



QUALITY JOBS. QUALIFIED WORKERS.

Virtual and Teleconferencing Zoom Meeting of the Pima County Workforce Investment Board

Friday, January 8, 2021, 7:30 a.m.

Unique Zoom Meeting ID: 865 0850 8520 **Zoom Meeting Link:** <https://phoenixedu.zoom.us/j/86508508520>

Dial for Teleconference Link: +1-346-248-7799

MEETING MINUTES

Members Present

Dr. Mark P. Vitale, Chair
Michele Bettini
Jorge Rivero
Ramon Serrato
Mary K. Boegemann
Paul Stapleton-Smith
Carol Stewart
Dr. Mark P. Vitale
Natalya V. Brown
James Zarling
Heath Vescovi-Chiordi
Barbra Coffee
Dr. Vaughn E. Croft
Mary E. Darling
Dr. David Doré
Frank Grijalva

Lea Márquez Peterson
Kathy Prather
Molly Gilbert
Bruce W. Grant
Maria S. Sopher
Michael Guymon
Chris Hazen-Molina
Marji Morris
Dustin Williams
Aric L. Meares
Brad McCormick
Karen King
Laurie Kierstead-Joseph
Kari Hogan
Danielle Duarte
Laura Oldaker

Members Absent

Susan Hyatt Dumon
Steven C. Freeman
Rose Grijalva
Dr. Margaret A. Higgins
Alex Horvath
Jeannetta “Jaybee” Nickelson
Frank J. Watts, Jr.
Gina Pleas

(20) Guests Present

- I. **Called to Order, Welcome, ZOOM Meeting Netiquette:** Mark P. Vitale, MBA, Ph.D., Chair, Pima County WIB, 7:33 a.m.
- II. **The Pledge of Allegiance:** All
- III. **Roll Call:** Jorge Rivero, Project Director, TANF/Equus™ Workforce Solutions, and Member, Pima County WIB Board Development Committee – WIB members were asked to share what the best food was, that they ate during the holidays.

IV. Happy New Year Breakouts: Pima County WIB Board Development Committee – good feedback from this test breakout session and members and guests were provided with an opportunity to meet each other. In the small breakout groups, participants were asked to:

- A. Turn on camera if possible
- B. Introduce themselves
- C. State their place of employment
- D. Describe what makes them passionate about workforce development

V. WIB Chair Message: Mark P. Vitale, MBA, Ph.D., Chair, Pima County WIB, presented information that included:

- A. Local Workforce Development Board (“LWDB”) Recertification packet submitted 01/04/2021;
- B. 01/28/2021 Pima County WIOA Fiscal Monitoring Entrance Meeting;
- C. The Division of Employment and Rehabilitation Services (DERS), Quality Assurance and Integrity Administration (QAIA) has completed programmatic monitoring desk review for ARIZONA@WORK Pima County Local Workforce Development Area (LWDA) for the Workforce Innovation Opportunity Act (WIOA) Title IB Program for PY-2020.
- D. Welcomed new WIB members who will be connected to a WIB mentor; and
- E. December 2020 U.S. Department of Labor Job Report

See Attachment A for full report.

VI. Action Item: To approve the WIB Budget 2021-2020 in accordance with WIOA section 107(d)(12)(A) which requires the WIB to develop a WIB budget, and obtain approval from the BOS Chair for the purpose of carrying out the duties and activities of the WIB that are consistent with the Local Workforce Development Plan 2020-2023 and the duties of the WIB. This does not include the local operation or administrative budgets. Michele Bettini motioned to approve; Dr. Margaret Higgins seconded the motion; and all were in favor.

VII. Action Item: To approve the 12/11/2020 WIB Monthly Meeting Minutes. Michele Bettini motioned to approve; Jim Zarling seconded the motion; and all were in favor.

VIII. WIB Committee Updates

- A. Performance & Accountability – Brad McCormick reported $\frac{3}{4}$ goals = Performance and establishing Measurable Skill Gains (“MSG”) as required by the Workforce Arizona Council (“WAC”) Policy # and for WIB approval during 02/12/2021 WIB monthly meeting. The Committee will determine Finance Reporting, and identifying program highlights among all the One-Stop partners.
- B. Planning – Michael Guymon had to leave early and emailed his report to Mark. The Committee held a December meeting and Dan Sullivan Career Pathways Guidelines
- C. Board Development – Danielle Duarte reported that the Committee would like to ask all WIB members to report their workforce activities and engagement to Anna.Cunes@pima.gov as part of a required function for WIB members. One (1)

Business category representative is needed to fill a vacancy created by Dorothy “Dot” Kret after her involuntary resignation due to a WAC Policy. There are two (2) candidates in the works but their applications have not been received as of today.

- D. Youth Council – Dr. Vaughn E. Croft reported that the Council is planning a virtual Spring 2021 Youth Career event.
- E. Request for Proposal (“RFP”) and Proposal Review – Frank Grijalva reported that the Committee recommended LOYOLA Associates for the Technical Services contract award and it was approved by the Pima County Board of Supervisors. The Committee will be meeting soon to prepare for several upcoming RFPs and the One-Stop Operator may be the first RFP to be processed.

IX. ARIZONA@WORK Pima County One-Stop Staff Report: Dan Sullivan, Director, Pima County Community & Workforce Development Department (“CWD”) reported that he has experience in the areas of workforce development and homeless services. With the merger of the Community Services Employment and Training Department and the CWD, Dan looks forward to modernizing the One-Stop system into the 21st Century. Dan appreciates all of the staff’s efforts along with the partners and key stakeholders who provide services with compassion, dignity, and sense of urgency. Dan also thanked Nils Urman for serving as the Interim Director during the time that the position was vacant.

X. ARIZONA@WORK Pima County One-Stop Operator Report: Jim Mize, One-Stop Operator, SER-Jobs for Progress, Inc. – see Attachment B for the Pima County One-Stop Operator Partners’ Program Achievements for 2020.

Laurie Kierstead-Jospeh added that students who need Adult Education classes may call 520-206-7330 or email adulted@pima.edu.

XI. Call to the Public – Mike Rohrbach, Creative Communication and Learning Advisory Council (“CCLAC Inc.”)/Higher Ground announced that CCLC is partnering with an organization to help students in Sonora, Mexico to practice and learn more English. Please contact mike.rohrbach@cclac.net if interested. They are looking for youth to join in an English conversation with students in Nogales, Sonora.

Uwe Hilgert, BIO5 Institute, announced that the Institute will be running their annual Student-Industry Networking Event on February 16, 2020 and it will be virtual this time. Please contact hilgert@bio5.org if you would like to participate. There are three (3) openings.

Kathy Prather, JTED announced that registration for the 2021-2022 school year begins at midnight on Tuesday, 01/19/2021. Students interested in registering for the Fall 2021 programs should sign up because classes fill up fast. Students are encouraged to visit pimajted.org to pre-enroll.

XII. Next WIB Committee monthly meetings:

- A. 01/12/2021 - Pima County WIB "Youth Council" monthly meeting
- B. 01/20/2021 - Pima County "Performance and Accountability Committee" monthly meeting

- C. 01/27/2021 - Pima County WIB "Planning Committee" monthly meeting
- D. 01/28/2021 - Pima County WIB "Executive Committee" monthly meeting
- E. 01/28/2021 - Pima County WIB "Board Development" monthly meeting

XIII. Next WIB Monthly Meeting: Friday, February 12, 2021, 7:30 to 9 a.m.

XIV. Adjourned: 9:04 a.m.

