



Committee Descriptions

Executive Committee: Meets the 4th Thursday of the month at 8:30 a.m. at the Kino Service Center, 2797 E. Ajo Way, 85713. The Committee shall provide strategic leadership and direction for the WIB and the only members are the WIB Officers:

1. Chair, Workforce Investment Board (WIB);
2. Vice-Chair, Performance & Accountability;
3. Second Vice-Chair, Planning;
4. Third Vice-Chair, Board Development; and
5. Fourth Vice-Chair, Youth Council.

Performance & Accountability (P&A) Committee: Meets the 3rd Wednesday of the month at 8:30 a.m., at various One-Stop Partner and Service Provider locations. The P&A Committee reviews and reports all WIOA Service Providers' (contracted organizations that provide career services) Performance, and Required and Other Partners' Performance; oversees the development of Requests for Proposal (RFP); and reviews/evaluates Eligible Training Provider List (ETPL) requests and oversee the ETP's Performance.

Planning Committee: Meets the 3rd Thursday of the month at 8:30 a.m. at the University of Phoenix, Southern Arizona Campus, 300 S. Craycroft Road, 85711. The committee engages in planning processes; determines local economic factors and make recommendations; determines the career pathways' occupations to be offered to eligible Pima County One-Stop clients; develops strategic plans regarding local employer workforce and training needs; and assists the WIB in carrying out the WIOA-required Functions of the Local Board (WIOA Section 108).

Board Development Committee: Meets the 2nd Friday of the month at 9 a.m. immediately following the WIB Monthly Meetings and at the monthly meeting location. The committee uses community connections for ongoing recruitment and strategic board development; ensures applicants and members meet WIOA composition requirements; and provides orientation and education to members.

Youth Council: Meets the second Tuesday of the month at 3:30 p.m. at various locations. The Council establishes and maintains reciprocal partnerships with employers and youth service organizations to help transition youth into successful contributing members of the community; and provides information and assists with planning, operational, and other issues relating to the provision of services to youth, which includes community-based organizations with a demonstrated record of success in serving eligible youth.

Request for Proposals (RFP) Committee: Meets periodically as needed to provide input on, review, read, and rate proposals submitted by agencies desiring to contract with the County to provide services related to workforce development. Although this committee meets infrequently, it requires members who are committed and willing to participate through an entire RFP process to assure consistency and credibility.

All committees provide information and assist with operational and other issues relating to the provision of services to individuals with disabilities, including issues relating to compliance with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding providing programmatic and physical access to the services, programs, and activities of the one-stop delivery system, as well as appropriate training for staff on providing supports for or accommodations to, and finding employment opportunities for, individuals with disabilities.

All committees provide information and assist with operational and other issues relating to the one-stop delivery system, and include representatives of the One-Stop partners (WIOA 107(b)(4)(A)(i)).