Public Notice of virtual Meeting of the Pima County Workforce Investment Board ("WIB") Board Development

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pima County WIB Board Development and to the general public that Board Development will hold a virtual meeting open to the public on

**Wednesday, August 18th**, 9am to 10am MST

Join on your computer or mobile app [Click here to join the meeting](#)

Or call in (audio only) +1 213-279-1657, #915504092# United States, Los Angeles

Phone Conference ID: 915 504 092#

**Agenda Summary**

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Danielle Duarte</td>
<td>Lea Marquez-Peterson</td>
<td>Dominica Dominguez</td>
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<td>Bruce Grant</td>
<td>Chris Hazen-Molina</td>
<td>Anna Cunes</td>
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<td>Jorge Rivero</td>
<td>Aric Meares</td>
<td>Cassie Lundin</td>
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<td>Marji Morris</td>
<td>Frank Watts, Jr</td>
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<td>Dr. Mark Vitale</td>
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<td>Paul Stapleton-Smith</td>
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I. **Call to Order and Welcome:** Danielle Duarte, Chair, call to order 9:02am

**Discussion:** Time and date of meetings discussion, ensuring that the board development committee meet before the executive committee in order to approve the recommendation of the committee. Board Development committee changed meeting days to Tuesday at 9am.

II. **Action Item:** Approve July 22, 2021 meeting minutes – No quorum, no action taken.

III. **Discussion:** Danielle reviewed that each category has specific criteria. Danielle encouraged the committee to invite potential candidates to meetings prior to them applying to be a board member. Danielle reviewed the process that had been used in the past with committee members. Danielle encouraged the committee to recruit at least 10 individuals to meet the number needed to fill the business and workforce category. Members can review the information on the WIB webpage all of the information regarding application and process to be a board member as well as the meeting information, schedule, agendas and minutes. Marji Morris asked for a list of businesses who are accessing and using One-Stop services like hiring events, etc. Cassie Lundin will work with Business Services team to share with their network that the WIB is currently actively recruiting new members. Cassie Lundin reviewed that there are 4 members pending their application for reappointment but they have all contacted her letting her know that they are in the works and will send them in as soon as possible. Cassie Lundin also reviewed members who are not seeking reappointment in September. Total number needed are 5 members in the business category and 1 member in workforce. Cassie Lundin shared that Michelle Bettini representation changed from workforce to business and Brad McCormick move from business to workforce based on state guidance during the WIB recertification process. Danielle Duarte suggested YWCA or Tucson Hispanic Chamber as potential replacements for the community based organization and workforce category. Cassie Lundin suggested that interested applicants can share contact information regarding the WIB nomination process and is open to any modality the committee would like to do in order to recruit potential members. Marji Morris also suggested an assessment process for potential members so they are aware of what the WIB does, why and the time commitment involved with being a member of the WIB. Cassie Lundin shared that the members not seeking reappointment is mainly due to scheduling conflicts and additional duties within their organizations.

**WIB Member Recruitment for Business Representatives** (3) Business representatives must meet the following criteria: 1) Be an owner, chief executive of operating officer of business, or other individual with optimum policy making or hiring authority; and 2) Be from a business which provides employment opportunities in in-demand industry sector or occupations in Pima County; 3)
Target/in-demand sectors include: Aerospace & Defense-Manufacturing, Emerging Technologies, Logistics-Supply Chain, Health and Bioscience, Natural & Renewable Resources and Infrastructure-Construction. Workforce Specific Community Based Organization (1) 1. Must include two or more representatives of labor organizations (where such organizations exist) or representatives from other employee representatives (if no labor organizations exist); 1a. These labor organization members must be nominated by local labor federations, or other representatives of employees (where labor organizations do not exist); 2. Must include one or more representatives of a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a labor organization member. If no union affiliated program exists, a representative of a registered apprenticeship program with no union affiliation must be appointed; 3. May include one or more representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; 4. May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

IV. Discussion: New WIB Member Orientation, September 23, 2021, Ramon Gaanderse and Jay Lau, Danielle Duarte discussed that this member orientation is open to all sitting members and new members. Anna Cunes has the power point for new member orientation, the chairs are asked to be on the meeting as well so they can discuss their respective committees and what they do. Anna Cunes sent the meeting invite out for September 23rd at 3pm. Danielle suggested to send out the meeting invitation again so they have it on their calendars and share with new and long term members. Danielle also stated that the meeting will need to be discussed with the Executive Committee to see what else needs to be added or revised regarding the meeting agenda and presentation materials.

V. Discussion: Roll Call, all members receive the roster, Danielle Duarte thanked Bruce Grant for doing the roll call for the month. Jorge Rivero volunteered to do the roll call for September. Cassie Lundin will share the meeting invite on the calendar for September meetings by the end of the week. Paul Stapleton-Smith suggested What is the best thing that has happened to you within the past 48 hours? The committee agreed to that question for next month’s meeting.

VI. LWDB Staff Report: Member Re-appointment packet & responses; WIB Member Application (updated); WIB Member Webpage (updated); Due date August 16th (Combined and reviewed in agenda item III)

VII. Call to Public, Danielle Duarte also reminded the committee that the annual meeting will have a taskforce if you are interested please let her know

VIII. Next Meeting: September 14, 2021, 9am to 10am, virtual meeting

IX. Adjourn,