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# MEMORANDUM

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Date: November 4, 2022

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Leshner   
County Administrator

Re: **Quarterly Update on Coronavirus State and Local Fiscal Recovery Fund**  
**PimaRecovers.com**

Over the course of the last year, Pima County has begun implementing the projects funded by the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) initially approved by the Board of Supervisors in August 2021 and finalized on December 21, 2021. Grants Management & Innovation (GMI) recently submitted the quarterly *Project and Expenditure Report* to the United States Treasury (Treasury) on October 31, 2022, a summary of which is attached (Attachment). This report serves as an update to the Board of Supervisors on project compliance and implementation highlights on CSLFRF and [PimaRecovers.com](https://www.pimarecovers.com).

## **Ensuring Compliance in a Complex Federal Landscape**

Unlike the Coronavirus Relief Funds made available in the early stages of the Pandemic, CSLFRF demands the tracking of performance in addition to financial spend-down. As such, GMI has implemented a system both for compliance and for the development and tracking of key performance indicators with County departments and community partners. Project compliance with federal guidance is ensured through at least eight discrete mechanisms within this system:

- Maintaining a guidance tracker. This involves regular monitoring of the Treasury website for updated CSLFRF guidance on compliance and reporting, including Frequently Asked Questions (FAQs) and updating the tracker with new items and dates.
- Developing and maintaining project plans. GMI met with every department implementing CSLFRF projects to develop their project plans (including budgets, contracts, and key performance indicators). GMI continues to review plans regularly with departments to ensure fidelity to the project goals and identify any barriers or necessary modifications.
- Ensuring federal contract compliance. GMI works with departments to ensure that every subrecipient agreement and vendor contract utilizing CSLFRF funding has required clauses per both 2 CFR 200 and the CSLFRF Final Rule (finalized guidance).

- Reviewing expenditures and performance. GMI has monthly meetings with CSLFRF-implementing departments to review budget to actual expenditures. Additionally, GMI collects quarterly key performance updates from all CSLFRF projects, including those implemented by community partners.
- Managing budget modifications. GMI instituted a budget modification process that requires different levels of authorization depending on dollar amount thresholds as detailed in the [April 19, 2022](#) memorandum from the County Administrator to the Board (further clarified, per Board direction, in a subsequent [April 20, 2022](#) memorandum). This process ensures that CSLFRF-funded programs remain in compliance with the requirement for local legislative oversight and continue to meet the expectations of the Board.
- Preparing and submitting required reporting. GMI ensures that all quarterly and annual reporting to Treasury is completed timely and includes both financial and programmatic data, as required by federal guidance. This requires coordination with all CSLFRF implementing departments, external community partners, data validation, reconciliation of expenditures and reconciliation of reporting elements in the federal portal.
- Building CSLFRF knowledge. In addition to tracking Treasury guidance, staff attend regular update meetings with National Association of Counties (NACo) and Government Finance Officers Association (GFOA), as well as relevant financial and programmatic compliance trainings as available from Treasury, other federal agencies, and professional organizations. This has allowed GMI to provide crucial insights to projects that involve multiple streams of funding (such as the Emerge! Shelter project) and require compliance with several different federal regulations (e.g., Davis Bacon Act, Buy American Act).
- Maintaining audit ready files. Finally, all activities are thoroughly documented and a record maintained to ensure that all files are audit ready and activities can be matched to the timeline of guidance changes. This has already proven to be very useful as we are currently undergoing audit for all FY22 CSLFRF grant expenditures.

### **Providing Public Transparency: PimaRecovers.com**

While much of what happens in the compliance landscape happens within GMI and out of the public eye, the development of PimaRecovers.com has provided an avenue for the public to view current expenditure data on an easy to use dashboard, as well as to view all submitted reports and success stories. The success stories generate the most of the PimaRecovers.com web traffic. In fact, 71 percent of all traffic to the website were for success stories between June and October 2022. A contributing factor to the increased web traffic is due to the 6 new success stories that were added during the last 6 months. The Pima County Communications Office works closely with GMI staff to review key performance indicators and to identify potential next “success stories”. These indicators are also utilized to drive targeted marketing of stories to different segments of the community including prospective program participants.

### **ARPA Investments in the Community—Early Indicators of Positive Outcomes**

While many of the planned projects are still in their infancy, many projects are well underway and showing promising results. For more detailed descriptions of project activities and performance indicators, please review the *Annual Performance Plan and Report* located on the [PimaRecovers.com](https://www.pimarecovers.com) website.

#### *Public Health—Responding to COVID-19 Pandemic*

CSLFRF funds are utilized across a number of COVID-19 response activities, including but not limited to testing, vaccination, and contact tracing. Public Health CSLFRF projects have helped to support:

- Achieving 81% vaccination rate among eligible people in Pima County, compared to 74.5% in Arizona and 68.4% nationally.
- Continued support for access to free testing for members of the community, including the provision of self-tests through the Health Department and Library Districts.
- Ongoing support to the community to prevent further exposure through enhanced case investigation and contact tracing.

In addition to direct COVID-19 response activities, the Communications Office has worked with the Health Department to develop public health awareness campaigns. They developed five vaccine encouragement campaigns, which resulted in 1,454 television spots and 3,769 radio and digital/print media spots (through October 30, 2022).

As more public health related programs funded by CSLFRF monies ramp up implementation, we expect further positive impacts. Other examples include:

- Superior Court is working to substantially expand the capacity to support remote court appearances, bench conferencing and evidence viewing in more courtrooms at both Superior and Juvenile Courts.
- Planned building modifications for the Emerge! Shelter to expand non-congregate shelter capacity that will more than double the available units for sheltering victims of domestic violence.
- The beginning of work on the Northwest Service Center, which will be located in an area of high poverty and vulnerability, and will house both Health Department and Community and Workforce Development programming upon its completion.
- Direct reimbursement of COVID-19 overtime and coverage expenses via the Rural Fire Chiefs Association to Fire Districts allowed for essential services to continue to operate despite increased demand on services. Northwest Fire recently awarded Pima

County a Community Partner Commendation for the critical support this funding provided.

*Negative Economic Impacts—Restoring Communities and Supporting Development*

Several programs in this category have launched successfully and are beginning to see positive outcomes. These include:

- Emergency Eviction Legal Support (EELS) clients fully represented by an EELS contracted attorney were 71% more likely to have a positive outcome compared to tenants in all Pima County eviction cases. This program has thus far served 2,370 individuals, all of whom received a review of their eligibility and consultation for rental support and other support services. Those deemed eligible for the EELS program were offered review of their legal case by an attorney and some were offered full representation in court at no cost. This program has been recognized nationally for its innovative approach to eviction prevention support services.
- The Emergency Housing program was established to support individuals and families at risk of or currently experiencing homelessness. It provides a safety net for individuals and families amidst potential increases in evictions resulting directly or indirectly from COVID-19. It has helped more than 176 individuals avoid homelessness, with over 80% exiting the program to positive housing destinations (as of June 30).
- Pima Early Education Program-scholarships (PEEPs) has provided 1,610 low-income children 3-5 years old with high quality preschool experiences. A majority of PEEP students (71%) identify as a racial minority and 21% are dual-language learners. In addition to direct scholarships to students, PEEP provides support to 174 high quality preschool classrooms serving Pima County residents.
- JobPath, a community subrecipient of CSLFRF monies, has enrolled 460 individuals in sectoral job training designed to improve the earning potential of low income and disproportionately impacted workers and 210 program participants have completed training for Workforce Investment Board supported industries.
- Arizona Food Bank Network has assisted over 45,480 households through our support for food pantries throughout Pima County, including households in rural areas not served by other food banks.

The Board approved significant CSLFRF investment to boost economic recovery of the local Attractions and Tourism sector. Project investments include:

- Critical repairs and modifications to support COVID-19 protocols at Old Tucson made possible the ability to partner with a new operator, resulting in the reopening and reestablishment of one of Tucson's premier attractions.

The Honorable Chair and Members, Pima County Board of Supervisors  
Re: **Quarterly Update on Coronavirus State and Local Fiscal Recovery Fund PimaRecovers.com**  
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- Funding to Visit Tucson designed to bring tourists back to our vibrant region of culturally diverse and healthy tourism activities has successfully launched and is expected to continue to generate travel interest to our area. This has resulted in the generation of over \$62 million in economic impact for the region.
- Substantial support for the City of Gastronomy to host the first ever Pueblos del Maiz, an event celebrating the pivotal role of corn in the cultural, agricultural, and political history of the region which includes sites throughout Arizona, California, and Mexico. This inaugural event was attended by over 4,850 individuals.

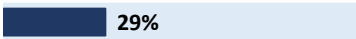

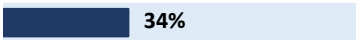
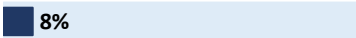
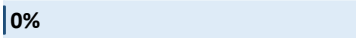




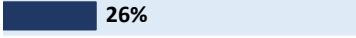
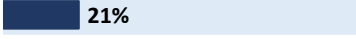
All the above activities and impacts are far from exhaustive, but do show the progress that is being made across the wide spectrum of CSLFRF projects. This ARPA-authorized funding has proven critical to the community and Pima County can expect to see continued and expanded positive impacts.

JKL/dym



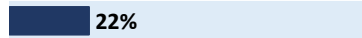
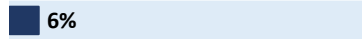
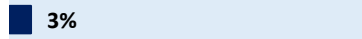
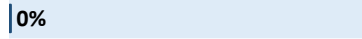
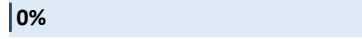





Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator  
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer  
Steve Holmes, Deputy County Administrator  
Regina Kelly, Director, Grants Management & Innovation

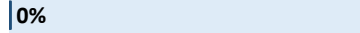
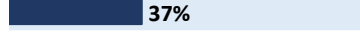

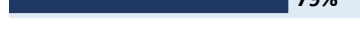
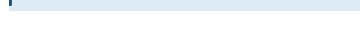



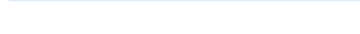
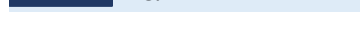
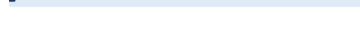

**Q3 2022 Project and Expenditure Report Summary**  
**ARPA Allocation and Expenditure Table, thru September 30, 2022**

Project ID	Project Name	Total Allocated	Total Expended	Project Completion Percentage	Project Completion Percentage	Notes
PC01	Contact Tracing / Case Investigation	\$24,425,167.09	\$7,000,468.57	Less than 50%	 29%	Project requested to be modified in next Quarter
PC02	COVID-19 Vaccines	\$19,550,236.20	\$4,604,270.63	Less than 50%	 24%	Project requested to be modified in next Quarter
PC03	COVID-19 Testing	\$15,512,629.90	\$5,304,655.30	Less than 50%	 34%	Project requested to be modified in next Quarter
PC04	COVID-19 Mitigation Effort at Congregate Sites	\$1,059,658.00	\$82,531.64	Less than 25%	 8%	Project requested to be modified in next Quarter
PC05	Monoclonal Antibody Treatment	\$500,000.00	\$0.00	0%	 0%	Project requested to be modified in next Quarter
PC07	Emergency Housing - Medical Support	\$775,000.00	\$771,439.53	Almost complete	 99%	
PC08a	Health Department Vaccine and Testing Salary and Fringe FY2021	\$3,315,409.80	\$3,315,409.80	Complete	 100%	
PC08b	Health Department Testing Support Supplies FY2021	\$2,075,341.49	\$2,075,341.49	Complete	 100%	
PC08c	Health Department Vaccine Support Supplies FY2021	\$3,117,942.64	\$3,117,942.64	Complete	 100%	
PC09	Emergency Eviction Legal Services (EELS)	\$3,013,785.49	\$783,942.07	Less than 50%	 26%	
PC10	Pima Early Education Program (PEEPs)	\$30,200,000.00	\$6,392,918.30	Less than 25%	 21%	

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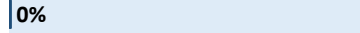
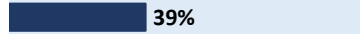


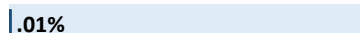


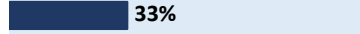
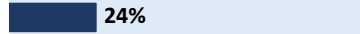
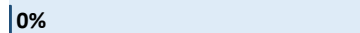

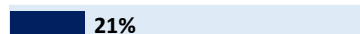

PC11	Community and Workforce Development Data System Upgrade	\$567,933.51	\$2,100.88	Less than 1%	 0.4%	Project requested to be modified in next Quarter
PC12	Kino Service Center Facility Modifications	\$388,006.00	\$0.00	0%	 0%	Project requested to be modified in Q2 FY23
PC13	Emergency Housing Support, Case Management, and Supportive Services	\$2,950,000.00	\$653,203.03	Less than 25%	 22%	Partially due to availability of small amount of other funds
PC14	Northwest Services Center	\$34,900,000.00	\$1,993,129.06	Less than 10%	 6%	
PC15	Curley Gymnasium-Ajo	\$2,200,000.00	\$60,984.00	Less than 10%	 3%	
PC16	Office of the Medical Examiner Equipment	\$4,000,000.00	\$0.00	0%	 0%	Project will not start until building is built
PC17	Domestic Violence Shelter Improvements	\$1,000,000.00	\$0.00	Less than 25%	 0%	Project underway, no transfer of funds has occurred yet
PC18	Victim Services Community Needs Assessment	\$700,000.00	\$0.00	Less than 10%	 0%	Project begun. Expenditures to begin in Q2 FY23
PC19	Correctional Health Vaccine Storage	\$100,000.00	\$0.00	0%	 0%	
PC20	Correctional Health Vaccine Purchase	\$100,000.00	\$0.00	0%	 0%	
PC21	Mental Health Legal Representation Equipment	\$4,500.00	\$0.00	0%	 0%	
PC22	Juvenile Correctional Dental	\$100,000.00	\$1,915.85	Less than 10%	 2%	Project underway.

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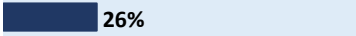
PC23	Supportive Housing and Job Training	\$1,005,500.00	\$0.00	0%		
PC24	Visit Tucson Destination Promotion	\$2,000,000.00	\$748,975.34	Less than 50%		
PC25	City of Gastronomy Food Destination Promotion	\$500,000.00	\$251,975.67	50% or more		
PC26	Old Tucson Reopening Assistance	\$4,000,000.00	\$3,146,929.54	50% or more		
PC27	Leased Properties Re-opening Assistance	\$3,020,000.00	\$10,591.08	Less than 10%		Project underway
PC28	Kino Stadium District Parking Lot Restoration	\$829,918.34	\$829,918.34	100%		This shows as less than original budgeted amount due to revenue replacement
PC29	Kino Stadium District Asphalt Development	\$691,857.65	\$0.00	0%		Budget modification requested for Q2 FY23
PC30	Kino Event Center Repair	\$750,000.00	\$0.00	0%		Budget modification requested for Q2 FY23
PC31	Remote Enabled Workforce Security Upgrade	\$3,195,000.00	\$900,693.89	Less than 50%		
PC32	Public Safety Support Network Upgrade	\$1,500,000.00	\$15,915.24	Less than 10%		
PC33	Broadband Infrastructure	\$500,000.00	\$0.00	0%		
PC34	Network Equipment	\$1,505,000.00	\$0.00	0%		



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PC35	Security Software Services Implementation	\$2,300,000.00	\$0.00	0%		
PC36	Courts - Remote Enabled Projects	\$3,000,000.00	\$1,155,223.45	Less than 50%		
PC41	Public Health Communications and Outreach	\$621,401.89	\$503,704.08	50% or more		Budget modification requested for Q2 FY23
PC42	Economic Recovery Communications and Outreach	\$980,000.00	\$13,856.51	Less than 10%		Budget modification requested for Q2 FY23
PC44	PCC Micropathways to In-Demand Jobs	\$5,340,676.00	\$1,050.72	Less than 10%		Programs planned and poised to spend in Q2 FY23
PC45	JobPath Tuition and Support Programs	\$3,003,500.00	\$845,878.74	Less than 50%		
PC46	Fire District COVID-19 Support	\$1,000,000.00	\$938,452.06	Nearly complete		
PC47	Food Security Initiative	\$600,000.00	\$200,035.44	Less than 50%		
PC48	Public Health Vaccination Wayfinding Ellie Towne	\$20,000.00	\$4,883.91	Complete		
PC49	Economic Recovery Marketing	\$150,000.00	\$0.00	0%		
PC50	Downtown Tucson Partnership Continued Partnership	\$25,000.00	\$0.00	0%		
PC52	Revenue Replacement	\$10,000,000.00	\$2,122,855.09	21%		Includes projects such as GMI staffing, etc.
PC54	PC Employee Vaccine Incentive Project	\$6,328,203.00	\$5,688,945.12	Almost complete		

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Total Amount	Total Amount	\$203,421,667.00	\$53,540,137.01	Less than 50%		
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