



QUALITY JOBS. QUALIFIED WORKERS.

Public Notice of Virtual *Zoom* Meeting of the Pima County Workforce Investment Board (“WIB”) Board Development Committee

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pima County WIB Board Development Committee and to the general public that the Board Development Committee will hold a virtual *Zoom* meeting open to the public on

Thursday, January 28, 2021, 3 to 4 p.m.

Agenda

- I. **Call to Order:** Danielle Duarte Chair
- II. **Review 01/08/2020 WIB Monthly Meeting Feedback**
- III. **WIB Monthly Meeting 02/08/2021**
 - A. **Roll Call** - Valentine’s-related question to be asked and who will conduct Roll Call
 - B. **1-Minute Safety/Wellness Tip** - Marji Morris
 - C. **Recognize WIB Members Born in February**
 - D. **Networking Breakouts** - Should we can this something?
 - E. **Board Members Community Engagement** – accomplishments/promotions; and/or engaging in partnerships and initiatives in Pima County, working directly with partner agencies, and participating in grant-funded activities to support youth, veterans, and individuals with disabilities and other barriers.
- IV. **Business Category Vacancy** – Candidate needed to replace Dot Kret
- V. **Annual Goals**
 - A. WIB By-laws
 - B. WIB Orientation – see item G. below
 - C. WIB Composition Requirements - maintain required composition with strategic recruitment - Right people, Right tools, Right information
 - D. Board Development Committee Goals and Vision 2020-2021 - Quality Jobs, Qualified Workers, Equipped Board Members
 - E. Committee Description: Meets the 3rd Thursday of the month at 3 p.m. Location to be determined after the COVID-19 pandemic allows in person meetings. The committee uses community connections for ongoing recruitment and strategic board development; ensures applicants and members meet WIOA composition requirements; and provides orientation and education to members.
 - F. WIB Meeting Engagement

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.

Please call 520-247-6960 (48 hours in advance) to make arrangements.

1. Agenda item that provides time to get to know each other – may be better to encourage at Committee meetings
2. Encourage virtual participants to turn on cameras
3. Distribute WIB Members Roster and Birth Month and Dates' List with new members
4. Attendance - monitor and replace members as needed: Jaybee Nickelson

G. Develop, Educate, and Retain Members with Orientation and Mentorship – first six new WIB members as of 12/15/2020

1. Acronyms List – see attached, revised WIB Glossary of Terms and Acronyms
2. On-going - Lunch and Learns; Virtual Tours of One-Stop Partners' Facilities

VI. Action Item: To approve the 01/07/2021 WIB Board Development Committee Monthly Meeting "Meeting Minutes."

VII. Next Meeting: February 25, 2021, 3 to 4 p.m.

VIII. Adjourn



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