



QUALITY JOBS. QUALIFIED WORKERS.

Virtual Zoom Meeting of the Pima County Workforce Investment Board (“WIB”)

Performance and Accountability (“P&A”) Committee

Wednesday, May 19, 2021, 8:30 a.m.

Join on computer or mobile app: <https://us02web.zoom.us/j/89932309631?pwd=UEQ2MHBWaeUy2tpeDFrTVVzWTJLQT09>

Or call in (audio access only): +1 669-900-9128
Meeting ID: 899 3230 9631# Passcode: 934 753

Meeting Minutes

Members Present

Brad McCormick, Chair
Michael Gates
Crispin M. Jeffrey-Franco
Kari Hogan

Glenda Roark
Maria S. Sopher
Ginny A. Selttenright

Members Absent

Christopher McNamara
Daphanie Conner
Mark P. Vitale

Peggy Castano
Jenifer Darland
Aric L. Meares,
Past WIB Chair

Guests Present

Dalila Perez
Charles Casey
Dan Sullivan

Anna M. Cunes
Marcelino Flores
Sean Lopez

- I. **Called to Order:** Brad McCormick, Chair, 8:35 a.m.
- II. **Title I-B Measurable Skill Gains (“MSG”) Performance Measure**
 - A. Continuation of defining additional methods to record an MSG for Credential and Coursework Measures: Ginny Selttenright, Pima Community College
 - B. New MSG guidance and recording in Arizona Job Connection (“AJC”): Michael Gates, Pima County Community & Workforce Development Department (“CWD”)
- III. **WIB and Pima County Procurement Request for Proposal (“RFP”) and Other Competitive Selection Processes:** Sean Lopez, CWD
 - A. Selecting a One-Stop Operator and the Direct Service Providers
 - B. Identifying eligible providers of Title I-B Adult, Dislocated Worker, and Youth workforce investment activities
 - C. Awarding grants and contracts on a competitive basis
- IV. **Performance and Accountability Committee “2021 Program Oversight Goals”**

~~A. Goal 1 - Performance Oversight and Reporting on Workforce Development Activities:~~

ARIZONA@WORK One-Stop Partners Monthly Report – Marcelino Flores, Pima County Community & Workforce Development Department (“CWD”).

1. Brad would like to use the attached PY2020 Q4 Performance Reports along with the standard monthly, unless not necessary.
2. Need to schedule monitoring of all WIOA service providers and review the previous service provider reports as example.
3. Need to contact partners and collect data for monthly reports.

B. Goal 2 - Fiscal Reporting and ensuring appropriate use and management of Title I-B funds provided for the Workforce Development Activities and the One-Stop system. Brad would like to use the reports that Sean created.

C. Goal 3 - One-Stop Highlights and Successes. Need to determine best way to collect.

- V. ARIZONA@WORK Pima County One-Stop Monthly Reports:** Brad would like to use the attached Program Year (“PY”) 2020 Q4 Performance Reports along with the standard monthly, unless not necessary.
- VI. ARIZONA@WORK Pima County One-Stop Administrative Entity Report:** Dan Sullivan, Director, Pima County CWD, reported that he, Mark Vitale, and CWD and LWDB staff met with state and Arizona local area representatives on 04/08/2021 regarding the Title I-B PY21 Allocations Recommendations.
- VII. Action Item:** To approve the 04/21/2021 Performance and Accountability Committee Monthly Meeting Minutes. Maria S. Sopher motioned to approve; Kari Hogan seconded; and all were in favor.
- VIII. Next Meeting:** June 16, 2021, 8:30 a.m.
- IX. Adjourned:** 9:35 a.m.

