



QUALITY JOBS. QUALIFIED WORKERS.

**Public Notice of Virtual Zoom Meeting of the
Pima County Workforce Investment Board (“WIB”)
Executive Committee**

Thursday, August 27, 2020, 8:00 a.m.

Meeting ID: 993 1173 2027 Find your local number: <https://phoenixedu.zoom.us/j/99311732027>

Join Zoom Meeting: <https://phoenixedu.zoom.us/j/99311732027>

Meeting Minutes

Members Present

Aric L. Meares, Past Chair
Mark P. Vitale, Chair
Dr. Vaughn E. Croft
Bruce W. Grant
Danielle Duarte

Members Absent

None

Guests Present

Anna M. Cunes Arnold Palacios
Marcelino Flores

- I. **Called to Order:** Dr. Mark P. Vitale, Chair, 8:05 a.m.
- II. **Action Item:** The Pima County Workforce Investment Board Executive Committee has authority to make amendments based on feedback from the Workforce Arizona Council, key stakeholders, and the public; and approves of the required and recommended revisions for the Workforce Innovation and Opportunity Act (“WIOA”) Pima County Local Workforce Development Plan 2020-2023 (“Local Plan”) as indicated on the Arizona Compliance Review Checklist. Reviewed but not approved due to lack of time. Committee will meet again to consider for approval.
- III. **WIB By-law Revisions and New WIB Committee Chairs:** Mark reported that according to the By-laws, as posted by Clerk of the Board, the Pima County Attorney’s office and Arnold Palacios should review proposed amendments before being provided to the WIB members. After the WIB Executive Committee has approved proposed amendment(s), then the By-laws must be provided to the full membership with a 14 day prior notice. Once full membership approves, then the amendment must be approved by the Pima County Board of Supervisors (“BOS”).

ARTICLE XII-AMENDMENT OF BY-LAWS

- A. The WIB "Executive Committee," CSET Director, and the Pima County Attorney's Office must review and be allowed to comment on the proposed amendment prior to it being circulated to the membership.

- B. The proposed amendment is provided to the WIB members at least 14 calendar days prior to the meeting at which the amendment will be considered.
- C. The WIB may, by vote of a majority in attendance at a WIB meeting, request that the BOS amend the by-laws.
- D. Any amendment will become effective when approved by the BOS.

Mark would like to recommend that the WIB Planning Committee and WIB Performance and Accountability Committee switch their Vice Chair and 2nd Vice Chair positions.

IV. Program Year 2020-2021 (“PY20-21”) Performance Metrics, Discussion, and Timeline on Measurable Skills Goals (“MSG”) - Evaluation to be forwarded to Pima County WIB Performance and Accountability (“P&A”) Committee and WIB with recommendation for approval.

V. WIB Committees’ Monthly Reports

- A. Youth Council – Vaughn reported on the Creative Communications Learning Advisory Council (“CCLAC”) presentation during their 08/11/2020 monthly meeting and the Council does not recommend for a presentation to be made to the WIB or any WIB Committees. Bruce W. Grant motioned to approve the Youth Council’s recommendation to not invite CCLAC to present at a WIB or other Committee meeting; Aric L. Meares seconded the motion; and all were in favor.
- B. Planning Committee - Danielle Duarte reported that the WIB Target Industry Sectors’ *Emerging Technologies* definition was reviewed during the 08/20/2020 meeting but not finalized.
- C. P&A Committee - Public Comment Period for Title II Federal Reporting Tables provided to WIB members and guests.
- D. Board Development Committee – status of any potential new Board Members. Mark will be meeting with Karen, Raytheon.

VI. Future Virtual Zoom WIB Monthly Meetings

- A. 09/11/2020 Agenda – Logistics Industry Sector: Panel guests include leadership from Amazon, TuSimple Autonomous Freight Network, Chamberlain Group; WIB Member Spotlights will Heath and Jim Zaring. Mark reported that Amazon cancelled and Vaughn will invite someone. Dr. David Doré will facilitate the panel.
- B. 10/09/2020 Agenda – WIB Listening Tour Overview; New Committee Chairs’ Presentation of 2020-2021 Committee Objectives + Vision; WIB Member Spotlight
- C. 11/13/2020 Agenda – Aerospace and Defense-Manufacturing Industry Sector
- D. 12/11/2020 Agenda – Annual Meeting Keynote Speaker; Youth and Employer Awards; Leadership Academy; Workshop Presentations. Aric volunteered to assist. Mark thanked everyone for their patience and time this morning. He appreciates everyone’s time and schedule, and knows everyone is busy.

Working on planning the December Annual meeting is completely optional depending on your time and interest.

Please contact Mark and let him know which is your first and second choice, if interested in working on this project, for our first planning session please. We'll still be meeting in Zoom.

Tuesday, Sept 1	1200 – 1300
Thursday, Sept 3	0900 - 1000
Thursday, Sept 3	1200 – 1300
Thursday, Sept 3	1300 – 1400

VII. ARIZONA@WORK Pima County One-Stop Staff Report – Arnold will report on Monday, 08/31/2020.

VIII. ARIZONA@WORK Pima County One-Stop Operator Report: Jim Mize, SER-Jobs for Progress, Inc.: Jim will report on Monday, 08/31/2020.

IX. Next Meeting: August 31, 2020, 3 to 3:30 p.m. and September 24, 2020, 8 to 10 a.m.

X. Adjourned: 10:18 a.m.

