



MEMORANDUM

Date: March 2, 2017

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "C.H. Huckelberry", is written over the printed name of the County Administrator.

Re: **County Organizational Modifications and Reporting Structures**

Pursuant to Section 2.12.070 (c) of the Pima County Code, I have made the following organizational reporting structure and management modifications that are effective March 6, 2017:

1. Appointment of Chief Deputy County Administrator – I am appointing Ms. Jan Leshar as Chief Deputy County Administrator. This position has been vacant since the retirement of Mr. Martin Willett. In making this appointment, I am assigning two major new departmental reporting modifications, those being the Stadium District and Library District. These functions closely interrelate to other Community Service departments overseen by Ms. Leshar.

This appointment will strengthen our delivery of vital community services.

2. Assistant County Administrator for Health Services – I am appointing Dr. Francisco Garcia to the new position of Assistant County Administrator for Health Services, as well as Chief Medical Officer for Pima County. Dr. Garcia will have two new organizations in his reporting structure, those being Behavioral Health Services - whether in-house or contracted and whether delivered through medical and health agencies or our various detention facilities, both adult and juvenile. In addition, the Medical Examiner will be included in Assistant County Administrator Garcia's reporting responsibility. Dr. Garcia will continue his reporting responsibility of the Health Department and animal care functions.
3. I previously appointed Mr. John Voorhees to the position of Assistant County Administrator for Administration. Mr. Voorhees will now assume reporting responsibility for the Department of Emergency Management and Homeland Security, Information Technology, Pima County Wireless Integrated Network (PCWIN) and Elections.

I will continue to maintain direct reporting relationships with the Chief Deputy and all Deputy County Administrators, as well as the County Administration staff and Economic Development staff.

The Honorable Chair and Members, Pima County Board of Supervisors
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These organizational modifications will improve our overall management of the various public service responsibilities of the County and will continue to signal a top level management commitment to economic development and job creation within Pima County.

CHH/anc

c: Presiding Judge of the Superior Court
Elected Officials
Appointing Authorities