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**Virtual Zoom Meeting of the Pima County Workforce Investment Board (“WIB”)
Executive Committee**

Monday, August 31, 2020, 3 to 4 p.m.

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Meeting ID: 993 1173 2027
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Meeting Minutes

Members Present

Aric L. Meares, Past Chair – on phone
Mark P. Vitale, Chair
Dr. Vaughn E. Croft
Bruce W. Grant
Danielle Duarte

Members Absent

Guests Present

Anna M. Cunes Arnold Palacios
Marcelino Flores

- I. **Called to Order:** Mark P. Vitale, MBA, Ph.D., Chair, 3:05 p.m.
- II. **Review of the Workforce Innovation and Opportunity Act (“WIOA”) Pima County Local Workforce Development Plan 2020-2023 (“Local Plan”) Revisions and Arizona Compliance Review Checklist** - The Committee reviewed and discussed the Plan Revisions recommended and required by the Checklist and that they had or had not reviewed prior to the meeting.
- III. **Action Item:** The Pima County Workforce Investment Board (“WIB”) Executive Committee has authority to make amendments to the Workforce Innovation and Opportunity Act (“WIOA”) Pima County Local Workforce Development Plan 2020-2023 (“Local Plan”) based on feedback from the Workforce Arizona Council, key stakeholders, and the public. Pima County Community & Workforce Development Department (“CWD”) staff recommends that the WIB Executive Committee approve the required and recommended revisions to the Local Plan as indicated on the Arizona Compliance Review Checklist. Aric L. Meares motioned to approve the Local Plan; Bruce W. Grant second the motion; and all were in favor.
- IV. **Action Item:** Pima County Community & Workforce Development Department (“CWD”) staff recommends that the WIB Executive Committee approve the amendments to the ARIZONA@WORK Pima County Memorandum of Understanding/Infrastructure Funding Agreement (“MOU/IFA”), approve the IFA Review Checklist; and allow CWD staff to forward the MOU/IFA to the state on 08/31/2020 for their review to ensure compliance and before finalizing. Dr. Vaughn E. Croft motioned to approve; Aric L. Meares seconded

the motion; and were in favor to allow staff to forward the amended MOU/IFA to the state on 08/31/2020.

- V. WIB Performance and Accountability Committee Monthly Report - Public Comment Period for Title II Federal Reporting Tables:** Mark P. Vitale, MBA, Ph.D., Chair explained that Ginny Seltenright, PCC, asked if the WIB will send a letter in support as a public comment and if Laurie or Ginny may present the information to the WIB. There will be time on the agenda since Amazon is not available and Mark has not heard from HomeGoods. Mark is suggesting to schedule the Logistics topic for another meeting.
- VI. ARIZONA@WORK Pima County One-Stop Staff Report:** Arnold Palacios, Director, Pima County CWD, announced that 10/01/2020 will be his last day with Pima County. He turned 70 on 08/02 and has always planned to retire at age 70. Arnold or Mark will make the announcement during the 09/11 WIB monthly meeting.
- VII. ARIZONA@WORK Pima County One-Stop Operator Report:** Jim Mize, SER-Jobs for Progress, Inc. - Mark offered to provide Arnold and Jim with more adequate time for their reports since the past couple of meetings haven't provided them with adequate time.
- VIII. Next Meeting:** September 24, 2020, 8 to 10 a.m.
- IX. Adjourned:** 4:10 p.m.