



## Virtual Meeting of the Pima County Workforce Investment Board (“WIB”)

Friday, September 10, 2021, 7:30 a.m.

Join on your computer or mobile app (Zoom): <https://us02web.zoom.us/j/83856853967>

Meeting ID: 838 5685 3967

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### Meeting Minutes

- I. **Called to Order and Welcome:** Mark Vitale, MBA, PhD., Chair, 7:34 a.m.
- II. **The Pledge of Allegiance:** All
- III. **Roll Call:** Jorge Rivero, WIB Board Development Committee, conducted roll call and Mark confirmed there was a quorum.
- IV. **WIB Chair Message:** Mark Vitale, MBA, PhD., Chair, shared message and attendees joined in a moment of silence in remembrance of September 11, 2001.
- V. **Action Item:** To approve [August 13, 2021 meeting minutes](#), Dr. Margaret Higgins motioned. Dr. David Doré seconded. No discussion. Vote 30-0 Approved.
- VI. **Action Item:** To approve the selection of award recommendation for the Pima County Solicitation for Proposals [SFP-CA-OSO-2021-01](#) for One-Stop Operator Services to SER-Jobs for Progress, Inc. and recommend to the Pima County Board of Supervisors for approval. Dr. Vaughn Croft motioned. Heath Vescovi-Chiordi seconded. Discussion: Members discussion the different options available. Dr. Mark Vitale stated that the WIB can either vote to approve and enter into a contract with SER or vote not to approve which would open the procurement process again. No further discussion. Vote 27-0 Approved.
- VII. **Action Item:** To approve Performance Metrics for the One-Stop Operator to be placed in contract language pursuant to state recommendation during LWDB Recertification. Dr. David Doré motioned. Dr. Margaret Higgins seconded. Discussion: Members discussed the performance metrics and their impact on the provider or the proposal process. Dr. Mark Vitale stated that the performance metrics that are being recommended would not change the scope within the proposal or contract. No further discussion. Vote 28-0. Approved.
- VIII. **Action Item:** To approve the Division Manager, Unclassified Pima County position description and preferred qualifications for open FTE LWDB staff hire. Heath Vescovi-Chiordi motioned. Abra McAndrew seconded. Discussion: Members discussed and reviewed the CWD organization chart in the meeting packet and shared preferred qualifications for the position. No further discussion. Vote 13-0 Approved.

- IX. Action Item:** To approve the Shared Governance Agreement between the Pima County Board of Supervisors and the Pima County Workforce Investment Board (“WIB”). Aric Meares motioned. Dr. David Doré seconded. Discussion: Members discussed the necessary revisions based on WIB Recertification that was approved by the Workforce Arizona Council (“WAC”) during their 09/08/2021 Quarterly Meeting. Vote 24-0 Approved.
- X. ARIZONA@WORK Pima County One-Stop Operator Quarterly Report:** Jim Mize, SER-Jobs for Progress, Inc., introduced presenting partners.

**Presentations from Partners:** Wendy Scheder Black presented for Pima Community College, Adult Basic Education and IBEST success, progress, and new program opportunities. Julie Neff-Encinas presented for Pima County Adult Probation LEARN program and reviewed the success, challenges and advancements in their apprenticeship programming. Laura Sabori presented for Project Ayuda and the SCSEP partner program and shared information about the program assisting individuals ages 55 +.

**XI. Call to Public**

**XII. Next WIB Monthly Regular Meeting:** October 8, 2021, 7:30 a.m., virtual meeting

**XIII. Adjourned:** 9:10 a.m.