Meeting Minutes

Members Present
Mark P. Vitale, Chair
Michael Guymon
Danielle Duarte

Members Absent
None

Guests Present
Anna M. Cunes
Dan Sullivan

I. Called to Order and Welcome: Mark P. Vitale, MBA, Ph.D., Chair, 8:03 a.m.

II. Action Item: Motion to Approve March 25, 2021 WIB Executive Committee Meeting Minutes. Anna reported that these Meeting Minutes are not available.

III. Continuous Improvement of One-Stop Career Centers/Job Center Certification Process

A. Purpose

B. Process – WIB Assessment Teams – new and seasoned members and Krista McGarvey has asked to observe.

   P&A Committee member

   Team 1
   1. Aric L. Meares
   2. 
   4. Site Contact

   Team 2
   1. Frank Grijalva
   2.
3. Krista McGarvey krista.mcgarvey@oeo.az.gov
4. Site Contact

Team 3
1.
2.
3. Krista McGarvey krista.mcgarvey@oeo.az.gov
4. Site Contact

Recommendations
Iris
Jenifer
Karen
Peter
Abra
Trish
Jorge
Barbra
Dustin

Job Corps will not provide/allow access due to the COVID-19.
Are PCC Adult Ed locations open?

C. Timeline for the Job Center Certification process:

- Due to DES and OEO on 07/01/2021;
- WAC Performance Excellence Committee (“PEC”) will review 07/27/2021;
- WAC will review/approve 09/08/2021;
- Mark asked WIB members to contact me if they were interested in serving on the Assessment Team(s);
- I have not been contacted yet; and
- I need to start scheduling the Assessment Teams very soon because it will probably take May and June to complete the site visits.

IV. The National Association of Workforce Boards (“NAWB”) The Forum 2021: Evolving To Excellence, June 24-26, 2021 - Call For Pathways To Excellence Presentations

- NAWB seeking presentations to provide a learning experience and that are informative, thought provoking, and interactive;
- Application Form due April 30, 2021; and
- Hybrid (in-person/virtual) event.

Mark – Education and Internships: Andrew Bevington

Dan – Pima County Collaborations: Jim Mize mentioned how Pima County collaborates with other Arizona Counties such as Youth CareerConnect and the most recent H-1B workforce grant for the current collaboration with Cochise and Santa Cruz Counties. This $4 million grant to Pima County is a four-year award from the U.S. Department of Labor and funds will be used to provide more opportunities to train for jobs in cybersecurity, manufacturing, and transportation.

Brad – MSG
V. Pima County WIB Local Workforce Development Board Staff - Director and Administrative Staff Update: Mark P. Vitale asked Dan if the positions are still an option as of 07/01/2021.

VI. Future WIB Activities and Meetings

A. WIB Retreat
B. WIB Orientation – Danielle said it would be for new members and she’s trying to schedule; survey board members; Board Development may schedule for end of June 2020.
C. WIB Annual Meeting
D. WIB Survey
E. WIB Monthly Meeting May 14, 2021
   Optional Committee Report due to Anna.Cunes@pima.gov for 05/14/2021 WIB monthly meeting
F. WIB Monthly Meeting June 11, 2021 - UX/UI Technology Task Force Report; if Committee presentations completed in May 2021
G. Windmill Disability Awareness Training – Mary K. Boegemann recommending for employers and One-Stop staff; 2 half-day trainings on May 19 and 20. Mark will follow up with Danielle, Mary, and Anna and confirm.

VII. WIB Committee Reports/Updates

A. Performance and Accountability
B. Planning
C. Board Development
D. Youth Council
E. RFP Proposal Review

VIII. ARIZONA@WORK Pima County One-Stop Administering Entity Report: Pima County Community & Workforce Development Department

IX. ARIZONA@WORK Pima County One-Stop Operator Report: Jim Mize, SER-Jobs for Progress, Inc.

X. Next Meeting: May 27, 2021, 8 to 10 a.m.

XI. Adjourned: 10:07 a.m.