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**Virtual Zoom Meeting of the Pima County Workforce Investment Board (“WIB”)
Executive Committee**

Thursday, November 19, 2020, 4 to 4:30 p.m.

Join Zoom Meeting: <https://phoenixedu.zoom.us/j/86192214462>

Meeting ID: 861 9221 4462

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Meeting Minutes

Members Present

Brad McCormick
Frank Grijalva
Danielle Duarte
Michael Guymon

Aric L. Meares, Past Chair
Dr. Vaughn E. Croft
Mark P. Vitale, Chair

Members Absent

None

Guests Present

Marcelino Flores

Anna M. Cunes

- I. Called to Order:** Mark P. Vitale, MBA, Ph.D., Chair, 3:01 p.m.
- II. Local Workforce Development Board (“LWDB”) Recertification:** Anna M. Cunes, Administrative Support Staff, Pima County WIB, explained that the LWDBs must complete a Recertification process every 2 years.
- III. Action Item:** The Pima County WIB Executive Committee approves to forward the following potential WIB members to the Pima County Board of Supervisors (“BOS”), with a recommendation for appointment to the Pima County WIB:

A. Business Category

1. Karen Molina, Workforce Learning & Development Manager, Raytheon Missiles & Defense, to replace Willette C. Diggs. Karen will represent the Aerospace & Defense-Manufacturing industry sector.
2. Jennifer Preston, Human Resources Director Caterpillar, to replace Dot Kret whose term ended 09/30/2019. Jennifer would represent the Infrastructure-Construction. Mark reported that Jennifer did say she needed to obtain approval from her senior management. Mark and Anna have not received a completed WIB Application from Jennifer as of 11/19/2020.

3. Irisbeth "Iris" Matheny, Human Resources Generalist, El Rio Health, to replace Cristina Castro-Harrington. Iris would represent the Health and Bioscience industry sector.
4. Peter Loya, Director of Community & Government Relations, Campus Research Corporation, to replace Deron Johnson. Peter would represent the Emerging Technologies industry sector.

Anna confirmed that the Logistics industry sector currently is not represented by any WIB members as of 11/19/2020.

Frank Grijlava motioned to approve the appointment for Karen, Iris, and Peter and contingent for Jennifer if application is received on or before Monday, 11/30/2020; Danielle Duarte seconded the motion; and all were in favor.

After discussion, Vaughn motioned to recommended to not approve Jennifer and remove her from the first motion; Aric L. Meares seconded the motion; and all were in favor. "Yes" for the amendment motion:

Aric
Brad
Frank
Vaughn
Danielle
Mark
Michael

The motion was approved to recommend Karen, Iris, and Peter for appointment to the WIB. "Yes" for the motion:

Aric
Danielle
Michael
Vaughn
Brad
Frank
Mark

B. Workforce Category; and Labor Organization Representative nominated by Local Labor Federation Subcategory

Paul Stapleton-Smith, Pima Area Labor Federation ("PALF") Delegate, International Alliance of Theatrical Stage Employees ("IATSE") Local 336. No longer the Chair of PALF, AFL-CIO. Applying to represent IATSE Local 336.

Trish Muir, Chair, PALF, applying to replace Fabian Sandez who resigned due to his job requiring additional out of town travel.

Frank Grijalva motioned to approve; Brad McCormick seconded the motion; and all were in favor. "Yes" for the motion:

Aric
Michael
Danielle
Brad
Frank

Vaughn
Mark

C. Balance of LWDB Membership Category; and Entities who represent Local Educational Agencies Subcategory

Abra McAndrew, Assistant Vice President, Access, Engagement and Opportunity, University of Arizona, is applying to fill a vacancy created by Jan Leshner.

Michael Guymon motioned to approve; Vaughn seconded the motion; and all were in favor. "Yes" for the motion:

Michael
Danielle
Aric
Frank
Brad
Vaughn
Mark

IV. Action Item: The Pima County WIB Executive Committee recommends that Jorge Rivero no longer represent the **Remaining LWDB members Category and the Business Category** and recommends that Jorge Rivero represent only the **Remaining LWDB members Category and** recommends approval to the Pima County Board of Supervisors ("BOS")

- A. Multi-Category Representation by One Member:** An individual may be appointed as a representative of more than one of the categories described in Subparagraphs V(B)(1) thru (5), so long as all qualifications are met for each category.
- B. Remaining LWDB members Category; and Governmental, Economic, and Community Development ("GECD") Entities that represent Transportation, Housing, and Public Assistance Programs Subcategory**

If approved, Jorge Rivero, TANF/Equus® Workforce Solutions, will represent only GECD TANF and will be replaced in the Business category so another in-demand industry Business representative may be added to the WIB Roster.

Aric L. Meares motioned to approve; Michael Guymon seconded the motion; and all were in favor. "Yes" for the motion included:

Aric L. Meares
Danielle Duarte
Michael Guymon
Frank Grijalva
Vaughn E. Croft
Brad McCormick
Mark P. Vitale

Notes from the *Zoom* Chat feature:

From Anna to Everyone: 03:16 PM

Please sign in with your first and last name and organization name. Thank you again for meeting today! Anna M. Cunes, Admin Support Staff, Pima County WIB

From Michael Guymon - Tucson Metro Chamber to Everyone: 03:17 PM
Michael Guymon - Tucson Metro Chamber

From Vaughn Croft to Everyone: 03:22 PM Vaughn Croft, FGAJCC

From Mark Vitale to Everyone: 03:22 PM Mark Vitale, University of Phoenix

From M Flores to Everyone: 03:36 PM Marcelino C Flores, Pima County CWD

From Brad McCormick to Everyone: 03:36 PM Brad McCormick HLS

From Frank Grijalva to Everyone: 03:37 PM Frank Grijalva, IBEW, Labor

From Anna to Everyone: 03:44 PM Business reps must has optimum policy-making and hiring authority. Dot Kret's Term Ended: 09/30/2019

- V. **Action Item:** To approve the 10/22/2020 Pima County Workforce Investment Board (“WIB”) Executive Committee Monthly Meeting Minutes. Michael Guymon motioned to approve; Aric L. Meares seconded the motion; and all were in favor.
- VI. **Next Meeting:** December 3, 2020, 8 to 10 a.m.
- VII. **Adjourned:** 3:53 p.m.