



MEMORANDUM

Date: May 16, 2022

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **Additional Material for the May 17, 2022 Board of Supervisors Meeting**

The attached April 7, 2022 letter to Mr. Huckelberry is being shared with you as additional information related to the May 17, 2022 Board of Supervisors meeting Addendum Agenda Item # 11.

JKL/mp

Attachments

c: Carmine DeBonis, Jr., Deputy County Administrator for Public Works
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,
Health and Community Services



SHARON BRONSON
CHAIR

PIMA COUNTY BOARD OF SUPERVISORS

DISTRICT 3

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April 7, 2022

Chuck Huckelberry

[REDACTED]

[REDACTED]

Sent via U.S. Mail and personal email [REDACTED]

Dear Mr. Huckelberry,

The Board of Supervisors is in receipt of your email dated April 4, 2022, at 10:03 a.m., acknowledging your resignation as Pima County Administrator, as well as an email dated April 4, 2022, at 5:15 p.m., sent on your behalf by your legal representative Lawrence Hecker to Chair Sharon Bronson, resigning from your Pima County Administrator position.

On April 5, 2022, the Board of Supervisors met at a regularly scheduled meeting and unanimously accepted your resignation as the Pima County Administrator, thereby terminating your employment contract with the County. As a result, your employment with Pima County has ended effective April 5, 2022. Additionally, due to your voluntary resignation, your contract provides that you are not entitled to severance pay.

On behalf of the Board of Supervisors, Pima County staff, and the community at large, we thank you for your 48 years of dedicated service to Pima County. Your contribution to Pima County over these years has been nothing less than extraordinary.

Your medical, dental and vision insurance coverages will continue through **April 30, 2022**. If you are interested in continuing these insurance coverages under COBRA, you will receive the COBRA notification from our COBRA administrator (ASI COBRA), within a few weeks. You will have 60 days to file for COBRA. Their contact information is ASI COBRA (877) 388-8331.

Your life insurance policy through Pima County is carried with Securian Financial. Any questions regarding this policy and whether it can be continued, may be directed to (866) 293-6047.

You are a member of the Arizona State Retirement System (ASRS), should you have questions about your retirement benefit or medical insurance coverage provided through ASRS, their local phone number is (520) 239-3100, their toll free number is (800) 621-3778, or you may contact them on-line at www.azasrs.gov.

For any questions concerning your contributions to a Nationwide Deferred Compensation, the local contact person is [REDACTED] www.nrsforu.com, or the National Service Center at (888) 401-5272.

For any questions concerning your Health Savings Account through HSA Bank, they can be directed to (800) 357-6246.

All final pay will be issued via direct deposit on April 15, 2022, to include any remaining vacation leave.

I again want to thank you for your expertise and the extraordinary service you provided to Pima County. We wish you continued improvement on your road to recovery.

Sincerely,

A handwritten signature in black ink that reads "Sharon Bronson". The signature is written in a cursive, slightly slanted style.

Sharon Bronson, District 3
Chair of the Board of Supervisor