

ADMINISTRATIVE PROCEDURES



Procedure Number: 49-5

Effective Date: 11/20/2019

Revision Date: _____

C. P. [Signature]
County Administrator

SUBJECT: **ELECTRIC VEHICLE ADOPTION**

DEPARTMENT RESPONSIBLE: **FLEET SERVICES DEPARTMENT**

1. **STATEMENT**

The adoption of electric vehicles in the County fleet will provide important public environmental and economic benefits. These benefits include cleaner air by reducing carbon emissions and increasing the fleet efficiency by reducing fuel and maintenance costs.

Pima County has committed to replacing a minimum of 120 gasoline-powered sedans with electric vehicles by 2025. Fleet Services will actively monitor the market release dates of other electric vehicle classes and will request approval from County Administration to purchase when appropriate. Further, the purchase of gasoline powered sedans and ½ -ton trucks has been suspended.

2. **DEFINITIONS**

Electric Vehicle - a vehicle that uses one or more electric motors for propulsion, powered by energy stored in rechargeable batteries.

3. **IMPLEMENTATION**

- A. Fleet Services will fund, purchase and assign electric vehicles to County departments.
- B. Facilities Management will fund and install electric vehicle chargers in support of County electric vehicles.
- C. Finance Budget department will set monthly electric vehicle rates using existing rate calculation methodology and/or directive from County Administration.
- D. Electricity costs used for charging vehicles will be a general cost absorbed by the County.

4. **RESPONSIBILITIES**

All departments making use of electric vehicles and EV charging stations are responsible for complying with this procedure.