



QUALITY JOBS. QUALIFIED WORKERS.

Virtual and Teleconferencing Zoom Meeting of the Pima County Workforce Investment Board

Friday, November 13, 2020, 7:30 a.m.

Unique Zoom Meeting ID: 897 6999 7077

Zoom Meeting Link: <https://phoenixedu.zoom.us/j/89769997077>

Click Teleconference Link to Find Local Number: <https://phoenixedu.zoom.us/j/kcAzVe4ACO>

Meeting Minutes

WIB Members Present

Mark P. Vitale, Chair	Danielle Duarte
Aric L. Meares, Past Chair	Michele Bettini
Mary K. Boegemann	Natalya V. Brown
Heath Vescovi-Chiordi	Barbra Coffee
Dr. Vaughn E. Croft	Dr. David Doré
Susan Hyatt-Dumon	Molly Gilbert
Frank Grijalva	Rose Grijalva
Michael Guymon	Chris Hazen-Molina
Dr. Margaret Higgins	Kari Hogan
Laurie Kierstead-Joseph	Karen King
Brad McCormick	Marji Morris
Lea Márquez Peterson	Gina Pleas
Kathy Prather	Jorge Rivero
Ramon Serrato	Maria S. Sopher
Paul Stapleton-Smith	Carol Stewart
Dustin Williams	Jim Zarling
Mary Darling	

WIB Members Absent

Laura Oldaker
Steven C. Freeman
Bruce W. Grant
Alex Horvath

(19) Guests Present

- I. **Called to Order:** Mark P. Vitale, MBA, Ph.D., Chair, Pima County WIB called the meeting to order at 7:31 a.m.

Welcome – Mark’s welcome included a quick overview of the 11/13 meeting agenda along with a recap of the 10/09/2020 WIB monthly meeting that included an activity to help the WIB members and guests to continue to learn about the WIOA roles that each of the members, partners, key stakeholders, and administrative staff have; and that all efforts are to continuously support and improve the ARIZONA@WORK Pima County One-Stop workforce development and delivery system.

ZOOM Meeting Netiquette – Anna M. Cunes, Administrative Support Specialist, Pima County Economic Development Department, monitored the Chat feature and attendees were reminded to enter their full name for being displayed rather than a number.

- II. The Pledge of Allegiance:** All
- III. Roll Call:** Danielle Duarte, Director of Operations Arizona, National Talent Acquisition, RPO & SEARCH, Hospitality Staffing Solutions, LLC and Member, Pima County WIB Board Development Committee conducted Roll Call and asked members to state where they are from and how long they have lived in Tucson. Guests were asked to enter their information in the Chat.
- IV. Chair Message:** Mark P. Vitale, MBA, Ph.D., Chair, Pima County WIB presented the Job market data for October 2020 and the jobless rate that dropped to 6.9%. See Attachment A for full message.
- V. Pima County WIB Member Spotlight:** The Pima County WIB Board Development Committee invited Chris Hazen-Molina, CEO | Organizational EQ Consultant | Executive Life Coach, Heartfelt Workforce + Lifeforce, shared information about herself that included her proudest achievement of the last five years which was when she graduated from the University of Santa Monica with a graduate degree in Spiritual Psychology at the age of 50. Her whole family was there to celebrate with her. See Attachment A, slide 10.
- VI. ARIZONA@WORK Pima County One-Stop Staff Report:** Michael Gates, Program Manager, Pima County Community & Workforce Development Department (“CWD”) reported that the Arizona Commerce Authority (“ACA”) launched an effort to track unemployment insurance recipients and initiated a Returning Stronger campaign. Michael would like to present updated and comparison information after the information is available and/or consolidated by the State. See Attachment B for full report.
- VII. ARIZONA@WORK Pima County One-Stop Operator Report:** Jim Mize, One-Stop Operator, SER-Jobs for Progress, Inc. Dan Sullivan reported that Pima County is working on a client portal and management information system and it may be offered to all partners. See Attachment B for full reports from ARIZONA@WORK Pima County One-Stop partners.
- VIII. Board Leadership Academy Part 2 of 2 - WIOA Core Program Partners:** Mark P. Vitale facilitated an activity and WIB members and guests were asked to indicate their six answers to all six questions that were shared on their screen and then click “submit.” See Attachment C for all questions and correct answers.
- IX. WIB Committees’ 2021 Visions and Objectives**
- A. Performance and Accountability – Brad McCormick, Chair,** reported that the Committee meets the 3rd Wednesday of the month at 8:30 a.m. They review and report all WIOA Service Providers’ (contracted organizations that provide WIOA career services) Performance, along with the Required and Other Partners’ Performance. They oversee the development of Requests for Proposal (RFP); and review/evaluate Eligible Training Provider List (ETPL) requests and oversee the ETP’s Performance. See Attachment A, slides 13 to 17.
- B. Planning – Michael Guymon, Chair,** reported that Planning Committee will be meeting quarterly with the P&A Committee and their first (actually second) will be in January

2021. They have reviewed the WIB By-laws and he is thankful to have dedicated, knowledgeable Committee members. See Attachment A, slides 18 and 19.

- C. Board Development – Danielle Duarte** reported that and new members are welcome. WIB members will be asked to mentor new WIB members. The two most recent new members Michele Bettini and Heath Vescovi-Chiordi have each been matched to a WIB member who will be their mentor. See Attachment A, slides 20 to 23.
- D. Youth Council – Dr. Vaughn E. Croft, Chair,** reported and invited WIB members and WIB guests to apply to be appointed to the Youth Council. Anna will send the 11/18 Expo link to the WIB members and guests. See Attachment A, slides 24 to 26.
- E. Request for Proposal (“RFP”) and Proposal Review Committee – Frank Grijalva, Chair,** reported that the Committee reviews the RFP and then reads and scores the proposals received. This Committee reads, scores, and makes recommendations for contract awards for the WIB and WIOA-related RFPs. Pima County staff administers the WIB and WIOA-related RFPs for the WIB. This is not a WIB Standing Committee, they only meet as needed. See Attachment A, slides 27 to 35. Correction for slide 28: The current Committee members include Frank Grijalva, Chair; Dr. Margaret E. Higgins; and Mary E. Darling. Additional WIB and community members will be needed for upcoming RFP processes.

Mark asked WIB members and guests to use the Chat feature and enter their first and last name, email address, and name of the WIB Committee that they currently serve on or want to serve on.

- X. Action Item:** To approve the 10/09/2020 WIB Monthly Meeting Minutes. Kari Hogan motioned to approve; Jorge Rivero seconded the motion; and all were in favor.
- XI. Call to the Public:** Mark reminded attendees about the 11/18 Pima County WIB “Youth Council” virtual *Access College, Start a Career Youth Expo*.
- XII. Next Virtual Meeting:** Friday, December 11, 2020, 7:30 to 9 a.m.
- XIII. Adjourned:** 9:12 a.m.