



MEMORANDUM

Date: April 29, 2022

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **Disposition of Surplus County Vehicles**

At the April 19, 2022 Board of Supervisors meeting, Supervisor Grijalva inquired about the process for surplus vehicle donations. Pima County vehicles that have met their useful lives are determined to be surplus and scheduled for auction through our contracted vendor. The Fleet Services department is responsible for monitoring useful life based on life-to-date maintenance costs, life-to-date mileage and vehicle age.

Requests for surplus vehicle donations are infrequent and random. The requesting party is typically a non-profit organization that has reached out directly to County Administration or a County Supervisor. Table 1 lists surplus vehicle donations from 2012 to 2022.

Table 1

Donation Year	Agency	Quantity	Vehicle Description
2012	F.A.M.I.L.Y Inc.	1	2000 Dodge Straus
2015	Elephant Head Volunteer Fire Department	2	1986 International Water truck 1997 Volvo Water Truck
2020	Consulate General for the U.S. Consulate, Nogales	8	Six (6) Chevrolet Tahoes Two (2) Ford Crown Victoria's
2021	Children's Advocacy Center	1	2011 Chevy Express Van
2021	Community Gardens of Tucson	1	2009 Ford Ranger
2021	Marana Domestic Water Improvement District	1	2009 Ford Ranger
2022	Marana Domestic Water Improvement District	1	2008 Ford F-250 Pickup Truck

Currently, Fleet Services contracts with Sierra Auction. Pima County vehicles are auctioned once a month based on availability. Cash proceeds from auctions are recorded as revenue in the Fleet Services Internal Services Fund. County departments that own specialty vehicles will receive the revenue directly.

Auction sales have generated the following Fleet Services revenues over the past three years: FY 2019 - \$371,366; FY2020 - \$623,840; FY2021 - \$702,532.

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Since the standard practice is to auction surplus vehicles, Fleet Services does not actively promote surplus vehicle donations. However, when requests are received and a suitable vehicle is available, Fleet Services will request donation approval from County Administration and unanimous approval from Board of Supervisors.

JKL/anc

c: Carmine DeBonis, Jr., Deputy County Administrator for Public Works
Ray Ochotorena, Director, Fleet Services Department