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# MEMORANDUM

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Date: September 7, 2022

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Leshner   
County Administrator

Re: **Follow-up Information from September 6, 2022, Board of Supervisors Meeting – Clarification for Questions Regarding Consent Agenda Item #8**

At the Board of Supervisors meeting on September 6, 2022, the Board asked several questions about the "County Administrator's Fund" in reference to Consent Agenda Item #8 – Bosse Rollman, P.C., Amendment No. 6. The Fund should have been listed as the Contingency Fund within the County's General Fund. Each year there is an amount budgeted within this Fund for lawsuits where the County Attorney's Office cannot serve as legal representation due to a conflict of interest. For the past three fiscal years, \$525,000 has been budgeted within the Contingency Fund for these costs. Accounting for these costs within the Contingency Fund has been our practice for a number of years.

JKL/dym

c: Carmine DeBonis, Jr., Deputy County Administrator for Public Works  
Francisco García, Deputy County Administrator and Chief Medical Officer  
Steve Holmes, Deputy County Administrator  
Ellen Moulton, Director, Finance and Risk Management  
Andy Welch, Deputy Director, Finance and Risk Management  
Xavier Rendon, Budget Division Manager, Finance and Risk Management