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# MEMORANDUM

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Date: May 10, 2022

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Lester   
County Administrator

Re: **Premium Pay**

The Board has been asked questions about the COVID premium pay provided to some employees in Central Administration. Attached please find the Memorandum recommending such pay for 19 employees, which was approved in April 2021.

JKL/anc

Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator for Public Works  
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,  
Health and Community Services  
Cathy Bohland, Director, Human Resources  
Michelle Campagne, Director, Finance and Risk Management  
Regina Kelly, Director, Grants Management and Innovation Office



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# MEMORANDUM

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Date: April 7, 2021

To: C.H. Huckelberry  
County Administrator

From: Jan Leshner   
Chief Deputy County Administrator

Re: Request for Premium Pay for County Personnel

Subtitle M, Section 9901 of the American Rescue Plan Act of 2021 – Coronavirus State and Local Fiscal Recovery Funds notes that Premium Pay may be designated to pay eligible workers who are performing essential work during the COVID-19 public health emergency. The Act allows for the payment of such for the period of from March 3, 2021 through June 30, 2021.

Currently, premium pay has been approved for some Health Department employees who have a significant role in the distribution of vaccine. It is difficult to overestimate the amount of time and energy committed to the pandemic response by Health Department employees. Clearly, these individuals are part of the operations of critical infrastructure defined in as eligible works in the American Rescue Plan.

It is important to note, however, that 'eligible workers' includes workers who are "needed to maintain continuity of operations of essential critical infrastructure". The County's response to the pandemic would not be possible if the Health Department were not supported by individuals within Central Administrative Services and the County Administrator's Office.

To ensure the necessary continuity of operations, I am recommending that the following individuals be provided premium pay in according with the table provided for a period of 10 weeks, effective with the Pay Period beginning April 11, 2021 and ending with the Pay Period ending June 19, 2021.

Mr. Chuck Huckelberry  
 Re: Request for Premium Pay for County Personnel  
 April 7, 2021  
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			Per Wk	10 Wks
Bohland	Cathy	Human Resources	520	\$ 5,200
Campagne	Michelle	Finance	520	\$ 5,200
Colon-Sisco	Amanda	County Administration	250	\$ 2,500
Correa	Sam	Finance	250	\$ 2,500
Evans	Mark	Communications	520	\$ 5,200
Fish	Amy	GMI	520	\$ 5,200
Gola	William	ITD	520	\$ 5,200
Hayes	Mark	ITD	520	\$ 5,200
Hunt	Dan	ITD	520	\$ 5,200
Kelly	Regina	GMI	520	\$ 5,200
Komadina	Mary	Finance	520	\$ 5,200
Kruspig	Emily	Human Resources	520	\$ 5,200
Litton	Meredith	Finance	250	\$ 2,500
Morales	Dana	County Administration	520	\$ 5,200
Moulton	Ellen	ADG	520	\$ 5,200
Padilla	Stella	County Administration	250	\$ 2,500
Parrish	Jason	Human Resources	250	\$ 2,500
Perez	Monica	County Administration	520	\$ 5,200
Welch	Andy	Finance	250	\$ 2,500

Approved       Disapproved

  
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 Chuck Huckelberry, County Administrator

4/7/21  
 Date

- C: Cathy Bohland, Director Human Resources Director  
 Michelle Campagne, Director Finance & Risk Management  
 Regina Kelly, Director Grants Management & Innovation