

## 5. Workforce System and Partners

***A description of the workforce development system in the local area that identifies the programs that are included in that system and how the local board will work with the entities carrying out core programs and other workforce development programs to support alignment to provide services. Discuss how the LWDA will align policies, operations, administrative systems and other procedures to assure coordination and avoid duplication of the workforce programs and activities. Describe agreements and procedures in place or in progress, and describe how the local board will work towards WIOA compliance in regard to the selection of a one-stop operator and a funding mechanism for one-stop infrastructure costs (see WIOA sec. 121 and draft regulations Part 678). Also include a link to where policies and procedures are posted and provide copies of existing agreements in the appendix.***

- a. An identification of the entity responsible for the **disbursal of grant funds** described in section 107(d)(12)(B)(i)(III), as determined by the chief elected official or the Governor under section 107(d)(12)(B)(i).***

The Chair of the Pima County Board of Supervisors (BOS) delegates the administration of the Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Youth, and Dislocated Worker (DW) services as well as support of the [Workforce Investment Board \(WIB\)](#), which is an advisory committee to the BOS, to the County Administrator, who has placed it under the Pima County Health and Community Services Department.

The Pima County [Community Services, Employment and Training \(CSET\)](#) Department is a division of the Health and Community Services Department and is the administrative entity that has direct responsibility for support of the [WIB](#), oversight of the WIOA Title IB program, and administration of the [ARIZONA@WORK Pima County](#) Comprehensive One-Stops.

Pima County is the fiscal agent and financial activities are delegated by the BOS to the County Administrator.

The County's [CSET](#) Department initiates the process to pay WIOA bills. Pima County's Department of Finance and Risk Management consists of ten Divisions controlling and reporting all financial transactions of the County.

The Central Finance Division under the Department of Finance and Risk Management actually issues the checks, and the Pima County Grants Finance Division provides an accounting of funds spent and requests reimbursement from the Arizona Department of Economic Security.

Expenditures are made to subcontractors, training vendors, and various vendors providing testing and support services as well as supplies and overhead. This includes expenditures in support of the [WIB](#) and its committees, including travel for state meetings, expenditures for [WIB](#) Retreats, the [WIB](#) Annual Meeting and Annual Report to the

community, as well as food and drinks for monthly meetings that begin at 7:30 a.m. on the second Friday of each month.