



MEMORANDUM

Date: October 11, 2022

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner
County Administrator

A handwritten signature in black ink, appearing to read "Jan Leshner", is written over the printed name of the County Administrator.

Re: **Housing Commission Item Continued from Board of Supervisors August 15, 2022 Meeting - Additional Information**

Background

The August 15, 2022 meeting of the Board of Supervisors included an agenda item on [Housing Affordability](#) that transmitted recommendations from staff to sunset the current Housing Commission and establish a new commission informed by recommendations of the Affordable Housing Task Force. The Board approved a motion to continue the item to October 18, and directed staff to:

1. Keep the existing Housing Commission structure,
2. Amend the Commission's by-laws to (a) address recommendations from the Affordable Housing Task Force, (b) allow for the Board to continue to appoint members to the Commission, (c) add representation from the City of Tucson and the region, and
3. Report which Affordable Housing Task Force members are interested in serving on the Commission and the area of the region they may represent.

During this item, Chair Bronson and Supervisor Scott also expressed interest in the Board having input on at least two of the Affordable Housing Task Force recommendations: the recommendation for an inventory of workforce and low-income housing needs similar to Tempe's, and zoning recommendations. I have directed staff to begin the research necessary to proceed with both of these items. Staff will provide an update on efforts related to zoning at the first meeting of the re-authorized Housing Commission.

The Existing Housing Commission

The existing Housing Commission's membership, mission, and authorization are attached. (Attachment 1). The Commission has been inactive for almost two years as one of primary purposes was to oversee spending of County affordable housing bond funds, which are fully expended. The existing Commission includes 11 members, two appointed by each Supervisor and one by the County Administrator. The majority of the members' terms have expired (six), five have terms expiring on December 31, 2024, and three of the five have not executed their loyalty oaths.

The Honorable Chair and Members, Pima County Board of Supervisors

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Recommendations to Amend Housing Commission's Membership, Name, Mission and By-laws

In response to the Board's direction and comments on August 15, staff recommends adding three appointments from the City of Tucson, and one each for the City of South Tucson, Towns of Marana, Oro Valley and Sahuarita, for 18 members in total:

- 10 members – 2 appointed by each of member of the Board of Supervisors
- 1 member appointed by the County Administrator
- 7 members – 3 appointed by the City of Tucson and 1 appointed by each other incorporated city and town

Staff also recommends that members of the Commission have experience and expertise in at least one of the following areas related to housing: development, finance, management, planning and infrastructure, service delivery, or have lived experience as an affordable housing tenant.

Since members serve at the pleasure of their appointing authority, Supervisors that have members with active terms on the existing Housing Commission have the option of retaining their current appointments or appointing new members. Attached is a list of the Affordable Housing Task Force members that are interested in serving on the Housing Commission, the supervisorial district they reside in, if they reside in a city, town or unincorporated Pima County, and any applicable organizations they represent (Attachment 2). Based on the expertise of these individuals and their recent service to Pima County, Supervisors are encouraged to review this list when considering appointments.

Staff recommends the Housing Commission's name be changed to the **Regional Affordable Housing Commission** in recognition of its broader representation and focus on improving housing affordability across the housing continuum.

Revised Commission By-laws: The recommended revised by-laws are attached in legislative form and clean copy, to incorporate revisions to the name, membership, mission, purpose etc. Note that in addition to the changes directed by the Board and recommended by the Affordable Housing Task Force, staff also incorporated a few additional revisions based on experience with other Board appointed committees and commissions. A section of the existing by-laws providing for an appeal process to the Commission for funding recommendations to the Board has been removed as there is already a formal appeal process in place through Procurement. (Attachment 3 and 4)

Revised Mission: The mission of the Commission is to make recommendations to the Board of Supervisors to increase the supply of housing across Pima County that is affordable, sustainable, safe, and promotes individual and community prosperity.

The Honorable Chair and Members, Pima County Board of Supervisors

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First Draft Meeting agenda: Attachment 5 includes a draft meeting agenda for the first meeting soon after the appointment of new members. Note that staff will be presenting a number of items recommended by the Affordable Housing Task Force to the Commission for their input at that first meeting.

Recommendations

Based on direction received from the Board of Supervisors on August 15, I recommend the Board take the following actions:

1. Change the name of the Housing Commission to the Regional Affordable Housing Commission.
2. Approve the revised Commission membership, mission and by-laws as presented.
3. Aim to make appointments to the Commission as soon as possible so that that the Clerk of the Board can place appointments on one of the two November Board agendas for approval, with the first Commission meeting to be held in December.

JKL/anc

Attachments

c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer
Steve Holmes, Deputy County Administrator
Carla Blackwell, Director, Development Services Department
Dan Sullivan, Director, Community and Workforce Development
Nicole Fyffe, Senior Advisor, County Administrator's Office
Yves Khawam, Senior Advisor, County Administrator's Office

ATTACHMENT 1

Housing Commission

[Notices, Agendas and other information](#)

MISSION: To increase the amount of housing in Pima County that is affordable to low and median income families, and to oversee and assure public accountability for Pima County Housing Bond Funds.

The Commission will develop a Pima County Affordable Housing Strategy, for approval by the Board of Supervisors, and promote collaborative housing projects with for-profit and non-profit housing providers.

The Commission will review and recommend uses of Pima County Housing Bond funds and annually report to the Board of Supervisors on the status of Housing Bond Funds, the Housing Trust Fund and the affordable housing programs.

AUTHORIZATION: Board of Supervisors action on November 16, 2004. [Commission Bylaws/Rules/Procedures](#)

MEMBERSHIP INFORMATION: 11 Members: 2 appointed by each Supervisorial District and 1 by the County Administrator.

	Member	Office	District	Term Expiration
1	Kathleen Buske	-	1	December 31, 2020
2	Nicole Brulé-Fisher	-	1	December 31, 2020
3	Frank Thomson	Chair	2	December 31, 2020
4	Ken Anderson	-	2	December 31, 2020
5	*Dana Petty		3	December 31, 2024
6	*Tim Escobedo		3	December 31, 2024
7	Scott Place	-	4	December 31, 2020
8	JoAnn di Filippo, Ph.D.		4	December 31, 2024
9	*Sharayah Jimenez		5	December 31, 2024
10	Imelda Robles		5	December 31, 2024
11	David Godlewski	-	County Administrator	December 31, 2020

*Loyalty Oath Pending

ATTACHMENT 2

Affordable Housing Task Force Members Interested in Serving on Regional Affordable Housing Commission

Name	Organization	Email	Area of experience/expertise	BOS District Residence	City/Town Residence
Daniela Figueroa	Youth on Their Own	dfigueroa@yoto.org	non-profit youth organization	5	Tucson
David Godlewski	Southern Arizona Home Builders Association	david@sahba.org	Construction and development	1	Oro Valley
Mark Clark	Pima Council on Aging	mclark@pcoa.org	Senior living	4	Sahuarita
Maryann Beerling	Compass Affordable Housing	mbeerling@compassaffordablehousing.org	non-profits, affordable housing and development, City of Tucson Commission on Equitable Housing & Development	2	Tucson
Meghan Heddings	Family Housing Resources	mheddings@fhrinc.net	non-profit	3	Tucson
Michael Guymon	Tucson Metro Chamber	mguymon@tucsonchamber.org	business community	5	Tucson

Interested in serving on the Commission who did not serve on the Affordable Housing Task Force:

Desiree Cook	I Am You 360	iamyouth360@hotmail.com	non-profit, tiny homes	4	Tucson
Tisha Tallman	CEO Primavera Foundation	ttallman@primavera.org	Non-profit shelter operator	Resides in D1, Office D2	Office South Tucson

ATTACHMENT 3

BYLAWS OF THE REGIONAL AFFORDABLE HOUSING COMMISSION

SECTION I – NAME AND AUTHORITY

- 1.01 The name shall be the Regional Affordable Housing Commission.
- 1.02 The Commission was reauthorized as the Regional Affordable Housing Commission by the Board of Supervisors (Board) at their October 18, 2022 meeting.

SECTION II - MISSION AND PURPOSE

- 2.01 The mission of the Commission is to make recommendations to the Board to increase the supply of housing across Pima County that is affordable, sustainable, safe and promotes individual and community prosperity.
- 2.02. The purpose of the Commission is to:
 - a. Recommend actions and policies that increase the creation of more housing across the housing continuum while promoting desegregation, de-concentration of affordable housing, and balancing regional goals for water conservation and open space management.
 - b. Recommend actions and policies that help individuals access and retain safe and affordable housing that allows them to live and thrive.
 - c. Prioritize recommendations that reduce long-term demand for public subsidies for affordable housing, including those that address poverty, improve opportunity and create community wealth.
 - d. Monitor existing and projected housing supply versus demand across Pima County and across the continuum of housing (market rate, affordable, and bridge from homelessness) via a housing dashboard, and issue annual report to the Board.
 - e. Annually assess the impact of Pima County's efforts to promote service integration, improve financial access and reduce barriers to accessing and developing affordable housing.
 - f. Promote collaboration and coordination between governmental agencies, non-governmental organizations, advocates and the housing development community.
 - g. Provide oversight and transparency for funding allocated by Pima County for the purpose of improving housing affordability across Pima County, and recommend sustainable sources of funding.
 - h. Make recommendations to the Board to guide, change and improve the way Pima County develops solutions and innovations regarding affordable housing.
 - i. Share Commission findings and discussions with the broader community.

SECTION III- MEMBERSHIP

- 3.01 The Commission shall be comprised of eighteen (18) members: two appointed by each Board member (for a total of 10), one by the County Administrator, three (3) by the City of Tucson, and one (1) by each other incorporated city and town.
- 3.02 Each member of this Commission will be appointed and serve at the pleasure of their appointing authority and may be removed without cause. All members listed above shall be voting members.

- 3.03 The Director of Community and Workforce Development and Development Services Department, or their designees, shall attend Commission meetings to provide technical assistance and expertise, and shall not have voting rights.
- 3.04 Qualifications: Members of the Commission must have demonstrated experience and expertise in at least one of the following areas related to housing: development, finance, management, planning and infrastructure, service delivery, or has lived experience as an affordable housing tenant.
- 3.05 Term of Office: All members serving on the Commission will serve four (4) year terms, unless appointed to fill a vacancy. Members appointed to fill a vacancy will serve the remaining term of the member's predecessor.
- 3.06 Member resignations should be in writing and sent to the Director of Community and Workforce Development or their designee. Upon receipt, the Director or their designee will notify the member's appointing authority and the Clerk of the Board.
- 3.07 Compensation: Members are not entitled to compensation or reimbursement for travel expenses for the duties performed by the Commission.

SECTION IV - QUORUM

- 4.01 A simple majority of 10 or more Commission members shall constitute a quorum for the transaction of business.

SECTION V –VOTING

- 5.01 Each member is entitled to one (1) vote on all matters before the Commission. Members must be present at a meeting in order to cast a vote and will not be permitted to delegate duties to proxies or alternates for Commission meetings.
- 5.02 No member may cast a vote for any item when the member has a conflict of interest under A.R.S. § 38-503. Such conflicts must be disclosed on the record before the vote is taken and the conflicted member must refrain from participating in the matter.
- 5.03 At the request of any member, a roll call vote may be taken for any action of the Commission.

SECTION VI-ATTENDANCE

- 6.01 Members who fail to attend three (3) consecutive regular meeting shall be considered resigned from the Commission. The Commission may, for good cause grant leaves of absence to its members or exceptions to this section.

SECTION VII - MEETINGS

- 7.01 Meetings of the Commission and any subcommittees shall be conducted and announced pursuant to the Arizona Open Meetings Law, Arizona Revised Statutes (38-431 et seq.) Remote, telephonic, or web-based meetings are permitted. Arizona Open Meeting Law states that a meeting is a gathering, in-person, through technological devices of a quorum of a public body, at which they will discuss, propose, or take legal action, including deliberations. This includes telephone and email communications that, whether contemporaneously or serially, involve a quorum of the Commission.

- 7.02 Where these by-laws and other applicable law do not provide adequate procedure for the conduct of a meeting, Robert's Rules of Order will be used as a guide. In the event of conflict or ambiguity, the following order of precedence applies:
- a. Arizona Revised Statutes
 - b. These by-laws
 - c. Robert's Rules of Order (latest edition)

SECTION VIII - OFFICERS

- 8.01 The officers of the Commission shall be a chair and one vice-chair each of whom shall be elected by the members. The vice-chair acts as chair in the absence of disability of the chair.
- 8.02 Election and term of officers shall be elected at the first meeting of the Commission and thereafter every two years at the first meeting of the calendar year. Each officer shall hold office until their successor has been duly elected.

SECTION IX – RESPONSIBILITY OF THE MEMBERS

- 9.01 Attend all scheduled meetings, or provide notice of absence prior to the meeting if unable to attend.
- 9.02 Be willing to contribute constructively in all aspects, including planning, meeting participation and evaluations.
- 9.03 Participate in the following ways: (1) Be open to diverse policy recommendations (2) Develop consensus around recommendations to the Board (3) Promote creative solutions (4) Produce regional cooperation across Pima County and jurisdictions within the area (5) Focus on producing practical, evidence based solutions and measure their progress (6) Promote shared goals and accomplishments, and (7) Create strategies that reduce duplication.

SECTION X – CONFLICT OF INTEREST

- 10.01 Members must be familiar and comply with Arizona Conflict of Interest Laws, A.R.S. § 38-503.
- 10.02 Each member is responsible for determining whether any potential or actual conflict of interest exists or arises in fulfilling the duties on the Commission, disclosing any conflict, and recusing from participating in a matter from which they are conflicted.

SECTION XI – STAFF SUPPORT

- 11.01 Community and Workforce Development will provide the following services to the Commission:
- a. Prepare and disseminate all notices as required by law or these by-laws, and in compliance with guidelines established by the Clerk of the Board for Board Committees and Commissions.
 - b. Prepare and disseminate the Commission agenda, associated materials and other necessary communications.
 - c. Take minutes at the Commission meetings in compliance with Arizona Open Meeting Law and post for public review.
 - d. Maintain the records of the Commission for the time periods required under applicable law.

- e. Prepare reports and provide other information to the Commission as requested by the Commission.

SECTION XII - CHANGES TO THE BY-LAWS

- 12.01 These By-Laws may be altered, amended or replaced and new by laws may be adopted by the Board of Supervisors.
- 12.02 The Commission may vote to request the Board amend the by-laws.

ATTACHMENT 4

BYLAWS OF THE ~~PIMA COUNTY~~ REGIONAL AFFORDABLE HOUSING COMMISSION

SECTION I – ~~INTRODUCTION~~ NAME AND AUTHORITY

- 1.01 The name of the organization shall be the ~~Pima County~~ Regional Affordable Housing Commission.
- ~~1.02 The Pima County Housing Commission was established to assure the highest accountability to the voters for use of bond funds approved for housing and to promote effective collaboration between the County, the non-profit and for-profit development community.~~
- ~~1.03 The Pima County Housing Commission was ratified and approved by unanimous vote of the Pima County Board of Supervisors at their Regular Meeting on November 16, 2004 (Agenda Item No. 19).~~
- 1.02 The Commission was reauthorized as the Regional Affordable Housing Commission by the Board of Supervisors (Board) at their October 18, 2022 meeting.

SECTION II - MISSION AND PURPOSE

- 2.01 The mission of the Commission is to ~~make recommendations to the Board to increase the amount supply of housing in across Pima County that is affordable, sustainable, safe and promotes individual and community prosperity. to low and median income families, and to oversee and assure public accountability for Pima County Housing Bond Funds and the Pima County Housing Trust Fund.~~
- 2.02. The purpose of the Commission ~~is to: will be to provide oversight and monitoring of all Housing Trust Fund and Affordable Housing Strategy issues that are placed before the Board of Supervisors for consideration.~~
- a. Recommend actions and policies that increase the creation of more housing across the housing continuum while promoting desegregation, de-concentration of affordable housing, and balancing regional goals for water conservation and open space management.
 - b. Recommend actions and policies that help individuals access and retain safe and affordable housing that allows them to live and thrive.
 - c. Prioritize recommendations that reduce long-term demand for public subsidies for affordable housing, including those that address poverty, improve opportunity and create community wealth.
 - d. Monitor existing and projected housing supply versus demand across Pima County and across the continuum of housing (market rate, affordable, and bridge from homelessness) via a housing dashboard, and issue annual report to the Board.
 - e. Annually assess the impact of Pima County's efforts to promote service integration, improve financial access and reduce barriers to accessing and developing affordable housing.
 - f. Promote collaboration and coordination between governmental agencies, non-governmental organizations, advocates and the housing development community.

- g. Provide oversight and transparency for funding allocated by Pima County for the purpose of improving housing affordability across Pima County, and recommend sustainable sources of funding.
- h. Make recommendations to the Board to guide, change and improve the way Pima County develops solutions and innovations regarding affordable housing.
- i. Share Commission findings and discussions with the broader community.

~~The Commission will be provided a budget sufficient to carry out this work and to fund an annual, independent audit of all financial transactions and records of the Commission and of the Housing Trust Fund, which will be made public.~~

~~The Commission will be researching and monitoring the implementation of the Housing Trust Fund and the overall Affordable Housing Strategy including potential, new sources and contributions to the Housing Trust Fund.~~

~~The Commission will review and recommend uses of Pima County Housing Bond funds and annually report to the Board of Supervisors on the status of Housing Bond Funds, the Housing Trust Fund and the affordable housing programs.~~

~~The Commission will promote the Pima County Affordable Housing Goal and Implementation Measures adopted by the Pima County comprehensive plan known as "Pima Prospers" which recommends strategies to support, develop and adopt housing policies, regulatory incentives and partnerships with stakeholders who develop affordable housing.~~

~~The Commission shall hold public meetings as necessary, but no less than three times each year, and will submit an annual report to the Board of Supervisors.~~

SECTION III- COMPOSITION MEMBERSHIP

- 3.01 The Commission shall be comprised of ~~eleven~~ eighteen (14) (18) members: two appointed by each ~~Supervisory District~~ Board member (for a total of 10), and one by the County Administrator, three (3) by the City of Tucson, and one (1) by each other incorporated city and town.
- 3.02 Each member of this Commission will be ~~nominated~~ appointed and serve at the pleasure of their appointing ~~Supervisor or County Administrator~~ authority and may be removed without cause. All members listed above shall be voting members.
- 3.03 The Director of Community and Workforce Development and ~~Neighborhood Conservation and the Department's Housing Program Manager~~ shall participate on the Commission to Development Services Department, or their designees, shall attend Commission meetings to provide technical assistance and expertise, and shall not have voting rights.
- 3.04 Qualifications: Members of the Commission must have demonstrated experience and expertise in at least one of the following areas related to housing: development, finance, management, planning and infrastructure, service delivery, or has lived experience as an affordable housing tenant.
- 3.05 Term of Office: All members serving on the Commission will serve four (4) year terms, unless appointed to fill a vacancy. Members appointed to fill a vacancy will serve the remaining term of the member's predecessor.

- 3.06 Member resignations should be in writing and sent to the Director of Community and Workforce Development or their designee. Upon receipt, the Director or their designee will notify the member's appointing authority and the Clerk of the Board.
- 3.07 Compensation: Members are not entitled to compensation or reimbursement for travel expenses for the duties performed by the Commission.

ARTICLESECTION IV - QUORUM

- 4.01 A simple majority of 10 Six or more voting Commission members shall constitute a quorum for the transaction of business.

ARTICLESECTION V – ACTIONS VOTING

- 5.01 The act of the majority of the voting members present at a meeting at which a quorum is present shall be the act of this Commission. Each member is entitled to one (1) vote on all matters before the Commission. Members must be present at a meeting in order to cast a vote and will not be permitted to delegate duties to proxies or alternates for Commission meetings.
- 5.02 No member may cast a vote for any item when the member has a conflict of interest under A.R.S. § 38-503. Such conflicts must be disclosed on the record before the vote is taken and the conflicted member must refrain from participating in the matter.
- 5.03 At the request of any member, a roll call vote may be taken for any action of the Commission.

ARTICLESECTION VI-ATTENDANCE

- 6.01 Members who fail to attend three (3) consecutive regular meeting shall be considered resigned from the Commission. The Commission may, for good cause grant leaves of absence to its members or exceptions to this section.
- ~~6.02 Members may participate in and act at any meeting of the Commission by means of conference telephone, or similar communications equipment, provided that the member(s) so participating and the members and public present at the meeting can hear all proceedings. The member(s) shall provide sufficient information, on record, to assure their identity and confirm the ability to hear and participate in the proceedings. No individual member may participate in such manner for more than three (3) meetings during the calendar year. No more than two (2) members may participate in such manner at any given meeting. Such participation should be used only when there is no feasible means for physical presence at the meeting.~~

ARTICLESECTION VII - MEETINGS

- 7.01 Meetings of the Commission and any subcommittees shall be held conducted and announced pursuant to the Arizona Open Meetings Law, Arizona Revised Statutes (38-431 et seq.) and shall be conducted according to Roberts Rules of Order. Remote, telephonic, or web-based meetings are permitted. Arizona Open Meeting Law states that a meeting is a gathering, in-person, through technological devices of a quorum of a public body, at which they will discuss, propose, or take legal action, including deliberations. This includes telephone and email communications that, whether contemporaneously or serially, involve a quorum of the Commission.

- 7.02 Where these by-laws and other applicable law do not provide adequate procedure for the conduct of a meeting, Robert's Rules of Order will be used as a guide. In the event of conflict or ambiguity, the following order of precedence applies:
- a. Arizona Revised Statutes
 - b. These by-laws
 - c. Robert's Rules of Order (latest edition)

~~Advisory Committees or Subcommittees can be appointed by this commission at any time as deemed necessary by the Commission.~~

ARTICLE ~~SECTION~~ VIII - OFFICERS

- 8.01 The officers of the ~~Housing~~ Commission shall be a chairperson and one ~~or more~~ vice-chairperson/s each of whom shall be elected by the ~~voting~~ members. The vice-chair acts as chair in the absence of disability of the chair.
- 8.02 Election and term of officers shall be elected at the first meeting of the Commission and thereafter every two years on or after January 1 of each year at the first meeting of the calendar year. Each officer shall hold office until ~~his/her~~ their successor ~~shall have~~ has been duly elected.

ARTICLE IX

~~REQUEST TO ADDRESS HOUSING COMMISSION REVIEW DECISION~~

- 8.01 ~~— The purpose is to assure a consistent process for the review of funding recommendations and decisions made by the Housing Commission.~~
- 8.02 ~~— Any organization whose request for funding has been recommended for denial, reduction, or termination by the Housing Commission may seek a review of the Commissioners decision. The Request for Review by the Housing Commission must be submitted by the organization within ten (10) business days from the date the decision is posted.~~
- 8.03 ~~— The Request for Review must be in writing and must include:~~
- ~~8.03.1 Name and address of organization;~~
 - ~~8.03.2 Signature of the chief officer of the organization;~~
 - ~~8.03.3 The specific Housing Commission decision for which review is requested;~~
 - ~~8.03.4 The specific reason(s) warranting review of the Housing Commission decision:
Relevant information which was not available when the Commission made its decision
Explanation of a factual error which contributed to the decision; and~~
 - ~~8.03.5 Relief requested by the organization.~~
- 8.04 ~~— Housing Commission Review Meeting~~

~~8.04.1~~ After receipt of the written Request for Review, the Housing Commission will schedule a meeting in order to provide the organization with an opportunity to present its concerns regarding the funding recommendation. During the organization's presentation, the Housing Commission may ask questions. Thereafter the Housing Commission will discuss, deliberate and make a decision to maintain or alter its original recommendation.

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9.02 Be willing to contribute constructively in all aspects, including planning, meeting participation and evaluations.

9.03 Participate in the following ways: (1) Be open to diverse policy recommendations (2) Develop consensus around recommendations to the Board (3) Promote creative solutions (4) Produce regional cooperation across Pima County and jurisdictions within the area (5) Focus on producing practical, evidence based solutions and measure their progress (6) Promote shared goals and accomplishments, and (7) Create strategies that reduce duplication.

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10.02 Each member is responsible for determining whether any potential or actual conflict of interest exists or arises in fulfilling the duties on the Commission, disclosing any conflict, and recusing from participating in a matter from which they are conflicted.

SECTION XI – STAFF SUPPORT

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- d. Maintain the records of the Commission for the time periods required under applicable law.
- e. Prepare reports and provide other information to the Commission as requested by the Commission.

ARTICLE SECTION XII - CHANGES TO THE BY-LAWS

~~9.01~~12.01 These By-Laws may be altered, amended or replaced and new by laws may be adopted by a majority vote of the members at any regular meeting the Board of Supervisors.

9.0212.02 ~~The above bylaws are certified and have been adopted by the members of the Pima County Housing Commission on the 18 day of December 2017.~~ The Commission may vote to request the Board amend the by-laws.

ATTACHMENT 5



Regional Affordable Housing Commission

Date and Time TBD

Location TBD

DRAFT Agenda

1. Roll Call
2. Pledge of Allegiance
3. Mission and Purpose of the Re-Authorized Commission and Introduction of Commission Members and County Staff
4. Election of Commission Chair and Vice-Chair
5. Open Meeting Law and Conflict of Interest Training
6. Update on Proposed zoning code changes: Staff Report, Commission discussion and possible action
7. Viviendas Asistenciales – maintaining affordability of a 30-unit multifamily rental complex: Staff Report, Commission discussion and possible action
8. Unsolicited Affordable Housing Development Projects: Staff report, Commission discussion and possible action
9. Updated Housing Market Study: Staff report, Commission discussion and possible action
10. Fiscal Year 2022-23 \$5 million Budget Allocation for Affordable Housing: Staff report, Commission discussion and possible action
11. Proposed Committee Meeting Schedule and Location
12. Call to the Public
13. Adjournment