

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
(PCWIN)  
EXECUTIVE MANAGEMENT COMMITTEE**

Pima County Sheriff's Administration Building  
1750 East Benson Highway, 3<sup>rd</sup> Floor  
Thursday, January 26, 2006  
9:00 a.m.

**SUMMARY OF MEETING**

Note: The following is a summary of what transpired at the January 26, 2006 EMC meeting. Cassette tape and materials provided are available upon request.

**I. Call to Order: Clarence Dupnik, Chairman, 9:05 a.m.**

**Roll Call: Annette Romero, Pima County Sheriff's Department**

**Members Present**

Sheriff Clarence Dupnik, Pima County Sheriff's Department  
Chief Douglas Chappell, Drexel Heights Fire District  
Chief Dan Newburn, Tucson Fire Department  
Asst. Chief Albert Pesqueira, Northwest Fire Department (*1<sup>st</sup> Alternate*)  
Captain Bill Richards, Tucson Police Department (*2<sup>nd</sup> Alternate*)  
Chief Daniel Sharp, Oro Valley Police Department  
Lt. Kevin Shonk, Tohono O'odham Police Department (*1<sup>st</sup> Alternate*)  
Chief Richard Vidaurri, Marana Police Department

**Members Absent**

Asst. Chief Joseph Delgado, Tohono O'odham Tribal Police  
Dennis W. Douglas, Pima County OEM & Homeland Security – No Alternate Present  
Chief Richard Miranda, Tucson Police Department  
Chief Jeff Piechura, Northwest Fire District

**Others Present**

Manny Barreras, Motorola, Inc.  
Rick Brown, Marana Police Dept.  
Gary Bynum, Drexel Heights Fire Dept.  
Matthew Fenton, U of A Police Dept.  
Joe Jakoby, Tucson Fire Department  
Chuck Kmet, Tohono O'odham Fire Dept.  
John Moffatt, Pima County IS Dept.  
Paul Punske, Motorola, Inc.  
Mike Sacco, Pima County Sheriff's Dept.  
Larry Sayers, Pima County Radio Comm.  
Ben Standifer, Tohono O'odham Police Dept.  
Paul Wilson, Pima County Sheriff's Dept.

## **II. Approval of Minutes, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson proposes approval of the minutes for the December 22, 2005 Executive Management Committee (EMC) meeting. Chief Newburn moves to approve the minutes and Chief Sharp seconds the motion. Motion is unanimously carried.

*Materials provided: EMC summary dated, December 22, 2005.*

## **III. Committee Appointments, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson advised the Committee that Chief Vidaurri of the Marana Police Department has nominated Paul Ashcraft as a first alternate to the Executive Management Committee, replacing Joe Carrasco, and as a new member to the User Advisory Committee replacing Dale Bradshaw.

Chief Vidaurri moves to:

1) Recommend Mr. Ashcraft's nomination to the Executive Management Committee to the Pima County Board of Supervisors for appointment. Mr. Ashcraft will replace Mr. Joe Carrasco as first alternate for the Marana Police Department.

2) Recommend the Executive Management Committee appoint Mr. Ashcraft to the User Advisory Committee, replacing Dale Bradshaw.

Chief Daniel Sharp seconds the motion. Motion is unanimously carried.

## **IV. Technical/User Committee Reports, Larry Sayers, Technical Advisory Committee**

Larry Sayers provides the Committee with information discussed at the joint User/Technical meeting held on January 13, 2006.

Mr. Sayers advises quorums were established for both committees. Lt. Sacco provided a report on the ad hoc committee for the ACU1000 advising he was still missing frequency information from some agencies. Captain Wilson provided a consultant status update and advised that CTA Communications has been retained as the consultant for the PCWIN Project. Captain Wilson also provided a report on the Salt Lake City site visit and briefed them on upcoming site visits. The next joint meeting is scheduled for February 17, 2006.

## **V. Tohono O'odham Update – Microwave Projects Ben Standifer, Tohono O'odham Police Department**

Mr. Standifer introduces Chuck Kmet who has recently been detailed into a position at Tohono O'odham's new Office of Emergency Management. Mr. Standifer advises the last time he came before the Committee was to request a letter of support which was submitted to the Office of Homeland Security. Mr. Standifer will be coordinating a meeting with Captain Wilson to discuss the specifications for the microwave system.

**VI. Tucson Police Department IGA – Consultant Services Compensation  
Captain Paul Wilson, Pima County Sheriff’s Department**

Captain Wilson briefs the Committee on the status of the IGA between the Tucson Police Department and Pima County regarding the transfer of \$500,000 to assist with the costs for the consultation services. The IGA has been approved by the City Council and is on the Board of Supervisors agenda for February 7, 2006 and once approved the transfer will take place. The COPS Office has denied any need or responsibility for reviewing the IGA or any agreements.

**VII. Earmark Request Update, Captain Paul Wilson, Pima County Sheriff’s Department**

Captain Wilson advises he has prepared an additional earmark request for Congressman Kolbe’s office and recommends a motion be made to proceed with submitting the request to Congressman Kolbe’s office. Captain Wilson advises a draft of the request has been forwarded to the Pima County lobbyist and to Chief Miller of Tucson Police Department for review. Captain Wilson suggests a motion from the EMC on behalf of the project also supporting the earmark request with an attached support letter from the nine committee members. The overall project is approximately \$3 million dollars and the earmarks cap-out at a maximum of \$2 million, which Captain Wilson is hoping to attain.

Chief Sharp moves that the EMC prepare a letter of support for the earmark request to Congressman Kolbe’s office. Chief Chappell seconds the motion. Motion is unanimously carried.

**VIII. Status Report – CTA Communications  
Captain Paul Wilson, Pima County Sheriff’s Department**

Captain Wilson advises the consulting contract was approved by the Board of Supervisors on January 10, 2006. The contract becomes effective on February 1, 2006. He expects the consulting engagement will move forward quickly from that point.

**IX. Site Visit Report – Salt Lake City & Seattle  
Captain Paul Wilson, Pima County Sheriff’s Department**

Captain Wilson explains the reason for the site visits and advises four trips have been scheduled, with a fifth visit to be scheduled at a later time.

The scheduled visits are to:

- Minneapolis, Minnesota
- Salt Lake City, Utah
- Austin, Texas
- King County, Washington
- Los Angeles/Long Beach, California

**Salt Lake City Visit:**

Captain Wilson briefs the committee members on the group visit to Salt Lake City. Members of the group included, himself, Larry Sayers, Harry Findysz and Pat Joy.

One of the two communication projects in Salt Lake City is the Utah Communications Agency Network. The other agency is the Valley Emergency Communications Center. They are two separate independent organizations, but share some office space.

Utah Communications Agency Network (UCAN)

Topics discussed:

- System Description
- Member Community
- Coverage Requirements
- Sustainability
- Equipment Replacement
- Interoperability
- Fire Ground Communications

Salt Lake Valley Emergency Communications Center (VECC)

Topics discussed:

- Governance
- Organization
- Services – 2004
- Cost Recovery Model
- Operations
- Fire Dispatch
- CAD
- Facility
- Site Selection Considerations
- Amenities

*Materials provided by Captain Wilson: PCWIN Site Visit Summary*

**Seattle Visit:**

Lt. Sacco briefs the committee members on the group visit to Seattle Washington. Members of the group included, himself, Rick Brown, Gary Bynum, Joe Jakoby, Todd Pearson, Luis Puig and Gary Schmitz.

Valley Communications Center, Kent Washington

Topics discussed:

- Organization
- Governance
- Consolidation
- Services – 2004
- Cost Recovery Model
- Operations

- Fire Ground Communications
- CAD – A critical component
- Facility
- Site Selection Considerations
- Amenities

#### King County Radio System

- Organizational Structure
- Governance
- Cost Structure
- Air Time Charges and Totals
- Cost Structure – Additional Thoughts
- Interoperability
- Interoperability – Dispatch

#### King County Communications

- Basic Data ( Service population)
- Equipment
- Personnel
- Site Selection Considerations
- Amenities

### **X. New Business, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson provides opportunity for new business to be presented.

Chief Sharp requests an update on the microwave project.

Captain Wilson advises site visit reports will be presented regarding the Los Angeles and Austin site visits.

Captain Wilson advises a consultant engagement report will be provided at the next meeting.

### **XI. Call to the Public**

Sheriff Dupnik asks if anyone in the audience would like to address the committee. No one asked to speak.

### **XII. Date-Time-Location of Next Meeting(s)**

#### **Next Meeting:**

February 24, 2006 @ 9:00 AM  
 Pima County Sheriff's Department  
 1750 East Benson Hwy  
 SOC/ 3<sup>rd</sup> Floor

### **XIII. Adjournment**

Captain Wilson moved to adjourn the meeting. Lt. Sacco seconded the motion. Motion was unanimously carried.

Meeting adjourned at 10:55 a.m.

Minutes prepared by: Annette Romero