

ADMINISTRATIVE PROCEDURES



Procedure Number: 49-4

Effective Date: 04/01/2011

Revision Date: 09/26/2019

C. D. Deeb

County Administrator

SUBJECT: VEHICLE ANTI-IDLING

DEPARTMENT RESPONSIBLE: FLEET SERVICES DEPARTMENT

I. STATEMENT

The Pima County anti-idling procedure is implemented to protect public health and improve the environment by reducing vehicle emissions while conserving fuel and reducing operational costs. Idling vehicles achieve zero miles per gallon, while continuing to emit carbon dioxide, nitrogen oxides, volatile organic compounds and other pollutants into the air. Studies show two (2) minutes of vehicle idling wastes one mile's worth of fuel. In addition, idling five (5) minutes each day created close to five (5) pounds of pollution a year.

II. PROCEDURES

This procedure reflects the goals of Climate Change Resolution 2017-39 adopted by the Pima County Board of Supervisors on July, 2017.

1. Effective immediately, unless otherwise exempted in this procedure, no County vehicle or piece of equipment may be idled in a non-emergency situation for more than 200 seconds.
2. For safety reasons, vehicles should not be turned off at traffic signals or in routine traffic situations.

III. EXEMPTIONS

Idling is allowed in the following situations as needed:

1. Vehicles where lights, Power Take Offs (PTOs), or other accessories are needed.
2. Law enforcement personnel undertaking documentation and computer access tasks regularly conducted in their vehicles.

IV. RESPONSIBILITY

Vehicle/equipment operators and supervisors will be judicious in the idling of units at emergency scenes and job sites. Vehicle/equipment may idle only in emergency situations or if required by the nature of the job; all other vehicle/equipment must be turned-off and the keys removed from the ignition.

V. ENFORCEMENT

1. Department Directors are responsible for ensuring all employees are made aware of the Anti-Idling procedure and shall have procedures in place to be in compliance.
2. Auto generated GPS idle time reports can be provided to departments for monitoring and reporting purposes.
3. Employees who fail to comply are subject to disciplinary action with Pima County progressive discipline procedures.