome to submit a Committee report to be included in the meeting packet.

B. Virtual platform – Going well and Mark prefers that the WIB use a Pima County Zoom or Microsoft Teams account since the University of Phoenix Southern Arizona Campus will be closing 06/30/2021.

V. **New Member Review:** Mark reported that Jennifer Preston, Lead Human Resources Manager, Caterpillar, may be interested in applying to represent the Business category and the Pima County WIB's Infrastructure in-demand industry sector. Jennifer's completed WIB application packet will be provided if and when it is received.

VI. **Pima County Community & Workforce Development Department ("CWD") Staff Report:** Anna M. Cunes and Marcelino Flores, Staff Support, Pima County WIB, reported the following:

A. October 6 – CWD staff met to discuss the upcoming WIOA Title I-B Youth Request for Proposal ("RFP") process and the competitive process options for the WIB to consider for approval.

B. October 6 – Pima County Board of Supervisors ("BOS") issued a proclamation for Arnold Palacios, who retired in August 2020, and CWD; and 11 WIB members were approved for reappointment as recommended by the WIB.

C. October 7 and 8 – Arizona Office of Economic Opportunity ("OEO") Website Data and Analysis Tools Webinar hosted by Doug Walls.

D. October 12, 2 p.m. – Workforce Programs Consultant and Technical Assistance RFP Virtual Microsoft Teams "Technical Assistance Session."

E. October 22, 12 to 2 p.m. (MST) – Invitation for Public Comment regarding Draft Policies on Substantial Violations and Grievances hosted by Arizona Department of Economic Security ("DES").

VII. **Pima County One-Stop Operator Report:** Jim Mize reported on the ARIZONA@WORK Pima County One-Stop Partners' updates that they reported in September 2020. See Attachment A.

VIII. **Action Item:** To approve the 09/24/2020 Pima County Workforce Investment Board ("WIB") Executive Committee Monthly Meeting Minutes. Dr. Vaughn E. Croft motioned to approve; Danielle Duarte seconded the motion; and all were in favor.

IX. **Next Meeting:** November 19, 2020, 8 to 10 a.m.

X. **Adjourned:** 10:05 a.m.