



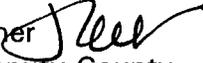
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# MEMORANDUM

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Date: May 17, 2017

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Leshner   
Chief Deputy County  
Administrator

Re: **May 16, 2017 Budget Hearing Summary**

During the absence of the County Administrator, I am continuing his practice of providing the Board of Supervisors a summary memorandum regarding issues or questions raised during budget hearings. The following is a summary of the departmental budgets reviewed at the May 16, 2017 Budget Hearing.

#### Summary by Objects and Differences in Explanations

Attachment 1 contains summaries by object for each of the departments or agencies where increases, decreases or significant variances in year-to-year budget comparisons are provided. They all have some explanation associated with significant variances, which should assist the Board's review of the summary reports.

Attachment 1 is compiled in accordance with the appearance of the budget presentations.

#### Department/Agency Presentation Materials

Attachment 2 includes the presentation materials provided by each of the 10 departments below that presented to the Board of Supervisors on May 16, 2017.

- A. Office of Emergency Management and Homeland Security
- B. Pima County Wireless Integrated Network
- C. Elections
- D. Facilities Management
- E. Fleet Services
- F. Finance and Risk Management
- G. Human Resources
- H. Health Benefits Insurance Trust Fund
- I. Information Technology
- J. Procurement

Department/Agency Issues and/or Questions

1. Office of Emergency Management and Homeland Security

The Office of Emergency Management and Homeland Security is responsible for domestic preparedness through coordination of prevention, preparedness, response and recovery operations. The programs provided by this Office were briefly delineated.

A question regarding changes in the budget was addressed with the explanation that a partnership with the Southern Arizona Buffelgrass Coordination Center had concluded.

2. Pima County Wireless Integrated Network (PCWIN)

The recent addition of the Tucson Airport Authority and the Town of Marana to PCWIN means the network now allows for over 30 fire and law enforcement agencies, in addition to federal and state partners, to communicate by radio in real time on a single system, regardless of their jurisdictional boundaries.

A concern over the location of a tower was raised, but no budget related questions were asked.

3. Elections

No budget related questions were asked; however, discussion occurred regarding the consolidation and location of polling places.

4. Facilities Management

There were no questions regarding the Facilities Management budget.

5. Fleet Services

The 15-point system used by the Fleet Services Department to determine whether a vehicle should be replaced was discussed, as was a comparison of the Sheriff's Department fleet to the rest of the County fleet.

6. Finance and Risk Management

In addition to Risk Management, the Department oversees the following eight financial divisions:

- A. Budget
- B. Departmental Analysis
- C. Financial Operations
- D. Financial Transactions
- E. Financial Management

- F. Financial Control and Reporting
- G. Revenue Management
- H. Grants Finance

The Board requested additional analysis of claim trends (claims versus payout) from Risk Management Loss Prevention. This information will be provided in a follow-up memorandum.

#### 7. Human Resources

Concerns were expressed about the implementation of ADP, the payroll software system used by the County.

#### 8. Health Benefits Insurance Trust Fund

By July 1, 2017, four years after the Fund became effective in Pima County, the initial loan from the County will be paid in full, and the Fund is anticipated to have a fund balance of \$39 million. Building on the success of the County's multiyear transition from a Preferred Provider Organization (PPO) system to a High Deductible Health Plan (HDHP) and the establishment of a robust wellness program, Pima County has seen an increase of only five percent in health premiums over the past four years. There will be no increase in premiums for FY 2017/18.

A question was raised about the status of the deferred compensation program, but there is no impact on the budget. A report regarding the deferred compensation program will be submitted to the Board for staff direction.

#### 9. Information Technology

The budget impact of the current leasing program for the three key elements: 1) desktop equipment, 2) servers and storage and 3) enterprise applications were discussed. The Board asked staff to develop a policy for a lifecycle replacement system for these three elements and to ensure standardization of County systems, which may include co-location or centralization.

#### 10. Procurement

There were no questions regarding the Procurement Department's budget.

JKL/mjk

#### Attachments

- c: Chuck Huckelberry, County Administrator  
Tom Burke, Deputy County Administrator for Administration  
Keith Dommer, Director, Finance and Risk Management  
Robert Johnson, Budget Manager, Finance and Risk Management

# ATTACHMENT 1

## SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
<b>5400</b> Salaries & Wages	162,826	195,794	4,671	-	(195,794)	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5409</b> Social Security & Medicare	12,164	14,547	357	-	(14,547)	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5410</b> Unemployment Insurance	165	148	4	-	(148)	
<b>5411</b> Health Insurance Premiums	13,774	17,826	7	-	(17,826)	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5412</b> Workers Compensation	766	456	12	-	(456)	
<b>5413</b> Life Insurance	58	68	-	-	(68)	
<b>5416</b> Arizona State Retirement	18,504	21,501	442	-	(21,501)	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5422</b> Dental Insurance Premiums	466	532	-	-	(532)	
<b>5423</b> Interdepartmental Salaries - Charged out/Credit	(7,110)	-	(4,012)	-	-	
<b>5424</b> Interdepartmental Salaries - Charged in/Debit	35,509	26,749	10,342	37,262	10,513	Charge ins from Jan Leshar 10% (HD 0950 home unit) and Cuaron 5% (CED 0057 home unit) to OEM. Facilities Management charges for work performed.
<b>5425</b> Interdepartmental Fringe - Charged out/Credit	(1,243)	-	(694)	-	-	
<b>5426</b> Interdepartmental Fringe - Charged in/Debit	8,663	7,228	3,013	9,668	2,440	Charge ins from Jan Leshar 10% (HD 0950 home unit) and Cuaron 5% (CED 0057 home unit) to OEM. Facilities Management charges for work performed.
<b>5427</b> Labor Distribution Fringe Charged out/Credit	(44,234)	(52,814)	-	-	52,814	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5429</b> Labor Distribution Salaries Charged out/Credit	(153,910)	(187,294)	58	-	187,294	All Management staff moved to Grant. Sr. Clerk's PCN moved to FM.
<b>5431</b> Budgeted Benefits	-	1,096	-	-	(1,096)	
<b>Personnel Services Total</b>	<b>46,398</b>	<b>45,837</b>	<b>14,200</b>	<b>46,930</b>	<b>1,093</b>	
<b>5000</b> Office Supplies	454	1,600	38	1,600	-	
<b>5001</b> Software Under \$5M	-	500	-	500	-	
<b>5002</b> Computer Equipment less than \$1,000	-	1,000	-	1,000	-	
<b>5003</b> Food Supplies	257	1,000	-	1,000	-	

## SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5007 Fuel & Oil	-	250	-	250	-	
5008 Books, Subscriptions & Videos	-	500	-	500	-	
5010 Repair & Maintenance Supplies	187	760	425	760	-	
5014 Clothing, Uniforms, and Safety Apparel	-	500	-	500	-	
5018 Other Operation Supplies	1,885	2,500	643	2,500	-	
5020 Tools & Equipment Under \$1,000	-	200	-	200	-	
5021 Furniture Under \$1,000	823	-	-	-	-	
5121 Accounting and Auditing Services	711	500	-	500	-	
5138 In State Training	-	2,500	-	2,500	-	
5140 In State Travel	-	1,200	-	1,200	-	
5141 Out of State Travel	-	750	-	750	-	
5142 Postage & Freight	10	470	17	470	-	
5143 Printing & Microfilming	-	500	-	500	-	
5149 R&M-Machinery & Equipment Services	155	6,500	2,201	5,550	(950)	Moved to OBJ 5203
5150 R&M Building Services	-	2,500	-	2,500	-	
5152 Other Professional Services	(1)	180	-	180	-	
5203 Interdepartmental Supplies & Services - Charged In/Debit	1,095	350	581	1,300	950	Increased to cover FM Mileage Reimbursements
5300 Telephone & Internet	643	750	470	-	(750)	Moved to OBJ 5362
5301 Electricity	667	1,500	410	1,500	-	
5305 Mileage Reimbursement	-	500	-	500	-	
5309 Dues and Memberships	300	900	300	900	-	
5312 Other Miscellaneous Charges	840	1,200	674	1,200	-	
5314 Payments To Governments	-	-	-	15,000	15,000	Mount Lemmon Fire District
5350 Radio	-	68,868	48,096	67,896	(972)	PCWIN Sponsored Radio Count Decrease
5351 Computer Hardware - ISF Charges	140,160	106,112	70,744	109,437	3,325	
5352 Server and Storage - ISF Charges	106,924	89,708	59,808	130,508	40,800	
5353 Software - ISF Charges	41,135	35,868	23,912	30,321	(5,547)	
5361 Mobile Devices - External	-	-	-	750	750	
5508 Other Machines & Equipment - Non- Capital	2,647	-	-	-	-	
<b>Operating Expenses Total</b>	<b>298,892</b>	<b>329,666</b>	<b>208,319</b>	<b>382,272</b>	<b>52,606</b>	
5560 Office Machines & Computers - Capital	-	24,800	-	24,800	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>-</b>	<b>24,800</b>	<b>-</b>	<b>24,800</b>	<b>-</b>	

**SUMMARY BY OBJECT**

Department: Office of Emergency Management & Homeland Security

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>345,290</b>	<b>400,303</b>	<b>222,519</b>	<b>454,002</b>	<b>53,699</b>	
<b>REVENUE OBJECTS</b>						
<b>4404</b> Other Misc. Revenue Operating	10,085	-	4,275	-	-	
<b>Miscellaneous Revenue Total</b>	<b>10,085</b>	<b>-</b>	<b>4,275</b>	<b>-</b>	<b>-</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>10,085</b>	<b>-</b>	<b>4,275</b>	<b>-</b>	<b>-</b>	

**SUMMARY BY OBJECT**

Department: Wireless Integrated Network

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	-	159,203	468,486	710,162	550,959	8 ITD employees transferred to WIN beginning July 1, 2016
5401 Overtime	-	-	10	-	-	
5409 Social Security & Medicare	-	11,887	35,300	54,328	42,441	8 ITD employees transferred to WIN beginning July 1, 2016
5410 Unemployment Insurance	-	121	363	496	375	
5411 Health Insurance Premiums	-	11,951	55,929	66,442	54,491	8 ITD employees transferred to WIN beginning July 1, 2016
5412 Workers Compensation	-	373	1,126	1,846	1,473	
5413 Life Insurance	-	68	227	340	272	
5416 Arizona State Retirement	-	17,838	53,800	81,668	63,830	8 ITD employees transferred to WIN beginning July 1, 2016
5422 Dental Insurance Premiums	-	49	644	945	896	
5423 Interdepartmental Salaries - Charged out/Credit	-	-	(5,617)	-	-	
5424 Interdepartmental Salaries - Charged in/Debit	-	45,543	14,002	35,281	(10,262)	8 ITD employees transferred to WIN beginning July 1, 2016
5425 Interdepartmental Fringe - Charged out/Credit	-	-	(1,176)	-	-	
5426 Interdepartmental Fringe - Charged in/Debit	-	17,252	6,897	13,870	(3,382)	
5427 Labor Distribution Fringe Charged out/Credit	-	-	(914)	(11,303)	(11,303)	Charge out to ISF 6014 for Rebanding
5428 Labor Distribution Fringe Charged in/Debit	-	-	-	2,134	2,134	Facilities, IT Charge Ins, Including Site Maintenance
5429 Labor Distribution Salaries Charged out/Credit	-	-	(2,841)	(41,180)	(41,180)	Charge out to ISF 6014 for Rebanding
5430 Labor Distribution Salaries Charged in/Debit	-	-	-	7,519	7,519	Facilities, IT Charge Ins, Including Site Maintenance
5431 Budgeted Benefits	-	743	-	-	(743)	
5457 HSA Contribution - Employer	-	-	-	10,000	10,000	New Object code for HSA Contributions
<b>Personnel Services Total</b>	-	<b>265,028</b>	<b>626,236</b>	<b>932,548</b>	<b>667,520</b>	
5000 Office Supplies	-	5,000	925	5,500	500	
5001 Software Under \$5M	-	-	4,109	-	-	
5002 Computer Equipment less than \$1,000	-	-	728	-	-	
5003 Food Supplies	-	500	135	-	(500)	
5007 Fuel & Oil	-	1,000	-	-	(1,000)	
5008 Books, Subscriptions & Videos	-	1,500	155	500	(1,000)	
5010 Repair & Maintenance Supplies	-	115,001	24,227	131,480	16,479	Infrastructure related replacement and inventory costs.
5012 Chemicals	-	-	4	-	-	
5013 Janitorial Supplies	-	-	58	-	-	

## SUMMARY BY OBJECT

Department: Wireless Integrated Network

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5014 Clothing, Uniforms, and Safety Apparel	-	-	1,873	2,000	2,000	
5018 Other Operation Supplies	-	3,765	-	2,000	(1,765)	
5020 Tools & Equipment Under \$1,000	-	5,000	-	5,000	-	
5021 Furniture Under \$1,000	-	-	-	1,000	1,000	
5121 Accounting and Auditing Services	-	12,000	9,000	12,000	-	
5125 Software Maintenance and Support	-	35,000	35,000	35,000	-	
5138 In State Training	-	5,000	3,929	2,000	(3,000)	
5139 Out of State Training	-	-	313	2,000	2,000	
5140 In State Travel	-	250	-	-	(250)	
5141 Out of State Travel	-	4,170	1,931	8,000	3,830	
5142 Postage & Freight	-	2,200	35	2,200	-	
5143 Printing & Microfilming	-	1,000	391	130	(870)	
5147 Leases & Rental - Real Estate - Internal	-	-	32,663	51,358	51,358	PECOC and Mission Rd. Building rent moved from 5148
5148 Leases & Rental - Real Estate - External	-	114,613	42,061	65,129	(49,484)	Internal Building rents moved to 5147
5149 R&M-Machinery & Equipment Services	-	1,201,223	1,020,964	1,151,409	(49,814)	Increase based on 5 yr. Motorola contract for radios and equipment repairs.
5150 R&M Building Services	-	-	-	119	119	
5152 Other Professional Services	-	-	-	341	341	
5162 Advertising	-	1,000	-	-	(1,000)	
5203 Interdepartmental Supplies & Services - Charged In/Debit	-	10,850	4,444	10,893	43	
5206 County Administrative Overhead	-	207,999	138,664	188,697	(19,302)	Increase in overhead due to Facilities Management and Building Use Allowance for the public service center.
5300 Telephone & Internet	-	77,118	21,146	-	(77,118)	Object code no longer used.
5301 Electricity	-	55,517	26,848	56,627	1,110	
5306 Motor Pool Charges	-	57,865	32,079	61,824	3,959	
5309 Dues and Memberships	-	1,000	-	1,000	-	
5312 Other Miscellaneous Charges	-	840	490	840	-	
5318 General Liability Insurance Premiums	-	-	-	9,630	9,630	General Liability Insurance. WIN was not paying for insurance in prior years due to errors in Risk Management's spreadsheet allocating WIN as its own dept. during the budget process.
5319 Property Damage Insurance Premiums	-	-	-	4,676	4,676	Property Insurance. WIN was not paying for insurance in prior years due to errors in Risk Management's spreadsheet allocating WIN as its own dept. during the budget process.
5351 Computer Hardware - ISF Charges	-	20,148	13,432	13,432	(6,716)	
5352 Server and Storage - ISF Charges	-	17,033	11,352	32,550	15,517	
5353 Software - ISF Charges	-	6,810	4,544	6,141	(669)	
5360 Internet Charges - External	-	-	-	800	800	
5361 Mobile Devices - External	-	-	-	16,200	16,200	New Object for cell phones and mobile devices

**SUMMARY BY OBJECT**

Department: Wireless Integrated Network

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>5362</b> ISF- IT Port Charges	-	-	-	85,248	85,248	New Object for Port Charges. Based on 192 @ \$37 a month. WIN was not paying for 74 ports on T-1 Mobile radios in prior years.
<b>5504</b> Office Machines & Computers - Non-Capital	-	1,000	2,634	-	(1,000)	
<b>5508</b> Other Machines & Equipment - Non-Capital	-	1,000	6,634	-	(1,000)	
<b>Operating Expenses Total</b>	<b>-</b>	<b>1,965,402</b>	<b>1,440,768</b>	<b>1,965,724</b>	<b>322</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>-</b>	<b>2,230,430</b>	<b>2,067,004</b>	<b>2,898,272</b>	<b>667,842</b>	
<b>REVENUE OBJECTS</b>						
<b>4200</b> General Government Fees	-	1,629,936	1,694,583	1,723,392	93,456	Increased radio count from new and existing members.
<b>4247</b> Interdepartmental Revenue	-	1,206,216	904,959	1,207,800	1,584	
<b>Charges for Services Total</b>	<b>-</b>	<b>2,836,152</b>	<b>2,599,542</b>	<b>2,931,192</b>	<b>95,040</b>	
<b>4407</b> Interest Revenue Pooled Investments Operating	-	5,180	7,583	5,141	(39)	
<b>Investment Earnings Total</b>	<b>-</b>	<b>5,180</b>	<b>7,583</b>	<b>5,141</b>	<b>(39)</b>	
<b>4400</b> Rent and Royalties	-	66,354	59,156	67,115	761	
<b>4415</b> Late Fees and Interest Charges on Overdue Receivable	-	-	14	-	-	
<b>Miscellaneous Revenue Total</b>	<b>-</b>	<b>66,354</b>	<b>59,170</b>	<b>67,115</b>	<b>761</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>-</b>	<b>2,907,686</b>	<b>2,666,295</b>	<b>3,003,448</b>	<b>95,762</b>	

## SUMMARY BY OBJECT

Department: Elections

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
<b>5400</b> Salaries & Wages	641,227	722,734	445,279	787,243	64,509	Increase due to 5% compensation adjustment.
<b>5401</b> Overtime	79,389	135,000	111,270	75,000	(60,000)	Decrease is due to less overtime worked due to only one election.
<b>5404</b> Temporary Help	330,240	768,785	258,117	563,819	(204,966)	Decrease is due to Temporary help (Intermittent) personnel working less hours due to only one election.
<b>5405</b> Election Pay	743,969	983,000	836,038	430,000	(553,000)	Decrease is due to one day election personnel working less hours due to only one election
<b>5406</b> Holiday Worked Pay	-	20,000	11,254	20,000	-	
<b>5407</b> Special Assignment Pay	37,120	90,000	11,777	45,000	(45,000)	Decrease is due to one election, which will require less personnel .
<b>5409</b> Social Security & Medicare	80,296	112,327	63,512	103,355	(8,972)	
<b>5410</b> Unemployment Insurance	1,096	1,144	658	946	(198)	
<b>5411</b> Health Insurance Premiums	74,598	98,827	58,876	79,543	(19,284)	Decrease is due to HSA employer paid contribution moved to object code 5457.
<b>5412</b> Workers Compensation	4,173	3,611	3,940	3,610	(1)	
<b>5413</b> Life Insurance	426	510	338	509	(1)	
<b>5415</b> Employer Paid Subsidy	-	100	-	100	-	
<b>5416</b> Arizona State Retirement	90,510	84,870	60,393	115,929	31,059	Object code auto populated to include intermittent employees that may work over 20 hours.
<b>5417</b> Correction Officer Retirement - Judicial Employees	-	-	-	2,952	2,952	
<b>5422</b> Dental Insurance Premiums	1,345	1,505	811	1,288	(217)	
<b>5423</b> Interdepartmental Salaries - Charged out/Credit	-	-	(152)	-	-	
<b>5424</b> Interdepartmental Salaries - Charged in/Debit	7,651	60,000	13,053	20,000	(40,000)	Decrease is due to only one election, which will require less county personnel to work less hours.
<b>5426</b> Interdepartmental Fringe - Charged in/Debit	43,075	50,000	35,326	50,000	-	
<b>5427</b> Labor Distribution Fringe Charged out/Credit	(2,646)	-	(1,957)	(3,000)	(3,000)	
<b>5428</b> Labor Distribution Fringe Charged in/Debit	2,647	3,000	1,958	3,000	-	
<b>5430</b> Labor Distribution Salaries Charged in/Debit	-	10,000	-	-	(10,000)	There was a change in the posting methodology for intermittent employees. They are no longer posting to this object code and the special assignment pay.
<b>5431</b> Budgeted Benefits	-	4,689	-	-	(4,689)	
<b>5441</b> Vacation Payout	-	-	136	-	-	
<b>5457</b> HSA Contribution - Employer	-	-	-	18,000	18,000	Moved from object 5411.

## SUMMARY BY OBJECT

Department: Elections

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>Personnel Services Total</b>	<b>2,135,116</b>	<b>3,150,102</b>	<b>1,910,627</b>	<b>2,317,294</b>	<b>(832,808)</b>	
<b>5000</b> Office Supplies	6,641	22,500	20,064	20,000	(2,500)	
<b>5001</b> Software Under \$5M	-	56,000	419	58,000	2,000	
<b>5002</b> Computer Equipment less than \$1,000	44	-	275	1,000	1,000	
<b>5003</b> Food Supplies	121	240	366	216	(24)	
<b>5006</b> Medical & Lab Supplies	137	100	6	100	-	
<b>5007</b> Fuel & Oil	74	250	11	250	-	
<b>5008</b> Books, Subscriptions & Videos	335	1,000	-	1,300	300	
<b>5010</b> Repair & Maintenance Supplies	5,066	25,000	8,303	20,000	(5,000)	
<b>5012</b> Chemicals	627	-	-	-	-	
<b>5013</b> Janitorial Supplies	310	500	-	500	-	
<b>5014</b> Clothing, Uniforms, and Safety Apparel	449	1,500	557	1,500	-	
<b>5017</b> Cameras, Film & Equipment	-	12,884	-	30,076	17,192	Increase due to ordering more maps FY 17/18
<b>5018</b> Other Operation Supplies	10,630	20,000	7,069	15,000	(5,000)	
<b>5020</b> Tools & Equipment Under \$1,000	6,259	5,000	2,962	7,223	2,223	
<b>5021</b> Furniture Under \$1,000	8,890	-	1,911	10,000	10,000	Replacement and purchase of additional chairs for polling sites.
<b>5116</b> Telecommunication Services	3,990	-	-	-	-	
<b>5121</b> Accounting and Auditing Services	529	-	-	-	-	
<b>5125</b> Software Maintenance and Support	36,722	131,405	59,167	136,780	5,375	
<b>5138</b> In State Training	172	-	23	1,000	1,000	
<b>5139</b> Out of State Training	-	-	-	3,768	3,768	
<b>5140</b> In State Travel	2,083	1,430	663	2,000	570	
<b>5141</b> Out of State Travel	-	-	-	5,400	5,400	
<b>5142</b> Postage & Freight	57,627	65,440	52,376	35,440	(30,000)	Only one election which will require less postage.
<b>5143</b> Printing & Microfilming	902,919	1,624,164	909,845	830,000	(794,164)	Only one election which will require less ballots, less pamphlets or any other information sent to voter prior to election.
<b>5146</b> Moving and Storage Fees	15,504	50,000	34,868	25,000	(25,000)	Decrease is due to the movement of election equipment to polling sites is for one election instead of two.
<b>5147</b> Leases & Rental - Real Estate - Internal	85,148	232,364	-	400	(231,964)	Decrease is due to the majority of leases and rentals are now classified under object code 5148.
<b>5148</b> Leases & Rental - Real Estate - External	92,671	-	146,539	91,032	91,032	Moved from object 5148.
<b>5149</b> R&M-Machinery & Equipment Services	7,187	14,500	5,309	20,270	5,770	
<b>5150</b> R&M Building Services	3,092	-	-	4,500	4,500	
<b>5152</b> Other Professional Services	2,915	30,850	2,562	176,756	145,906	Increase due to hardware, firmware, maintenance, support, election night reporting and also equipment upgrades for DS850's and Express Vote equipment. This increase also includes a pilot study that will be done in 2017.

## SUMMARY BY OBJECT

**Department: Elections**

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5162 Advertising	488	1,000	206	500	(500)	
5167 Leases & Rental - Other Mchnry Telecomm etc	4,106	12,192	3,159	5,100	(7,092)	
5203 Interdepartmental Supplies & Services - Charged In/Debit	1,164	2,000	876	1,873	(127)	
5205 Departmental Overhead - Charged In/Debit	(56)	10,700	-	-	(10,700)	In previous years this was posted incorrectly.
5300 Telephone & Internet	125,486	122,836	78,837	-	(122,836)	This object is no longer being used. The new object codes are 5361 and 5362.
5301 Electricity	1,350	12,840	-	6,827	(6,013)	
5303 Natural Gas	-	500	-	-	(500)	
5304 Waste Disposal and Recycling	1,123	1,000	-	1,000	-	
5305 Mileage Reimbursement	11,298	10,000	13,787	10,000	-	
5306 Motor Pool Charges	31,228	52,000	17,365	47,467	(4,533)	
5309 Dues and Memberships	3,048	2,279	675	2,279	-	
5312 Other Miscellaneous Charges	122	300	14	300	-	
5351 Computer Hardware - ISF Charges	15,924	33,882	22,592	31,513	(2,369)	
5352 Server and Storage - ISF Charges	23,999	37,310	24,872	44,443	7,133	
5353 Software - ISF Charges	6,917	11,351	7,568	8,828	(2,523)	
5361 Mobile Devices - External	-	-	-	72,000	72,000	New object code. Moved from 5300.
5362 ISF- IT Port Charges	-	-	-	55,056	55,056	New object code. Moved from 5300.
5504 Office Machines & Computers - Non- Capital	-	1,000	-	9,000	8,000	
5508 Other Machines & Equipment - Non- Capital	6,759	-	-	-	-	
<b>Operating Expenses Total</b>	<b>1,483,098</b>	<b>2,606,317</b>	<b>1,423,246</b>	<b>1,793,697</b>	<b>(812,620)</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>3,618,214</b>	<b>5,756,419</b>	<b>3,333,873</b>	<b>4,110,991</b>	<b>(1,645,428)</b>	
<b>REVENUE OBJECTS</b>						
4111 State Revenue	588,723	694,993	887,437	-	(694,993)	Decrease due to no scheduled State Elections
4122 City Revenue Other Operating	170,129	-	-	-	-	
4124 Other Local Governments Other	102,862	728,950	571,482	200,000	(528,950)	Decrease due to no scheduled elections for local governments. The only election for FY 17/18 is the Schools Election in November 2017.
4125 Tribal Revenue	-	12,000	-	-	(12,000)	Decrease due to no scheduled election.
<b>Intergovernmental Total</b>						

**SUMMARY BY OBJECT**

Department: Elections

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
	<b>861,714</b>	<b>1,435,943</b>	<b>1,458,919</b>	<b>200,000</b>	<b>(1,235,943)</b>	
<b>4200</b> General Government Fees	1,701	15,000	3,739	3,000	(12,000)	Decrease due to no Primary or General Elections in FY 17/18.
<b>Charges for Services Total</b>	<b>1,701</b>	<b>15,000</b>	<b>3,739</b>	<b>3,000</b>	<b>(12,000)</b>	
<b>4404</b> Other Misc. Revenue Operating	2,546	100	1,570	100	-	
<b>4415</b> Late Fees and Interest Charges on Overdue Receivable	-	-	192	-	-	
<b>Miscellaneous Revenue Total</b>	<b>2,546</b>	<b>100</b>	<b>1,762</b>	<b>100</b>	<b>-</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>865,961</b>	<b>1,451,043</b>	<b>1,464,420</b>	<b>203,100</b>	<b>(1,247,943)</b>	

## SUMMARY BY OBJECT

Department: Facilities Management

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	6,611,306	7,713,198	4,612,825	7,823,543	110,345	Added two PCNs 320211 and 320633.
5401 Overtime	78,401	91,502	45,260	83,916	(7,586)	
5402 On Call Pay	32,030	34,333	21,580	34,348	15	
5403 Shift Differential	12,408	23,863	7,277	22,096	(1,767)	
5406 Holiday Worked Pay	7,626	12,530	7,478	9,059	(3,471)	
5409 Social Security & Medicare	489,245	569,872	345,450	598,485	28,613	Includes two added positions and benefits budgeted in object 5431 in FY17.
5410 Unemployment Insurance	6,907	5,808	3,690	5,469	(339)	
5411 Health Insurance Premiums	1,165,102	1,509,384	982,382	1,253,166	(256,218)	Includes two added positions and benefits budgeted in object 5431 in FY17.
5412 Workers Compensation	207,086	263,581	169,167	291,829	28,248	Includes two added positions and benefits budgeted in object 5431 in FY17.
5413 Life Insurance	4,638	5,576	3,382	5,677	101	
5415 Employer Paid Subsidy	3,028	3,276	1,730	3,330	54	
5416 Arizona State Retirement	770,183	844,526	537,637	896,385	51,859	Includes two added positions and benefits budgeted in object 5431 in FY17.
5422 Dental Insurance Premiums	12,398	14,182	11,387	17,759	3,577	
5423 Interdepartmental Salaries - Charged out/Credit	(1,238,567)	(830,015)	(756,389)	(1,092,274)	(262,259)	Based on FY16 actuals and FY17 trend.
5424 Interdepartmental Salaries - Charged in/Debit	476	6,613	4,470	6,959	346	
5425 Interdepartmental Fringe - Charged out/Credit	(512,823)	(297,261)	(342,259)	(466,283)	(169,022)	Based on FY16 actuals and FY17 trend.
5426 Interdepartmental Fringe - Charged in/Debit	(572)	866	1,739	2,377	1,511	
5427 Labor Distribution Fringe Charged out/Credit	(317,533)	(400,011)	(261,957)	(395,424)	4,587	
5428 Labor Distribution Fringe Charged in/Debit	120,342	72,358	122,240	134,473	62,115	Based on FY16 actuals and FY17 trend.
5429 Labor Distribution Salaries Charged out/Credit	(860,633)	(1,142,879)	(638,344)	(965,252)	177,627	Based on FY16 actuals and FY17 trend.
5430 Labor Distribution Salaries Charged in/Debit	334,249	219,756	282,253	333,480	113,724	Based on FY16 actuals and FY17 trend.
5431 Budgeted Benefits	-	49,112	-	-	(49,112)	Included in fringe object codes.
5435 Parking Subsidy	1,380	1,040	588	1,040	-	
5440 Sick Payout	1,814	-	35,814	-	-	
5441 Vacation Payout	32,942	16,056	41,957	15,255	(801)	
5457 HSA Contribution - Employer	-	-	-	242,000	242,000	

**Personnel Services Total**

## SUMMARY BY OBJECT

Department: Facilities Management

Object Name	2015/2016	2016/2017	Actuals Thru	2017/2018	Increase /	Explanation
	Actual	Adopted	Feb 28 2017	Recommended	Decrease	
	<b>6,961,433</b>	<b>8,787,266</b>	<b>5,239,357</b>	<b>8,861,413</b>	<b>74,147</b>	
<b>5000</b> Office Supplies	17,290	20,455	9,846	19,905	(550)	
<b>5001</b> Software Under \$5M	3,688	2,000	1,890	2,000	-	
<b>5002</b> Computer Equipment less than \$1,000	2,390	-	1,373	2,000	2,000	
<b>5003</b> Food Supplies	1,212	900	779	1,100	200	
<b>5007</b> Fuel & Oil	2,266	1,650	1,418	1,650	-	
<b>5008</b> Books, Subscriptions & Videos	1,308	7,353	1,151	6,728	(625)	
<b>5010</b> Repair & Maintenance Supplies	808,510	773,891	449,056	841,895	68,004	Added repair supply needs for 5 of the 8 new building units added during FY17/18.
<b>5012</b> Chemicals	22,632	42,135	13,111	38,663	(3,472)	
<b>5013</b> Janitorial Supplies	16,539	19,669	10,862	20,544	875	
<b>5014</b> Clothing, Uniforms, and Safety Apparel	42,532	39,317	18,578	39,533	216	
<b>5017</b> Cameras, Film & Equipment	2,521	750	-	750	-	
<b>5018</b> Other Operation Supplies	31	-	36	-	-	
<b>5020</b> Tools & Equipment Under \$1,000	106,732	85,015	58,114	90,705	5,690	
<b>5021</b> Furniture Under \$1,000	5,074	2,000	5,802	-	(2,000)	
<b>5022</b> Signage Supplies & Services	11,279	9,000	13,517	8,000	(1,000)	
<b>5023</b> Vandalism Repairs	3,699	18,430	2,250	18,430	-	
<b>5113</b> Architectural Services	23,161	-	1,730	-	-	
<b>5114</b> Engineering Services	17,779	2,000	40,022	2,000	-	
<b>5116</b> Telecommunication Services	37,439	-	-	-	-	
<b>5117</b> Information Technology Services	-	471	-	470	(1)	
<b>5125</b> Software Maintenance and Support	43,228	76,344	50,883	73,719	(2,625)	
<b>5138</b> In State Training	2,846	14,500	4,619	14,500	-	
<b>5140</b> In State Travel	-	1,400	248	1,400	-	
<b>5141</b> Out of State Travel	-	-	92	-	-	
<b>5142</b> Postage & Freight	2,541	5,050	951	3,850	(1,200)	
<b>5143</b> Printing & Microfilming	406	2,475	405	2,475	-	
<b>5145</b> Security	1,588,820	1,568,149	1,003,283	1,630,397	62,248	Increase due to change in the living wage and security needs to ensure safety.
<b>5146</b> Moving and Storage Fees	2,681	450	10,743	10,000	9,550	
<b>5147</b> Leases & Rental - Real Estate - Internal	197,308	203,708	(5,375)	678	(203,030)	Moved to object codes 5148 and 5167.
<b>5148</b> Leases & Rental - Real Estate - External	-	-	194,512	405,784	405,784	Moved from object 5147. Increase due to addition of APO East and APO West external leases.
<b>5149</b> R&M-Machinery & Equipment Services	294,440	223,427	173,326	228,957	5,530	
<b>5150</b> R&M Building Services	2,402,879	2,435,100	1,790,182	2,473,063	37,963	Repair needs and building maintenance services at 6 of the 8 new building units.
<b>5151</b> R&M Grounds and Landscaping	42,483	44,764	28,622	56,084	11,320	Landscape needs at the new building units.
<b>5152</b> Other Professional Services	54,880	13,550	46,966	42,800	29,250	Bill capture fees from EnergyCap that were unbudgeted in FY17.

## SUMMARY BY OBJECT

**Department: Facilities Management**

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5154 Appraisal Services	-	-	2,500	-	-	
5160 Banking Credit Card Fees and Charges	78	-	691	1,560	1,560	
5162 Advertising	16,394	2,150	6,064	8,450	6,300	
5167 Leases & Rental - Other Mchnry Telecomm etc	26	-	26,176	97,070	97,070	Moved from object 5147 for Goodman's storage fees and equipment rental needs.
5200 Interdepartmental Supplies & Services - Charged Out/Credit	(282,687)	(215,500)	(189,699)	(246,000)	(30,500)	Increase in credits for mileage and material charges to other departments based on FY16 actuals and FY17 trend.
5201 Intradepartmental Supplies & Services - Charged Out/Credit	(17,199)	(23,750)	(17,019)	(26,400)	(2,650)	
5203 Interdepartmental Supplies & Services - Charged In/Debit	796	-	-	-	-	
5204 Intradepartmental Supplies & Services - Charged In/Debit	18,540	18,982	17,292	24,400	5,418	
5205 Departmental Overhead - Charged In/Debit	3,264	1,322	1,608	3,126	1,804	
5300 Telephone & Internet	226,348	235,506	155,771	-	(235,506)	Moved to objects 5359-5362.
5301 Electricity	3,886,521	4,724,108	2,652,529	4,770,898	46,790	Electricity costs projected to decrease due to increased solar energy usage, offset by changes in building units managed by FM.
5302 Water & Sewer	398,740	522,741	302,448	502,934	(19,807)	Water and sewer decrease is based on FY16 actuals and FY17 trends, offset by changes in building units managed by FM.
5303 Natural Gas	265,201	343,042	128,245	281,931	(61,111)	Decrease based on FY16 actuals and FY17 trends, offset by changes in building units managed by FM.
5304 Waste Disposal and Recycling	122,564	134,842	77,643	133,027	(1,815)	
5305 Mileage Reimbursement	57	-	-	-	-	
5306 Motor Pool Charges	559,227	559,556	419,646	813,340	253,784	Rate increases from Fleet Services and vehicle upgrades.
5307 Regulatory Permitting Fees	13,448	13,210	21,451	13,270	60	
5309 Dues and Memberships	4,188	5,465	1,230	4,481	(984)	
5312 Other Miscellaneous Charges	42,845	34,920	27,020	43,180	8,260	
5314 Payments To Governments	155	-	-	-	-	
5315 Payments To Agencies	79,149	120,000	120,000	180,000	60,000	Increase in the Business Improvement District contribution to the Downtown Tucson Partnership.
5321 Other Insurance Premiums	25	-	25	25	25	
5341 Bad Debt Expense AP05 (Finance Only)	-	-	447	-	-	
5350 Radio	14,196	14,760	9,996	14,760	-	
5351 Computer Hardware - ISF Charges	144,972	160,941	107,296	196,137	35,196	ITD increase.
5352 Server and Storage - ISF Charges	111,691	130,548	87,032	181,619	51,071	ITD increase.

**SUMMARY BY OBJECT**

Department: Facilities Management

<b>Object Name</b>		<b>2015/2016</b>	<b>2016/2017</b>	<b>Actuals Thru</b>	<b>2017/2018</b>	<b>Increase /</b>	
		<b>Actual</b>	<b>Adopted</b>	<b>Feb 28 2017</b>	<b>Recommended</b>	<b>Decrease</b>	<b>Explanation</b>
<b>5353</b>	Software - ISF Charges	39,679	55,392	36,928	52,198	(3,194)	
<b>5355</b>	Solar Energy	172,186	136,000	179,772	369,464	233,464	Solar energy increase due to increase in buildings utilizing solar energy from 2 to 5.
<b>5359</b>	Telephone Provider Charges - External	-	-	-	27,572	27,572	Objects 5359-5362 moved from object 5300.
<b>5361</b>	Mobile Devices - External	-	-	-	71,173	71,173	Objects 5359-5362 moved from object 5300.
<b>5362</b>	ISF- IT Port Charges	-	-	-	137,640	137,640	Objects 5359-5362 moved from object 5300.
<b>5508</b>	Other Machines & Equipment - Non-Capital	11,716	-	-	-	-	
<b>Operating Expenses Total</b>		<b>11,590,714</b>	<b>12,588,188</b>	<b>8,104,084</b>	<b>13,693,935</b>	<b>1,105,747</b>	
<b>5564</b>	Other Machines & Equipment - Capital	21,608	-	-	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>		<b>21,608</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>5323</b>	Depreciation Expense	-	-	1	-	-	
<b>Depreciation Total</b>		<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>		<b>18,573,755</b>	<b>21,375,454</b>	<b>13,343,442</b>	<b>22,555,348</b>	<b>1,179,894</b>	
<b>REVENUE OBJECTS</b>							
<b>4400</b>	Rent and Royalties	3,098,443	2,801,273	2,615,548	-	(2,801,273)	Third party rents moved to the Renewal Fund for CIP projects.
<b>4404</b>	Other Misc. Revenue Operating	879,624	932,839	626,758	895,173	(37,666)	Decrease due to tenant changes based on schedule from FM Real Estate Coordinators.
<b>4411</b>	Overages & Shortages Non Operating	-	-	356	-	-	
<b>4415</b>	Late Fees and Interest Charges on Overdue Receivable	2,921	-	626	-	-	
<b>Miscellaneous Revenue Total</b>		<b>3,980,988</b>	<b>3,734,112</b>	<b>3,243,288</b>	<b>895,173</b>	<b>(2,838,939)</b>	
<b>REVENUE OBJECTS TOTAL</b>		<b>3,980,988</b>	<b>3,734,112</b>	<b>3,243,288</b>	<b>895,173</b>	<b>(2,838,939)</b>	

## SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	1,977,529	2,411,872	1,411,117	2,430,865	18,993	Salary increases from FY 2016/17
5401 Overtime	9,930	13,025	4,593	16,000	2,975	
5403 Shift Differential	-	7,350	-	3,700	(3,650)	
5406 Holiday Worked Pay	64	-	-	-	-	
5407 Special Assignment Pay	79,338	152,880	64,446	150,797	(2,083)	
5409 Social Security & Medicare	159,975	189,466	109,676	197,498	8,032	
5410 Unemployment Insurance	2,217	1,930	1,142	1,805	(125)	
5411 Health Insurance Premiums	378,497	497,963	308,535	377,745	(120,218)	Employer Health Savings Account contributions moved to Object Code 5457
5412 Workers Compensation	59,990	83,350	48,337	90,725	7,375	
5413 Life Insurance	1,544	1,904	1,129	1,903	(1)	
5416 Arizona State Retirement	247,038	280,831	170,716	296,891	16,060	Increases based on salary increases
5422 Dental Insurance Premiums	3,815	4,571	3,187	4,907	336	
5423 Interdepartmental Salaries - Charged out/Credit	(38,738)	(37,434)	(11,279)	(44,108)	(6,674)	
5424 Interdepartmental Salaries - Charged in/Debit	32,550	30,635	14,387	28,500	(2,135)	
5425 Interdepartmental Fringe - Charged out/Credit	(20,209)	(36,125)	(7,005)	(14,454)	21,671	Decreased reimbursement from RWRD for mechanic services
5426 Interdepartmental Fringe - Charged in/Debit	12,607	11,125	7,509	15,160	4,035	
5427 Labor Distribution Fringe Charged out/Credit	(758)	-	-	-	-	
5428 Labor Distribution Fringe Charged in/Debit	758	-	-	-	-	
5429 Labor Distribution Salaries Charged out/Credit	(1,768)	-	-	-	-	
5430 Labor Distribution Salaries Charged in/Debit	1,768	-	-	-	-	
5431 Budgeted Benefits	-	14,839	-	-	(14,839)	Used by the Budget Division for benefit adjustments
5439 Paid Parental Leave	-	-	5,875	-	-	
5440 Sick Payout	34,672	-	-	-	-	
5441 Vacation Payout	19,005	-	203	-	-	
5454 NPL Related Pension Expense	(41,915)	-	-	-	-	

## SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5457 HSA Contribution - Employer	-	-	-	75,000	75,000	New object code for HSA Contributions
<b>Personnel Services Total</b>	<b>2,917,909</b>	<b>3,628,182</b>	<b>2,132,568</b>	<b>3,632,934</b>	<b>4,752</b>	
5000 Office Supplies	10,435	13,200	3,915	13,200	-	
5001 Software Under \$5M	54,712	10,000	-	13,500	3,500	
5002 Computer Equipment less than \$1,000	3,538	4,500	105	4,500	-	
5007 Fuel & Oil	2,499,222	5,012,409	1,512,117	4,883,259	(129,150)	New vehicle fuel efficiency savings
5008 Books, Subscriptions & Videos	7,413	16,396	6,565	16,896	500	
5010 Repair & Maintenance Supplies	1,724,978	2,331,926	1,002,086	2,201,426	(130,500)	New vehicle maintenance savings
5012 Chemicals	69	100	115	-	(100)	
5013 Janitorial Supplies	3,084	2,500	447	1,500	(1,000)	
5014 Clothing, Uniforms, and Safety Apparel	520	1,400	-	-	(1,400)	
5017 Cameras, Film & Equipment	13,698	-	-	15,000	15,000	Cameras needed for security
5018 Other Operation Supplies	2,927	700	159	3,200	2,500	
5020 Tools & Equipment Under \$1,000	29,422	28,500	10,351	35,000	6,500	
5022 Signage Supplies & Services	1,379	600	-	1,500	900	
5116 Telecommunication Services	156	-	-	-	-	
5125 Software Maintenance and Support	52,201	49,664	71,252	80,000	30,336	Software maintenance not included in Pima County Information Technology Department Internal Service Fund charges
5138 In State Training	4,318	11,000	4,172	12,500	1,500	
5139 Out of State Training	2,360	1,500	-	3,000	1,500	
5140 In State Travel	659	1,500	219	2,000	500	
5141 Out of State Travel	7,591	9,500	4,267	15,000	5,500	
5142 Postage & Freight	200	2,850	47	650	(2,200)	
5143 Printing & Microfilming	2,440	3,600	652	2,600	(1,000)	
5144 Towing Services	27,612	37,500	16,051	37,500	-	
5145 Security	49,170	80,000	6,430	80,000	-	
5147 Leases & Rental - Real Estate - Internal	1,010	4,900	-	-	(4,900)	
5148 Leases & Rental - Real Estate - External	-	-	37	-	-	
5149 R&M-Machinery & Equipment Services	1,013,774	1,223,782	478,869	1,191,782	(32,000)	Decrease in repair & maintenance costs for vehicles & equipment
5150 R&M Building Services	37,684	130,800	21,412	100,000	(30,800)	Decrease in repair costs for new facility

## SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5151 R&M Grounds and Landscaping	15,631	4,000	3,177	16,000	12,000	Increase in grounds maintenance for new facility
5152 Other Professional Services	1,943	20,000	-	20,000	-	
5154 Appraisal Services	4,258	5,600	5,077	9,000	3,400	
5156 Investigative Services	332	-	305	1,000	1,000	
5162 Advertising	2,402	3,500	156	3,000	(500)	
5163 Laundry & Linen Services	17,475	19,000	12,460	21,000	2,000	
5167 Leases & Rental - Other Mchnry Telecomm etc	7,333	9,600	2,918	13,600	4,000	
5203 Interdepartmental Supplies & Services - Charged In/Debit	7,268	5,500	2,701	8,000	2,500	
5205 Departmental Overhead - Charged In/Debit	15	-	-	-	-	
5206 County Administrative Overhead	1,058,820	1,744,232	1,162,824	641,361	(1,102,871)	Decreases per County Overhead Schedule
5208 PWA Overhead Expense	112,224	7,626	5,088	-	(7,626)	
5300 Telephone & Internet	72,827	77,118	48,397	-	(77,118)	New Object Codes 5359, 5360, 5361, 5362
5301 Electricity	63,835	192,240	23,566	77,400	(114,840)	Estimate based on expenditures for previous two fiscal years.
5302 Water & Sewer	20,567	30,150	15,598	30,150	-	
5303 Natural Gas	21,122	36,000	9,269	25,000	(11,000)	Estimate based on expenditures for previous two fiscal years.
5304 Waste Disposal and Recycling	3,984	13,550	1,599	4,500	(9,050)	
5306 Motor Pool Charges	125,139	311,023	80,927	145,500	(165,523)	Estimate based on expenditures for previous two fiscal years.
5307 Regulatory Permitting Fees	350	-	-	500	500	
5309 Dues and Memberships	5,357	4,265	2,267	5,600	1,335	
5312 Other Miscellaneous Charges	55,872	47,280	22,008	59,850	12,570	Increase in miscellaneous charges
5314 Payments To Governments	1,598	-	42	2,000	2,000	
5318 General Liability Insurance Premiums	1,109,256	1,150,874	767,248	1,182,295	31,421	Increase in Pima County FY 2017-2018 Risk Allocation
5319 Property Damage Insurance Premiums	1,152	19,344	12,896	10,687	(8,657)	
5321 Other Insurance Premiums	30,144	25,556	17,040	-	(25,556)	Decrease in Pima County FY 2017-2018 Risk Allocation
5350 Radio	8,856	8,856	6,255	8,856	-	
5351 Computer Hardware - ISF Charges	50,292	88,314	58,880	95,422	7,108	
5352 Server and Storage - ISF Charges	99,158	120,366	80,248	170,092	49,726	Increase in Pima County Information Technology Department Internal Service Fund charges
5353 Software - ISF Charges	21,842	29,966	19,976	26,867	(3,099)	
5355 Solar Energy	150,450	155,000	84,584	155,000	-	
5359 Telephone Provider Charges - External	-	-	-	5,300	5,300	

## SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5361 Mobile Devices - External	-	-	-	8,600	8,600	
5362 ISF- IT Port Charges	-	-	-	68,820	68,820	New Object Code - moved from 5300
5500 Fixed Equipment - Non-Capital	4,407	-	13	-	-	
5503 Furniture - Non-Capital	5,329	-	-	-	-	
5504 Office Machines & Computers - Non-Capital	5,728	-	-	-	-	
5508 Other Machines & Equipment - Non-Capital	1,694	4,500	-	2,500	(2,000)	
<b>Operating Expenses Total</b>	<b>8,637,232</b>	<b>13,112,287</b>	<b>5,584,787</b>	<b>11,531,913</b>	<b>(1,580,374)</b>	
5556 Motor Vehicles - Capital	2,173,411	4,652,497	1,792,081	4,639,591	(12,906)	Slight decrease to vehicle purchases
5564 Other Machines & Equipment - Capital	818,347	686,000	-	1,482,420	796,420	Increased to facilitate moving of all County equipment to Fleet Services Department
5650 Gain (Loss) Sale CA	(76,849)	-	16,054	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>2,914,909</b>	<b>5,338,497</b>	<b>1,808,135</b>	<b>6,122,011</b>	<b>783,514</b>	
5594 Equipment & Machinery - Contra	(818,347)	(686,000)	-	(1,482,420)	(796,420)	Increased to facilitate moving of all County equipment to Fleet Services Department
5595 Fleet Vehicle - Contra	(2,173,410)	(4,652,497)	(1,158,420)	(4,639,591)	12,906	Slight decrease to vehicle purchases
<b>Contra Expense Total</b>	<b>(2,991,757)</b>	<b>(5,338,497)</b>	<b>(1,158,420)</b>	<b>(6,122,011)</b>	<b>(783,514)</b>	
5323 Depreciation Expense	4,415,202	5,184,117	2,989,662	4,684,647	(499,470)	
<b>Depreciation Total</b>	<b>4,415,202</b>	<b>5,184,117</b>	<b>2,989,662</b>	<b>4,684,647</b>	<b>(499,470)</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>15,893,495</b>	<b>21,924,586</b>	<b>11,356,732</b>	<b>19,849,494</b>	<b>(2,075,092)</b>	
<b>REVENUE OBJECTS</b>						
4124 Other Local Governments Other	11,479	-	-	35,000	35,000	Revenue from three (3) remaining Inter Governmental Agreements (IGAs)
4129 Fleet Services External Revenue	40,872	3,500	25,722	6,000	2,500	
<b>Intergovernmental Total</b>	<b>52,351</b>	<b>3,500</b>	<b>25,722</b>	<b>41,000</b>	<b>37,500</b>	
4243 Transportation Charges	16,236,423	17,556,377	11,550,315	18,730,081	1,173,704	Assigned vehicle revenue based on approved FY 2017/18 fixed charges

## SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
4247 Interdepartmental Revenue	2,613,252	2,500,000	1,542,865	2,450,000	(50,000)	Anticipated decreased to Special Bill work orders
<b>Charges for Services Total</b>	<b>18,849,675</b>	<b>20,056,377</b>	<b>13,093,180</b>	<b>21,180,081</b>	<b>1,123,704</b>	
4406 Interest Non Operating	135,945	100,000	83,906	125,000	25,000	Increase in interest earned due to increasing in fund balance
4408 Interest Revenue Pooled Investments Non Operating	79,926	45,000	63,870	60,000	15,000	Increase in interest earned due to increasing in fund balance
4413 Market Adjustments Non Operating	54,414	-	(83,405)	-	-	
<b>Investment Earnings Total</b>	<b>270,285</b>	<b>145,000</b>	<b>64,371</b>	<b>185,000</b>	<b>40,000</b>	
4412 Other Misc. Revenue Non Operating	91,601	86,500	177,332	80,000	(6,500)	
<b>Miscellaneous Revenue Total</b>	<b>91,601</b>	<b>86,500</b>	<b>177,332</b>	<b>80,000</b>	<b>(6,500)</b>	
4501 Proceeds Sale Other Fixed Assets	-	-	(24,094)	-	-	
4502 Cash Proceeds - Sale of Capital Assets	-	-	48,170	-	-	
<b>Gain or Loss on Disposal of Assets Total</b>	<b>-</b>	<b>-</b>	<b>24,076</b>	<b>-</b>	<b>-</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>19,263,912</b>	<b>20,291,377</b>	<b>13,384,681</b>	<b>21,486,081</b>	<b>1,194,704</b>	

**SUMMARY BY OBJECT**

Department: Finance

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	10,187,606	11,705,492	6,841,385	11,765,574	60,082	
5401 Overtime	238	18,420	405	4,483	(13,937)	
5404 Temporary Help	3,062	5,410	2,095	21,894	16,484	
5405 Election Pay	-	-	200	-	-	
5407 Special Assignment Pay	2,533	-	5,424	-	-	
5409 Social Security & Medicare	741,044	865,016	499,677	898,616	33,600	
5410 Unemployment Insurance	10,477	8,840	5,361	8,233	(607)	
5411 Health Insurance Premiums	1,433,466	1,804,757	1,189,924	1,477,362	(327,395)	Employer paid HSA is moved to obj code 5457.
5412 Workers Compensation	23,678	27,230	16,632	30,626	3,396	
5413 Life Insurance	5,661	6,766	4,065	6,794	28	
5414 Employer Paid Benefit Fees	-	383	-	-	(383)	
5415 Employer Paid Subsidy	7,842	10,752	5,155	9,990	(762)	
5416 Arizona State Retirement	1,168,116	1,297,165	787,184	1,352,132	54,967	
5419 Elected Official Retirement	534	-	-	-	-	
5422 Dental Insurance Premiums	23,391	25,242	17,691	26,929	1,687	
5423 Interdepartmental Salaries - Charged out/Credit	(156,830)	(179,191)	(88,933)	(159,191)	20,000	Improvement Districts-Time spent on Improvement Districts now budgeted in Obj 5430
5424 Interdepartmental Salaries - Charged in/Debit	18,503	-	6,378	168	168	
5425 Interdepartmental Fringe - Charged out/Credit	(66,741)	(70,500)	(40,211)	(70,500)	-	
5426 Interdepartmental Fringe - Charged in/Debit	7,227	-	2,865	-	-	
5427 Labor Distribution Fringe Charged out/Credit	(429,260)	(445,322)	(308,187)	(623,145)	(177,823)	Distribute salaries and benefits within department; net with object 5428
5428 Labor Distribution Fringe Charged in/Debit	424,496	440,354	303,578	630,645	190,291	Distribute salaries and benefits within department; net with object 5427
5429 Labor Distribution Salaries Charged out/Credit	(1,391,079)	(1,180,868)	(933,227)	(1,383,298)	(202,430)	Distribute salaries and benefits within department; net with object 5430
5430 Labor Distribution Salaries Charged in/Debit	1,373,917	1,162,894	916,947	1,385,295	222,401	Distribute salaries and benefits within department; net with object 5429
5431 Budgeted Benefits	-	62,085	-	-	(62,085)	Used by budget division for FY 2016/17 increase in fringe benefits
5435 Parking Subsidy	4,284	4,720	1,519	1,820	(2,900)	
5439 Paid Parental Leave	-	-	7,761	-	-	
5440 Sick Payout	57,283	-	23,196	25,767	25,767	Sick payout upon retirement

## SUMMARY BY OBJECT

Department: Finance

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5441 Vacation Payout	54,139	20,008	27,643	19,233	(775)	
5457 HSA Contribution - Employer	-	-	-	291,001	291,001	New object code for this year, formerly in 5411 - Health Insurance
<b>Personnel Services Total</b>	<b>13,503,587</b>	<b>15,589,653</b>	<b>9,294,527</b>	<b>15,720,428</b>	<b>130,775</b>	
5000 Office Supplies	40,159	101,638	29,576	78,139	(23,499)	Financial Transactions-Anticipated an increase due to an increase to staff, but did not materialize.
5001 Software Under \$5M	27,285	21,512	-	14,835	(6,677)	
5002 Computer Equipment less than \$1,000	4,280	5,436	1,194	2,916	(2,520)	
5003 Food Supplies	-	-	231	-	-	
5006 Medical & Lab Supplies	-	-	434	-	-	
5008 Books, Subscriptions & Videos	36,687	37,082	21,454	37,953	871	
5010 Repair & Maintenance Supplies	11,161	7,363	478	7,263	(100)	
5013 Janitorial Supplies	236	500	-	500	-	
5018 Other Operation Supplies	548	250	-	250	-	
5020 Tools & Equipment Under \$1,000	5,041	400	5,437	900	500	
5021 Furniture Under \$1,000	2,482	6,600	-	9,375	2,775	
5022 Signage Supplies & Services	23	-	251	-	-	
5103 Lawyers	-	8,500	4,682	8,500	-	
5116 Telecommunication Services	158	-	629	-	-	
5121 Accounting and Auditing Services	441	-	-	-	-	
5125 Software Maintenance and Support	14,488	940,500	686,456	1,033,013	92,513	Financial Operations-Maintenance agreement for the Automatic Data Processing (ADP) system, additional clocks, and possible 1.6% increase in fees.
5138 In State Training	53,218	48,600	26,615	73,381	24,781	Finance Administration-Additional training
5139 Out of State Training	5,155	17,500	3,786	15,000	(2,500)	
5140 In State Travel	901	-	250	-	-	
5141 Out of State Travel	9,871	13,316	5,660	10,636	(2,680)	
5142 Postage & Freight	227,109	273,812	263,016	272,961	(851)	
5143 Printing & Microfilming	154,628	225,367	134,308	211,765	(13,602)	
5146 Moving and Storage Fees	-	-	-	720	720	
5147 Leases & Rental - Real Estate - Internal	7,013	5,120	-	-	(5,120)	
5148 Leases & Rental - Real Estate - External	154	-	-	-	-	
5149 R&M-Machinery & Equipment Services	23,089	21,850	7,528	13,950	(7,900)	
5150 R&M Building Services	23,321	-	3,705	2,000	2,000	
5152 Other Professional Services	1,334,925	298,420	72,211	206,255	(92,165)	Financial Transactions-Reduction in professional services contract for Report Writers.
5160 Banking Credit Card Fees and Charges	(691)	1,500	1,408	1,000	(500)	
5162 Advertising	14,886	17,800	5,951	18,417	617	

**SUMMARY BY OBJECT**

Department: Finance

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
5167 Leases & Rental - Other Mchnry Telecomm etc	10,992	17,226	2,556	17,649	423	
5203 Interdepartmental Supplies & Services - Charged In/Debit	713	800	260	900	100	
5300 Telephone & Internet	126,385	122,492	82,867	-	(122,492)	Port charges are now being budgeted in Obj 5362
5301 Electricity	11,130	6,001	-	6,165	164	
5304 Waste Disposal and Recycling	21	-	-	-	-	
5305 Mileage Reimbursement	21	-	-	-	-	
5306 Motor Pool Charges	19,609	20,953	11,818	22,843	1,890	
5307 Regulatory Permitting Fees	38	-	70	-	-	
5308 Judgments & Damages	7,837	-	-	-	-	
5309 Dues and Memberships	12,447	16,905	4,015	13,140	(3,765)	
5312 Other Miscellaneous Charges	1,967	690	2,112	-	(690)	
5313 Misc. Non-Cash Adjustments	1,008	-	-	-	-	
5314 Payments To Governments	1,343	-	2,925	-	-	
5351 Computer Hardware - ISF Charges	340,603	369,970	243,888	334,737	(35,233)	Per ITD schedule
5352 Server and Storage - ISF Charges	417,301	416,937	276,624	362,386	(54,551)	Per ITD schedule
5353 Software - ISF Charges	99,744	118,048	77,800	96,720	(21,328)	Per ITD schedule
5361 Mobile Devices - External	-	-	-	672	672	
5362 ISF- IT Port Charges	-	-	-	138,528	138,528	New obj code for port charges in FY 17/18; formerly object 5300
5503 Furniture - Non-Capital	1,434	-	1,365	-	-	
5504 Office Machines & Computers - Non- Capital	2,404	2,000	1,541	4,170	2,170	
5508 Other Machines & Equipment - Non- Capital	184	-	311	-	-	
<b>Operating Expenses Total</b>	<b>3,051,749</b>	<b>3,145,088</b>	<b>1,983,412</b>	<b>3,017,639</b>	<b>(127,449)</b>	
5560 Office Machines & Computers - Capital	53,903	-	-	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>53,903</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>16,609,239</b>	<b>18,734,741</b>	<b>11,277,939</b>	<b>18,738,067</b>	<b>3,326</b>	
<b>REVENUE OBJECTS</b>						
4200 General Government Fees	20,607	-	-	-	-	

**SUMMARY BY OBJECT**

Department: Finance

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>Charges for Services Total</b>	<b>20,607</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>4404</b> Other Misc. Revenue Operating	25,733	25,000	93,111	20,000	(5,000)	
<b>Miscellaneous Revenue Total</b>	<b>25,733</b>	<b>25,000</b>	<b>93,111</b>	<b>20,000</b>	<b>(5,000)</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>46,340</b>	<b>25,000</b>	<b>93,111</b>	<b>20,000</b>	<b>(5,000)</b>	

**SUMMARY BY OBJECT**

Department: Risk Management

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	1,087,080	1,159,569	736,710	1,186,756	27,187	
5401 Overtime	5	-	168	-	-	
5407 Special Assignment Pay	-	-	3,397	-	-	
5409 Social Security & Medicare	80,848	85,680	54,570	90,788	5,108	
5410 Unemployment Insurance	1,126	873	575	830	(43)	
5411 Health Insurance Premiums	108,568	132,679	83,804	96,621	(36,058)	Decrease is a result of the Health Savings Account (HAS) payroll employer contribution expenses moving to object 5457.
5412 Workers Compensation	3,541	3,505	2,330	4,009	504	
5413 Life Insurance	660	714	465	714	-	
5415 Employer Paid Subsidy	756	336	370	720	384	
5416 Arizona State Retirement	125,759	128,573	85,178	136,477	7,904	
5422 Dental Insurance Premiums	2,059	2,205	1,389	1,939	(266)	
5423 Interdepartmental Salaries - Charged out/Credit	-	-	(6,282)	-	-	
5424 Interdepartmental Salaries - Charged in/Debit	686,302	768,184	380,626	679,863	(88,321)	Primarily decrease reflects amount from the Memorandum of Understanding provided by the County Attorney's Office.
5425 Interdepartmental Fringe - Charged out/Credit	(102)	-	(3,239)	-	-	
5426 Interdepartmental Fringe - Charged in/Debit	9,411	8,340	3,643	7,770	(570)	
5428 Labor Distribution Fringe Charged in/Debit	3,760	11,397	2,618	6,502	(4,895)	
5430 Labor Distribution Salaries Charged in/Debit	14,715	33,502	9,958	23,513	(9,989)	
5431 Budgeted Benefits	-	7,693	-	-	(7,693)	
5435 Parking Subsidy	252	260	163	380	120	
5441 Vacation Payout	5,311	6,000	861	6,000	-	
5454 NPL Related Pension Expense	(21,183)	-	-	-	-	
5457 HSA Contribution - Employer	-	-	-	18,000	18,000	Budgeted in object 5411 in prior years.
<b>Personnel Services Total</b>	<b>2,108,868</b>	<b>2,349,510</b>	<b>1,357,304</b>	<b>2,260,882</b>	<b>(88,628)</b>	
5000 Office Supplies	6,722	6,005	3,227	5,820	(185)	
5001 Software Under \$5M	3,309	2,127	2,019	4,365	2,238	
5002 Computer Equipment less than \$1,000	1,250	150	823	92	(58)	
5006 Medical & Lab Supplies	18,599	9,850	22,230	22,500	12,650	Increase to replace expiring Automated External Defibrillators (AED's)

## SUMMARY BY OBJECT

Department: Risk Management

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5008 Books, Subscriptions & Videos	20,687	41,150	14,272	33,197	(7,953)	
5009 Law Enforcement Supplies	165	-	-	-	-	
5010 Repair & Maintenance Supplies	3,667	6,800	3,906	7,000	200	
5011 Classroom Educational Testing Supplies	-	-	-	950	950	
5014 Clothing, Uniforms, and Safety Apparel	159,662	164,800	76,082	174,600	9,800	Anticipate an increase in personal protective equipment such as: safety boots, safety glasses, and hearing protection.
5018 Other Operation Supplies	10,413	5,000	181	5,000	-	
5019 Animal Control Supplies (food & other)	1,061	-	3	400	400	
5020 Tools & Equipment Under \$1,000	5,097	3,000	315	2,738	(262)	
5021 Furniture Under \$1,000	88	-	737	-	-	
5103 Lawyers	47,595	245,000	28,266	145,000	(100,000)	Anticipate decrease in legal fees based on prior year actuals/historical needs.
5121 Accounting and Auditing Services	15,000	17,000	15,300	17,000	-	
5124 TPA Service Fees	192,086	243,000	85,824	254,296	11,296	Increase in services from third party administrator for workers compensation claims.
5125 Software Maintenance and Support	88,524	73,263	86,099	92,000	18,737	Increase to purchase additional safety module in Risk Management System.
5126 Medical Professional Services	194,914	179,566	96,503	225,000	45,434	Estimate an increase in the three Occupational Medical Centers due to more academies and more employees.
5138 In State Training	35,492	37,400	21,950	36,615	(785)	
5139 Out of State Training	3,564	7,800	-	3,500	(4,300)	
5140 In State Travel	3,453	700	564	1,400	700	
5141 Out of State Travel	4,950	3,100	3,035	3,600	500	
5142 Postage & Freight	432	800	473	700	(100)	
5143 Printing & Microfilming	483	1,769	67	1,200	(569)	
5147 Leases & Rental - Real Estate - Internal	44,549	-	29,704	-	-	
5148 Leases & Rental - Real Estate - External	-	44,550	-	44,550	-	
5149 R&M-Machinery & Equipment Services	406,223	311,500	228,182	308,600	(2,900)	
5150 R&M Building Services	660	-	-	690	690	
5152 Other Professional Services	66,242	124,000	45,952	125,000	1,000	
5160 Banking Credit Card Fees and Charges	5,675	11,471	3,695	6,810	(4,661)	
5162 Advertising	862	690	260	471	(219)	
5203 Interdepartmental Supplies & Services - Charged In/Debit	71,998	81,112	40,249	72,250	(8,862)	
5206 County Administrative Overhead	776,976	763,874	509,248	1,069,823	305,949	Increase in administrative overhead.
5300 Telephone & Internet	23,598	30,544	17,456	-	(30,544)	Expenses distributed to object codes 5360, 5361 and 5362.
5306 Motor Pool Charges	29,475	34,954	22,223	36,352	1,398	
5309 Dues and Memberships	3,326	4,710	1,875	4,230	(480)	
5312 Other Miscellaneous Charges	3,472	3,360	2,055	3,360	-	

## SUMMARY BY OBJECT

Department: Risk Management

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5318 General Liability Insurance Premiums	1,376,611	1,483,649	944,566	1,529,893	46,244	Increase in General and Auto Liability Premiums.
5319 Property Damage Insurance Premiums	1,121,976	1,160,259	757,609	1,205,927	45,668	Increase in property insurance premiums.
5320 Malpractice Insurance Premiums	340,928	333,609	216,221	329,000	(4,609)	
5321 Other Insurance Premiums	986,102	1,201,649	638,658	1,172,309	(29,340)	Insurance premiums trued up to reflect last year's actuals.
5322 Current Paid Losses	4,251,904	7,259,809	2,902,940	7,209,011	(50,798)	Workers Comp-Anticipating a decrease in Workers Compensation losses based on prior year actuals (73,794); OCC Medical Benefits-Estimating a decrease in unemployment insurance paid losses due to continued trending decline (41,985); Property & Enviro-Anticipate decrease in environmental liability paid losses based on prior year actuals (40,000); Tort Claims-Increase to reflect increase in pending large claims 104,981.
5332 Current Paid Losses - Gross Proceeds Paid to Attorney	354,421	350,000	192,009	375,000	25,000	Anticipating an increase for need of outside counsel.
5351 Computer Hardware - ISF Charges	29,796	48,380	32,256	43,835	(4,545)	Per ITD schedule.
5352 Server and Storage - ISF Charges	-	-	-	47,455	47,455	Per ITD schedule.
5353 Software - ISF Charges	8,737	15,437	10,288	12,666	(2,771)	Per ITD schedule.
5354 Claim Losses - Change in Actuarial Estimates	13,946,844	-	-	-	-	
5360 Internet Charges - External	-	-	-	3,600	3,600	
5361 Mobile Devices - External	-	-	-	6,480	6,480	
5362 ISF- IT Port Charges	-	-	-	15,540	15,540	Expenses moved from object code 5300
<b>Operating Expenses Total</b>	<b>24,667,588</b>	<b>14,311,837</b>	<b>7,057,322</b>	<b>14,659,825</b>	<b>347,988</b>	
5564 Other Machines & Equipment - Capital	13,198	-	-	-	-	
5650 Gain (Loss) Sale CA	13,000	-	-	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>26,198</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
5594 Equipment & Machinery - Contra	(13,198)	-	-	-	-	
<b>Contra Expense Total</b>	<b>(13,198)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
5323 Depreciation Expense	1,942	1,742	876	1,605	(137)	
<b>Depreciation Total</b>	<b>1,942</b>	<b>1,742</b>	<b>876</b>	<b>1,605</b>	<b>(137)</b>	

**SUMMARY BY OBJECT**

Department: Risk Management

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>26,791,398</b>	<b>16,663,089</b>	<b>8,415,502</b>	<b>16,922,312</b>	<b>259,223</b>	
<b>REVENUE OBJECTS</b>						
<b>4240</b> Self Insurance Risk Premiums	17,420,776	15,629,366	10,750,462	17,444,818	1,815,452	Tort Claims-Increase in allocation revenue is due to the \$1M reduction in cost allocations in FY 16/17 and increase in total liability premiums 1,115,534; Workers Comp-Revenue allocation trued up in Workers Compensation Liability Insurance based on prior year actuals 843,353; Property & Enviro-Decrease in allocation revenue is due to decrease in overall environmental expenses (101,450); OCC Medical Benefits-Decrease in allocation revenue is due to decrease in unemployment insurance premiums (41,985).
<b>Charges for Services Total</b>	<b>17,420,776</b>	<b>15,629,366</b>	<b>10,750,462</b>	<b>17,444,818</b>	<b>1,815,452</b>	
<b>4406</b> Interest Non Operating	664,258	506,689	419,364	605,817	99,128	Revenue increase based on past actuals.
<b>4408</b> Interest Revenue Pooled Investments Non Operating	85,549	40,630	71,611	76,729	36,099	Revenue increase based on past actuals.
<b>4413</b> Market Adjustments Non Operating	222,434	13,000	(342,588)	86,017	73,017	Revenue increase based on past actuals.
<b>Investment Earnings Total</b>	<b>972,241</b>	<b>560,319</b>	<b>148,387</b>	<b>768,563</b>	<b>208,244</b>	
<b>4400</b> Rent and Royalties	18,028	18,000	13,626	18,000	-	
<b>4412</b> Other Misc. Revenue Non Operating	7,240	48,551	1,529	14,000	(34,551)	Trued up based on prior actuals.
<b>4415</b> Late Fees and Interest Charges on Overdue Receivable	125	-	-	-	-	
<b>Miscellaneous Revenue Total</b>	<b>25,393</b>	<b>66,551</b>	<b>15,155</b>	<b>32,000</b>	<b>(34,551)</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>18,418,410</b>	<b>16,256,236</b>	<b>10,914,004</b>	<b>18,245,381</b>	<b>1,989,145</b>	

## SUMMARY BY OBJECT

Department: Human Resources

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
<b>5400</b> Salaries & Wages	1,637,894	1,761,525	1,062,489	1,798,364	36,839	Based on current and expected salaries for FY17/18. Addition of Sr. Clerk PCN.
<b>5401</b> Overtime	71	36,057	40	83	(35,974)	Removed Overtime set for FLSA rules to cover the addition of Sr. Clerk PCN.
<b>5409</b> Social Security & Medicare	118,056	130,073	76,114	137,252	7,179	Based on current and expected salaries for FY17/18.
<b>5410</b> Unemployment Insurance	1,695	1,331	833	1,257	(74)	
<b>5411</b> Health Insurance Premiums	275,240	318,102	208,667	262,687	(55,415)	HSA Contributions moved to object 5457
<b>5412</b> Workers Compensation	4,083	4,248	2,651	4,804	556	
<b>5413</b> Life Insurance	937	1,054	626	1,088	34	
<b>5415</b> Employer Paid Subsidy	2,095	3,528	1,359	2,430	(1,098)	
<b>5416</b> Arizona State Retirement	188,789	191,092	122,201	206,812	15,720	Based on current and expected salaries for FY17/18.
<b>5422</b> Dental Insurance Premiums	4,084	4,361	2,839	4,459	98	
<b>5424</b> Interdepartmental Salaries - Charged in/Debit	3,918	1,000	973	1,000	-	
<b>5425</b> Interdepartmental Fringe - Charged out/Credit	(506)	-	(685)	-	-	
<b>5426</b> Interdepartmental Fringe - Charged in/Debit	803	300	207	300	-	
<b>5427</b> Labor Distribution Fringe Charged out/Credit	(30,880)	(32,863)	(22,458)	(34,239)	(1,376)	
<b>5428</b> Labor Distribution Fringe Charged in/Debit	17,072	18,326	12,542	19,152	826	
<b>5429</b> Labor Distribution Salaries Charged out/Credit	(120,592)	(121,561)	(80,848)	(123,816)	(2,255)	10% of Marchelle Pappas' and 40% of Allyn Bulzomi's charged to Health Benefits Trust. Increase based on their salary increases.
<b>5430</b> Labor Distribution Salaries Charged in/Debit	63,510	64,195	42,831	66,400	2,205	
<b>5431</b> Budgeted Benefits	-	10,122	-	-	(10,122)	Salary increase budgeted in other object codes
<b>5435</b> Parking Subsidy	580	520	245	720	200	
<b>5440</b> Sick Payout	9,345	15,601	-	-	(15,601)	No Sick payout budgeted this year. Employees expected to retire in FY17/18 do not have sick balances, only vacation balances
<b>5441</b> Vacation Payout	7,946	9,168	7,424	10,500	1,332	
<b>5457</b> HSA Contribution - Employer	-	-	-	53,000	53,000	

**Personnel Services Total**

## SUMMARY BY OBJECT

Department: Human Resources

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	<b>2,184,140</b>	<b>2,416,179</b>	<b>1,438,050</b>	<b>2,412,253</b>	<b>(3,926)</b>	
<b>5000</b> Office Supplies	14,765	18,292	5,454	18,292	-	
<b>5001</b> Software Under \$5M	1,884	5,000	2,790	5,000	-	
<b>5002</b> Computer Equipment less than \$1,000	3,799	-	-	-	-	
<b>5003</b> Food Supplies	24	-	-	-	-	
<b>5008</b> Books, Subscriptions & Videos	2,935	6,000	49	6,000	-	
<b>5010</b> Repair & Maintenance Supplies	735	200	29	200	-	
<b>5020</b> Tools & Equipment Under \$1,000	4,123	-	-	-	-	
<b>5021</b> Furniture Under \$1,000	3,935	-	571	-	-	
<b>5022</b> Signage Supplies & Services	206	-	-	-	-	
<b>5103</b> Lawyers	34,062	55,000	6,481	55,000	-	
<b>5106</b> Transcription Services	-	-	756	-	-	
<b>5116</b> Telecommunication Services	2,071	-	-	-	-	
<b>5125</b> Software Maintenance and Support	1,139	3,000	145,330	365,900	362,900	Increase due to costs shifting from 5152.
<b>5138</b> In State Training	1,090	1,000	826	1,000	-	
<b>5139</b> Out of State Training	-	2,000	2,117	2,000	-	
<b>5140</b> In State Travel	-	1,000	-	1,000	-	
<b>5141</b> Out of State Travel	-	3,000	1,206	3,000	-	
<b>5142</b> Postage & Freight	1,139	5,100	843	5,100	-	
<b>5143</b> Printing & Microfilming	2,379	5,200	201	5,200	-	
<b>5146</b> Moving and Storage Fees	58	-	-	-	-	
<b>5147</b> Leases & Rental - Real Estate - Internal	2,818	3,000	-	-	(3,000)	Copier Leases moved to object 5167
<b>5149</b> R&M-Machinery & Equipment Services	-	1,500	28	3,500	2,000	
<b>5150</b> R&M Building Services	14,550	-	-	-	-	
<b>5152</b> Other Professional Services	294,319	409,095	473	195	(408,900)	Removed estimated cost for LinkedIn. The department no longer sees it beneficial to begin using LinkedIn. \$362,900 shifted to object 5125.
<b>5160</b> Banking Credit Card Fees and Charges	674	1,000	540	1,000	-	
<b>5161</b> Printing Costs for Promotional Items	1,250	2,000	3,164	2,000	-	
<b>5162</b> Advertising	93	1,000	116	16,508	15,508	Increased Advertising efforts
<b>5167</b> Leases & Rental - Other Mchnry Telecomm etc	-	-	72	1,000	1,000	
<b>5203</b> Interdepartmental Supplies & Services - Charged In/Debit	26	200	66	200	-	
<b>5300</b> Telephone & Internet	23,072	24,384	16,728	-	(24,384)	Object code no longer used
<b>5305</b> Mileage Reimbursement	127	1,000	144	1,000	-	
<b>5306</b> Motor Pool Charges	86	237	135	86	(151)	
<b>5309</b> Dues and Memberships	1,253	1,800	365	1,800	-	
<b>5312</b> Other Miscellaneous Charges	75,720	88,000	39,989	88,000	-	

**SUMMARY BY OBJECT**

Department: Human Resources

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
5314 Payments To Governments	329	-	-	-	-	
5338 Job Training & Training Supplies	81,735	129,470	97,391	129,470	-	
5339 Job Support Services & Supplies	14,999	15,000	6,257	15,000	-	
5351 Computer Hardware - ISF Charges	35,208	56,609	37,736	54,596	(2,013)	
5352 Server and Storage - ISF Charges	170,660	130,644	87,096	44,768	(85,876)	Change according to ITD ISF rates.
5353 Software - ISF Charges	15,288	19,069	12,712	14,201	(4,868)	
5361 Mobile Devices - External	-	-	-	2,760	2,760	New Object for Cell Phones moved from 5300
5362 ISF- IT Port Charges	-	-	-	23,532	23,532	New Object for Cell Phones moved from 5300
5503 Furniture - Non-Capital	1,402	8,000	-	8,000	-	
5504 Office Machines & Computers - Non-Capital	1,056	4,500	-	4,500	-	
<b>Operating Expenses Total</b>	<b>809,009</b>	<b>1,001,300</b>	<b>469,665</b>	<b>879,808</b>	<b>(121,492)</b>	
5564 Other Machines & Equipment - Capital	5,552	-	-	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>5,552</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>2,998,701</b>	<b>3,417,479</b>	<b>1,907,715</b>	<b>3,292,061</b>	<b>(125,418)</b>	
<b>REVENUE OBJECTS</b>						
4404 Other Misc. Revenue Operating	73,685	83,820	38,542	83,820	-	
<b>Miscellaneous Revenue Total</b>	<b>73,685</b>	<b>83,820</b>	<b>38,542</b>	<b>83,820</b>	<b>-</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>73,685</b>	<b>83,820</b>	<b>38,542</b>	<b>83,820</b>	<b>-</b>	

**SUMMARY BY OBJECT**

Department: Health Benefits Trust Fund

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	535,572	741,138	428,901	695,231	(45,907)	Removed one Program manager due to reorganization of staff.
5401 Overtime	46	10,000	6	100	(9,900)	Removed overtime that was allocated or FLSA changes. Analysts class codes change instead.
5407 Special Assignment Pay	3,130	-	-	-	-	
5409 Social Security & Medicare	39,852	55,673	31,681	53,185	(2,488)	
5410 Unemployment Insurance	563	567	338	486	(81)	
5411 Health Insurance Premiums	74,675	111,427	74,498	77,287	(34,140)	Moved HSA Contributions to 5457 and removed one Program Manager
5412 Workers Compensation	1,272	1,747	1,051	1,808	61	
5413 Life Insurance	359	476	298	475	(1)	
5415 Employer Paid Subsidy	1,576	2,016	692	1,440	(576)	
5416 Arizona State Retirement	63,327	79,520	49,240	79,952	432	
5422 Dental Insurance Premiums	818	854	1,186	1,673	819	
5424 Interdepartmental Salaries - Charged in/Debit	138	-	-	-	-	
5426 Interdepartmental Fringe - Charged in/Debit	56	-	-	-	-	
5428 Labor Distribution Fringe Charged in/Debit	13,808	14,537	9,916	15,087	550	
5430 Labor Distribution Salaries Charged in/Debit	57,082	57,366	38,017	58,677	1,311	
5431 Budgeted Benefits	-	2,603	-	-	(2,603)	
5440 Sick Payout	-	3,722	-	600	(3,122)	
5441 Vacation Payout	789	8,577	8,795	3,600	(4,977)	
5454 NPL Related Pension Expense	(11,267)	3,477	-	-	(3,477)	
5457 HSA Contribution - Employer	-	-	-	17,000	17,000	New object for HSA contributions from 5411.
<b>Personnel Services Total</b>	<b>781,796</b>	<b>1,093,700</b>	<b>644,619</b>	<b>1,006,601</b>	<b>(87,099)</b>	
5000 Office Supplies	1,667	2,000	1,516	3,000	1,000	
5001 Software Under \$5M	631	1,000	-	1,000	-	
5003 Food Supplies	1,189	2,000	196	2,000	-	
5006 Medical & Lab Supplies	542	-	-	-	-	
5008 Books, Subscriptions & Videos	-	750	-	750	-	
5015 Promotional Items	1,315	2,500	55	2,500	-	
5018 Other Operation Supplies	162	79,509	-	75,009	(4,500)	

## SUMMARY BY OBJECT

**Department: Health Benefits Trust Fund**

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5121 Accounting and Auditing Services	16,500	16,500	16,500	16,500	-	
5124 TPA Service Fees	2,459,123	2,565,106	1,826,241	2,926,986	361,880	Increase in TPA fees as defined in the contract: \$2.08 per employee per month or \$130K annually. Budget error from prior Fiscal Year \$205K. New Teledoc service \$26,880.
5125 Software Maintenance and Support	157	-	223,848	400,000	400,000	Increase due to costs shifting from 5152.
5133 Dental Services	1,430,970	1,605,200	1,046,485	1,641,600	36,400	Self-Funded dental premiums over budget due to more employee participating in this plan vs. DMO Dental
5134 Outside Hospitals Clinics	47,453,778	57,097,013	34,262,690	41,362,000	(15,735,013)	HSA Contributions moved to new object Codes 5357/5358. Claims estimated in actuary provided by CBiz using new plan designs. Projected per employee per month is \$452.84
5138 In State Training	-	1,000	-	1,000	-	
5139 Out of State Training	-	2,500	-	2,500	-	
5140 In State Travel	-	500	-	500	-	
5142 Postage & Freight	2,937	4,000	189	4,000	-	
5143 Printing & Microfilming	5,840	3,000	4,915	6,000	3,000	
5147 Leases & Rental - Real Estate - Internal	-	-	-	27,174	27,174	Increase change due to County rental fees.
5149 R&M-Machinery & Equipment Services	-	-	10	4,045	4,045	
5152 Other Professional Services	471,960	791,980	66,595	391,980	(400,000)	Decrease due to costs shifting to object 5125.
5162 Advertising	1,342	100	304	100	-	
5167 Leases & Rental - Other Mchnry Telecomm etc	-	-	72	-	-	
5203 Interdepartmental Supplies & Services - Charged In/Debit	16	20	-	20	-	
5206 County Administrative Overhead	437,160	623,662	415,776	518,659	(105,003)	County Overhead reduced per Finance
5300 Telephone & Internet	7,824	7,836	6,204	-	(7,836)	
5305 Mileage Reimbursement	-	500	-	500	-	
5309 Dues and Memberships	2,500	500	3,675	4,000	3,500	
5312 Other Miscellaneous Charges	526,937	528,760	303,968	32,000	(496,760)	No more Affordable Healthcare mandated federal fees for transitional Self Insurance.
5321 Other Insurance Premiums	4,156,680	4,283,506	2,803,985	4,332,306	48,800	Life insurance enrollment increases while other insurance enrollment decreases.
5343 Vision Insurance Premiums - Operations	328,323	332,100	233,058	336,000	3,900	
5344 Dental Insurance Premiums - Operations	548,628	549,600	347,394	519,300	(30,300)	Dental Insurance DMO monthly premiums are less than expected due to open enrollment change to Self-funded Dental plan.

## SUMMARY BY OBJECT

**Department: Health Benefits Trust Fund**

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5351 Computer Hardware - ISF Charges	16,764	29,653	19,768	29,512	(141)	
5352 Server and Storage - ISF Charges	-	-	-	24,199	24,199	Change according to ITD ISF rates.
5353 Software - ISF Charges	7,284	9,989	6,656	7,676	(2,313)	
5356 Medical Claims Liability Offset - Actuary	400,000	-	200,000	-	-	
5357 Payment to HSA Agent Employer Contribution	-	-	-	8,083,000	8,083,000	To distinguish payment to HSA Agent for Employer contribution expenses
5358 Payment to HSA Agent Employee Contribution	-	-	-	8,000,000	8,000,000	To distinguish payment to HSA Agent for Employee contribution expenses
5361 Mobile Devices - External	-	-	-	1,920	1,920	
5362 ISF- IT Port Charges	-	-	-	7,992	7,992	
						New Object code for port charges. 18 ports at \$37 a month
5503 Furniture - Non-Capital	1,186	-	-	-	-	
5504 Office Machines & Computers - Non-Capital	-	900	-	-	(900)	
5508 Other Machines & Equipment - Non-Capital	150	-	-	-	-	
<b>Operating Expenses Total</b>	<b>58,281,565</b>	<b>68,541,684</b>	<b>41,790,100</b>	<b>68,765,728</b>	<b>224,044</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>59,063,361</b>	<b>69,635,384</b>	<b>42,434,719</b>	<b>69,772,329</b>	<b>136,945</b>	
<b>REVENUE OBJECTS</b>						
4241 Employee Health Premiums	13,727,162	14,939,643	8,530,665	5,040,043	(9,899,600)	HSA Contributions moved to new revenue codes & Wellness Discounts increase; moved to 4242.
4242 Employer Health Premiums	45,896,957	50,701,794	36,244,144	44,584,094	(6,117,700)	HSA Contributions moved to new revenue codes & Wellness Discounts increased; moved from 4241.
4251 Vision Insurance Fee	327,905	336,390	223,487	340,290	3,900	
4252 Long-term Care Insurance	925	936	629	936	-	
4253 Life Insurance Fee	1,487,926	1,545,200	1,038,360	1,578,000	32,800	Life insurance premiums based on Employee election changes
4254 Accident Insurance Fee	653,364	686,940	471,831	720,747	33,807	AFLAC insurances variance based on Employee election changes.
4255 Short Term Disability Fee	364,055	387,920	248,238	383,740	(4,180)	AFLAC insurances variance based on Employee election changes.

**SUMMARY BY OBJECT**

Department: Health Benefits Trust Fund

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>4256</b> Cancer Insurance Fee	151,735	160,680	106,434	164,404	3,724	AFLAC insurances variance based on Employee election changes.
<b>4257</b> Hospital Insurance Fee	105,721	111,800	67,933	104,806	(6,994)	AFLAC insurances variance based on Employee election changes.
<b>4268</b> Critical Care Insurance Fee	26,759	28,340	23,539	36,127	7,787	AFLAC insurances variance based on Employee election changes.
<b>4270</b> Employer HSA Contribution Revenue	-	-	-	8,183,000	8,183,000	To distinguish revenue from Employer HSA contribution
<b>4271</b> Employee HSA Contribution Revenue	-	-	-	8,000,000	8,000,000	To distinguish revenue from Employee HSA contribution
<b>Charges for Services Total</b>	<b>62,742,509</b>	<b>68,899,643</b>	<b>46,955,260</b>	<b>69,136,187</b>	<b>236,544</b>	
<b>4406</b> Interest Non Operating	15,763	-	33,416	95,000	95,000	Interest earned on LGIP 500
<b>4408</b> Interest Revenue Pooled Investments Non Operating	141,241	75,690	100,588	125,000	49,310	Operating Cash interest based on current forecast
<b>4413</b> Market Adjustments Non Operating	29,008	-	(59,699)	-	-	
<b>Investment Earnings Total</b>	<b>186,012</b>	<b>75,690</b>	<b>74,305</b>	<b>220,000</b>	<b>144,310</b>	
<b>4404</b> Other Misc. Revenue Operating	1,833,511	1,097,600	25	-	(1,097,600)	Moved to object 4412.
<b>4412</b> Other Misc. Revenue Non Operating	349,719	869,600	1,684,492	2,029,409	1,159,809	Increase Pharmacy Rebates moved from object does 4404.
<b>Miscellaneous Revenue Total</b>	<b>2,183,230</b>	<b>1,967,200</b>	<b>1,684,517</b>	<b>2,029,409</b>	<b>62,209</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>65,111,751</b>	<b>70,942,533</b>	<b>48,714,082</b>	<b>71,385,596</b>	<b>443,063</b>	

## SUMMARY BY OBJECT

Department: Information Technology

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	6,466,492	7,383,507	4,749,573	7,756,705	373,198	Due increase of 5 FTEs, and to approved salary increases
5401 Overtime	6	838	21	-	(838)	
5403 Shift Differential	1	196	-	-	(196)	
5407 Special Assignment Pay	-	4,726	-	-	(4,726)	
5409 Social Security & Medicare	474,986	547,844	348,121	591,407	43,563	Due increase of 5 FTEs, and to approved salary increases
5410 Unemployment Insurance	6,640	5,603	3,706	5,425	(178)	
5411 Health Insurance Premiums	760,939	905,618	700,645	855,323	(50,295)	HSA now budgeted in 5457; premium decrease of \$100,706
5412 Workers Compensation	15,026	17,261	11,497	20,167	2,906	
5413 Life Insurance	2,761	3,128	2,161	3,465	337	
5415 Employer Paid Subsidy	6,847	6,888	4,542	8,640	1,752	
5416 Arizona State Retirement	743,865	798,278	545,230	892,020	93,742	Due increase of 5 FTEs, and to approved salary increases
5422 Dental Insurance Premiums	12,223	12,509	9,696	14,588	2,079	
5423 Interdepartmental Salaries - Charged out/Credit	(9,386)	-	(1,097)	(228,435)	(228,435)	Due to allocation to pay for 3 FTEs for Premium Accela Services
5424 Interdepartmental Salaries - Charged in/Debit	24,778	6,450	3,291	6,681	231	
5425 Interdepartmental Fringe - Charged out/Credit	(2,604)	-	(821)	(64,581)	(64,581)	Due to allocation to pay for 3 FTEs for Premium Accela Services
5426 Interdepartmental Fringe - Charged in/Debit	8,204	2,257	1,807	2,228	(29)	
5427 Labor Distribution Fringe Charged out/Credit	(18,418)	-	3,618	-	-	
5428 Labor Distribution Fringe Charged in/Debit	(2,321)	-	(3,118)	-	-	
5429 Labor Distribution Salaries Charged out/Credit	(62,989)	-	8,000	-	-	
5430 Labor Distribution Salaries Charged in/Debit	(5,777)	-	(5,392)	-	-	
5431 Budgeted Benefits	-	35,031	-	-	(35,031)	Used in FY16/17 for benefits due to approved salary increases
5440 Sick Payout	10,388	-	18,875	35,372	35,372	Due to anticipated retirements, previously unbudgeted
5441 Vacation Payout	35,776	-	18,187	39,381	39,381	Due to anticipated retirements, previously unbudgeted
5457 HSA Contribution - Employer	-	-	-	151,001	151,001	Previously budgeted in 5411
<b>Personnel Services Total</b>	<b>8,467,437</b>	<b>9,730,134</b>	<b>6,418,542</b>	<b>10,089,387</b>	<b>359,253</b>	

## SUMMARY BY OBJECT

Department: Information Technology

Object Name		2015/2016	2016/2017	Actuals Thru	2017/2018	Increase /	
		Actual	Adopted	Feb 28 2017	Recommended	Decrease	Explanation
5000	Office Supplies	29,192	30,856	6,173	33,156	2,300	
5001	Software Under \$5M	221,593	327,074	143,244	157,091	(169,983)	Due to software purchase in prior year, also maintenance costs for subsequent years in 5125
5002	Computer Equipment less than \$1,000	39,107	3,770	4,526	10,630	6,860	
5007	Fuel & Oil	16	-	-	-	-	
5008	Books, Subscriptions & Videos	12,037	46,684	96	49,173	2,489	
5010	Repair & Maintenance Supplies	12,615	2,500	941	2,500	-	
5012	Chemicals	457	-	-	-	-	
5014	Clothing, Uniforms, and Safety Apparel	(64)	-	3	-	-	
5017	Cameras, Film & Equipment	-	100	-	100	-	
5018	Other Operation Supplies	(2,487)	1,500	-	1,500	-	
5020	Tools & Equipment Under \$1,000	8,190	2,000	612	2,000	-	
5021	Furniture Under \$1,000	24,537	1,500	-	-	(1,500)	
5125	Software Maintenance and Support	1,548,384	1,642,648	1,744,794	1,878,153	235,505	Due to AMS Advantage Finance & Procurement software maintenance, with CGI Maintenance year 5 payment according to schedule (Agreement # 11-14-C-142783-0210), and additional costs for upgrading to 3.10 and transparency modules
5138	In State Training	68,167	44,800	31,777	104,873	60,073	Due to additional training; partially offset by reducing 5139 and 5142
5139	Out of State Training	5,390	21,600	830	17,100	(4,500)	
5140	In State Travel	738	-	1,021	-	-	
5141	Out of State Travel	2,231	14,000	4,660	22,500	8,500	
5142	Postage & Freight	291	2,500	116	500	(2,000)	
5143	Printing & Microfilming	168	1,000	6	1,000	-	
5146	Moving and Storage Fees	195	-	-	-	-	
5147	Leases & Rental - Real Estate - Internal	278	-	-	-	-	
5148	Leases & Rental - Real Estate - External	9,625	14,130	6,167	14,130	-	
5149	R&M-Machinery & Equipment Services	59,498	135,620	25,317	102,620	(33,000)	Due to projects completed
5150	R&M Building Services	70,997	-	11,965	-	-	
5152	Other Professional Services	243,343	329,311	225,333	390,350	61,039	Due to TEK Systems contractor to support on-going database design, maintenance, upgrade, and interface processes, at \$71/hour plus inflation
5157	Data Processing	-	-	530	-	-	
5160	Banking Credit Card Fees and Charges	45	-	21	-	-	
5162	Advertising	238	5,000	72	-	(5,000)	
5167	Leases & Rental - Other Mchnry Telecomm etc	10,946	-	3,116	-	-	
5200	Interdepartmental Supplies & Services - Charged Out/Credit	-	-	-	(13,964)	(13,964)	Not budgeted
5203	Interdepartmental Supplies & Services -	2,174	200,000	432	-	(200,000)	Due to projects completed

## SUMMARY BY OBJECT

**Department: Information Technology**

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
Charged In/Debit						
<b>5300</b> Telephone & Internet	131,457	97,420	82,166	-	(97,420)	Now budgeted in 5359, 5361, and 5362; net increase of \$14,900
<b>5301</b> Electricity	4,096	9,000	6,389	9,000	-	
<b>5305</b> Mileage Reimbursement	-	3,075	-	925	(2,150)	
<b>5306</b> Motor Pool Charges	19,757	75,184	15,415	29,362	(45,822)	Due to budgeting average of two prior years
<b>5309</b> Dues and Memberships	3,755	400	1,350	400	-	
<b>5312</b> Other Miscellaneous Charges	5,468	200	2,140	1,680	1,480	
<b>5321</b> Other Insurance Premiums	70	-	-	-	-	
<b>5351</b> Computer Hardware - ISF Charges	385,800	284,755	189,840	250,037	(34,718)	Due to device count decrease to 143 from 189
<b>5352</b> Server and Storage - ISF Charges	218,291	257,695	171,800	134,950	(122,745)	Due to device count decrease to 143 from 189
<b>5353</b> Software - ISF Charges	99,016	85,812	57,208	56,036	(29,776)	Due to device count decrease to 143 from 189
<b>5359</b> Telephone Provider Charges - External	-	-	-	1,600	1,600	
<b>5361</b> Mobile Devices - External	-	-	-	27,248	27,248	Previously budgeted in 5300
<b>5362</b> ISF- IT Port Charges	-	-	-	83,472	83,472	Previously budgeted in 5300
<b>5504</b> Office Machines & Computers - Non-Capital	16,970	17,650	-	-	(17,650)	One time purchase in prior year
<b>5508</b> Other Machines & Equipment - Non-Capital	16	-	-	-	-	
<b>Operating Expenses Total</b>	<b>3,252,597</b>	<b>3,657,784</b>	<b>2,738,060</b>	<b>3,368,122</b>	<b>(289,662)</b>	
<b>5560</b> Office Machines & Computers - Capital	-	80,000	-	-	(80,000)	One time purchase in prior year
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>(80,000)</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>11,720,034</b>	<b>13,467,918</b>	<b>9,156,602</b>	<b>13,457,509</b>	<b>(10,409)</b>	
<b>REVENUE OBJECTS</b>						
<b>4200</b> General Government Fees	-	20,000	24,650	-	(20,000)	No anticipated Geographic Information System Revenue from outside parties
<b>Charges for Services Total</b>	<b>-</b>	<b>20,000</b>	<b>24,650</b>	<b>-</b>	<b>(20,000)</b>	
<b>4400</b> Rent and Royalties	451,244	591,301	702,316	611,301	20,000	Due to additional tower and rooftop licenses
<b>4404</b> Other Misc. Revenue Operating	9,158	-	243	-	-	
<b>4415</b> Late Fees and Interest Charges on	-	-	124	-	-	

**SUMMARY BY OBJECT**

Department: Information Technology

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
Overdue Receivable						
<b>Miscellaneous Revenue Total</b>	<b>460,402</b>	<b>591,301</b>	<b>702,683</b>	<b>611,301</b>	<b>20,000</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>460,402</b>	<b>611,301</b>	<b>727,333</b>	<b>611,301</b>	<b>-</b>	

**SUMMARY BY OBJECT**

Department: IT Computer Hardware Software Storage

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	3,081,974	3,477,080	1,775,645	3,479,751	2,671	
5401 Overtime	4,711	4,229	2,128	5,000	771	
5403 Shift Differential	7,103	9,280	4,880	9,280	-	
5404 Temporary Help	-	4,206	-	-	(4,206)	
5406 Holiday Worked Pay	11,156	13,655	8,903	13,655	-	
5407 Special Assignment Pay	-	2,112	-	-	(2,112)	
5409 Social Security & Medicare	212,877	258,876	132,911	266,201	7,325	
5410 Unemployment Insurance	2,979	2,636	1,403	2,432	(204)	
5411 Health Insurance Premiums	378,265	510,977	294,981	379,834	(131,143)	HSA now budgeted in 5457; premium decrease of \$53,142
5412 Workers Compensation	6,727	8,122	4,363	9,047	925	
5413 Life Insurance	1,461	1,802	960	1,834	32	
5414 Employer Paid Benefit Fees	-	180	-	-	(180)	
5415 Employer Paid Subsidy	1,290	2,158	1,096	2,250	92	
5416 Arizona State Retirement	331,429	381,312	205,734	400,171	18,859	Due to approved salary increases
5422 Dental Insurance Premiums	5,952	6,860	4,174	6,524	(336)	
5424 Interdepartmental Salaries - Charged in/Debit	6,687	-	2,334	8,028	8,028	
5425 Interdepartmental Fringe - Charged out/Credit	(130)	-	(134)	-	-	
5426 Interdepartmental Fringe - Charged in/Debit	1,956	-	857	2,347	2,347	
5427 Labor Distribution Fringe Charged out/Credit	4,593	(3,072)	3,118	-	3,072	
5429 Labor Distribution Salaries Charged out/Credit	13,735	(6,380)	5,392	-	6,380	
5431 Budgeted Benefits	-	40,522	-	-	(40,522)	Used in FY16/17 for benefits due to approved salary increases
5440 Sick Payout	4,451	-	3,149	1,361	1,361	
5441 Vacation Payout	31,619	-	20,948	12,000	12,000	Due to anticipated retirements, previously unbudgeted
5456 Expenditure from Short Term Liability	-	32,000	-	-	(32,000)	No anticipated expense for Leased Hardware
5457 HSA Contribution - Employer	-	-	-	78,001	78,001	Previously budgeted in 5411
<b>Personnel Services Total</b>	<b>4,108,835</b>	<b>4,746,555</b>	<b>2,472,842</b>	<b>4,677,716</b>	<b>(68,839)</b>	
5000 Office Supplies	1,583	58,000	893	1,260	(56,740)	No anticipated expense for Leased Hardware
5001 Software Under \$5M	94,760	44,053	36,004	152,435	108,382	Increase due to Server Storage purchase of licenses for Tenable Security Center and Scanners of \$128, and to Leased Hardware for county wide licenses of \$13k; decrease due to Enterprise Software of \$33k

**SUMMARY BY OBJECT**

**Department: IT Computer Hardware Software Storage**

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>5002</b> Computer Equipment less than \$1,000	17,419	87,000	2,772	53,576	(33,424)	Increase due to Leased Hardware for extra stock (flash drives, mice, keyboards, etc.) of \$44k; offset by decrease from prior year of \$77k
<b>5008</b> Books, Subscriptions & Videos	883	7,100	517	7,100	-	
<b>5010</b> Repair & Maintenance Supplies	7,433	5,000	1,865	55,000	50,000	Server Storage costs for repair and maintenance of HPE Server and Cisco SAN equipment previously budgeted in 5149
<b>5017</b> Cameras, Film & Equipment	-	-	1,501	-	-	
<b>5018</b> Other Operation Supplies	-	25,000	-	25,000	-	
<b>5020</b> Tools & Equipment Under \$1,000	16,712	7,500	294	-	(7,500)	
<b>5021</b> Furniture Under \$1,000	983	-	-	-	-	
<b>5024</b> Microsoft Enterprise Software Agreement - ITD USE ONLY	2,038,494	2,475,000	2,432,283	2,183,969	(291,031)	Due to Enterprise Software moving from licensing and software assurance to just software assurance
<b>5116</b> Telecommunication Services	-	-	549	-	-	
<b>5125</b> Software Maintenance and Support	1,251,134	2,111,648	1,127,299	1,744,224	(367,424)	Due to Server Storage net decrease of \$453,895 from decreases such as for Tivolo of \$178,449, \$10,345, for Skype/ShoreTel UCA of \$52,920, for TrendMicro of \$25,000, and for DataProtector leases of \$320,092 moved to 5168), and from increases such as: Microsoft Premier of \$125k, and Tenable Security Center of \$28,500; to Leased Hardware net decrease of \$12,315 from decreases to licenses and different software of \$59,315 and from increases for County Anti-virus and Avecto Defendpoint of \$47K; and to Enterprise Software net increase of \$100,130 for prepaid expense amortization of software licenses
<b>5138</b> In State Training	6,774	61,450	8,450	56,600	(4,850)	
<b>5139</b> Out of State Training	-	-	57	-	-	
<b>5140</b> In State Travel	-	12,762	-	8,000	(4,762)	
<b>5142</b> Postage & Freight	-	-	800	-	-	
<b>5143</b> Printing & Microfilming	1	-	-	-	-	
<b>5147</b> Leases & Rental - Real Estate - Internal	180,518	167,169	111,440	186,303	19,134	Server Storage increase of rental charge per Facilities Management
<b>5149</b> R&M-Machinery & Equipment Services	78,650	3,100,502	76,866	13,000	(3,087,502)	Due to Server Storage new expenditure for Powerware (Titan) 9390UPS annual service \$13K; other expenses now budgeted in 5168
<b>5150</b> R&M Building Services	3,856	-	-	-	-	

**SUMMARY BY OBJECT**

**Department: IT Computer Hardware Software Storage**

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>5152</b> Other Professional Services	993,373	222,000	168,870	907,000	685,000	Due to Leased Hardware new professional services to resolve issues and enhancements for the Footprints System of \$660k, and Server Storage professional services for VMWare, Storage and Corona monitoring solutions of \$25k
<b>5162</b> Advertising	21	-	-	-	-	
<b>5168</b> Leases & Rental - Computer Hardware & Software-ITD USE ONLY	4,775,566	4,040,504	6,742,763	7,611,613	3,571,109	Due to Server Storage expenses of \$3,050,502 moved from 5149 (20% growth expectations of \$496,750, HP3PAR storage payments of \$2,042,602, HP Servers payments of \$441,150, and F5 LoadBalancers of \$70k), and DataProtector leases of \$320,092 moved from 5125; also due to increase from Leased Hardware for corrective action required to bring all leases together for department based rollout lifecycle of \$60,580
<b>5203</b> Interdepartmental Supplies & Services - Charged In/Debit	427	-	11	-	-	
<b>5300</b> Telephone & Internet	53,107	107,752	53,528	-	(107,752)	Now budgeted in 5359, 5360, 5961, and 5362; net increase of \$10,160
<b>5305</b> Mileage Reimbursement	45	3,056	-	3,056	-	
<b>5306</b> Motor Pool Charges	51,422	91,600	49,232	86,505	(5,095)	
<b>5312</b> Other Miscellaneous Charges	3,360	-	3,150	3,780	3,780	
<b>5329</b> Interest Expense - Pooled Investments	-	4,000	-	1,006	(2,994)	
<b>5351</b> Computer Hardware - ISF Charges	73,668	140,117	93,408	65,078	(75,039)	Due to decrease of ISF allocations charges
<b>5352</b> Server and Storage - ISF Charges	60,332	-	-	50,837	50,837	Due to increase of ISF allocations charges
<b>5353</b> Software - ISF Charges	33,855	42,225	28,152	35,694	(6,531)	
<b>5359</b> Telephone Provider Charges - External	-	-	-	17,000	17,000	Previously budgeted in 5300
<b>5360</b> Internet Charges - External	-	-	-	1,512	1,512	Previously budgeted in 5300
<b>5361</b> Mobile Devices - External	-	-	-	50,560	50,560	Previously budgeted in 5300
<b>5362</b> ISF- IT Port Charges	-	-	-	48,840	48,840	Previously budgeted in 5300
<b>5503</b> Furniture - Non-Capital	-	731,349	-	-	(731,349)	One-time expense in prior year; same amount requested for FY17/18 is budgeted in contingency, per Deputy County Administrator directions, to be used for build out of JIC and BOS room
<b>5504</b> Office Machines & Computers - Non-Capital	19,385	1,010,671	358,584	884,412	(126,259)	Due to Server Storage actual growth in prior year less than the estimated 20%
<b>Operating Expenses Total</b>	<b>9,763,761</b>	<b>14,555,458</b>	<b>11,299,288</b>	<b>14,253,360</b>	<b>(302,098)</b>	

**SUMMARY BY OBJECT**

Department: IT Computer Hardware Software Storage

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
5560 Office Machines & Computers - Capital	-	-	1,039	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>-</b>	<b>-</b>	<b>1,039</b>	<b>-</b>	<b>-</b>	
5323 Depreciation Expense	-	-	-	41,584	41,584	Depreciation for 5 years for the Ciena Waveserver Equipment for Server Storage
<b>Depreciation Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,584</b>	<b>41,584</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>13,872,596</b>	<b>19,302,013</b>	<b>13,773,169</b>	<b>18,972,660</b>	<b>(329,353)</b>	
<b>REVENUE OBJECTS</b>						
4200 General Government Fees	-	-	1,821	-	-	
4247 Interdepartmental Revenue	17,075,798	19,461,910	11,936,984	17,303,030	(2,158,880)	Due to increases in ISF allocation charges for Leased Hardware of \$1,186,242, for Enterprise Software of \$495,907, and for Server Storage of \$476,731
<b>Charges for Services Total</b>	<b>17,075,798</b>	<b>19,461,910</b>	<b>11,938,805</b>	<b>17,303,030</b>	<b>(2,158,880)</b>	
4408 Interest Revenue Pooled Investments Non Operating	7,677	-	8,115	-	-	
<b>Investment Earnings Total</b>	<b>7,677</b>	<b>-</b>	<b>8,115</b>	<b>-</b>	<b>-</b>	
4404 Other Misc. Revenue Operating	48,017	-	4,000	-	-	
4412 Other Misc. Revenue Non Operating	46	-	32,000	48,011	48,011	Previously unbudgeted Leased Hardware revenues from Drexel Heights Fire Dept.
<b>Miscellaneous Revenue Total</b>	<b>48,063</b>	<b>-</b>	<b>36,000</b>	<b>48,011</b>	<b>48,011</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>17,131,538</b>	<b>19,461,910</b>	<b>11,982,920</b>	<b>17,351,041</b>	<b>(2,110,869)</b>	

**SUMMARY BY OBJECT**

Department: IT Telecom

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>EXPENDITURE OBJECTS</b>						
<b>5400</b> Salaries & Wages	1,077,533	1,213,138	621,152	1,025,788	(187,350)	Decreases due to approved classification changes of \$58K; and to move of Wireless 2 FTEs to GF of \$129k
<b>5407</b> Special Assignment Pay	-	88	-	-	(88)	
<b>5409</b> Social Security & Medicare	80,147	90,977	46,859	78,473	(12,504)	Decreases due to approved classification changes of \$3K; and to move of Wireless 2 FTEs to GF of \$10k
<b>5410</b> Unemployment Insurance	1,120	926	493	717	(209)	
<b>5411</b> Health Insurance Premiums	146,262	168,663	96,763	126,059	(42,604)	HSA now budgeted in 5457; premium increase of \$68,835
<b>5412</b> Workers Compensation	2,532	2,854	1,532	2,667	(187)	
<b>5413</b> Life Insurance	466	544	288	475	(69)	
<b>5415</b> Employer Paid Subsidy	(6)	-	-	-	-	
<b>5416</b> Arizona State Retirement	125,179	136,524	71,310	117,966	(18,558)	Increase due to approved classification changes of \$4K; decrease due to move of Wireless 2 FTEs to GF of \$15k
<b>5422</b> Dental Insurance Premiums	1,834	2,037	1,391	2,107	70	
<b>5423</b> Interdepartmental Salaries - Charged out/Credit	(5,498)	-	(2,347)	-	-	
<b>5424</b> Interdepartmental Salaries - Charged in/Debit	2,922	18,750	1,360	1,922	(16,828)	Due to approved classification changes
<b>5425</b> Interdepartmental Fringe - Charged out/Credit	(1,397)	-	(609)	-	-	
<b>5426</b> Interdepartmental Fringe - Charged in/Debit	1,242	6,250	461	738	(5,512)	
<b>5427</b> Labor Distribution Fringe Charged out/Credit	(1,940)	(25,596)	(23)	-	25,596	Anticipated internal payroll charge outs offset by 5428
<b>5428</b> Labor Distribution Fringe Charged in/Debit	15,789	1,854	(3,618)	-	(1,854)	
<b>5429</b> Labor Distribution Salaries Charged out/Credit	(6,836)	(78,527)	(70)	-	78,527	Anticipated internal payroll charge outs offset by 5430
<b>5430</b> Labor Distribution Salaries Charged in/Debit	58,224	26,951	(8,000)	-	(26,951)	Anticipated internal payroll charge outs offset by 5430
<b>5431</b> Budgeted Benefits	-	4,650	-	-	(4,650)	
<b>5440</b> Sick Payout	-	-	7,743	1,000	1,000	
<b>5441</b> Vacation Payout	9,110	-	8,722	5,940	5,940	
<b>5454</b> NPL Related Pension Expense	(23,396)	-	-	-	-	
<b>5457</b> HSA Contribution - Employer	-	-	-	20,000	20,000	Previously budgeted in 5411
<b>Personnel Services Total</b>	<b>1,483,287</b>	<b>1,570,083</b>	<b>843,407</b>	<b>1,383,852</b>	<b>(186,231)</b>	
<b>5000</b> Office Supplies	2,902	2,450	1,040	2,250	(200)	

## SUMMARY BY OBJECT

Department: IT Telecom

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5001 Software Under \$5M	1,958	200	-	-	(200)	
5002 Computer Equipment less than \$1,000	321	-	1,713	-	-	
5008 Books, Subscriptions & Videos	218	700	-	1,400	700	
5010 Repair & Maintenance Supplies	110,030	913,500	46,604	220,000	(693,500)	Decreases due to Leases of \$680k now budgeted in 5168; and to move of Wireless to GF of \$13,500
5018 Other Operation Supplies	-	1,000	-	-	(1,000)	
5020 Tools & Equipment Under \$1,000	25,318	28,075	5,324	9,000	(19,075)	Decrease due to move of Wireless to GF
5114 Engineering Services	-	-	5,320	-	-	
5125 Software Maintenance and Support	596,485	730,007	872,990	469,984	(260,023)	Due to reduction in SmartNet maintenance as a result of leasing
5138 In State Training	9,932	-	1,615	-	-	
5142 Postage & Freight	792	2,212	-	400	(1,812)	
5143 Printing & Microfilming	-	420	-	-	(420)	
5145 Security	170	-	-	-	-	
5146 Moving and Storage Fees	-	-	180	-	-	
5147 Leases & Rental - Real Estate - Internal	33,862	39,119	24,864	42,778	3,659	
5149 R&M-Machinery & Equipment Services	17,301	-	13,055	-	-	
5152 Other Professional Services	-	-	-	124,800	124,800	Increases due to TEK System Consultants services of \$120K, and Conduit agreement with CenturyLink and TEP of \$4,800
5160 Banking Credit Card Fees and Charges	19	-	-	-	-	
5162 Advertising	-	-	23	-	-	
5167 Leases & Rental - Other Mchnry Telecomm etc	1,775	-	122	2,200	2,200	
5168 Leases & Rental - Computer Hardware & Software-ITD USE ONLY	-	-	862,902	1,995,327	1,995,327	Due to Year 2 payments: Ajo Wireless of \$18,557, Pima County Attorney's Wireless of \$28,435, MPLS project of \$836,333.55; also new costs for Data Center Redesign of \$552K, Access Swith Refresh of \$360K, and Edge Firewall Redesign of \$200K
5200 Interdepartmental Supplies & Services - Charged Out/Credit	1,772	-	-	-	-	
5203 Interdepartmental Supplies & Services - Charged In/Debit	46	344	20	344	-	
5206 County Administrative Overhead	436,644	555,341	329,640	168,948	(386,393)	Due to decrease in overhead of \$326k; and due to move of Wireless to GF of \$61k
5300 Telephone & Internet	832,670	1,003,044	439,347	-	(1,003,044)	Now budgeted in 5359, 5360, and 5361; net decrease \$14,480
5305 Mileage Reimbursement	21	1,000	-	1,000	-	
5306 Motor Pool Charges	30,485	88,296	28,634	46,056	(42,240)	Due to decrease of truck purchase of \$40k
5309 Dues and Memberships	-	800	-	-	(800)	
5312 Other Miscellaneous Charges	9,014	-	1,120	2,520	2,520	

## SUMMARY BY OBJECT

Department: IT Telecom

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5318 General Liability Insurance Premiums	21,492	21,401	12,152	28,494	7,093	
5319 Property Damage Insurance Premiums	-	-	2,112	1,192	1,192	
5351 Computer Hardware - ISF Charges	54,288	14,818	26,112	47,952	33,134	Due to increase of ISF allocations charges
5352 Server and Storage - ISF Charges	30,714	-	-	10,747	10,747	Due to increase of ISF allocations charges
5353 Software - ISF Charges	10,193	40,081	7,872	25,881	(14,200)	Due to decrease of ISF allocations charges
5359 Telephone Provider Charges - External	-	-	-	528,664	528,664	Previously budgeted in 5300
5360 Internet Charges - External	-	-	-	450,000	450,000	Previously budgeted in 5300
5361 Mobile Devices - External	-	-	-	9,900	9,900	
5504 Office Machines & Computers - Non-Capital	6,685	-	-	-	-	
5508 Other Machines & Equipment - Non-Capital	104	-	-	-	-	
5652 Inventory Clearing	17,402	-	-	-	-	
<b>Operating Expenses Total</b>	<b>2,252,613</b>	<b>3,442,808</b>	<b>2,682,761</b>	<b>4,189,837</b>	<b>747,029</b>	
5556 Motor Vehicles - Capital	-	-	12,492	-	-	
5557 Telecommunication Equipment - Capital	16,151	-	-	-	-	
5560 Office Machines & Computers - Capital	24,101	-	-	-	-	
<b>Capital Equipment &gt; \$5,000 Total</b>	<b>40,252</b>	<b>-</b>	<b>12,492</b>	<b>-</b>	<b>-</b>	
5594 Equipment & Machinery - Contra	(40,251)	-	(12,492)	-	-	
<b>Contra Expense Total</b>	<b>(40,251)</b>	<b>-</b>	<b>(12,492)</b>	<b>-</b>	<b>-</b>	
5323 Depreciation Expense	308,068	577,288	466,668	766,054	188,766	Increase in depreciation
<b>Depreciation Total</b>	<b>308,068</b>	<b>577,288</b>	<b>466,668</b>	<b>766,054</b>	<b>188,766</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>4,043,969</b>	<b>5,590,179</b>	<b>3,992,836</b>	<b>6,339,743</b>	<b>749,564</b>	
<b>REVENUE OBJECTS</b>						
4200 General Government Fees	81,916	23,616	-	-	(23,616)	Decrease due to move of Wireless to GF

**SUMMARY BY OBJECT**

Department: IT Telecom

<b>Object Name</b>	<b>2015/2016 Actual</b>	<b>2016/2017 Adopted</b>	<b>Actuals Thru Feb 28 2017</b>	<b>2017/2018 Recommended</b>	<b>Increase / Decrease</b>	<b>Explanation</b>
<b>4247</b> Interdepartmental Revenue	5,149,032	5,090,052	3,197,904	5,535,721	445,669	Increase due to ports revenue of \$5,448,324, and previously unbudgeted Cisco SmartNet Fees of \$87,397; decrease due to move of Wireless to GF of \$323k
<b>Charges for Services Total</b>	<b>5,230,948</b>	<b>5,113,668</b>	<b>3,197,904</b>	<b>5,535,721</b>	<b>422,053</b>	
<b>4408</b> Interest Revenue Pooled Investments Non Operating	18,963	12,400	13,027	10,000	(2,400)	
<b>Investment Earnings Total</b>	<b>18,963</b>	<b>12,400</b>	<b>13,027</b>	<b>10,000</b>	<b>(2,400)</b>	
<b>4404</b> Other Misc. Revenue Operating	566	-	-	-	-	
<b>4412</b> Other Misc. Revenue Non Operating	37,213	170,440	13,186	-	(170,440)	Decrease due to move of Wireless to GF
<b>4415</b> Late Fees and Interest Charges on Overdue Receivable	-	1,300	-	-	(1,300)	
<b>Miscellaneous Revenue Total</b>	<b>37,779</b>	<b>171,740</b>	<b>13,186</b>	<b>-</b>	<b>(171,740)</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>5,287,690</b>	<b>5,297,808</b>	<b>3,224,117</b>	<b>5,545,721</b>	<b>247,913</b>	

**SUMMARY BY OBJECT**

Department: Procurement

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
<b>EXPENDITURE OBJECTS</b>						
5400 Salaries & Wages	1,617,449	1,703,408	1,034,217	1,712,349	8,941	
5401 Overtime	78	100	159	200	100	
5407 Special Assignment Pay	672	-	6,244	7,280	7,280	
5409 Social Security & Medicare	122,062	127,787	77,068	130,995	3,208	
5410 Unemployment Insurance	1,716	1,301	814	1,197	(104)	
5411 Health Insurance Premiums	207,289	260,012	180,179	220,264	(39,748)	
						In the prior FY the HSA contribution was budgeted in this object code, it is now budgeted in the new object code 5457.
5412 Workers Compensation	8,936	6,689	4,323	7,350	661	
5413 Life Insurance	882	1,020	614	985	(35)	
5415 Employer Paid Subsidy	268	1,008	90	-	(1,008)	
5416 Arizona State Retirement	182,233	191,763	119,405	195,807	4,044	
5422 Dental Insurance Premiums	3,313	3,325	2,102	3,276	(49)	
5424 Interdepartmental Salaries - Charged in/Debit	1,832	700	361	655	(45)	
5425 Interdepartmental Fringe - Charged out/Credit	(651)	-	(859)	-	-	
5426 Interdepartmental Fringe - Charged in/Debit	194	246	191	229	(17)	
5427 Labor Distribution Fringe Charged out/Credit	-	-	(624)	-	-	
5428 Labor Distribution Fringe Charged in/Debit	-	-	624	-	-	
5429 Labor Distribution Salaries Charged out/Credit	-	-	(1,793)	-	-	
5430 Labor Distribution Salaries Charged in/Debit	-	-	1,793	-	-	
5431 Budgeted Benefits	-	8,372	-	-	(8,372)	
5435 Parking Subsidy	638	780	273	780	-	
5440 Sick Payout	39,669	7,325	-	1,217	(6,108)	
5441 Vacation Payout	38,586	8,295	10,029	1,218	(7,077)	
5457 HSA Contribution - Employer	-	-	-	45,000	45,000	New object code for FY 17/18. In the prior FY the HSA contribution was budgeted in object code 5411.
<b>Personnel Services Total</b>	<b>2,225,166</b>	<b>2,322,131</b>	<b>1,435,210</b>	<b>2,328,802</b>	<b>6,671</b>	
5000 Office Supplies	7,256	7,800	2,663	7,800	-	
5001 Software Under \$5M	2,198	1,000	1,609	2,000	1,000	
5002 Computer Equipment less than \$1,000	-	-	1,064	1,000	1,000	

**SUMMARY BY OBJECT**

Department: Procurement

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5010 Repair & Maintenance Supplies	44	-	42	50	50	
5138 In State Training	4,765	600	455	5,100	4,500	
5140 In State Travel	-	500	-	500	-	
5142 Postage & Freight	252	1,150	135	750	(400)	
5143 Printing & Microfilming	306	625	48	625	-	
5149 R&M-Machinery & Equipment Services	-	519	574	1,852	1,333	
5152 Other Professional Services	756	600	370	600	-	
5160 Banking Credit Card Fees and Charges	-	25	-	-	(25)	
5162 Advertising	2,102	3,300	606	2,800	(500)	
5167 Leases & Rental - Other Mchnry Telecomm etc	2,945	6,800	2,113	3,010	(3,790)	
5203 Interdepartmental Supplies & Services - Charged In/Debit	13	-	60	50	50	
5300 Telephone & Internet	19,064	20,100	13,807	-	(20,100)	
						Port charges are now budgeted in new object code 5362. Mobile services are now budgeted in new object code 5361.
5305 Mileage Reimbursement	512	600	338	565	(35)	
5306 Motor Pool Charges	258	229	65	305	76	
5309 Dues and Memberships	2,270	3,667	2,300	2,400	(1,267)	
5312 Other Miscellaneous Charges	1,200	1,350	-	785	(565)	
5351 Computer Hardware - ISF Charges	25,992	40,003	26,672	42,977	2,974	
5352 Server and Storage - ISF Charges	21,620	23,354	15,568	31,116	7,762	
5353 Software - ISF Charges	11,283	13,621	9,088	12,666	(955)	
5361 Mobile Devices - External	-	-	-	2,688	2,688	
5362 ISF- IT Port Charges	-	-	-	19,536	19,536	New object code for FY 17/18. In the prior FY this was budgeted in object code 5300.
<b>Operating Expenses Total</b>	<b>102,836</b>	<b>125,843</b>	<b>77,577</b>	<b>139,175</b>	<b>13,332</b>	
<b>EXPENDITURE OBJECTS TOTAL</b>	<b>2,328,002</b>	<b>2,447,974</b>	<b>1,512,787</b>	<b>2,467,977</b>	<b>20,003</b>	
<b>REVENUE OBJECTS</b>						
4404 Other Misc. Revenue Operating	-	-	5	-	-	
<b>Miscellaneous Revenue Total</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>-</b>	
<b>REVENUE OBJECTS TOTAL</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>-</b>	

# ATTACHMENT 2

## OFFICE OF EMERGENCY MANAGEMENT

As you may know, State Statute mandates the Pima County Office of Emergency Management. Among the services we provide:

- Maintain the Emergency Operations Center in a ready state, prepared to support our local Incident Commanders during emergencies.
- This fiscal year, using Homeland Security funds, we coordinated 40 training courses, attended by over 1000 first responders. We anticipate increasing those numbers over the next FY.
- Our staff members chair committees such as:
  - Regional Emergency Preparedness Committee. We started this committee in 2009 with the goal of bringing our regional Emergency Management partners together to share information and address the needs of our communities.
  - Local Emergency Planning Committee is a federally mandated program to address hazardous materials locally.
  - School Preparedness Consortium, designed to assist schools with emergency planning, training and exercises.
  - Community Organizations Active in Disasters, formally Volunteer Organizations Active in Disasters, is a committee we modified to allow participation from all local agencies wishing to be involved with supporting our community during times of need. Other counties across the state are working to mirror this model.
  - The Pima County Emergency Communications Committee for licensed amateur HAM radio operators who can assist us with information during emergencies.
  - We host the Multi-Year Training and Exercise Planning workshop for the south region which represents Yuma, Santa Cruz, Cochise and Pima Counties. The regional approach taken by Pima County is the first in the state. The State Homeland Security office as well as the Department of Emergency and Military Affairs, has recommended other county's follow this model.

For FY 2017/18 our overall budget is \$2,378,893, of that a major portion is grant funded. General fund budgeted expenditures total \$454,002. The County must fund a grant match of \$548,070 and has remained consistent with grant awards over the past few years.

### General Fund

Expenditures:	\$454,002
<u>Grant Match:</u>	<u>\$548,070</u>
Total General Fund Impact	\$1,002,072

### Grants

Emergency Management Performance Grant	\$548,070
Hazardous Materials Equipment Program	\$33,694
State Homeland Security Grant Program	\$15,810
<u>FEMA Buffelgrass</u>	<u>\$788,497</u>
Total Grant Funded Expenditures	\$1,376,821

Staffing has not changed from previous years

For reference if asked:

**Grants**

Buffelgrass will end June 2017, all salaries will post back to EMPG. We increased our EMPG request this year to cover the cost of the previous year wage increase and Hourly/Overtime requirements. \$10,675 tax for the mass communications system was not included in previous years grant requests.

**General Fund**

There is an increase of \$15,000 in payments to governments for the Mount Lemmon Fire District to cover county owned infrastructure.

## Pima County Wireless Integrated Network

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### Significant changes in the requested FY2017/2018 budget versus the FY 2016/2017 adopted budget

- PCWIN is a business cooperative, the primary source of revenue is an annual fee collected from member jurisdictions.
  - PCWIN has three funds
  - Special Revenue Fund – infrastructure, staff, and support
  - Internal Service Fund – radio subscriber maintenance, 2 staff positions, and Motorola repair bank
  - Infrastructure Replacement Fund – Systematic savings fund for Technology Refresh (added balance to SRF)
- 2017/2018 is the first budget created under the new PCWIN Department
- .2 FTE reduction is due to transfer of PECOC facility responsibilities to PCFM
- Membership (at all levels) in Cooperative continues to expand. Radio population has grown from 7700 to nearly 8000 units.
  - Town of Marana, AZ GFD, Border Patrol, AZ DPS
  - Radio count continues to grow with new members as well as increased footprints on the network

### Requested operating department expenditures, revenues and operating transfers (Period 3 numbers)

<u>Special Revenue Fund</u>	FY 2016/2017	FY 2017/2018	
<b>Operating Expenditures</b>	<b>3,117,860</b>	<b>2,908,129</b>	<b>-209,731 Staffing / IT ISF charges</b>
<b>Operating Revenues</b>	<b>2,907,463</b>	<b>2,988,796</b>	<b>81,333</b>
Intergovernmental Revenue	1,629,936	1,715,868	85,932
Interdepartmental Revenue	1,206,216	1,200,672	-5,544
Rent and Royalties	66,131	67,115	984
Interest Revenue	5,180	5,141	-39
<b>Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTEs</b>	<b>13.6</b>	<b>13.4</b>	<b>0.2</b>
Pima County FTEs	12.2	12.0	0.2
City of Tucson FTEs	1.4	1.4	0.0

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## Pima County Wireless Integrated Network

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<u>Internal Service Fund</u>	FY 2016/2017	FY 2017/2018	
<b>Operating Expenditures</b>	<b>250,436</b>	<b>346,050</b>	<b>95,614 personnel (rebanding)</b>
<b>Operating Revenues</b>	<b>496,144</b>	<b>466,764</b>	<b>-29,380</b>
Intergovernmental Revenue	23,616	66,208	42,592
Interdepartmental Revenue	323,388	323,388	0
<b>Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTEs</b>	<b>2</b>	<b>2</b>	<b>0</b>

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<u>Infrastructure Replacement Fund</u>	FY 2016/2017	FY 2017/2018	
Fund Balance	\$1,000,000	\$1,000,000	\$700,000
<b>Operating Transfers (From SRF)</b>	<b>\$700,000</b>		

### Major programs and related services provided by the department

- 800 MHZ, Digital Trunked Radio System
- 60+ agency and department Business Cooperative

### Major departmental budget issues in FY 2017/2018

- PCWIN network will upgrade to new IP-based architecture. Cost shared between PCWIN and ITD to replace older networking technology.
- Major software and hardware enhancement to permit smoother workflow and better radio programming

## Pima County Election Department

On behalf of the Board of Supervisors, the Election Department conducts elections for Federal, State and County offices and Ballot Propositions. Additionally, the Department, via Intergovernmental Agreements (IGA), assists Municipalities, School Districts and Special Districts in the conduct of their elections.

### Significant changes in the requested FY2017/18 budget compared to the adopted FY2016/17 budget

The proposed budget for FY2017/18 reflects major reductions compared to the FY2016/17 budget due to the fact that no countywide elections are scheduled in FY2017/18. Some of those reductions are:

Program Object	FY2016/17	FY2017/18	Difference
Personnel Services	3,150,102	2,317,294	(832,808)
Operating Expenses	2,606,317	1,793,697	(812,620)

Additionally, the number of Full Time Employees (FTEs) will decrease from 44.75 FTEs in FY2016/17 to 37.00 FTEs in FY2017/18.

There may be elections conducted by municipalities, school districts and special districts in FY2017/18. If so, in accordance with the IGA, the county will incur the expense of conducting those elections and receive 100% reimbursement for those expenses from the jurisdiction at the completion of the election(s).

### Major programs to be conducted in FY2017/18

**Establish precinct boundaries for 2018** – By Statute, the Board of Supervisors must establish precincts by no later than December 1, 2017

**Establish an Election Night Reporting System** – In the past, the Arizona Secretary of State provided counties the ability to use the State's web based election night reporting program to post the unofficial results for all Federal, State, County and local contests. Counties have been informed that, in the future, the State election night reporting program will only reflect Federal and State contests.

## Facilities Management Department - FY 2017/18 Budget Request

### Overview:

Manage over 5 million square feet of facility space to provide a safe, clean, and functional working environment for Pima County employees and citizens visiting the facilities. Manage professionals in maintenance, refrigeration, plumbing, painting, electrical service, and electronics. Obtain and manage contracts for landscape service, janitorial service, pest control, termite eradication, and elevator maintenance and repair. Oversee the design, construction, and lease negotiation for all County facilities. Plan, design, prepare, and process bids. Operate and manage Pima County's 12 revenue generating parking facilities in order to offer safe and secure parking for employees and the public. Develop and design plans for construction oversight and project acceptance.

### Requested operating department expenditures, revenues and operating transfers and FTE's:

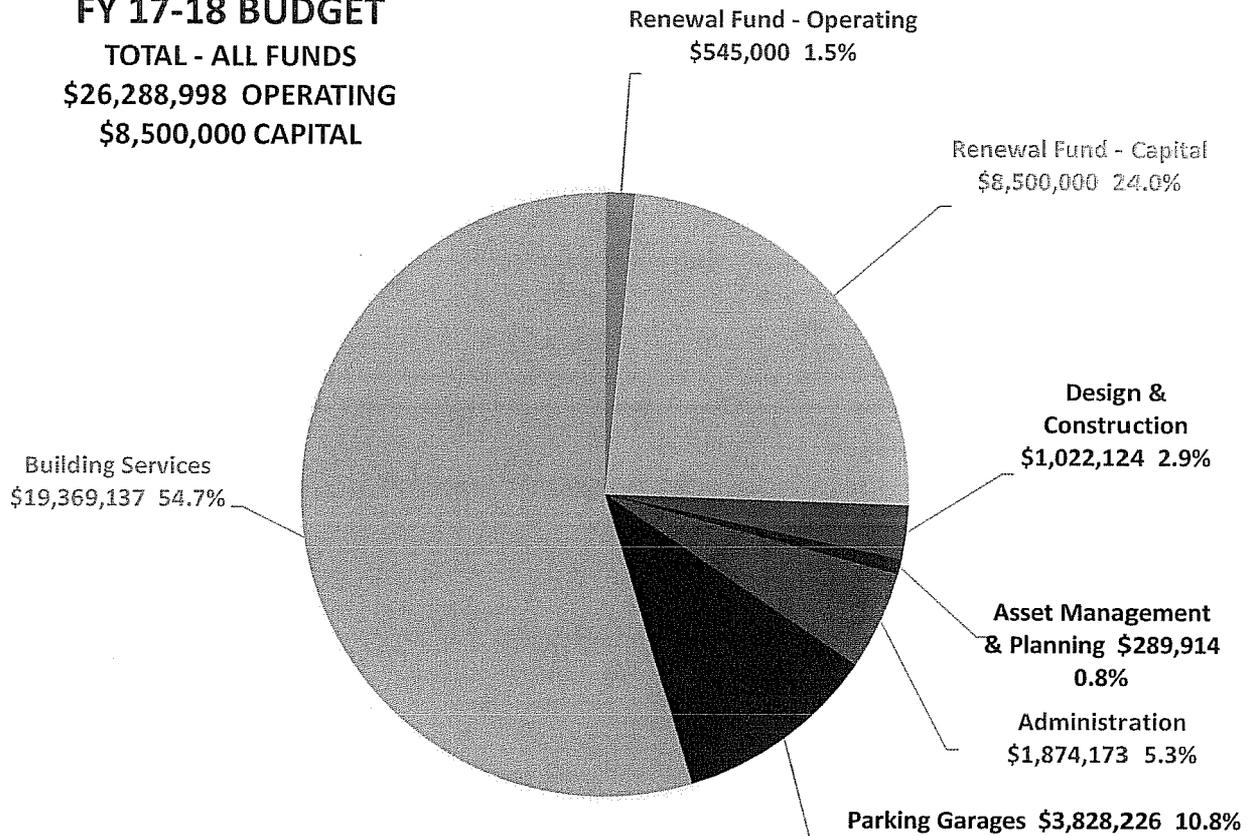
	FY 16/17 ADOPTED	FY17/18 REQUEST	AMOUNT OF CHANGE	PERCENT CHANGE
<b>GENERAL FUND OPERATIONS</b>				
Operating Revenues	\$ 3,734,112	\$ 895,173	\$ (2,838,939)	-76.0%
Operating Expenditures	21,375,454	22,555,348	1,179,894	5.5%
• Personnel	8,787,266	8,861,413	74,147	0.8%
• Operating	12,588,188	13,693,935	1,105,747	8.8%
Operating Transfers	1,487,235	-	(1,487,235)	-100.0%
Net Fund Impact	\$(16,154,107)	\$(21,660,175)	\$ (5,506,068)	34.1%
<b>FTE's</b>	<b>166</b>	<b>168</b>	<b>2</b>	<b>1.2%</b>
<b>FACILITIES RENEWAL FUND</b>				
Operating Revenues	\$ 2,582,567	\$ 5,896,840	\$ 3,314,273	128.3%
Operating Expenditures	895,887	545,000	(350,887)	-39.2%
• Personnel	40,000	45,000	5,000	12.5%
• Operating	855,887	500,000	(355,887)	-41.6%
Operating Transfers	(2,111,348)	(8,500,000)	(6,388,652)	302.6%
Net Fund Impact	\$ (424,668)	\$ (3,148,160)	\$ (2,723,492)	641.3%
<b>PARKING GARAGE OPERATIONS</b>				
Operating Revenues	\$ 2,362,998	\$ 2,402,985	\$ 39,987	1.7%
Operating Expenditures	3,201,416	3,188,650	(12,766)	-0.4%
• Personnel	450,662	451,857	1,195	0.3%
• Operating	1,953,518	1,936,258	(17,260)	-0.9%
• Depreciation	797,236	800,535	3,299	0.4%
Operating Transfers	(641,450)	(639,764)	1,686	-0.3%
Net Fund Impact	\$ (1,479,868)	\$ (1,425,429)	\$ 54,439	-3.7%
<b>FTE's</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL OPERATIONS</b>				
Operating Revenues	\$ 8,679,677	\$ 9,194,998	\$ 515,321	5.9%
Operating Expenditures	25,472,757	26,288,998	816,241	3.2%
• Personnel	9,277,928	9,358,270	80,342	0.9%
• Operating	15,397,593	16,130,193	732,600	4.8%
• Depreciation	797,236	800,535	3,299	0.4%
Operating Transfers	\$ (1,265,563)	\$ (9,139,764)	\$ (7,874,201)	622.2%
<b>FTE's</b>	<b>171</b>	<b>173</b>	<b>2</b>	<b>1.2%</b>

**Major costs of providing programs and related services by the department:**

**FACILITIES MANAGEMENT**

**FY 17-18 BUDGET**

**TOTAL - ALL FUNDS  
\$26,288,998 OPERATING  
\$8,500,000 CAPITAL**



**Major departmental budget issues the department is facing:**

- Funding for deferred maintenance
- Energy costs

**Supplemental funding for FY 2017/18:**

- No supplemental funding requests submitted

**Various departmental budget issues for the department in FY 2017/18:**

- Vacancies and competitiveness in trade salaries
- Increased fleet costs and credit card fees

**Significant changes in the FY 2017/18 request versus the FY 2016/17 adopted budget:**

**General Fund – (\$5.5M) Increase in Net Fund Impact from (\$16.2M) to (\$21.7M)**

1. **Expenses** will increase \$1,179,894 total up 5.5% from \$21,375,454 to \$22,555,348.
  - A. Increases for 9 additional buildings - \$1,048,194. The largest increases relate to the Adult Probation West and the Adult Probation East buildings.
  - B. Increases to Personnel costs of \$74,147 relate mostly to increases in salaries and fringe benefits from last year's pay increase.
  - C. Increase in Motor Pool costs of \$253,784 due to new motor pool rates and for acquisition of larger trucks to replace older, smaller trucks.
  - D. Increase in ISF computer hardware and software costs of \$83,073.
  - F. Net Decrease in Utility costs (excluding new buildings) is \$266,015, including:
    - 1) Electricity decrease totals \$373,714 (-7.9%)
    - 2) Solar increase totals \$233,464 (+171.7%)
    - 3) Water decrease totals \$22,207 (-4.2%)
    - 4) Natural gas decrease totals \$63,558 (-18.5%)
2. **Revenue** decrease of \$2,838,939 or 76% from \$3,734,112 to \$895,173:
  - A. Presentation change for external rents of \$2,801,273 shown in previous years as General Fund revenue with transfer out to Renewal Fund, now shown as revenues in the Renewal Fund.
3. **Operating Transfers-In** decrease \$1,487,235 to \$0 due to the presentation change of internal rents. Internal rents will remain in the renewal fund until utilized for capital repair needs.

**Facilities Renewal Fund – (\$2.7M) Increase in Net Fund Impact from (\$424k) to (\$3.1M)**

1. **Operating Expenses** (which are the cost of small projects that are too small for CIP) decreased \$357,880 to bring the expense level to \$545,000. Projected replacement and/or upgrade projects:
  - 33 N Stone fire pump/controller \$95,000
  - Central Plant air handler for DEQ & Paint shop \$55,000
  - Downtown plaza steps \$80,000
  - Miscellaneous elevator upgrades \$95,000
  - Medical examiner four AC units \$50,000
  - Plumbing upgrades for water efficiency – Downtown \$90,000
  - Plumbing upgrades for water efficiency -- Metro & Outlying \$80,000
  - 545,000
  
2. **Net Operating Transfers-Out** will increase \$6,388,652 to \$8.5M – Due to change in presentation of internal and external rents to remain in the Facilities Renewal Fund to address deferred maintenance items. Transfers out to Capital of \$8.5M to address items, such as 110, 130 and 150 exterior facades, Juvenile Court cooling tower replacement, Banner UMCS building improvements, Legal Services chiller and pump replacement and lighting retrofit, Public Works energy management system, Superior Court restrooms, Utility tunnel expansion joint and transformer replacement, and parking lot repaving.
  
3. **Revenues** will increase \$3,314,273, primarily due to the change in presentation associated with the external rent revenues from the General Fund, now budgeted to post directly to the Facilities Renewal Fund in the amount of \$3,126,496.

**Parking Garages – \$54k Decrease in Net Fund Impact from (\$1.480M) to (\$1.425M)**

1. **Revenues and Operating Expenditures** will remain basically at last year's levels, with \$2.4M in revenues and \$3.2M in expenditures. The expenditures include \$800,000 for depreciation.
  
2. **Operating Transfers-Out** will decrease \$1,686 from \$641,450 to \$639,764. This is due to:
  - A. Net difference in 2010 COPS payments of -\$1,792 from \$7,266 to \$5,474
  - B. Net difference in 2014 COPS payments of +106 from \$634,184 to \$634,290

## Fleet Services Department

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### BUDGET

#### Requested operating department expenditures, revenues and operating transfers

	FY 2016/17	FY 2017/18	
Operating Expenditures	\$21,924,586	\$19,849,494	(\$2,075,092)
Operating Revenues	\$20,291,377	\$21,486,081	\$1,194,704
Operating Transfers In (Out)	(\$2,488,452)	(\$2,208,544*)	(\$ 279,908)
FTEs	56	56	0
Fund Balance Decrease (Increase)	\$ 4,121,661	(\$ 571,957)	\$ 3,549,704

\*\$44,842(2010) & \$2,163,702 (2013) Fleet Facility COPs

#### Significant changes in the requested FY2017/18 budget versus the FY 2016/17 adopted budget

- **Main Operating Budget – Issues**

- Total personnel expenses have increased by \$4,752 from FY16/17.

The 2% wage increase was partially offset by changes done on the Employee Medical Deductions and the Interdepartmental In/Out charges.

Budgeted PCN's remained unchanged from FY16/17

- Notable expenditure decreases to this year's budgeted include: Supplies and Services \$1,580,374 and Depreciation \$499,470 from FY16/17.

The recommended budget decreases are primarily for:

Administrative Overhead \$1,102,871

Fuel & Oil \$129,150

Repair and Maintenance Supplies \$130,500

Electricity \$114,840

Motor Pool charges \$165,523

# Fleet Services Department

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Partially offsetting the decrease amounts, are the increase for the ITD ISF Charges of \$53,735

- **Capital Improvement Program Budgets:**
  - Fuel station upgrades at Houghton and Ajo Way - \$1,600,000
  - Demolition of Building 12 at Mission Road - \$221,500
- **Vehicle Orders and Other Machines and Equipment Budgets:**
  - If approved, Fleet will acquire a total of 143 replacement vehicles and equipment at a total cost of \$6,122,011
    - 71 vehicles for Sheriff, approximately \$2,762,599
    - 72 vehicles all other Departments, approximately \$1,876,992
    - Direct Bill Asset Replacement - \$1,425,420
    - 18,000 Lb. Portable wireless column lifts - \$57,000

## **SERVICES**

The Fleet Services Department serves all the County Departments by providing vehicles and equipment needed to complete their various tasks. The Department operates a full service shop that provides repair and maintenance for auto, light duty trucks, heavy duty trucks and off-road heavy equipment. Services are provided for approximately 1,800 vehicles. The primary site location is 1291 S. Mission Rd. with three additional satellite shops.

Other services provided:

- Fuel management of nine fuel stations across Pima County, as well as mobile fueling of off-road equipment in the field.
- Acquisition and disposition of County vehicles.
- Special vehicle builds for County Departments, including the Sheriff's Department.
- Motor Pool Service.

## **FLEET SERVICES DIVISIONS AND STAFF**

Administration	13 FTE
R&M Shops	36 FTE
Parts/Service Writers	6 FTE
Fuel Management	1 FTE

# Fleet Services Department

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**TOTAL**

**56 FTE**

Vacant Positions

- 3 FTE Administration
- 2 FTE R&M Shops
- 1 FTE Parts/Service Writers

## **CURRENT STATUS**

Since the Department moved into a new facility in September 2014, we have become more efficient with completing the required maintenance on all County vehicles due to the increased work space, better lighting, and improved cooling and heating. We continue to have our Process Improvement Team review the various aspects of our business to identify, document, and implement more efficient processes.

## **VISION, MISSION, AND STRATEGIC GOALS**

### **Vision**

Be the 'Fleet of Choice' through superior customer service, application of industry standards ("best practices") and new technology, continuous improvement, optimal flexibility, effective communications and valued employees.

### **Mission**

Provide for a customer focused, centralized fleet management function that is dedicated to providing efficient and effective fleet services to Pima County.

### **Strategic Goals**

- Maintain the Pima County fleet in such a manner as to achieve maximum operating efficiency and safety.
- Ensure that Pima County Departments have the quantity and type of vehicles which best fit their operational requirements.
- Ensure that Fleet Services remains competitive by making periodic assessments of operational costs and type of services offered.
- Provide Fleet Services employees with a work environment that promotes quality, service, and pride.

**Finance and Risk Management**  
**Budget Hearing May 16, 2017**

**Department Expenditures: \$18,738,067**  
**FTE: 199**

***EIGHT GENERAL FUND DIVISIONS***

**BUDGET**

Prepare and Publish Budgets  
Assist Elected Officials  
450,000 Tax Bills

**Total Spending: \$2,371,784**  
**FTE: 20**

**DEPARTMENTAL ANALYSIS**

Assist Non-Elected Departments  
Budget/Accounting/Short Term Projections

**Total Spending: \$2,088,333**  
**FTE: 25**

**FINANCIAL OPERATIONS**

Payroll >200,000 Paychecks  
A/P 75,000 Vendor Payments  
Mailroom

**Total Spending: \$3,347,099**  
**FTE: 33**

**FINANCIAL TRANSACTIONS**

Financial System Monitoring  
System Access and Internal Integrity

**Total Spending: \$1,767,615**  
**FTE: 18**

**FINANCIAL MANAGEMENT**

Monitor and Forecast Cash Needs  
Manage and Administer Debt  
Review/Report on CIP

**Total Spending: \$1,231,658**  
**FTE: 13**

**FINANCIAL CONTROL AND REPORTING**

CAFR  
Plus Six Separately Audited Dept/Fund  
Audited Financial Statements

**Total Spending: \$1,829,878**  
**FTE: 20**

**REVENUE MANAGEMENT**

Bills and Collects for 35 Non-Elected  
Departments

**Total Spending: \$2,209,634**  
**FTE: 30**

**GRANTS MANAGEMENT**

Cash Draws  
Reporting  
Sub-Recipient Monitoring  
Assist With Other Compliance

**Total Spending: \$2,328,843**  
**FTE: 31**

**FINANCE ADMINISTRATION**

**Total Spending:** \$1,457,339

**FTE:** 9

**IMPROVEMENT DISTRICTS**

**Total Spending:** \$105,884

***INTERNAL SERVICE FUND***

**RISK MANAGEMENT**

Minimize the County's Risk  
Protect and Insure the County

**Total Spending:** \$16,922,312

**FTE:** 21

**Tort Claims**

**Total Spending:** \$8,403,649

**FTE:** 3

**Property and Environment**

**Total Spending:** \$225,453

**FTE:** 1

**Loss Prevention**

**Total Spending:** \$706,834

**FTE:** 7

**OCC Medical Benefits**

**Total Spending:** \$228,000

**Risk Management Administration**

**Total Spending:** \$2,449,322

**FTE:** 9

**Workers Compensation**

**Total Spending:** \$4,909,054

**FTE:** 1

**2017-18 Budget Hearings**  
**Finance and Risk Management Summary Sheet**  
**May 16, 2017**

	current year	prior year	change	
<b>Finance - Operations Budget</b>				
Personnel Services	15,720,428	15,589,653	130,775	0.8%
Operating	3,017,639	3,145,088	(127,449)	-4.1%
Capital	-	-	-	
	<u>18,738,067</u>	<u>18,734,741</u>	<u>3,326</u>	<u>0.0%</u>
Revenues	20,000	25,000	(5,000)	
<b>Improvement Districts</b>				
Personnel Services	7,096	22,044	(14,948)	-67.8%
<b>Grants</b>				
Operating	6,025,000	6,025,000	-	0.0%
Revenues	6,000,000	6,000,000	-	0.0%
<b>Risk Management</b>				
Personnel Services	2,260,882	2,349,510	(88,628)	-3.8%
Operating	14,661,430	14,313,579	347,851	2.4%
Depreciation	-	-	-	
	<u>16,922,312</u>	<u>16,663,089</u>	<u>259,223</u>	<u>1.6%</u>
Revenues	18,245,381	16,256,236	1,989,145	12.2%
<b>Debt Service</b>				
Debt Service	117,790,376	115,455,401	2,334,975	2.0%
Revenues	56,138,480	54,284,900	1,853,580	3.4%

Chair Bronson, members of the Board and Mr. Huckelberry,

Thank you for giving me the opportunity to present the FY 2017-18 annual budget for the Human Resources Department. The Human Resources Department is comprised of 5 divisions:

### **General Fund Divisions**

#### **Employment Rights**

- Training
  - Mandated Triennial Harassment Prevention
    - Federal/State/County mandates
    - Rules and Policies
    - Progressive Discipline
    - Performance Management
    - Harassment Prevention
    - Workplace Bullying/Violence Prevention
    - Ethics
    - Coordination of FMLA, FLSA, ADA training
    - Specialized as requested or required
    - NEO scheduling and coordinating
  - Rules and Policies
    - ADA-Americans with Disabilities
    - Merit System Rules / Personnel Policies
    - Assist with LEMSR updates
    - Draft and assist with updates to Board Policies
    - Draft and assist with updates to Administrative Procedures
  - Investigations
    - EEO Grievances
    - MSR Grievances
    - Workplace Violence, Bullying, Sexual/Workplace Harassment, and Wage and Hour claims
    - Special as requested
    - Mediations
  - Employee Training & Development Committee
    - Survey employees regarding County training curriculum
    - Oversees launch of Learning Management System (LMS)

## Classification/Compensation – Recruitment & Selection

- Develops and maintains County's Job Classification, Wage and Salary System
- Conducts position audits and major job classification studies, including market evaluations and salary surveys.
- Develops and administers recruitment and selection plans based on needs of departments. Monitors recruitment processes for equity and compliance with rules and policies.

## ADP/Records Management

- Administers the ADP implementation and Transition
- Processes all employee status changes
- Maintains all employee personnel files
- Administers leave and FMLA processes

## Administration

- Overall administration of HR
- Meet & Confer
- HIBWAC
- Health Benefits Trust Board
- HIPAA/Privacy Practices
- EEO4 and Veteran Compliance reporting
- Leave Administration
- E-verify and I-9 Verification
- CAT Bank Program

Budget: Requested budget is \$3.2 million, an increase of approximately \$288k, due primarily to the shift in IT expenses. The Revenue budget is primarily a pass through for consignment tickets and Sungo bus passes.

## Healthcare Trust Fund

### Employee Benefits & Wellness

The Benefits division is an internal service fund that represents employee benefits for County Employees and their dependents. The benefits budget encompasses many different programs other than just medical benefits.

- Medical Plans – HDHP with and without HSA (administered by Aetna) – Self Insured
- Dental plans – Employers Dental Services (EDS) – Fully Insured; Pima County Dental (administered by Ameritas) – Self Insured
- Life Insurance – Minnesota Live (fully insured)
- Vision Insurance – Davis Vision (fully insured)
- Employee Assistance Program - Aetna
- Prepaid Legal benefit – ARAG
- Health Savings Accounts – HSA Bank
- Flexible Spending Plan – ASI Flex
- Voluntary Insurance a- Aflac and
- COBRA – ASI COBRA

➤ Additionally, the benefits division works with:

- Supplemental Retirement Program - Nationwide
- Deferred Compensation Program- ICMA, Prudential and Nationwide
- ASRS – Arizona State Retirement System
- PSPRS – Public Safety Personnel Retirement System

#### History:

We are currently in the fourth year of the contract after the implementation of the Self-Insurance program. The effort to become self-insured actually started more than three years ago with education on becoming consumers as it relates to purchasing healthcare services and prescriptions.

On July 1, 2007, the County introduced the first consumer driven Health Care program under the fully insured model with Cigna Healthcare. At that time, we also introduced the Health Savings Account (HSA) program.

During FY2007-08 intensive health care education took place with over 30 annual enrollment educational meetings and 12 benefits fairs.

July 1, 2008 – the County moved to United-Healthcare and continued Consumer Driven Health Care Education. During 2008 – 2010, over 40 annual enrollment and health benefits fairs were conducted to educate employees on health care spending.

July 1, 2010 the County ended retiree participation in the County health plans and removed the HMO plan from the offerings. This was a very brave move on the part of the Board and set the stage for the success of a Self-Insurance program.

Throughout 2010-2013, we continued to work with employees to change the culture and thinking toward healthcare consumerism.

July 1, 2013 the Board established the Pima County Health Benefits Trust Board and Pima County became self-insured with Aetna as our third party administrator and pharmacy benefit administrator.

**Have we been successful.** In order to answer that question you have to remember what the goals were.

1. Eliminate double digit rate increases. Prior to becoming Self-insured, the County experienced double digit rate increases as high as 18% for FY2012-13. It was anticipated we would see 13% to 17% increases for FY2013-14 and FY2014-15. Recently CBIZ our health benefit consultant provided us with an estimate of what the benefits cost could have been compared to what it has been under the self-insured model. According to their estimates Pima County has avoided over \$44.0 million in health costs by being self-insured.
2. Implementation of the Self-Insurance program would be a five-year process with the goal in the fifth year to have built a trust fund reserve of approximately \$20 million dollars. This would allow the County to reduce the stop loss coverage and have sufficient reserves to handle most pandemic situations. Our Stop Loss coverage has higher deductibles since the reserve balance has continued to grow. As of March 31, 2017, the trust fund had a net positive position of over \$29 million. If the Trust fund maintains this positive position over the next 18 months, we will have exceeded this goal. In addition, employee HSA balances total \$17million.

**Budget:**

The Trust Fund has already repaid all of the loans that were in place to fund the trust initially with the exception of the \$3.4 million, which is expected to be repaid next year.

The Employee Benefits Budget consist of \$71.3 million dollars in revenue and \$69.7 million in anticipated expenditures plus the \$3.4 million dollar loan transfer payment. This will result in a net negative impact to the trust fund of \$2.0 million. Again, the fund reserves are well ahead of plan and we should still be able to maintain our reserves.



Pima County Information Technology Department budget is broken into three distinct funding sources:

- General Fund.
- Computer Hardware/Software ISF Fund..
  - a. Leased Hardware.
  - b. Leased Server/Storage.
  - c. Enterprise Software.
- Telecommunications ISF Fund.

Of the three areas only one reflects a significant change from last year’s budget. We are requesting that the Telecommunications ISF fund be increased by \$1M to complete the last year of the two year NextGen Project implementation:

- Data Center Refresh,
- Firewall,
- Access Layer and Floor Switches.

**This equipment is at end of life without vendor support.**

ITD has submitted this next phase of life-cycle management as an operating lease reducing the CIP submittals historically requested.

The budgets for leased hardware, which is primarily PC’s and laptops, leased server / storage, and enterprise software, which is primarily Microsoft software, remain stable due to the County having a lifecycle-replacement management process in place.

In Fiscal Year 2018 / 2019, we are looking to request an increase to the Telecommunications Fund by \$750K to support two fiber ring projects allowing the Mission and Northwest corridors additional capacity and redundancy to the County network as well as the wireless refresh for the County. Mission = Mission Complex to Ajo Way Complex. Northwest = Northwest Complex to Admin West 6<sup>th</sup> floor (includes PACC).

<b>Fund</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>Total FTE*</b>	<b>Increase In Requested Budget Spending Authority Due To:</b>
(1000) ITD General Fund	\$ 13,467,918	\$ 13,457,509	102/98	See below for explanation of FTE count increase.
(6013) Leased Hardware	\$ 9,306,351	\$ 9,036,677	42/36	None.
(6013) Server / Storage	\$ 7,483,609	\$ 7,650,878	12/7	Anticipated growth for server and VMware.
(6013) Enterprise Software	\$ 2,512,053	\$ 2,285,105	N/A	None.
(6000) Telecommunications	\$ 5,590,179	\$ 6,339,743	14/12	Part of County leasing strategy.
<b>TOTAL:</b>	<b>\$ 38,360,110</b>	<b>\$ 38,769,912</b>	<b>170/153</b>	<b>Net increase of \$409,802</b>

**\*Total FTE Column represents funded positions/currently filled positions. (as of 5/9/17)**



General Fund FTEs includes 3 new PCNs for support of priority Accela projects for Public Works departments.

General Fund FTEs also includes Base budget increase to cover 2 PCNs transferred from PCWIN to support network connectivity to all tower sites.

### **Revenues**

ISF Rates are set up each year to offset expenditures.

**Telecomm**- based on port rate; same across the organization.

**Leased Hardware** – Based on number of leased computers that each department has and the support cost to maintain them.

**Leased Server/Storage** – Based on usage per department; as well as enterprise shared costs.

**Enterprise Software** - Based on Microsoft licensing.

### **Examples:**

Public Defense Services – Leased Hardware - \$434,970, Enterprise Software \$122,052, and Server/Storage \$600,045.

Procurement - Leased Hardware - \$42,977, Enterprise Software \$12,666, and Server/Storage \$31,116.

We moved from Administrative Overhead to ISF s to provide transparency to the costs associated with computers, server storage and enterprise software, as well as to provide the organization the flexibility to acquire technology as needed.

## **Budget Hearing Report – May 16, 2017 – Procurement**

- Total Expenditures and Revenues

**The Procurement Department's total requested expenditures for FY17/18 are about \$2.5 million. This is about \$20,000 higher than FY16/17's adopted budget. The increase is due to roughly \$6,700 for personnel costs and \$13,300 for operating costs due to increased ITD charges of \$11,000.**

- Major Services Provided by the Procurement Department

**Procurement is a central service department. Our primary services are to:**

- **Procure materials and services, including design and construction, for County departments,**
- **Provide vendor relations outreach and registration assistance, and**
- **Maintain the County contract database.**

- Major Costs or something unusual

**Our major cost is personnel costs at almost 95% of our budget with 30 FTE's.**

- Significant Changes from last year

**There are no significant budget changes.**