MEMORANDUM

Date: May 12, 2017

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: **May 9, 2017 Budget Hearing Summary**

As indicated in the May 9, 2017 Budget Hearing, I am providing the Board of Supervisors this summary memorandum regarding issues or questions raised during the hearing.

Summary by Objects and Differences in Explanations

Attachments 1A through 1P are summaries by object for each of the 15 departments or agencies where increases, decreases or significant variances in year-to-year budget comparisons are provided. They all have some explanation associated with significant variances, which should assist the Board's review of the summary reports.

Attachment 1 is compiled in accordance with the appearance of the budget presentations, beginning with the Superintendent of Schools and ending with the Stadium District and Kino Sports Complex.

As you will see, there are explanations for all except for that of the Assessor. The Assessor's staff declined to provide this information to Budget staff.

Department/Agency Presentation Materials

Attachment 2 includes the presentation materials provided by 12 of the 15 departments or agencies that appeared before the Board on May 9. This information is also provided in the order in which the department or agency appeared during the hearing. Materials were not distributed by the Assessor, Treasurer or Public Defense Services during the hearing.

Department/Agency Issues and/or Questions

1. Superintendent of Schools

No issues or questions.

2. Assessor

Questions arose over the Assessor's use of outside legal counsel as opposed to the County Attorney. This practice arose from a representation conflict between the Assessor and the County Attorney. This conflict has been largely resolved; however, there may be occasions where the position of the Assessor may differ from that of the Board of Supervisors on matters related to valuation processes and/or procedures. Outside counsel would be necessary in those instances. The use of outside counsel has declined upon resolution of previous conflicts (from $86,480 in FY 2015/16 to $58,184 in FY 2016/17 to date), and it is likely this trend will continue.

Of the eight cases filed by the Assessor as the Plaintiff, seven are resolved; and the stipulated value increases exceed $30 million annually, resulting in tax increases of more than $400,000.

3. Public Defense Services

Public Defense Services (PDS) is a relatively new organizational unit. It is a consolidation of all of the County's public legal defense functions, including the Public Defender, Legal Defender, Office of Court Appointed Counsel, Office of Children's Counsel, Mental Health Defender, Dependency Counsel and the Public Fiduciary. These functions were consolidated to reduce costs, improve centralized policy development regarding defense services, and to improve representation in outcomes for public defense clients. For the first time in a number of years, actual expenses will be below budgeted. There appears to be significant additional savings through increased reliance on County-appointed attorneys for dependency cases, as well as enhanced revenue collections from more uniform attorney fee assessments. Expenses related to PDS are largely dependent on other components of the criminal justice system, including the police making felony arrests and the County Attorney, who files felony cases. These are the two largest cost drivers of PDS.

4. Attractions and Tourism

Attractions and Tourism manages 13 County-owned properties, the majority of which are leased or operated by nonprofit organizations. Others function primarily as museum or entertainment venues for residents and visitors. These 13 properties are listed below.

- Ajo Community Golf Course
- Arizona -Sonora Desert Museum
- Colossal Cave Mountain Park
- Crooked Tree Golf Course
- MC Motorsports Park

- Musselman Honda Circuit
- Old Tucson
- Pima Air and Space Museum
- Pima County Fairgrounds
- Rillito Park Racetrack
- Southwestern International Raceway
- Titan Missile Museum
- Tucson Speedway

Attractions and Tourism is funded by the one percent share of Pima County Bed Tax, a tourism related tax. A number of tourism related and/or economic development related activities are also funded from the one percent bed tax. These organizations are listed below.

- Ajo Chamber of Commerce
- El Tour de Tucson
- JobPath
- Sun Corridor Inc.
- Tucson Botanical Gardens
- Tucson Children's Museum
- Tucson Meet Yourself
- Tucson Pima Arts Council/Foundation
- DM 50
- International Sonoran Desert Association

It should be noted that two of the above outside nonprofit organizations – JobPath and Sun Corridor Inc. – are related to job training and economic development and are only partially funded by this revenue source.

5. Community Development and Neighborhood Conservation

The primary issue raised is the level of federal funding for the Community Development Block Grant (CDBG) program, home repair, housing rehabilitation and utility cost assistance for low-income households. At present, the funding level remains the same; however, the new federal fiscal year may bring significant dramatic changes.

6. Community Services Employment and Training

This department is also largely funded through federal grants, and grant continuity and the level of funding is uncertain. Questions were raised with regard to the actual cost of minimum wage compliance. If the number of summer youth worker hours is retained, this amount is $255,628 and will be set aside in the Budget Reserve for Board direction.

7. Communications, Graphics Services and the Print Shop

No significant changes are anticipated in these areas, except that Print Shop revenues are expected to increase dramatically with their relocation from Mission Road to the downtown. This relocation will be complete by August 31, 2017. The Mission Road facility will then be occupied by the Information Technology Department to transition Information Technology hardware from vendors to implementation and from County departments and agencies back to vendors in the case of leased equipment.

8. Library District

There are no major issues in the Library system, with the exception that both information technology and circulation costs will rise in the future due to the shift from printed materials to electronic information, as well as improved community access to the internet through library computing systems. The issue of collection of fines and fees was raised; this amount is budgeted at $600,000, and we do not anticipate any major changes. Typically, there is a relatively high write-off of library fines and fees, since the transient population incurring fines has a low compliance record regarding payment.

9. Recorder

The County continues to be underfunded by the State for the Presidential Preference Election (PPE). Some funding has been received, but the Recorder's expenses for the PPE have not been fully reimbursed by the State. The most significant issue currently before the Recorder is the Secretary of State's (SOS's) desire to implement a statewide voter registration program for all counties, even though Maricopa and Pima Counties have successfully operating systems. Previously, Pima County made reimbursements to the State to operate the previous State system the County did not use. In the future, these reimbursements will not be made; and it is uncertain what cost will be imposed on the County to implement the SOS's desired new voter registration system.

10. Treasurer

Object 5142 shows an increase projected at $166,327, since the Treasurer budgets for postage costs based on the previous fiscal year's actual expense.

11. Behavioral Health

This Department should be appropriately retitled Behavioral Health and Detention Health. The Department provides a variety of contracted medical and mental health services, all of which are managed by the Department. These include nearly $14 million in medical and

behavioral healthcare for County detention facilities, including the Adult Detention Facility or Jail and the Juvenile Detention Facility. The Department's budget decreased by approximately $15 million due to previous payments to the Arizona Board of Regents/Banner University Medical System being included in this budget. This payment has been moved to and paid for through the previous year's ending fund balance and is identified in this year's Tentative Budget transmittal memorandum

12. Office of the Medical Examiner

There are no issues within the Office of the Medical Examiner.

13. Health Services

The largest unknown facing the Department is the impact of a repealed and/or modified Affordable Care Act (ACA). Upon implementation of the federal ACA, visits to County Public Health clinics actually declined. It is unknown if this trend will reverse with a repealed or modified ACA.

14. Pima Animal Care Center

The Pima Animal Care Center (PACC) is in transition from an old to a new facility. Two partners, the Towns of Marana and Sahuarita, have chosen to provide their own services as is permitted in the system, since it is a voluntary partnership. County animal care ordinances will be amended and will be before the Board for adoption on July 11, 2017. These amendments will relate to fees, charges and the cost of services for nonmembers of the Animal Care Consortium, to ensure that those members paying for the cost of the animal care system do not subsidize nonmembers.

15. Stadium District and Kino Sports Complex

There are no issues within these organizations. A question did arise regarding the number of facilities operated at the Kino Sports Complex (KSC) and Stadium District. The facilities are as follows:

- Baseball facilities, including practice fields and the stadium, two clubhouses, soccer fields and stadiums north of Ajo, and soccer fields south of Ajo
- The Kino Environmental Restoration Project (KERP), also known as a flood control detention facility
- San Molina Softball Complex
- Mulcahy Recreation Center
- Willy Blake Neighborhood Park and Soccer field north of the KERP

As a matter of information, the Stadium District debt service payment will end in December 2017. The Stadium will be fully paid off with the final payment of $2,854,625. This payment has been partially supported by the Car Rental Tax (CRT) and Recreation Vehicle Tax (RVT). The annual estimated CRT is $1.5 million, and the estimated revenue from RVT is $37,000. Neither of these taxes will be collected after the Stadium District debt is retired.

CHH/mjk

Attachments

c: Tom Burke, Deputy County Administrator for Administration
Keith Dommer, Director, Finance and Risk Management
Robert Johnson, Budget Manager, Finance and Risk Management

ATTACHMENT 1

SUMMARY BY OBJECT

Department: School Superintendent

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	770,243	809,780	509,991	787,628	(22,152)	Incumbents to two positions at lower salaries in FY17, carried in to FY18
5401	Overtime	-	-	446	-	-	
5409	Social Security & Medicare	58,594	60,881	38,048	60,254	(627)	
5410	Unemployment Insurance	736	619	363	551	(68)	
5411	Health Insurance Premiums	68,383	71,420	67,947	79,223	7,803	
5412	Workers Compensation	2,410	2,408	1,579	2,569	161	
5413	Life Insurance	426	476	301	442	(34)	
5415	Employer Paid Subsidy	236	588	144	270	(318)	
5416	Arizona State Retirement	77,031	80,077	52,666	79,694	(383)	
5419	Elected Official Retirement	17,810	18,001	10,574	18,001	-	
5422	Dental Insurance Premiums	1,705	1,624	1,258	1,673	49	
5424	Interdepartmental Salaries - Charged in/Debit	752	300	2,045	25,000	24,700	Increased use of Facilities Management staff for work orders related to Superintendent's requests
5425	Interdepartmental Fringe - Charged out/Credit	(307)	-	(341)	10,000	10,000	Increased use of Facilities Management staff for work orders related to Superintendent's requests
5426	Interdepartmental Fringe - Charged in/Debit	99	400	1,181	-	(400)	
5431	Budgeted Benefits	-	400	-	-	(400)	
5440	Sick Payout	10,687	-	-	-	-	
5441	Vacation Payout	17,393	-	6,927	-	-	
5457	HSA Contribution - Employer	-	-	-	14,000	14,000	New object code
	Personnel Services Total	**1,026,198**	**1,046,974**	**693,129**	**1,079,305**	**32,331**	
5000	Office Supplies	6,254	10,346	3,458	9,845	(501)	
5008	Books, Subscriptions & Videos	791	1,006	371	630	(376)	
5010	Repair & Maintenance Supplies	179	-	1,690	-	-	
5015	Promotional Items	1,744	-	-	-	-	
5125	Software Maintenance and Support	2,844	3,500	2,426	3,000	(500)	
5138	In State Training	669	1,800	829	1,800	-	
5139	Out of State Training	-	-	-	1,000	1,000	
5140	In State Travel	284	2,500	4	3,000	500	
5141	Out of State Travel	-	-	-	10,000	10,000	The increase is due to out of state travel for the new Superintendent.
5142	Postage & Freight	22,737	73,250	42,207	73,250	-	
5143	Printing & Microfilming	27,499	153,000	55,444	152,500	(500)	
5145	Security	25	25	20	20	(5)	

SUMMARY BY OBJECT

Department: School Superintendent

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5146	Moving and Storage Fees	110	-	-	-	-	
5147	Leases & Rental - Real Estate - Internal	530	500	275	550	50	
5149	R&M-Machinery & Equipment Services	401	1,000	2,829	1,071	71	
5150	R&M Building Services	-	-	798	-	-	
5152	Other Professional Services	10,680	65,200	6,614	44,250	(20,950)	Moved the cost of advertising for school district special elections to object 5162
5162	Advertising	13,010	16,000	12,160	45,500	29,500	Moved the cost of advertising for school district special elections to object 5162
5167	Leases & Rental - Other Mchnry Telecomm etc	859	900	753	900	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	62	-	186	-	-	
5300	Telephone & Internet	22,538	22,571	12,148	17,316	(5,255)	
5301	Electricity	1,080	-	1,305	-	-	
5305	Mileage Reimbursement	3,036	3,250	1,431	3,250	-	
5306	Motor Pool Charges	8,571	5,300	6,316	10,916	5,616	
5309	Dues and Memberships	6,919	6,648	1,059	4,559	(2,089)	
5314	Payments To Governments	250,000	250,000	250,000	250,000	-	
5350	Radio	2,460	2,500	1,645	-	(2,500)	
5504	Office Machines & Computers - Non-Capital	6,761	-	-	-	-	
	Operating Expenses Total	**390,043**	**619,296**	**403,968**	**633,357**	**14,061**	
	EXPENDITURE OBJECTS TOTAL	**1,416,241**	**1,666,270**	**1,097,097**	**1,712,662**	**46,392**	
REVENUE OBJECTS							
4403	Overages & Shortages Operating	7	-	-	-	-	
4404	Other Misc. Revenue Operating	61,944	305,000	112,559	345,000	40,000	Increased reimbursements from the School Reserve
	Miscellaneous Revenue Total	**61,951**	**305,000**	**112,559**	**345,000**	**40,000**	
	REVENUE OBJECTS TOTAL	**61,951**	**305,000**	**112,559**	**345,000**	**40,000**	

SUMMARY BY OBJECT

Department: Assessor

Object Name		2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	4,719,879	5,424,407	3,175,741	5,527,452	103,045	
5401	Overtime	7,241	-	788	-	-	
5404	Temporary Help	24,574	96,820	17,205	61,568	(35,252)	
5409	Social Security & Medicare	347,255	422,374	232,853	427,562	5,188	
5410	Unemployment Insurance	4,820	4,302	2,455	3,907	(395)	
5411	Health Insurance Premiums	812,561	1,061,301	661,321	851,860	(209,441)	
5412	Workers Compensation	21,528	22,272	13,098	24,447	2,175	
5413	Life Insurance	3,575	4,522	2,514	4,366	(156)	
5415	Employer Paid Subsidy	6,222	7,224	3,173	6,030	(1,194)	
5416	Arizona State Retirement	533,811	603,364	358,964	626,803	23,439	
5419	Elected Official Retirement	17,810	18,001	11,977	18,001	-	
5422	Dental Insurance Premiums	14,437	15,645	10,363	16,027	382	
5423	Interdepartmental Salaries - Charged out/Credit	(1,486)	-	-	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	29,327	-	18,562	-	-	
5425	Interdepartmental Fringe - Charged out/Credit	(1,431)	-	(1,807)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	9,215	-	6,904	-	-	
5435	Parking Subsidy	7,358	-	3,869	-	-	
5439	Paid Parental Leave	-	-	5,175	-	-	
5440	Sick Payout	22,466	-	2,503	-	-	
5441	Vacation Payout	18,804	-	14,011	-	-	
5457	HSA Contribution - Employer	-	-	-	175,000	175,000	
	Personnel Services Total	**6,597,966**	**7,680,232**	**4,539,669**	**7,743,023**	**62,791**	
5000	Office Supplies	26,052	38,373	12,531	31,557	(6,816)	
5001	Software Under $5M	31,535	5,000	-	5,000	-	
5002	Computer Equipment less than $1,000	15,749	30,000	1,986	30,000	-	
5008	Books, Subscriptions & Videos	40,075	42,749	35,508	42,300	(449)	
5010	Repair & Maintenance Supplies	2,011	1,000	1,780	2,500	1,500	
5013	Janitorial Supplies	277	-	31	-	-	
5014	Clothing, Uniforms, and Safety Apparel	7,743	-	547	-	-	
5017	Cameras, Film & Equipment	8,939	8,050	-	-	(8,050)	
5020	Tools & Equipment Under $1,000	5,663	-	609	-	-	
5021	Furniture Under $1,000	6,020	-	1,322	2,000	2,000	
5022	Signage Supplies & Services	317	-	-	-	-	
5103	Lawyers	86,481	50,000	46,024	50,000	-	

SUMMARY BY OBJECT

Department: Assessor

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5125	Software Maintenance and Support	63,958	50,000	62,418	65,000	15,000	
5138	In State Training	9,292	4,800	16,943	8,420	3,620	
5140	In State Travel	185	-	-	-	-	
5142	Postage & Freight	191,799	222,181	204,693	211,700	(10,481)	
5143	Printing & Microfilming	14,072	35,468	9,072	20,000	(15,468)	
5148	Leases & Rental - Real Estate - External	555	-	1,527	-	-	
5149	R&M-Machinery & Equipment Services	5,631	3,000	9,084	13,200	10,200	
5150	R&M Building Services	-	-	330	-	-	
5152	Other Professional Services	91,749	183,425	28,645	156,200	(27,225)	
5162	Advertising	425	-	-	-	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	141	-	21	-	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	407	-	163	-	-	
5300	Telephone & Internet	100,839	98,964	62,266	8,500	(90,464)	
5305	Mileage Reimbursement	-	-	102	-	-	
5306	Motor Pool Charges	128,721	130,831	90,533	148,752	17,921	
5309	Dues and Memberships	10,095	8,628	9,543	9,200	572	
5312	Other Miscellaneous Charges	14,810	13,440	8,461	13,600	160	
5353	Software - ISF Charges	63,705	35,285	23,520	38,171	2,886	
5362	ISF- IT Port Charges	-	-	-	112,776	112,776	
5500	Fixed Equipment - Non-Capital	-	-	2,798	-	-	
5503	Furniture - Non-Capital	7,510	-	2,670	-	-	
5504	Office Machines & Computers - Non-Capital	4,557	-	2,453	-	-	
5506	Kitchen & Laundry Equipment - Non-Capital	551	-	-	-	-	
	Operating Expenses Total	**939,864**	**961,194**	**635,580**	**968,876**	**7,682**	
5560	Office Machines & Computers - Capital	140,461	10,000	-	10,000	-	
	Capital Equipment > $5,000 Total	**140,461**	**10,000**	**-**	**10,000**	**-**	
	EXPENDITURE OBJECTS TOTAL	**7,678,291**	**8,651,426**	**5,175,249**	**8,721,899**	**70,473**	
REVENUE OBJECTS							
4404	Other Misc. Revenue Operating	3,310	1,000	182	500	(500)	

1B

SUMMARY BY OBJECT

Department: Assessor

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
Miscellaneous Revenue Total						
	3,310	1,000	182	500	(500)	
REVENUE OBJECTS TOTAL	3,310	1,000	182	500	(500)	

SUMMARY BY OBJECT

Department: Public Defense Services

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	14,244,089	15,270,201	9,722,829	15,410,665	140,464	Total FTEs are increased by 3.25 due to hiring more in-house attorneys in order to replace contract attorneys to reduce cost, including two attorneys and one paralegal to unit 2607-Public Defender's Adult Dependency unit, and one Public Fiduciary's staff attorney is increased to full time.
5401	Overtime	571	-	279	-	-	
5404	Temporary Help	76,171	94,153	28,616	94,350	197	
5407	Special Assignment Pay	30,720	33,280	28,762	52,000	18,720	Four additional staff are receiving pay for supervisory duties-Adult DP, Juv Staff, Investigators and Training
5409	Social Security & Medicare	1,081,979	1,135,517	736,363	1,180,985	45,468	Health insurance premiums calculated in PB system
5410	Unemployment Insurance	15,118	11,642	7,806	10,840	(802)	
5411	Health Insurance Premiums	1,712,578	1,951,210	1,450,523	1,706,266	(244,944)	Health insurance premiums calculated in PB system
5412	Workers Compensation	61,400	57,265	39,084	64,190	6,925	
5413	Life Insurance	8,096	8,500	5,914	9,171	671	
5415	Employer Paid Subsidy	7,969	8,736	4,930	8,100	(636)	
5416	Arizona State Retirement	1,668,719	1,698,596	1,118,365	1,775,111	76,515	Retirement calculated in PB system
5422	Dental Insurance Premiums	27,092	27,405	22,084	30,575	3,170	
5423	Interdepartmental Salaries - Charged out/Credit	(11,276)	-	-	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	17,668	2,136	4,080	5,981	3,845	
5425	Interdepartmental Fringe - Charged out/Credit	(3,170)	-	(251)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	6,823	807	1,550	2,365	1,558	
5427	Labor Distribution Fringe Charged out/Credit	4,554	(24,870)	669	(3,144)	21,726	Training director charge out
5428	Labor Distribution Fringe Charged in/Debit	(4,554)	13,455	(669)	3,144	(10,311)	Training director charge in
5429	Labor Distribution Salaries Charged out/Credit	14,880	(6,506)	3,266	(8,514)	(2,008)	
5430	Labor Distribution Salaries Charged in/Debit	(14,880)	17,921	(3,266)	8,514	(9,407)	
5431	Budgeted Benefits	-	188,842	-	-	(188,842)	Budgeted benefits calculated in PB system
5435	Parking Subsidy	6,502	6,370	3,510	5,200	(1,170)	
5439	Paid Parental Leave	-	-	17,674	-	-	
5440	Sick Payout	190,189	-	171,741	-	-	
5441	Vacation Payout	196,546	-	136,404	-	-	
5442	Initial Appearance Pay	54,700	59,300	34,460	59,300	-	

SUMMARY BY OBJECT

Department: Public Defense Services

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5457	HSA Contribution - Employer	-	-	-	341,002	341,002	HSA Contribution calculated in PB
	Personnel Services Total	**19,392,484**	**20,553,960**	**13,534,723**	**20,756,101**	**202,141**	
5000	Office Supplies	54,919	87,410	35,686	65,201	(22,209)	Office supplies continue to decrease as we move to paperless office
5001	Software Under $5M	4,604	-	720	-	-	
5002	Computer Equipment less than $1,000	3,602	-	1,805	7,600	7,600	
5007	Fuel & Oil	20	-	5	-	-	
5008	Books, Subscriptions & Videos	10,732	13,231	9,185	15,505	2,274	
5010	Repair & Maintenance Supplies	4,413	3,290	715	1,890	(1,400)	
5014	Clothing, Uniforms, and Safety Apparel	593	250	24	200	(50)	
5020	Tools & Equipment Under $1,000	-	1,000	-	-	(1,000)	
5022	Signage Supplies & Services	-	-	56	-	-	
5102	Court Reporters	239,327	291,845	127,301	244,734	(47,111)	Case related transcripts are dictated by caseload; budget amount calculated using three year trend
5103	Lawyers	8,654,551	7,346,408	3,890,853	7,726,683	380,275	Attorney costs are dictated by caseload; budget amount calculated using historical data and expanded PD Adult Dependency unit
5104	Expert Witness & Interpreters	581,261	813,327	312,131	572,275	(241,052)	Case related expert witness and interpreter costs are dictated by caseload; budget amount calculated using three year trend
5106	Transcription Services	161,569	256,958	76,913	179,540	(77,418)	Case related transcription costs are dictated by caseload; budget amount calculated using three year trend
5109	Witness Travel	24,232	20,000	1,093	15,024	(4,976)	
5118	Process Service	24,748	30,270	13,195	19,063	(11,207)	Case related witness process service costs are dictated by caseload; budget amount calculated using three year trend
5125	Software Maintenance and Support	20,806	20,000	8,999	21,600	1,600	
5127	Laboratory & X-ray Services	-	2,000	700	1,100	(900)	
5138	In State Training	14,952	12,500	4,684	34,850	22,350	MCPD offers free new attorney training; cost for transportation and lodging
5139	Out of State Training	15,149	41,273	8,099	43,632	2,359	
5140	In State Travel	1,450	1,050	-	1,538	488	
5141	Out of State Travel	6,577	500	1,654	2,400	1,900	
5142	Postage & Freight	44,174	48,625	30,404	50,800	2,175	
5143	Printing & Microfilming	73,870	89,825	47,997	83,905	(5,920)	
5145	Security	170	185	-	185	-	
5146	Moving and Storage Fees	86	-	148	-	-	
5147	Leases & Rental - Real Estate - Internal	91	500	-	-	(500)	
5149	R&M-Machinery & Equipment Services	14,311	42,148	11,027	14,134	(28,014)	Moving from owned to leased copiers

SUMMARY BY OBJECT

Department: Public Defense Services

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5150	R&M Building Services	41,957	10,679	5,229	8,479	(2,200)	
5151	R&M Grounds and Landscaping	1,102	6,850	2,191	1,050	(5,800)	
5152	Other Professional Services	383,810	421,590	169,533	368,042	(53,548)	Includes Westlaw, law clerks, postage processing and research tolls; budget amount calculated using three year trend
5155	Burials	243,630	279,500	167,405	284,000	4,500	
5156	Investigative Services	260,504	247,350	82,023	218,510	(28,840)	Case related investigative costs are dictated by caseload; budget amount calculated using three year trend
5162	Advertising	1,909	1,840	931	2,280	440	
5163	Laundry & Linen Services	2,920	2,800	1,558	2,950	150	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	1,378	19,145	19,145	Leased Office Equip Copiers
5203	Interdepartmental Supplies & Services - Charged In/Debit	661	-	809	900	900	
5205	Departmental Overhead - Charged In/Debit	389	-	164	229	229	
5300	Telephone & Internet	179,596	202,744	124,185	705	(202,039)	Port charges will post to object 5362 in FY18
5302	Water & Sewer	2,866	3,875	2,217	4,200	325	
5303	Natural Gas	895	700	490	900	200	
5304	Waste Disposal and Recycling	2,470	2,801	1,206	1,770	(1,031)	
5305	Mileage Reimbursement	34,375	31,500	22,232	42,950	11,450	Mileage reimbursement for additional attorneys
5306	Motor Pool Charges	178,203	210,694	130,446	212,337	1,643	
5309	Dues and Memberships	56,664	69,857	54,083	68,475	(1,382)	
5312	Other Miscellaneous Charges	4,603	5,160	2,099	4,600	(560)	
5314	Payments To Governments	662	-	-	-	-	
5321	Other Insurance Premiums	637	950	401	850	(100)	
5351	Computer Hardware - ISF Charges	358,440	449,314	260,824	434,970	(14,344)	IT ISF - Wasn't properly entered in to PB in FY17
5352	Server and Storage - ISF Charges	810,988	936,437	624,296	600,045	(336,392)	IT ISF - Wasn't properly entered in to PB in FY17
5353	Software - ISF Charges	112,849	130,748	87,168	122,052	(8,696)	
5361	Mobile Devices - External	-	-	-	18,715	18,715	New FY18 code-Mobile devices
5362	ISF- IT Port Charges	-	-	-	172,584	172,584	Previously posted in object 5300
5504	Office Machines & Computers - Non-Capital	2,636	-	6,986	-	-	
5508	Other Machines & Equipment - Non-Capital	152	-	-	-	-	
	Operating Expenses Total	**12,639,125**	**12,137,984**	**6,331,248**	**11,692,597**	**(445,387)**	

SUMMARY BY OBJECT

Department: Public Defense Services

Object Name		2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	EXPENDITURE OBJECTS TOTAL	**32,031,609**	**32,691,944**	**19,865,971**	**32,448,698**	**(243,246)**	
REVENUE OBJECTS							
4100	Federal Revenue Operating	28,842	27,300	11,793	31,200	3,900	
4111	State Revenue	111,794	27,100	23,556	38,000	10,900	DOC case reimbursement
	Intergovernmental Total	**140,636**	**54,400**	**35,349**	**69,200**	**14,800**	
4200	General Government Fees	5,784	10,000	24,364	10,000	-	
4207	Attorneys Fees	1,237,103	1,020,200	484,933	767,000	(253,200)	Attorney fees collected by Superior Court; budget amount calculated using three year trend
4208	Court Staff Fees	283,746	361,473	290,085	61,500	(299,973)	Will post in revenue source 4212
4212	Fiduciary Fees	-	-	63,144	450,000	450,000	Previously posted in revenue source 4207 and 4208
	Charges for Services Total	**1,526,633**	**1,391,673**	**862,526**	**1,288,500**	**(103,173)**	
4404	Other Misc. Revenue Operating	10,349	1,000	21,319	530	(470)	
	Miscellaneous Revenue Total	**10,349**	**1,000**	**21,319**	**530**	**(470)**	
	REVENUE OBJECTS TOTAL	**1,677,618**	**1,447,073**	**919,194**	**1,358,230**	**(88,843)**	

SUMMARY BY OBJECT

Department: Attractions & Tourism

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	273,876	280,602	185,974	281,913	1,311	
5401	Overtime	88	-	160	100	100	
5404	Temporary Help	1,848	2,846	-	3,198	352	
5409	Social Security & Medicare	20,455	20,824	14,166	21,811	987	
5410	Unemployment Insurance	281	215	145	199	(16)	
5411	Health Insurance Premiums	30,197	35,620	26,438	32,966	(2,654)	
5412	Workers Compensation	634	661	446	741	80	
5413	Life Insurance	128	136	90	136	-	
5415	Employer Paid Subsidy	286	336	191	360	24	
5416	Arizona State Retirement	31,427	31,287	21,369	32,420	1,133	
5422	Dental Insurance Premiums	807	847	577	847	-	
5424	Interdepartmental Salaries - Charged in/Debit	34,431	27,550	25,435	40,371	12,821	Charges for Jan and Celina
5426	Interdepartmental Fringe - Charged in/Debit	12,739	9,643	10,656	16,471	6,828	
5427	Labor Distribution Fringe Charged out/Credit	(21,221)	(24,922)	(16,419)	(25,279)	(357)	
5428	Labor Distribution Fringe Charged in/Debit	21,221	24,922	16,419	25,279	357	
5429	Labor Distribution Salaries Charged out/Credit	(59,556)	(62,675)	(42,216)	(65,443)	(2,768)	
5430	Labor Distribution Salaries Charged in/Debit	59,556	62,675	42,216	65,443	2,768	
5431	Budgeted Benefits	-	1,569	-	-	(1,569)	
5457	HSA Contribution - Employer	-	-	-	4,000	4,000	
	Personnel Services Total	**407,197**	**412,136**	**285,647**	**435,533**	**23,397**	
5000	Office Supplies	2,744	2,500	734	2,500	-	
5001	Software Under $5M	335	-	458	-	-	
5003	Food Supplies	9	-	-	-	-	
5008	Books, Subscriptions & Videos	-	100	-	150	50	
5010	Repair & Maintenance Supplies	16,032	24,800	2,092	24,800	-	
5012	Chemicals	2,430	2,950	1,494	3,150	200	
5014	Clothing, Uniforms, and Safety Apparel	140	-	-	-	-	
5015	Promotional Items	13	600	-	600	-	
5018	Other Operation Supplies	2,077	-	-	-	-	
5020	Tools & Equipment Under $1,000	99	-	-	-	-	
5022	Signage Supplies & Services	430	-	-	-	-	
5114	Engineering Services	1,258	500	-	500	-	

SUMMARY BY OBJECT

Department: Attractions & Tourism

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5125	Software Maintenance and Support	806	-	-	-	-	
5127	Laboratory & X-ray Services	2,443	2,050	1,295	2,525	475	
5138	In State Training	3,584	2,500	3,704	2,000	(500)	
5139	Out of State Training	2,523	1,500	-	1,500	-	
5140	In State Travel	-	1,000	360	500	(500)	
5141	Out of State Travel	2,898	3,000	-	2,500	(500)	
5142	Postage & Freight	214	500	26	300	(200)	
5143	Printing & Microfilming	828	6,000	539	7,500	1,500	
5146	Moving and Storage Fees	-	-	200	-	-	
5147	Leases & Rental - Real Estate - Internal	33,102	4,224	21,680	11,723	7,499	
5148	Leases & Rental - Real Estate - External	143	32,522	-	-	(32,522)	Variance due to change in chart of accounts. Building rent is now budgeted in object code 5147.
5149	R&M-Machinery & Equipment Services	47	4,365	-	5,777	1,412	
5150	R&M Building Services	6,744	7,500	-	7,500	-	
5151	R&M Grounds and Landscaping	22,280	2,000	-	2,000	-	
5152	Other Professional Services	16,847	12,500	10,658	12,500	-	
5159	Lobbying Services	21,906	71,748	5,220	37,500	(34,248)	Variance due to reducing the budgeted amount to match the Lobbying contract set up by County Admin.
5162	Advertising	43,850	45,000	35,615	55,000	10,000	Variance due to increased advertising for UofA and GEO Tourism support.
5167	Leases & Rental - Other Mchnry Telecomm etc	96	-	1,542	4,724	4,724	
5203	Interdepartmental Supplies & Services - Charged In/Debit	21,427	13,900	10,846	19,200	5,300	
5205	Departmental Overhead - Charged In/Debit	12,802	10,726	7,753	11,052	326	
5300	Telephone & Internet	10,373	12,256	8,205	-	(12,256)	Variance due to change in chart of accounts. Port charges are budgeted in object code 5362 and cell phone charges are budgeted in object code 5361.
5301	Electricity	45,883	44,300	34,745	46,500	2,200	
5305	Mileage Reimbursement	-	500	-	250	(250)	
5306	Motor Pool Charges	8,552	12,600	6,382	10,302	(2,298)	
5307	Regulatory Permitting Fees	1,323	-	320	320	320	
5309	Dues and Memberships	2,775	2,900	2,521	2,900	-	
5312	Other Miscellaneous Charges	1,064	1,000	647	1,000	-	
5314	Payments To Governments	130	-	-	-	-	
5315	Payments To Agencies	1,421,559	1,498,832	902,053	1,508,250	9,418	
5351	Computer Hardware - ISF Charges	7,548	10,952	7,304	10,342	(610)	
5352	Server and Storage - ISF Charges	33,279	20,339	13,560	18,031	(2,308)	
5353	Software - ISF Charges	3,276	3,632	2,424	3,070	(562)	
5361	Mobile Devices - External	-	-	-	5,320	5,320	
5362	ISF- IT Port Charges	-	-	-	5,772	5,772	

SUMMARY BY OBJECT

Department: Attractions & Tourism

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5508	Other Machines & Equipment - Non-Capital	-	1,500	-	1,500	-	
	Operating Expenses Total	**1,753,869**	**1,861,296**	**1,082,377**	**1,829,058**	**(32,238)**	
	EXPENDITURE OBJECTS TOTAL	**2,161,066**	**2,273,432**	**1,368,024**	**2,264,591**	**(8,841)**	
REVENUE OBJECTS							
4120	State Revenue Hotel Motel Tax	1,045,374	1,026,600	525,433	1,118,688	92,088	
	Intergovernmental Total	**1,045,374**	**1,026,600**	**525,433**	**1,118,688**	**92,088**	Variance due to increase in projected revenues from the Hotel-Motel tax per schedule provided by the Budget Division.
4407	Interest Revenue Pooled Investments Operating	803	1,000	1,007	1,000	-	
	Investment Earnings Total	**803**	**1,000**	**1,007**	**1,000**	**-**	
4400	Rent and Royalties	111,153	128,788	89,368	128,788	-	
4404	Other Misc. Revenue Operating	6,407	1,000	76,000	2,000	1,000	
4415	Late Fees and Interest Charges on Overdue Receivable	882	-	707	1,004	1,004	
	Miscellaneous Revenue Total	**118,442**	**129,788**	**166,075**	**131,792**	**2,004**	
	REVENUE OBJECTS TOTAL	**1,164,619**	**1,157,388**	**692,515**	**1,251,480**	**94,092**	

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	676,945	679,988	346,902	645,502	(34,486)	Two highly compensated individuals retired in FY2016
5401	Overtime	7	45,000	363	35,000	(10,000)	Request at estimated need-less than FY1617 estimates; effect of FLSA law not known
5409	Social Security & Medicare	50,053	47,187	26,145	49,381	2,194	
5410	Unemployment Insurance	694	482	275	451	(31)	
5411	Health Insurance Premiums	101,889	124,536	71,411	94,706	(29,830)	H SA moved to object code 5457
5412	Workers Compensation	1,573	1,483	846	1,679	196	
5413	Life Insurance	381	391	211	442	51	
5416	Arizona State Retirement	77,544	70,951	39,915	74,233	3,282	
5422	Dental Insurance Premiums	946	899	433	707	(192)	
5423	Interdepartmental Salaries - Charged out/Credit	(13,142)	-	-	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	2,684	34,606	12,932	19,358	(15,248)	This object reflects charges in from County Administration to the Department-the amounts budgeted are not determined by the Dept
5425	Interdepartmental Fringe - Charged out/Credit	(3,715)	-	(225)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	(11)	8,093	3,166	4,814	(3,279)	
5427	Labor Distribution Fringe Charged out/Credit	(37,472)	(29,627)	(25,612)	(65,876)	(36,249)	Variances in this object reflect anticipated charges in and out between CD's grant funded and general funded positions and vary based on planned needs for FY1718-more general funded staff to allocate time to the grants.
5428	Labor Distribution Fringe Charged in/Debit	7,014	21,970	5,892	27,728	5,758	
5429	Labor Distribution Salaries Charged out/Credit	(105,302)	(81,441)	(56,639)	(159,533)	(78,092)	Variances in this object reflect anticipated charges in and out between CD's grant funded and general funded positions and vary based on planned needs for FY1718-more general funded staff to allocate time to the grants.
5430	Labor Distribution Salaries Charged in/Debit	23,811	77,143	18,250	85,500	8,357	
5431	Budgeted Benefits	-	4,781	-	-	(4,781)	
5441	Vacation Payout	2,373	8,216	5,126	-	(8,216)	
5442	Initial Appearance Pay	1,173	-	-	-	-	
5457	HSA Contribution - Employer	-	-	-	19,000	19,000	New object code
	Personnel Services Total						

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SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
		787,445	**1,014,658**	**449,391**	**833,092**	**(181,566)**	
5000	Office Supplies	6,675	4,750	1,690	3,750	(1,000)	
5001	Software Under $5M	7,055	1,300	-	5,000	3,700	
5002	Computer Equipment less than $1,000	-	1,500	624	900	(600)	
5003	Food Supplies	553	2,100	132	4,600	2,500	
5004	Food Preparations Supplies	8	350	-	700	350	
5008	Books, Subscriptions & Videos	218	850	47	750	(100)	
5010	Repair & Maintenance Supplies	-	1,000	119	-	(1,000)	
5015	Promotional Items	-	-	-	3,000	3,000	
5018	Other Operation Supplies	392	1,000	335	500	(500)	
5020	Tools & Equipment Under $1,000	-	500	335	-	(500)	
5021	Furniture Under $1,000	-	250	-	250	-	
5108	Extradition & Investigation	3	-	-	-	-	
5121	Accounting and Auditing Services	192	20,000	-	5,000	(15,000)	Audit costs are allocated to the grants. $5K or less will be charged to the general fund based on an analysis of prior year's activities.
5125	Software Maintenance and Support	280	7,000	2,733	10,000	3,000	
5138	In State Training	2,465	2,000	673	3,500	1,500	
5139	Out of State Training	425	5,000	-	7,500	2,500	
5140	In State Travel	145	4,500	-	5,000	500	
5141	Out of State Travel	7,701	9,500	4,094	10,000	500	
5142	Postage & Freight	433	3,000	233	2,000	(1,000)	
5143	Printing & Microfilming	992	5,500	105	1,800	(3,700)	
5145	Security	-	2,000	-	-	(2,000)	
5147	Leases & Rental - Real Estate - Internal	-	4,000	15,580	17,628	13,628	In prior years these costs were allocated to the grants. For FY1718 Department Director to keep full cost in the Admin Unit where the base budget allocation resides in order to ease the capped administrative costs in the grants. KSC rent cost decreased in FY1718 due to less square footage occupied by CD and more by CS Dept.
5148	Leases & Rental - Real Estate - External	15,874	16,182	-	-	(16,182)	Budgeted in 5147 where it posts.
5149	R&M-Machinery & Equipment Services	199	-	184	-	-	
5151	R&M Grounds and Landscaping	482	-	119	-	-	
5152	Other Professional Services	15,996	35,334	7	55,000	19,666	Increased costs due to CD project on homeless women and children.
5161	Printing Costs for Promotional Items	-	-	-	1,000	1,000	
5162	Advertising	1,063	8,750	-	8,250	(500)	
5167	Leases & Rental - Other Mchnry Telecomm etc	6,917	7,612	3,577	7,700	88	
5203	Interdepartmental Supplies & Services -	-	100	-	350	250	

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	Charged In/Debit						
5300	Telephone & Internet	22,118	27,000	14,163	-	(27,000)	Moved to new object codes: 5359, 5360, 5361, 5362
5302	Water & Sewer	167	300	119	300	-	
5304	Waste Disposal and Recycling	221	-	104	250	250	
5305	Mileage Reimbursement	-	950	36	950	-	
5306	Motor Pool Charges	2,538	2,500	203	3,250	750	
5309	Dues and Memberships	3,680	3,200	3,650	4,500	1,300	
5312	Other Miscellaneous Charges	1,969	750	1,235	-	(750)	
5314	Payments To Governments	86	500	300	500	-	
5315	Payments To Agencies	3,178,810	3,265,560	1,586,135	3,427,535	161,975	Anticipate more agency support
5321	Other Insurance Premiums	23	-	-	-	-	
5351	Computer Hardware - ISF Charges	30,180	29,760	31,392	41,519	11,759	Request is determined by County wide allocation
5352	Server and Storage - ISF Charges	46,008	47,085	19,840	27,033	(20,052)	Request is determined by County wide allocation
5353	Software - ISF Charges	12,376	15,891	10,592	12,666	(3,225)	
5359	Telephone Provider Charges - External	-	-	-	5,500	5,500	
5362	ISF- IT Port Charges	-	-	-	16,872	16,872	New object code moved from 5300
5504	Office Machines & Computers - Non-Capital	562	-	-	-	-	
5508	Other Machines & Equipment - Non-Capital	87	-	-	-	-	
	Operating Expenses Total	**3,366,893**	**3,537,574**	**1,698,356**	**3,695,053**	**157,479**	
	EXPENDITURE OBJECTS TOTAL	**4,154,338**	**4,552,232**	**2,147,747**	**4,528,145**	**(24,087)**	
REVENUE OBJECTS							
4122	City Revenue Other Operating	-	-	-	10,000	10,000	Collected from the City of Tucson for CD's support of the Pima Housing Search.
	Intergovernmental Total	**-**	**-**	**-**	**10,000**	**10,000**	
4400	Rent and Royalties	10	-	10	-	-	
4404	Other Misc. Revenue Operating	17,040	1,200	78	1,200	-	
	Miscellaneous Revenue Total	**17,050**	**1,200**	**88**	**1,200**	**-**	
	REVENUE OBJECTS TOTAL	**17,050**	**1,200**	**88**	**11,200**	**10,000**	

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SUMMARY BY OBJECT

Department: Community Services Employment & Training

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	1,407,872	1,726,583	939,715	1,701,732	(24,851)	New employees hired at lower costs
5401	Overtime	3,573	-	3,097	851	851	
5404	Temporary Help	575,847	794,241	270,892	798,306	4,065	
5406	Holiday Worked Pay	85	-	-	-	-	
5409	Social Security & Medicare	157,956	188,043	89,976	191,254	3,211	
5410	Unemployment Insurance	2,177	1,914	928	1,749	(165)	
5411	Health Insurance Premiums	202,720	276,556	152,630	203,291	(73,265)	New object code for HSA, 5457
5412	Workers Compensation	5,824	6,492	3,336	7,165	673	
5413	Life Insurance	958	1,190	649	1,190	-	
5416	Arizona State Retirement	174,588	187,400	106,991	196,386	8,986	
5422	Dental Insurance Premiums	3,218	3,423	2,179	3,689	266	
5423	Interdepartmental Salaries - Charged out/Credit	(138,216)	(61,112)	(42,112)	(64,778)	(3,666)	
5424	Interdepartmental Salaries - Charged in/Debit	21,689	3,000	25,861	2,000	(1,000)	
5425	Interdepartmental Fringe - Charged out/Credit	(42,851)	(36,334)	(16,036)	(29,879)	6,455	
5426	Interdepartmental Fringe - Charged in/Debit	5,648	1,000	8,592	565	(435)	
5427	Labor Distribution Fringe Charged out/Credit	(131,133)	(178,287)	(77,948)	(145,069)	33,218	Staffing changes and termination of old and receipt of new grants required reallocation of FTE
5428	Labor Distribution Fringe Charged in/Debit	34,261	69,046	19,600	72,914	3,868	
5429	Labor Distribution Salaries Charged out/Credit	(399,002)	(483,716)	(212,753)	(423,960)	59,756	Staffing changes and termination of old and receipt of new grants required reallocation of FTE
5430	Labor Distribution Salaries Charged in/Debit	104,480	213,426	71,277	248,015	34,589	Staffing changes and termination of old and receipt of new grants required reallocation of FTE
5431	Budgeted Benefits	-	11,857	-	-	(11,857)	Used by Budget Division to adjust for benefits
5435	Parking Subsidy	-	-	20	-	-	
5440	Sick Payout	60,965	-	-	-	-	
5441	Vacation Payout	17,748	-	-	-	-	
5457	HSA Contribution - Employer	-	-	-	41,000	41,000	New object code for HSA, 5457
	Personnel Services Total	**2,068,407**	**2,724,722**	**1,346,894**	**2,806,421**	**81,699**	
5000	Office Supplies	11,872	13,423	10,895	16,100	2,677	
5001	Software Under $5M	3,887	-	187	-	-	

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SUMMARY BY OBJECT

Department: Community Services Employment & Training

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5002	Computer Equipment less than $1,000	2,288	2,000	1,399	2,000	-	
5003	Food Supplies	6,553	3,000	5,379	12,640	9,640	
5008	Books, Subscriptions & Videos	3,470	4,300	-	10,000	5,700	
5010	Repair & Maintenance Supplies	6,557	8,200	9,996	6,100	(2,100)	
5013	Janitorial Supplies	393	400	208	900	500	
5014	Clothing, Uniforms, and Safety Apparel	1,168	3,532	1,217	3,650	118	
5015	Promotional Items	4,957	5,000	-	2,000	(3,000)	
5016	Arts & Crafts	7,691	8,000	4,137	7,500	(500)	
5018	Other Operation Supplies	4,215	5,000	2,920	4,000	(1,000)	
5020	Tools & Equipment Under $1,000	7,521	3,500	2,431	2,000	(1,500)	
5021	Furniture Under $1,000	-	-	9,252	-	-	
5022	Signage Supplies & Services	3,530	-	2,573	-	-	
5116	Telecommunication Services	348	-	-	-	-	
5121	Accounting and Auditing Services	9,481	7,400	-	10,400	3,000	
5125	Software Maintenance and Support	14,738	16,000	8,599	16,000	-	
5138	In State Training	4,126	500	5,908	280	(220)	
5139	Out of State Training	-	-	1,608	3,500	3,500	
5140	In State Travel	5,263	-	4,025	-	-	
5141	Out of State Travel	-	-	2,969	-	-	
5142	Postage & Freight	679	800	482	735	(65)	
5143	Printing & Microfilming	3,330	16,550	2,985	16,375	(175)	
5145	Security	7,346	10,750	11,734	12,650	1,900	
5146	Moving and Storage Fees	2,488	1,200	3,441	2,000	800	
5147	Leases & Rental - Real Estate - Internal	154,073	129,006	247,774	174,308	45,302	Moved from 5148
5148	Leases & Rental - Real Estate - External	55,427	45,000	(11,155)	-	(45,000)	Moved to 5147
5149	R&M-Machinery & Equipment Services	4,980	10,300	3,509	4,900	(5,400)	
5150	R&M Building Services	91,367	44,000	28,633	32,900	(11,100)	PVHS moved to new building
5151	R&M Grounds and Landscaping	6,718	6,260	11,162	9,200	2,940	
5152	Other Professional Services	27,522	50,900	39,990	88,444	37,544	Unit 2704 added $50k for research study
5162	Advertising	55	950	157	200	(750)	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	318	-	-	
5171	CAA Client Assistance - Rent/Mortgage	46,070	100,000	48,692	100,000	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	2,857	700	1,767	700	-	
5300	Telephone & Internet	117,554	103,648	128,691	-	(103,648)	Moved to new object codes 5359, 5360, 5361, 5362
5301	Electricity	45,722	51,886	29,168	46,100	(5,786)	
5302	Water & Sewer	4,248	4,500	4,715	4,250	(250)	
5303	Natural Gas	2,516	2,500	1,571	2,500	-	
5304	Waste Disposal and Recycling	4,546	4,800	2,655	2,950	(1,850)	
5305	Mileage Reimbursement	214	2,400	-	1,141	(1,259)	
5306	Motor Pool Charges	19,136	28,790	17,149	20,440	(8,350)	

SUMMARY BY OBJECT

Department: Community Services Employment & Training

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5309	Dues and Memberships	1,421	2,500	2,103	7,300	4,800	
5312	Other Miscellaneous Charges	1,692	-	235	536	536	
5314	Payments To Governments	182,890	113,000	127,397	113,000	-	
5315	Payments To Agencies	1,863,655	868,873	1,130,457	2,407,260	1,538,387	Prior fiscal year budgeted in object code 5338, Job Training
5329	Interest Expense - Pooled Investments	-	400	-	25	(375)	
5337	Community Services Case Management	-	-	5,750	-	-	
5338	Job Training & Training Supplies	494,909	1,628,167	23,475	72,500	(1,555,667)	Budgeted in object code 5315, Payments to Outside Agency
5339	Job Support Services & Supplies	92,587	55,393	38,099	63,600	8,207	
5346	CAA Client Assistance - Utilities	17,186	-	4,531	-	-	
5348	Client Assistance - Other	3,751	-	10	-	-	
5349	Homeless Support Services	17,330	-	-	-	-	
5351	Computer Hardware - ISF Charges	324,384	506,608	337,736	687,778	181,170	ITD ISF charges increased
5352	Server and Storage - ISF Charges	327,481	278,335	185,560	423,518	145,183	ITD ISF charges increased
5353	Software - ISF Charges	59,337	170,715	113,808	209,176	38,461	ITD ISF charges increased
5359	Telephone Provider Charges - External	-	-	-	42,846	42,846	New object code
5360	Internet Charges - External	-	-	-	8,700	8,700	
5361	Mobile Devices - External	-	-	-	12,340	12,340	New object code
5362	ISF- IT Port Charges	-	-	-	49,516	49,516	New object code
	Operating Expenses Total	**4,081,529**	**4,319,186**	**2,616,302**	**4,714,958**	**395,772**	
	EXPENDITURE OBJECTS TOTAL	**6,149,936**	**7,043,908**	**3,963,196**	**7,521,379**	**477,471**	
REVENUE OBJECTS							
4407	Interest Revenue Pooled Investments Operating	(1)	-	70	-	-	
	Investment Earnings Total	**(1)**	**-**	**70**	**-**	**-**	
4402	Donations	200	-	-	-	-	
4404	Other Misc. Revenue Operating	1,730	-	2,551	30,200	30,200	Anticipated fees for workshops that the department will be holding during fiscal year 2017/18
	Miscellaneous Revenue Total	**1,930**	**-**	**2,551**	**30,200**	**30,200**	

SUMMARY BY OBJECT

Department: Community Services Employment & Training

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
REVENUE OBJECTS TOTAL	1,929	-	2,621	30,200	30,200	

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SUMMARY BY OBJECT

Department: Communications Office

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	623,273	1,011,724	651,435	1,002,269	(9,455)	
5401	Overtime	-	4,000	1,666	4,000	-	
5409	Social Security & Medicare	43,798	74,577	46,725	76,674	2,097	
5410	Unemployment Insurance	632	759	504	700	(59)	
5411	Health Insurance Premiums	119,054	237,237	156,707	191,261	(45,976)	H SA moved to object code 5457
5412	Workers Compensation	1,425	10,075	6,362	10,770	695	
5413	Life Insurance	358	680	445	680	-	
5415	Employer Paid Subsidy	500	588	335	630	42	
5416	Arizona State Retirement	70,987	111,914	75,229	119,199	7,285	
5422	Dental Insurance Premiums	2,192	3,101	1,860	2,786	(315)	
5424	Interdepartmental Salaries - Charged in/Debit	2,611	21,660	8,141	12,948	(8,712)	
5425	Interdepartmental Fringe - Charged out/Credit	-	-	(869)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	748	5,004	2,047	3,209	(1,795)	
5431	Budgeted Benefits	-	7,172	-	-	(7,172)	
5441	Vacation Payout	1,287	-	256	-	-	
5457	HSA Contribution - Employer	-	-	-	29,000	29,000	New object code
	Personnel Services Total	**866,865**	**1,488,491**	**950,843**	**1,454,126**	**(34,365)**	
5000	Office Supplies	6,521	139,688	77,105	164,688	25,000	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5001	Software Under $5M	2,347	8,780	2,057	-	(8,780)	
5002	Computer Equipment less than $1,000	2,146	1,000	171	1,000	-	
5008	Books, Subscriptions & Videos	385	800	327	555	(245)	
5010	Repair & Maintenance Supplies	16	7,025	1,098	7,025	-	
5013	Janitorial Supplies	-	150	-	150	-	
5015	Promotional Items	-	-	-	7,300	7,300	
5017	Cameras, Film & Equipment	2,396	3,000	2,515	3,000	-	
5018	Other Operation Supplies	-	4,000	5,618	4,000	-	
5020	Tools & Equipment Under $1,000	-	100	60	100	-	
5021	Furniture Under $1,000	1,540	-	-	-	-	
5022	Signage Supplies & Services	1,349	-	-	-	-	
5104	Expert Witness & Interpreters	-	-	160	-	-	

SUMMARY BY OBJECT

Department: Communications Office

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5125	Software Maintenance and Support	12,849	10,350	14,082	108,840	98,490	Variance is due to the net difference of moving the budget for Widen and MaPublisher to Design-Unit 2574 where they utilize those items. Renewals for HootSuite and Archive Social Media Pro have been added to the CM budget this year. A base budget adjustment was done to cover the majority of the cost.
5138	In State Training	519	-	279	-	-	
5142	Postage & Freight	97	3,600	1,466	3,600	-	
5143	Printing & Microfilming	42	20,100	23,711	50,100	30,000	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5149	R&M-Machinery & Equipment Services	3,431	96,542	63,899	117,000	20,458	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5150	R&M Building Services	725	1,500	-	1,500	-	
5152	Other Professional Services	2,506	7,500	2,100	7,500	-	
5162	Advertising	634	5,000	540	5,000	-	
5163	Laundry & Linen Services	-	1,200	719	1,200	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	17,000	9,089	30,000	13,000	Variance due to increased rates for renewed leases with Ricoh and Toshiba.
5203	Interdepartmental Supplies & Services - Charged In/Debit	13	-	9	-	-	
5300	Telephone & Internet	13,776	22,452	15,186	-	(22,452)	Charges moved to new object codes 5359, 5360, 5361, 5362
5305	Mileage Reimbursement	103	200	-	200	-	
5306	Motor Pool Charges	47	1,299	254	1,299	-	
5309	Dues and Memberships	125	250	390	515	265	
5312	Other Miscellaneous Charges	1,159	900	3	5,200	4,300	
5351	Computer Hardware - ISF Charges	9,564	18,869	12,576	12,012	(6,857)	
5352	Server and Storage - ISF Charges	5,579	8,442	5,624	35,512	27,070	Variance due to allocation increase by ITD.
5353	Software - ISF Charges	2,912	6,356	4,240	5,373	(983)	
5361	Mobile Devices - External	-	-	-	7,082	7,082	
5362	ISF- IT Port Charges	-	-	-	18,204	18,204	New object code
5503	Furniture - Non-Capital	1,256	-	-	-	-	
5504	Office Machines & Computers - Non-Capital	6,761	-	4,495	-	-	
5508	Other Machines & Equipment - Non-Capital	523	-	-	-	-	
	Operating Expenses Total	**79,321**	**386,103**	**247,773**	**597,955**	**211,852**	

SUMMARY BY OBJECT

Department: Communications Office

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5560	Office Machines & Computers - Capital	1	-	-	-	-	
5564	Other Machines & Equipment - Capital	18,058	-	-	-	-	
	Capital Equipment > $5,000 Total	**18,059**	**-**	**-**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**964,245**	**1,874,594**	**1,198,616**	**2,052,081**	**177,487**	
REVENUE OBJECTS							
4200	General Government Fees	-	4,500	4,271	4,500	-	
4247	Interdepartmental Revenue	-	232,500	181,136	290,625	58,125	Variance due to anticipated increase in revenue once the Print Shop relocates downtown.
	Charges for Services Total	**-**	**237,000**	**185,407**	**295,125**	**58,125**	
4407	Interest Revenue Pooled Investments Operating	-	-	1,910	-	-	
	Investment Earnings Total	**-**	**-**	**1,910**	**-**	**-**	
4404	Other Misc. Revenue Operating	-	-	-	7,300	7,300	
	Miscellaneous Revenue Total	**-**	**-**	**-**	**7,300**	**7,300**	
	REVENUE OBJECTS TOTAL	**-**	**237,000**	**187,317**	**302,425**	**65,425**	

SUMMARY BY OBJECT

Department: Library

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	11,061,588	12,354,135	7,465,789	12,538,227	184,092	Added FTE and Reclassification of OSL III to LTA
5401	Overtime	19	20,000	34	44,000	24,000	Reserve funds for minimum wage increase Jan 2018
5403	Shift Differential	13,886	28,700	15,404	20,000	(8,700)	
5404	Temporary Help	2,255,699	2,601,934	1,592,783	2,634,151	32,217	Minimum wage increase (Jan 2017)
5406	Holiday Worked Pay	-	-	197	-	-	
5409	Social Security & Medicare	990,301	1,106,337	671,829	1,159,709	53,372	Increase is due to new FSLA regulations
5410	Unemployment Insurance	13,721	11,278	7,037	10,603	(675)	
5411	Health Insurance Premiums	1,733,669	2,199,445	1,412,772	1,827,228	(372,217)	Employer HSA payment move object 5457
5412	Workers Compensation	33,520	36,315	22,966	41,200	4,885	
5413	Life Insurance	8,983	10,132	6,199	10,397	265	
5415	Employer Paid Subsidy	3,943	6,237	2,583	4,950	(1,287)	
5416	Arizona State Retirement	1,284,291	1,342,698	866,143	1,441,541	98,843	Increase is due to new FSLA regulations
5422	Dental Insurance Premiums	36,460	37,975	25,998	40,418	2,443	
5423	Interdepartmental Salaries - Charged out/Credit	(1,922)	-	(97)	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	330,356	319,800	199,389	325,500	5,700	
5425	Interdepartmental Fringe - Charged out/Credit	(344)	-	(288)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	119,163	108,400	76,074	127,100	18,700	Reallocated from 5430
5427	Labor Distribution Fringe Charged out/Credit	-	-	(183)	(2,570,000)	(2,570,000)	Change in methodology
5428	Labor Distribution Fringe Charged in/Debit	-	16,500	183	241,400	224,900	Change in methodology
5429	Labor Distribution Salaries Charged out/Credit	-	-	(707)	(241,400)	(241,400)	Change in methodology
5430	Labor Distribution Salaries Charged in/Debit	-	44,500	707	2,570,000	2,525,500	Change in methodology
5431	Budgeted Benefits	-	92,656	-	-	(92,656)	Used by the Budget Division to adjust benefits
5435	Parking Subsidy	2,144	2,340	1,264	2,500	160	
5439	Paid Parental Leave	-	-	1,942	5,000	5,000	
5440	Sick Payout	86,387	25,000	3,537	25,000	-	
5441	Vacation Payout	62,567	25,000	14,670	25,000	-	
5457	HSA Contribution - Employer	-	-	-	369,000	369,000	New object code
	Personnel Services Total	**18,034,431**	**20,389,382**	**12,386,225**	**20,651,524**	**262,142**	
5000	Office Supplies	150,299	272,900	78,498	195,000	(77,900)	Reallocation of funds for other operational needs
5001	Software Under $5M	786	29,000	1,500	316,682	287,682	Increase request for new/updated software

SUMMARY BY OBJECT

Department: Library

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5002	Computer Equipment less than $1,000	41,273	95,000	1,779	50,000	(45,000)	Reallocation of funds for other operational needs
5003	Food Supplies	7,667	9,000	4,017	10,000	1,000	
5004	Food Preparations Supplies	272	100	143	1,000	900	
5007	Fuel & Oil	11	100	50	200	100	
5008	Books, Subscriptions & Videos	4,237,003	5,133,523	3,166,460	5,676,000	542,477	Increase expense to maintain Library materials
5010	Repair & Maintenance Supplies	106,819	149,100	72,362	129,100	(20,000)	Reallocating partial funds based on current projections
5012	Chemicals	5,378	3,000	436	6,000	3,000	
5013	Janitorial Supplies	2,708	2,000	191	500	(1,500)	
5014	Clothing, Uniforms, and Safety Apparel	1,084	2,500	-	2,500	-	
5015	Promotional Items	11,442	37,000	7,227	35,000	(2,000)	
5016	Arts & Crafts	37,506	52,000	17,689	35,000	(17,000)	Reallocating partial funds based on current projections
5017	Cameras, Film & Equipment	302	63,000	3,045	60,000	(3,000)	
5018	Other Operation Supplies	148	2,000	-	5,500	3,500	
5020	Tools & Equipment Under $1,000	41,523	75,000	20,520	50,000	(25,000)	Reallocating partial funds based on current projections
5021	Furniture Under $1,000	114,201	246,600	26,712	215,000	(31,600)	Reallocating partial funds based on current projections
5022	Signage Supplies & Services	2,074	10,000	1,641	5,000	(5,000)	
5023	Vandalism Repairs	809	500	-	1,500	1,000	
5114	Engineering Services	2,300	1,200	-	2,500	1,300	
5116	Telecommunication Services	1,715	-	2,532	2,000	2,000	
5121	Accounting and Auditing Services	-	500	-	500	-	
5122	Title Fees and Services	290	-	-	-	-	
5125	Software Maintenance and Support	550,571	600,000	660,974	600,000	-	
5138	In State Training	27,119	8,000	17,664	25,000	17,000	Reallocating partial funds based on current projections
5139	Out of State Training	12,809	30,000	9,208	25,000	(5,000)	
5141	Out of State Travel	-	3,000	-	3,000	-	
5142	Postage & Freight	57,417	75,000	32,281	75,000	-	
5143	Printing & Microfilming	49,173	70,000	25,846	65,000	(5,000)	
5145	Security	603,599	636,500	371,829	693,000	56,500	Increase vendor costs and additional libraries as needed
5146	Moving and Storage Fees	1,247	5,500	2,547	5,500	-	
5147	Leases & Rental - Real Estate - Internal	222,432	228,500	-	3,500	(225,000)	Expenses moved to new object code 5167
5148	Leases & Rental - Real Estate - External	195,666	145,000	79,521	107,000	(38,000)	Decrease in costs due to purchase of Sam Lena Library
5149	R&M-Machinery & Equipment Services	61,714	108,000	37,270	105,000	(3,000)	
5150	R&M Building Services	995,767	1,986,800	545,594	1,918,260	(68,540)	Reallocating partial funds based on current projections
5151	R&M Grounds and Landscaping	57,158	71,400	32,305	72,200	800	
5152	Other Professional Services	426,196	456,000	187,243	679,300	223,300	Reallocating partial funds based on current projections
5160	Banking Credit Card Fees and Charges	2,412	4,000	2,016	2,500	(1,500)	
5162	Advertising	20,984	45,000	8,756	50,000	5,000	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	110,506	226,500	226,500	New object code
5203	Interdepartmental Supplies & Services - Charged In/Debit	73,133	88,000	46,479	85,520	(2,480)	
5205	Departmental Overhead - Charged	156	2,000	23	100	(1,900)	

SUMMARY BY OBJECT

Department: Library

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	In/Debit						
5206	County Administrative Overhead	3,554,520	4,113,535	2,742,360	3,120,038	(993,497)	Finance calculated
5208	PWA Overhead Expense	-	-	-	1,367	1,367	
5300	Telephone & Internet	1,100,786	1,166,600	683,872	-	(1,166,600)	Moved to new object codes
5301	Electricity	788,334	829,000	523,444	854,500	25,500	Increase based on current projections
5302	Water & Sewer	85,977	99,400	61,429	99,300	(100)	
5303	Natural Gas	62,112	81,900	33,786	78,400	(3,500)	
5304	Waste Disposal and Recycling	25,125	29,400	14,503	27,700	(1,700)	
5305	Mileage Reimbursement	18,631	24,500	10,512	26,400	1,900	
5306	Motor Pool Charges	64,050	75,000	49,593	78,000	3,000	
5307	Regulatory Permitting Fees	-	500	-	-	(500)	
5309	Dues and Memberships	51,607	73,710	39,304	61,900	(11,810)	Reduce memberships
5312	Other Miscellaneous Charges	10,098	19,250	4,072	7,150	(12,100)	Reduced costs based on current projections
5313	Misc. Non-Cash Adjustments	-	-	(45,848)	-	-	
5314	Payments To Governments	140,062	200,000	152,930	190,000	(10,000)	Reduced projections in maintenance costs in Oro Valley IGA
5318	General Liability Insurance Premiums	170,004	166,152	110,768	182,048	15,896	Decrease in premiums per Risk Management allocation schedule
5319	Property Damage Insurance Premiums	28,932	60,633	40,424	64,597	3,964	
5331	Contingency	-	250,000	-	250,000	-	
5350	Radio	492	500	353	500	-	
5351	Computer Hardware - ISF Charges	1,942,608	2,131,368	1,420,912	2,040,079	(91,289)	Computer hardware per ITD schedule
5352	Server and Storage - ISF Charges	1,278,799	1,020,476	680,320	1,330,523	310,047	Computer server/storage per ITD schedule
5353	Software - ISF Charges	233,709	380,697	253,800	251,888	(128,809)	Computer software per ITD schedule
5359	Telephone Provider Charges - External	-	-	-	29,065	29,065	Moved from 5300
5360	Internet Charges - External	-	-	-	349,080	349,080	Moved from 5300
5361	Mobile Devices - External	-	-	-	7,500	7,500	
5362	ISF- IT Port Charges	-	-	-	761,904	761,904	Moved from 5300
5503	Furniture - Non-Capital	42,042	70,000	7,625	70,000	-	
5504	Office Machines & Computers - Non-Capital	6,701	-	-	7,500	7,500	
5508	Other Machines & Equipment - Non-Capital	2,823	3,000	1,563	3,000	-	
	Operating Expenses Total	**17,730,575**	**21,542,344**	**12,360,586**	**21,432,801**	**(109,543)**	
5550	Land	-	-	452,349	-	-	
5559	Furniture - Capital	19,487	-	-	-	-	
5560	Office Machines & Computers - Capital	-	-	23,064	-	-	
	Capital Equipment > $5,000 Total						

SUMMARY BY OBJECT

Department: Library

Object Name		2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
		19,487	**-**	**475,413**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**35,784,493**	**41,931,726**	**25,222,224**	**42,084,325**	**152,599**	
REVENUE OBJECTS							
4000	Real Property Taxes Current	36,961,362	37,746,426	22,737,625	39,205,258	1,458,832	Property tax computations/projections 1/11/17
4001	Real PropertyTaxes PY Collections	40,307	1,060,000	100	1,000	(1,059,000)	Property tax computations/projections 1/11/17
4004	Personal Property Taxes Current	1,150,929	1,048,745	792,851	1,042,823	(5,922)	
4005	Personal Property Taxes PY Collections	36,314	21,900	615	1,200	(20,700)	Property tax computations/projections 1/11/17
4012	Real PropertyTaxes PY - Tax .012	(16,158)	-	-	-	-	
4013	Real PropertyTaxes PY - Tax .013	(20,401)	-	(10,989)	-	-	
4014	Real PropertyTaxes PY - Tax .014	651,584	-	(16,274)	(3,000)	(3,000)	
4015	Real PropertyTaxes PY - Tax .015	-	-	676,835	(15,000)	(15,000)	New object code
4016	Real PropertyTaxes PY - Tax .016	-	-	-	915,000	915,000	New object code
4033	Personal PropertyTaxes PY - Tax .013	3,280	-	-	-	-	
4034	Personal PropertyTaxes PY - Tax .014	13,922	-	(248)	-	-	
4035	Personal PropertyTaxes PY - Tax .015	-	-	3,092	4,600	4,600	
4036	Personal PropertyTaxes PY - Tax .016	-	-	-	13,500	13,500	
	Property Taxes Total	**38,821,139**	**39,877,071**	**24,183,607**	**41,165,381**	**1,288,310**	
4103	Federal Payments In Lieu of Tax	3,446	-	-	3,500	3,500	
4116	State Revenue Payments In Lieu of Tax	-	100	-	-	(100)	
4121	City Revenue Payments In Lieu of Tax	6,811	4,000	-	7,000	3,000	
4122	City Revenue Other Operating	76,317	75,000	46,710	75,000	-	
	Intergovernmental Total	**86,574**	**79,100**	**46,710**	**85,500**	**6,400**	
4260	E RATE for Libraries	248,738	900,000	-	280,000	(620,000)	Reduction in eligible expense reimbursements
	Charges for Services Total	**248,738**	**900,000**	**-**	**280,000**	**(620,000)**	
4313	Other Fines	560,538	600,000	288,734	600,000	-	
	Fines & Forfeits Total	**560,538**	**600,000**	**288,734**	**600,000**	**-**	
4407	Interest Revenue Pooled Investments	45,363	25,000	40,133	40,000	15,000	budgeting interest on Fund 2049

SUMMARY BY OBJECT

Department: Library

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	Operating						
	Investment Earnings Total	**45,363**	**25,000**	**40,133**	**40,000**	**15,000**	
4402	Donations	256,806	400,000	270,981	455,000	55,000	Library Friends and Foundation projected donations
4404	Other Misc. Revenue Operating	20,984	50,000	31,345	50,000	-	
	Miscellaneous Revenue Total	**277,790**	**450,000**	**302,326**	**505,000**	**55,000**	
	REVENUE OBJECTS TOTAL	**40,040,142**	**41,931,171**	**24,861,510**	**42,675,881**	**744,710**	

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SUMMARY BY OBJECT

Department: Recorder

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	1,157,755	1,325,899	778,565	1,346,513	20,614	
5401	Overtime	20,713	26,052	92,080	-	(26,052)	
5404	Temporary Help	288,201	531,313	358,462	104,880	(426,433)	
5406	Holiday Worked Pay	-	9,320	7,587	-	(9,320)	
5409	Social Security & Medicare	108,557	142,077	93,095	111,033	(31,044)	
5410	Unemployment Insurance	1,428	1,447	925	1,014	(433)	
5411	Health Insurance Premiums	222,600	289,508	170,259	215,640	(73,868)	
5412	Workers Compensation	3,386	4,457	2,992	3,774	(683)	
5413	Life Insurance	963	1,122	675	1,223	101	
5415	Employer Paid Subsidy	2,178	2,352	1,212	2,160	(192)	
5416	Arizona State Retirement	133,613	132,587	98,209	148,555	15,968	
5419	Elected Official Retirement	17,810	18,001	11,977	18,001	-	
5422	Dental Insurance Premiums	3,726	3,808	3,283	4,970	1,162	
5424	Interdepartmental Salaries - Charged in/Debit	8,360	-	5,295	-	-	
5425	Interdepartmental Fringe - Charged out/Credit	(355)	-	(530)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	2,973	-	2,123	-	-	
5435	Parking Subsidy	1,630	-	1,228	-	-	
5441	Vacation Payout	6,412	-	3,215	-	-	
5457	HSA Contribution - Employer	-	-	-	52,000	52,000	
	Personnel Services Total	**1,979,950**	**2,487,943**	**1,630,652**	**2,009,763**	**(478,180)**	
5000	Office Supplies	20,891	14,950	8,247	15,000	50	
5001	Software Under $5M	1,942	100,000	-	98,750	(1,250)	
5002	Computer Equipment less than $1,000	3,623	-	1,080	-	-	
5007	Fuel & Oil	-	-	18	-	-	
5008	Books, Subscriptions & Videos	827	-	545	-	-	
5010	Repair & Maintenance Supplies	1,028	1,500	1,046	2,500	1,000	
5013	Janitorial Supplies	88	-	-	-	-	
5018	Other Operation Supplies	655	-	5,053	-	-	
5021	Furniture Under $1,000	1,044	-	-	-	-	
5022	Signage Supplies & Services	1,705	-	1,293	-	-	
5103	Lawyers	490	-	-	-	-	
5125	Software Maintenance and Support	135,921	-	-	-	-	
5138	In State Training	707	-	23	-	-	
5140	In State Travel	161	4,500	1,050	4,950	450	

SUMMARY BY OBJECT

Department: Recorder

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5141	Out of State Travel	-	5,000	-	5,200	200	
5142	Postage & Freight	222,392	511,255	444,081	194,285	(316,970)	
5143	Printing & Microfilming	81,767	192,865	89,911	122,870	(69,995)	
5145	Security	492	1,000	320	750	(250)	
5146	Moving and Storage Fees	126	-	-	-	-	
5147	Leases & Rental - Real Estate - Internal	443	10,364	-	1,500	(8,864)	
5148	Leases & Rental - Real Estate - External	183	-	3,671	-	-	
5149	R&M-Machinery & Equipment Services	16,082	10,100	7,375	12,150	2,050	
5150	R&M Building Services	1,606	2,000	5,345	7,950	5,950	
5152	Other Professional Services	1,535,740	868,239	811,713	334,743	(533,496)	
5160	Banking Credit Card Fees and Charges	5,018	3,000	1,739	3,000	-	
5162	Advertising	686	40,500	850	2,300	(38,200)	
5203	Interdepartmental Supplies & Services - Charged In/Debit	431	-	210	-	-	
5300	Telephone & Internet	50,383	56,000	21,636	49,800	(6,200)	
5305	Mileage Reimbursement	4	-	24	-	-	
5306	Motor Pool Charges	13,371	25,320	12,944	26,730	1,410	
5309	Dues and Memberships	7,762	4,900	605	7,050	2,150	
5312	Other Miscellaneous Charges	1,089	-	100	-	-	
5500	Fixed Equipment - Non-Capital	-	-	11,113	-	-	
5503	Furniture - Non-Capital	1,681	-	841	-	-	
5504	Office Machines & Computers - Non-Capital	439	-	1,046	-	-	
5508	Other Machines & Equipment - Non-Capital	8,188	-	16	-	-	
	Operating Expenses Total	**2,116,965**	**1,851,493**	**1,431,895**	**889,528**	**(961,965)**	
	EXPENDITURE OBJECTS TOTAL	**4,096,915**	**4,339,436**	**3,062,547**	**2,899,291**	**(1,440,145)**	
REVENUE OBJECTS							
4200	General Government Fees	2,737,956	1,989,250	2,319,971	3,002,085	1,012,835	
	Charges for Services Total	**2,737,956**	**1,989,250**	**2,319,971**	**3,002,085**	**1,012,835**	
4404	Other Misc. Revenue Operating	1,554	-	931	-	-	
	Miscellaneous Revenue Total						

SUMMARY BY OBJECT

Department: Recorder

Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	1,554	-	931	-	-	
REVENUE OBJECTS TOTAL	2,739,510	1,989,250	2,320,902	3,002,085	1,012,835	

SUMMARY BY OBJECT

Department: Treasurer

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	1,386,915	1,756,993	844,245	1,639,962	(117,031)	PAY INCREASES
5401	Overtime	1,210	-	2,029	-	-	
5409	Social Security & Medicare	102,297	128,303	62,684	125,458	(2,845)	
5410	Unemployment Insurance	1,316	1,307	623	1,146	(161)	
5411	Health Insurance Premiums	233,861	303,085	162,512	219,719	(83,366)	
5412	Workers Compensation	3,209	4,025	2,057	4,264	239	
5413	Life Insurance	945	1,190	624	1,189	(1)	
5415	Employer Paid Subsidy	788	1,176	390	900	(276)	
5416	Arizona State Retirement	150,602	183,744	91,440	179,786	(3,958)	
5419	Elected Official Retirement	17,810	18,001	11,977	18,001	-	
5422	Dental Insurance Premiums	2,730	3,108	1,866	3,108	-	
5424	Interdepartmental Salaries - Charged in/Debit	2,182	-	854	-	-	
5425	Interdepartmental Fringe - Charged out/Credit	(618)	-	(107)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	388	-	306	-	-	
5431	Budgeted Benefits	-	9,787	-	-	(9,787)	
5435	Parking Subsidy	1,734	-	928	-	-	
5441	Vacation Payout	12,297	-	8,428	-	-	
5457	HSA Contribution - Employer	-	-	-	49,000	49,000	
	Personnel Services Total	**1,917,666**	**2,410,719**	**1,190,856**	**2,242,533**	**(168,186)**	
5000	Office Supplies	17,294	10,000	18,332	15,000	5,000	INCREASED NEED FOR SUPPLIES
5002	Computer Equipment less than $1,000	2,747	-	-	-	-	
5007	Fuel & Oil	500	500	229	500	-	
5008	Books, Subscriptions & Videos	26,558	29,000	20,505	29,000	-	
5010	Repair & Maintenance Supplies	470	-	46	-	-	
5125	Software Maintenance and Support	3,483	-	8,186	-	-	
5138	In State Training	214	-	488	1,500	1,500	CONTINUING PROFESSIONAL EDUCATION
5140	In State Travel	974	-	333	-	-	
5142	Postage & Freight	292,646	76,039	64,022	242,366	166,327	POSTAGE FOR MAILING STATEMENTS AND RECEIPTS
5143	Printing & Microfilming	134	-	425	-	-	
5146	Moving and Storage Fees	12,085	-	6,426	-	-	
5149	R&M-Machinery & Equipment Services	4,555	-	-	-	-	
5152	Other Professional Services	1,618	-	794	-	-	
5162	Advertising	15,589	8,000	6,656	15,000	7,000	REQUIRED ADVERTISING COST INCREASE

SUMMARY BY OBJECT

Department: Treasurer

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5203	Interdepartmental Supplies & Services - Charged In/Debit	-	-	8	-	-	
5300	Telephone & Internet	50,633	28,560	22,046	-	(28,560)	PORT CHARGES IN NEW OBJECT
5306	Motor Pool Charges	8,482	8,400	5,376	8,500	100	CHANGE IN VEHICLE
5309	Dues and Memberships	8,082	4,000	730	3,090	(910)	DUES INCREASE
5312	Other Miscellaneous Charges	13	-	-	-	-	
5362	ISF- IT Port Charges	-	-	-	31,080	31,080	
5506	Kitchen & Laundry Equipment - Non-Capital	3,189	-	-	-	-	
	Operating Expenses Total	**449,266**	**164,499**	**154,602**	**346,036**	**181,537**	
	EXPENDITURE OBJECTS TOTAL	**2,366,932**	**2,575,218**	**1,345,458**	**2,588,569**	**13,351**	

SUMMARY BY OBJECT

Department: Behavioral Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	604,292	764,042	421,520	772,410	8,368	
5401	Overtime	599	750	569	-	(750)	
5407	Special Assignment Pay	2,935	9,540	-	9,540	-	
5409	Social Security & Medicare	45,020	57,523	31,735	59,090	1,567	
5410	Unemployment Insurance	617	585	329	540	(45)	
5411	Health Insurance Premiums	65,980	88,224	59,809	79,808	(8,416)	
5412	Workers Compensation	1,392	1,805	1,019	2,008	203	
5413	Life Insurance	330	374	237	442	68	
5416	Arizona State Retirement	69,368	86,323	48,502	88,827	2,504	
5422	Dental Insurance Premiums	868	875	726	1,190	315	
5424	Interdepartmental Salaries - Charged in/Debit	170,652	197,594	76,416	207,250	9,656	
5425	Interdepartmental Fringe - Charged out/Credit	-	-	(106)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	65,511	87,029	39,213	76,106	(10,923)	Charge in for Sheriff CO's.
5428	Labor Distribution Fringe Charged in/Debit	-	2,250	-	2,250	-	
5430	Labor Distribution Salaries Charged in/Debit	-	4,500	-	21,653	17,153	Change in supervision in county administration.
5431	Budgeted Benefits	-	4,211	-	6,824	2,613	
5441	Vacation Payout	-	6,775	2,026	6,775	-	
5457	HSA Contribution - Employer	-	-	-	18,000	18,000	
	Personnel Services Total	**1,027,564**	**1,312,400**	**681,995**	**1,352,713**	**40,313**	
5000	Office Supplies	5,424	13,100	3,840	13,100	-	
5001	Software Under $5M	-	1,000	22,023	25,000	24,000	New HMS claims software package.
5002	Computer Equipment less than $1,000	837	2,500	-	2,500	-	

SUMMARY BY OBJECT

Department: Behavioral Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5008	Books, Subscriptions & Videos	927	-	466	-	-	
5010	Repair & Maintenance Supplies	24,272	1,100	3,963	1,100	-	
5013	Janitorial Supplies	41	-	-	-	-	
5018	Other Operation Supplies	1,370	-	570	-	-	
5020	Tools & Equipment Under $1,000	-	1,000	-	1,000	-	
5103	Lawyers	-	-	3,839	-	-	
5121	Accounting and Auditing Services	152	1,000	-	1,000	-	
5126	Medical Professional Services	421,167	1,015,600	249,072	1,005,600	(10,000)	Includes accounting transactions related to expired CPSA contract.
5132	Patient Transportation	73,886	483,500	70,907	473,500	(10,000)	No longer covered by CPSA contract.
5134	Outside Hospitals Clinics	2,171,364	3,318,647	606,657	3,284,647	(34,000)	Includes accounting transactions related to expired CPSA contract.
5136	Medical Services for Inmates	10,702,281	12,870,644	6,944,035	12,870,644	-	
5137	Other Support Care	46,200	27,616	25,700	27,616	-	
5138	In State Training	1,125	-	595	-	-	
5139	Out of State Training	163	-	-	-	-	
5140	In State Travel	1,039	-	-	-	-	
5141	Out of State Travel	3,917	-	-	-	-	
5142	Postage & Freight	431	1,000	87	1,000	-	
5143	Printing & Microfilming	31	2,000	-	2,000	-	
5149	R&M-Machinery & Equipment Services	7,584	15,950	6	15,950	-	
5152	Other Professional Services	(81,733)	1,375,930	79,651	1,375,930	-	
5162	Advertising	170	2,000	444	2,000	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	650	-	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	-	-	227	-	-	
5300	Telephone & Internet	4,132	11,000	3,525	-	(11,000)	Line item discontinued.
5305	Mileage Reimbursement	2,263	3,500	2,267	3,500	-	
5306	Motor Pool Charges	-	2,500	-	2,500	-	

SUMMARY BY OBJECT

Department: Behavioral Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5309	Dues and Memberships	15,495	25,000	15,438	25,000	-	
5312	Other Miscellaneous Charges	397	1,000	120	1,000	-	
5314	Payments To Governments	3,740,643	4,517,729	2,325,907	4,513,218	(4,511)	
5315	Payments To Agencies	13,090,254	15,760,234	10,000,000	15,760,234	-	
5351	Computer Hardware - ISF Charges	8,364	6,602	4,400	14,444	7,842	
5352	Server and Storage - ISF Charges	4,882	2,928	1,952	21,347	18,419	IT increase.
5353	Software - ISF Charges	2,548	2,270	1,512	1,535	(735)	
5360	Internet Charges - External	-	-	-	6,000	6,000	
5361	Mobile Devices - External	-	-	-	5,000	5,000	
5362	ISF- IT Port Charges	-	-	-	7,104	7,104	
5508	Other Machines & Equipment - Non-Capital	65	-	-	-	-	
	Operating Expenses Total	**30,249,691**	**39,465,350**	**20,367,853**	**39,463,469**	**(1,881)**	
5553	Buildings	-	-	499	-	-	
	Capital Equipment > $5,000 Total	**-**	**-**	**499**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**31,277,255**	**40,777,750**	**21,050,347**	**40,816,182**	**38,432**	
REVENUE OBJECTS							
4111	State Revenue	27,164	-	-	-	-	
4124	Other Local Governments Other	50,000	-	-	-	-	
	Intergovernmental Total	**77,164**	**-**	**-**	**-**	**-**	
4404	Other Misc. Revenue Operating	130,397	69,765	72,458	69,765	-	
	Miscellaneous Revenue Total	**130,397**	**69,765**	**72,458**	**69,765**	**-**	
	REVENUE OBJECTS TOTAL	**207,561**	**69,765**	**72,458**	**69,765**	**-**	

SUMMARY BY OBJECT

Department: Medical Examiner

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	2,158,190	2,361,904	1,555,081	2,394,948	33,044	Reclassification PCN# 308880.
5401	Overtime	144	500	233	500	-	
5403	Shift Differential	6,323	7,000	4,421	7,000	-	
5406	Holiday Worked Pay	13,023	14,000	10,887	14,000	-	
5409	Social Security & Medicare	138,159	147,965	92,710	158,153	10,188	
5410	Unemployment Insurance	2,268	1,793	1,220	1,674	(119)	
5411	Health Insurance Premiums	240,810	284,430	203,098	248,366	(36,064)	HSA contribution moved to object 5457.
5412	Workers Compensation	12,768	11,735	7,910	12,987	1,252	
5413	Life Insurance	970	1,088	706	1,087	(1)	
5416	Arizona State Retirement	250,495	264,178	180,311	275,419	11,241	Reclassification PCN# 308880.
5422	Dental Insurance Premiums	3,560	3,710	3,102	4,676	966	
5424	Interdepartmental Salaries - Charged in/Debit	12,199	16,000	2,027	16,000	-	
5426	Interdepartmental Fringe - Charged in/Debit	4,798	5,600	967	5,600	-	
5431	Budgeted Benefits	-	11,805	-	-	(11,805)	FY17 BOS salary adjustment.
5440	Sick Payout	27,203	13,122	-	9,266	(3,856)	
5441	Vacation Payout	19,046	14,265	4,710	11,270	(2,995)	
5457	HSA Contribution - Employer	-	-	-	42,000	42,000	HSA contribution, moved from object 5411.
	Personnel Services Total	**2,889,956**	**3,159,095**	**2,067,383**	**3,202,946**	**43,851**	
5000	Office Supplies	5,743	9,000	5,270	9,000	-	
5001	Software Under $5M	-	-	24,192	25,000	25,000	New software procured, Medicolegal Death Investigation (MDI) Log.
5002	Computer Equipment less than $1,000	150	-	17	-	-	
5006	Medical & Lab Supplies	26,298	28,000	15,050	28,000	-	
5007	Fuel & Oil	35	-	-	-	-	
5008	Books, Subscriptions & Videos	501	1,885	694	-	(1,885)	
5010	Repair & Maintenance Supplies	17,617	4,000	729	4,000	-	
5012	Chemicals	6,238	7,000	2,948	7,000	-	
5013	Janitorial Supplies	1,317	1,200	1,253	1,200	-	
5014	Clothing, Uniforms, and Safety Apparel	22,587	22,000	10,150	22,000	-	
5017	Cameras, Film & Equipment	-	-	123	-	-	
5018	Other Operation Supplies	240	500	155	500	-	
5020	Tools & Equipment Under $1,000	1,640	1,500	-	1,500	-	
5106	Transcription Services	15,103	51,381	12,127	51,381	-	
5125	Software Maintenance and Support	9,680	13,500	1,662	13,500	-	

SUMMARY BY OBJECT

Department: Medical Examiner

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5127	Laboratory & X-ray Services	162,689	137,684	51,689	202,684	65,000	Toxicology and Histology testing contract expired and rebid, per offer agreement #227079.
5139	Out of State Training	1,590	-	-	-	-	
5141	Out of State Travel	1,507	5,000	697	-	(5,000)	
5142	Postage & Freight	3,076	5,000	1,593	5,000	-	
5143	Printing & Microfilming	1,076	3,000	87	3,000	-	
5145	Security	168	-	-	-	-	
5149	R&M-Machinery & Equipment Services	9,832	16,752	3,714	16,752	-	
5150	R&M Building Services	18,757	-	-	-	-	
5152	Other Professional Services	864	500	33	500	-	
5156	Investigative Services	174	250	130	250	-	
5160	Banking Credit Card Fees and Charges	616	500	365	500	-	
5162	Advertising	1,112	3,000	23	3,000	-	
5163	Laundry & Linen Services	5,672	6,000	3,180	6,000	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	321	-	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	2,074	3,000	299	3,000	-	
5300	Telephone & Internet	19,404	20,139	16,680	-	(20,139)	New object, budget request moved to objects 5361 & 5362.
5301	Electricity	78,141	-	-	-	-	
5302	Water & Sewer	2,550	-	-	-	-	
5303	Natural Gas	15,421	-	-	-	-	
5304	Waste Disposal and Recycling	9,710	7,000	4,484	7,000	-	
5305	Mileage Reimbursement	25	-	6	-	-	
5306	Motor Pool Charges	28,271	30,159	21,083	31,368	1,209	
5309	Dues and Memberships	2,440	4,455	4,052	-	(4,455)	
5312	Other Miscellaneous Charges	378	235	202	235	-	
5350	Radio	2,952	2,952	1,904	2,952	-	
5351	Computer Hardware - ISF Charges	44,412	54,719	36,480	51,260	(3,459)	
5352	Server and Storage - ISF Charges	75,069	76,405	50,936	76,744	339	
5353	Software - ISF Charges	13,469	18,615	12,408	15,352	(3,263)	
5361	Mobile Devices - External	-	-	-	27,339	27,339	New object, budget request moved from 5300 for Cell Phone Charges.
5362	ISF- IT Port Charges	-	-	-	24,672	24,672	New object, budget request moved from 5300 for ITD Charges, 48 Ports @ $37/MO x 12.
5507	Medical & Laboratory Equipment - Non-Capital	3,023	3,000	1,440	3,000	-	
5508	Other Machines & Equipment - Non-Capital	17,139	-	945	-	-	

SUMMARY BY OBJECT

Department: Medical Examiner

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	Operating Expenses Total	**628,760**	**538,331**	**287,121**	**643,689**	**105,358**	
5563	Medical & Laboratory Equipment - Capital	38,086	-	-	-	-	
	Capital Equipment > $5,000 Total	**38,086**	**-**	**-**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**3,556,802**	**3,697,426**	**2,354,504**	**3,846,635**	**149,209**	
REVENUE OBJECTS							
4200	General Government Fees	15,081	5,500	7,140	5,500	-	
4220	Health Fees	1,626,678	1,786,700	953,010	1,786,200	(500)	
	Charges for Services Total	**1,641,759**	**1,792,200**	**960,150**	**1,791,700**	**(500)**	
4404	Other Misc. Revenue Operating	42,250	38,500	22,250	39,000	500	
	Miscellaneous Revenue Total	**42,250**	**38,500**	**22,250**	**39,000**	**500**	
	REVENUE OBJECTS TOTAL	**1,684,009**	**1,830,700**	**982,400**	**1,830,700**	**-**	

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	7,892,392	8,945,561	5,248,529	9,170,162	224,601	Employee compensation changes
5401	Overtime	9,943	-	10,840	-	-	
5402	On Call Pay	16,890	17,000	11,896	-	(17,000)	Effort to reduce on call pay.
5403	Shift Differential	5	-	8	-	-	
5404	Temporary Help	13,590	81,115	8,164	36,225	(44,890)	Effort to reduce temporary help.
5406	Holiday Worked Pay	830	-	1,596	-	-	
5407	Special Assignment Pay	15,602	9,638	14,419	2,080	(7,558)	
5409	Social Security & Medicare	586,822	653,617	382,344	690,370	36,753	Employee compensation changes
5410	Unemployment Insurance	8,288	6,779	4,147	6,437	(342)	
5411	Health Insurance Premiums	1,167,169	1,395,978	867,236	1,136,330	(259,648)	HSA Contribution moved to object 5457.
5412	Workers Compensation	98,059	96,631	56,345	102,373	5,742	
5413	Life Insurance	5,290	5,882	3,523	6,216	334	
5415	Employer Paid Subsidy	1,647	1,764	766	1,620	(144)	
5416	Arizona State Retirement	911,642	969,616	606,684	1,056,038	86,422	Employee compensation changes
5422	Dental Insurance Premiums	19,185	20,153	13,642	20,923	770	
5423	Interdepartmental Salaries - Charged out/Credit	(145,325)	-	(83,669)	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	53,639	-	28,449	-	-	
5425	Interdepartmental Fringe - Charged out/Credit	(36,351)	-	(20,453)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	20,629	4,034	12,591	-	(4,034)	
5427	Labor Distribution Fringe Charged out/Credit	(466,820)	(514,091)	(250,325)	(726,721)	(212,630)	Movement of staff between Health and Grants.
5428	Labor Distribution Fringe Charged in/Debit	24,849	14,093	10,035	64,288	50,195	Movement of staff between Health and Grants.

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5429	Labor Distribution Salaries Charged out/Credit	(1,644,922)	(1,948,081)	(993,934)	(2,047,321)	(99,240)	Movement of staff between Health and Grants.
5430	Labor Distribution Salaries Charged in/Debit	85,308	81,284	39,546	223,892	142,608	Movement of staff between Health and Grants.
5431	Budgeted Benefits	-	55,988	-	-	(55,988)	Elimination of one-time adjustment.
5440	Sick Payout	103,357	-	16,066	-	-	
5441	Vacation Payout	88,947	-	42,732	-	-	
5442	Initial Appearance Pay	252	-	-	-	-	
5457	HSA Contribution - Employer	-	-	-	225,001	225,001	Moved from object 5411.
	Personnel Services Total	**8,830,917**	**9,896,961**	**6,031,177**	**9,967,913**	**70,952**	
5000	Office Supplies	63,658	72,546	33,402	74,146	1,600	
5001	Software Under $5M	7,263	-	1,986	-	-	
5002	Computer Equipment less than $1,000	8,332	3,585	1,736	3,585	-	
5003	Food Supplies	4,716	2,000	4,877	2,000	-	
5004	Food Preparations Supplies	1,492	-	755	-	-	
5005	Drugs & Pharmaceuticals	295,094	942,809	106,806	935,184	(7,625)	
5006	Medical & Lab Supplies	61,494	85,200	41,964	85,200	-	
5007	Fuel & Oil	-	-	12	-	-	
5008	Books, Subscriptions & Videos	4,070	3,028	7,181	3,028	-	
5010	Repair & Maintenance Supplies	40,449	25,350	26,170	25,350	-	
5011	Classroom Educational Testing Supplies	64	-	-	-	-	
5012	Chemicals	2,490	3,600	1,248	3,600	-	
5013	Janitorial Supplies	1,667	2,400	229	2,400	-	
5014	Clothing, Uniforms, and Safety Apparel	298	-	2,710	-	-	
5015	Promotional Items	73	30,500	794	30,500	-	
5016	Arts & Crafts	-	-	39	-	-	
5017	Cameras, Film & Equipment	237	-	35	-	-	

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5018	Other Operation Supplies	7,513	5,250	11,667	5,250	-	
5019	Animal Control Supplies (food & other)	70	-	-	-	-	
5020	Tools & Equipment Under $1,000	6,055	14,430	1,331	14,430	-	
5021	Furniture Under $1,000	2,863	-	827	-	-	
5022	Signage Supplies & Services	712	-	862	-	-	
5023	Vandalism Repairs	22	-	-	-	-	
5116	Telecommunication Services	6,463	-	-	-	-	
5121	Accounting and Auditing Services	19,802	8,250	-	-	(8,250)	
5124	TPA Service Fees	92	-	-	-	-	
5125	Software Maintenance and Support	20,463	126,500	68,629	126,500	-	
5126	Medical Professional Services	34,598	16,000	15,948	16,000	-	
5127	Laboratory & X-ray Services	38,861	192,200	11,971	192,200	-	
5129	Health Care Consultants	-	30,500	2,000	30,500	-	
5132	Patient Transportation	4,275	1,750	1,908	1,750	-	
5134	Outside Hospitals Clinics	-	-	1,259	-	-	
5137	Other Support Care	4,693	10,000	4,660	10,000	-	
5138	In State Training	2,448	3,500	6,409	3,500	-	
5139	Out of State Training	3,701	-	5,387	-	-	
5140	In State Travel	2,212	8,500	5,359	8,500	-	
5141	Out of State Travel	5,294	3,000	14,854	3,000	-	
5142	Postage & Freight	23,642	22,767	12,780	22,550	(217)	
5143	Printing & Microfilming	11,364	42,050	8,205	31,550	(10,500)	Reduced to reflect recent usage.
5145	Security	65,645	72,300	34,595	72,300	-	
5146	Moving and Storage Fees	916	-	235	-	-	
5147	Leases & Rental - Real Estate - Internal	882,459	25,000	575,408	722,758	697,758	Based on FM charges.
5148	Leases & Rental - Real Estate - External	64,793	1,012,758	52,685	149,640	(863,118)	Based on FM charges.
5149	R&M-Machinery & Equipment Services	70,298	67,987	40,901	67,237	(750)	

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5150	R&M Building Services	161,852	253,260	35,554	253,260	-	
5151	R&M Grounds and Landscaping	4,805	6,500	2,023	6,500	-	
5152	Other Professional Services	166,634	23,841	42,746	23,841	-	
5156	Investigative Services	228	2,250	-	2,250	-	
5160	Banking Credit Card Fees and Charges	27,422	33,300	17,990	33,300	-	
5161	Printing Costs for Promotional Items	312	-	-	-	-	
5162	Advertising	29,820	33,834	8,975	33,834	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	12,767	7,000	7,845	7,000	-	
5201	Intradepartmental Supplies & Services - Charged Out/Credit	(97,173)	(70,342)	(51,204)	-	70,342	Consolidation into other object codes
5202	Departmental Overhead - Charged Out/Credit	(694,792)	(446,000)	(281,530)	(560,097)	(114,097)	Change in overhead calculation
5203	Interdepartmental Supplies & Services - Charged In/Debit	9,115	-	4,302	-	-	
5204	Intradepartmental Supplies & Services - Charged In/Debit	9,217	-	77	-	-	
5300	Telephone & Internet	290,074	197,999	187,176	-	(197,999)	Consolidation into other object codes
5301	Electricity	98,947	123,100	60,416	123,100	-	
5302	Water & Sewer	5,894	9,640	2,730	9,640	-	
5303	Natural Gas	1,792	2,750	1,204	2,750	-	
5304	Waste Disposal and Recycling	9,813	5,750	2,418	5,750	-	
5305	Mileage Reimbursement	19,416	24,400	6,410	23,050	(1,350)	
5306	Motor Pool Charges	221,264	274,300	177,637	300,200	25,900	Increase in CHEFS vehicles.
5307	Regulatory Permitting Fees	145	-	51	-	-	
5309	Dues and Memberships	7,433	28,759	2,320	28,759	-	
5312	Other Miscellaneous Charges	30,607	5,500	7,304	5,000	(500)	
5314	Payments To Governments	448,218	497,780	215,185	497,780	-	
5315	Payments To Agencies	5,627	-	5,627	-	-	

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5316	Payments To Grant Sub Recipients	18,500	-	9,250	-	-	
5318	General Liability Insurance Premiums	178,524	214,700	123,040	214,700	-	
5319	Property Damage Insurance Premiums	14,172	21,388	33,424	21,388	-	
5320	Malpractice Insurance Premiums	118,284	148,527	79,016	148,527	-	
5341	Bad Debt Expense AP05 (Finance Only)	285	-	-	-	-	
5348	Client Assistance - Other	-	-	155	-	-	
5350	Radio	14,760	12,672	10,590	12,627	(45)	
5351	Computer Hardware - ISF Charges	446,892	662,478	347,064	662,478	-	
5352	Server and Storage - ISF Charges	437,712	409,139	272,760	409,139	-	
5353	Software - ISF Charges	127,859	202,495	112,904	202,495	-	
5360	Internet Charges - External	-	-	-	59,400	59,400	Moved from another object code
5361	Mobile Devices - External	-	-	-	69,000	69,000	Moved from another object code
5362	ISF- IT Port Charges	-	-	-	237,984	237,984	Moved from another object code
5500	Fixed Equipment - Non-Capital	188	-	-	-	-	
5503	Furniture - Non-Capital	2,754	-	1,195	-	-	
5504	Office Machines & Computers - Non-Capital	1,508	-	2,754	-	-	
5507	Medical & Laboratory Equipment - Non-Capital	1,665	-	-	-	-	
5508	Other Machines & Equipment - Non-Capital	2,596	-	139	-	-	
	Operating Expenses Total	**3,905,787**	**5,518,780**	**2,555,371**	**5,476,313**	**(42,467)**	
	EXPENDITURE OBJECTS TOTAL	**12,736,704**	**15,415,741**	**8,586,548**	**15,444,226**	**28,485**	
REVENUE OBJECTS							
4250	License & Permits	1,580,779	1,730,000	1,046,449	1,730,000	-	
	Licenses & Permits Total	**1,580,779**	**1,730,000**	**1,046,449**	**1,730,000**	**-**	

SUMMARY BY OBJECT

Department: Health

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
4100	Federal Revenue Operating	2,000	-	3,287	-	-	
4111	State Revenue	75,000	75,000	56,250	75,000	-	
	Intergovernmental Total	**77,000**	**75,000**	**59,537**	**75,000**	**-**	
4220	Health Fees	2,029,354	2,755,735	1,292,346	2,755,735	-	
4247	Interdepartmental Revenue	8,003	-	-	-	-	
	Charges for Services Total	**2,037,357**	**2,755,735**	**1,292,346**	**2,755,735**	**-**	
4407	Interest Revenue Pooled Investments Operating	26,027	-	20,541	-	-	
	Investment Earnings Total	**26,027**	**-**	**20,541**	**-**	**-**	
4400	Rent and Royalties	335,764	3,000	119,158	3,000	-	
4404	Other Misc. Revenue Operating	3,795	-	24,347	-	-	
4414	NSF Check Charge Revenue Source	720	-	688	-	-	
	Miscellaneous Revenue Total	**340,279**	**3,000**	**144,193**	**3,000**	**-**	
	REVENUE OBJECTS TOTAL	**4,061,442**	**4,563,735**	**2,563,066**	**4,563,735**	**-**	

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	3,106,290	3,334,122	2,182,504	3,571,984	237,862	Wage and FLSA incrase for employees.
5401	Overtime	207,238	50,015	123,773	111,500	61,485	Increased budget to realistically project overtime.
5402	On Call Pay	9,548	-	6,602	-	-	
5403	Shift Differential	10,550	13,200	9,150	14,000	800	
5406	Holiday Worked Pay	41,347	39,000	37,993	38,000	(1,000)	
5409	Social Security & Medicare	251,370	258,081	179,417	274,357	16,276	
5410	Unemployment Insurance	3,501	2,628	1,875	2,508	(120)	
5411	Health Insurance Premiums	535,361	706,345	431,806	554,956	(151,389)	Decrease due to HSA contribution moved to object 5457.
5412	Workers Compensation	57,978	52,880	39,046	56,211	3,331	
5413	Life Insurance	2,658	3,044	1,997	3,227	183	
5415	Employer Paid Subsidy	273	504	144	270	(234)	
5416	Arizona State Retirement	389,974	375,984	271,224	410,779	34,795	Increases to retirement due to increases in wage and FLSA.
5422	Dental Insurance Premiums	5,613	7,226	4,799	7,391	165	
5423	Interdepartmental Salaries - Charged out/Credit	(333)	-	-	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	205,699	-	138,061	250,000	250,000	Costs for sheriff department employees overseeing inmates that help with the dept.
5425	Interdepartmental Fringe - Charged out/Credit	(134)	-	(165)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	78,039	35,000	60,352	104,000	69,000	Costs for sheriff department employees overseeing inmates that help with the dept.
5427	Labor Distribution Fringe Charged out/Credit	(15,821)	(26,000)	(2,736)	-	26,000	Department not anticipating charging out to other divisions.
5428	Labor Distribution Fringe Charged in/Debit	8,780	116,310	2,586	164,503	48,193	Decrease to use employees from other divisions within the dept.
5429	Labor Distribution Salaries Charged out/Credit	(53,114)	(89,000)	(7,096)	-	89,000	Department not anticipating charging out to other divisions.
5430	Labor Distribution Salaries Charged in/Debit	415,415	642,972	268,271	239,202	(403,770)	Decrease to use employees from other divisions within the dept.
5431	Budgeted Benefits	-	24,493	-	-	(24,493)	Error in data entry. Dept unable to budget in this object code.
5438	Elected Officials Retirement '2014'	(44)	-	-	-	-	

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5439	Paid Parental Leave	-	-	4,672	-	-	
5440	Sick Payout	11,782	17,700	20,570	2,800	(14,900)	Less employees planning to retire causing less sick payout.
5441	Vacation Payout	13,996	41,100	25,259	3,900	(37,200)	Less employees planning to retire causing less vacation payout.
5442	Initial Appearance Pay	426	-	286	-	-	
5455	Uniform Allowance	-	15,000	14,040	14,400	(600)	
5457	HSA Contribution - Employer	-	-	-	112,000	112,000	Increase due to HSA contribution moved from object 5411.
	Personnel Services Total	**5,286,392**	**5,620,604**	**3,814,430**	**5,935,988**	**315,384**	
5000	Office Supplies	23,375	22,300	10,769	19,435	(2,865)	
5001	Software Under $5M	2,341	5,000	3,794	3,500	(1,500)	
5002	Computer Equipment less than $1,000	3,366	-	1,340	5,100	5,100	
5003	Food Supplies	816	-	3,338	1,000	1,000	
5005	Drugs & Pharmaceuticals	179,881	190,448	124,805	136,503	(53,945)	Anticipating donations of drug supply for animals.
5006	Medical & Lab Supplies	262,280	154,216	171,846	157,000	2,784	
5007	Fuel & Oil	7	-	260	-	-	
5008	Books, Subscriptions & Videos	640	-	-	-	-	
5010	Repair & Maintenance Supplies	31,873	31,064	15,513	41,414	10,350	
5012	Chemicals	7,434	3,224	-	3,200	(24)	
5013	Janitorial Supplies	93,220	85,620	68,682	500	(85,120)	Moved to a new object code to provide a transparent view of expenditure.
5014	Clothing, Uniforms, and Safety Apparel	28,840	39,400	4,794	24,000	(15,400)	Moved to a new object code to provide a transparent view of expenditure.
5015	Promotional Items	4,914	2,929	-	-	(2,929)	
5017	Cameras, Film & Equipment	3,623	400	1,676	1,400	1,000	
5018	Other Operation Supplies	1,646	5,776	895	5,100	(676)	
5019	Animal Control Supplies (food & other)	173,613	242,515	112,722	-	(242,515)	Moved to a new object code to provide a transparent view of expenditure.
5020	Tools & Equipment Under $1,000	3,330	2,000	3,790	4,300	2,300	
5021	Furniture Under $1,000	173	-	-	-	-	
5022	Signage Supplies & Services	266	-	920	-	-	
5025	Shelter Cleaning Supplies (PACC)	-	-	-	100,000	100,000	New object code to provide a transparent view of expenditure.
5026	Animal Litter (PACC)	-	-	-	10,000	10,000	New object code to provide a transparent view of expenditure.
5027	Animal Microchips (PACC)	-	-	-	85,000	85,000	New object code to provide a transparent view of expenditure.

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5028	PACC Field Services Supplies	-	-	-	4,500	4,500	
5029	Animal Food (PACC)	-	-	-	45,000	45,000	New object code to provide a transparent view of expenditure.
5030	Animal Sheltering Supplies (PACC)	-	-	-	111,769	111,769	New object code to provide a transparent view of expenditure.
5031	Veterinary Medical Testing and Supply (PACC)	-	-	-	100,000	100,000	New object code to provide a transparent view of expenditure.
5032	Animal Vaccination Supplies (PACC)	-	-	-	65,000	65,000	New object code to provide a transparent view of expenditure.
5103	Lawyers	78,792	92,901	46,450	98,740	5,839	
5105	Miscellaneous Legal Expenses	110	-	-	-	-	
5117	Information Technology Services	390	-	2,654	-	-	
5125	Software Maintenance and Support	18,240	26,670	20,620	26,670	-	
5127	Laboratory & X-ray Services	2,785	-	1,568	30,000	30,000	New object code to provide a transparent view of expenditure.
5130	Veterinary Services	64,790	354,087	27,021	50,000	(304,087)	Funds moved to 5130 object code to veterinary unit.
5138	In State Training	150	3,000	-	15,500	12,500	Training to enhance operations.
5139	Out of State Training	63	-	550	17,000	17,000	Training to enhance operations.
5141	Out of State Travel	2,617	-	1,600	24,000	24,000	Training to enhance operations.
5142	Postage & Freight	109,045	96,944	61,120	73,500	(23,444)	Making operational changes to have a paperless operation.
5143	Printing & Microfilming	22,197	52,457	19,839	25,500	(26,957)	Making operational changes to have a paperless operation.
5145	Security	356	-	-	-	-	
5147	Leases & Rental - Real Estate - Internal	17,111	19,500	6,186	20,696	1,196	
5148	Leases & Rental - Real Estate - External	73	-	400	-	-	
5149	R&M-Machinery & Equipment Services	31,907	14,700	22,801	5,000	(9,700)	
5150	R&M Building Services	24,654	45,200	17,290	37,000	(8,200)	
5151	R&M Grounds and Landscaping	1,970	6,400	2,778	7,000	600	
5152	Other Professional Services	97,859	85,800	42,164	60,243	(25,557)	
5156	Investigative Services	64	-	-	-	-	
5160	Banking Credit Card Fees and Charges	31,447	24,983	20,486	30,000	5,017	
5161	Printing Costs for Promotional Items	-	-	275	-	-	
5162	Advertising	27,114	87,018	12,295	11,000	(76,018)	
5167	Leases & Rental - Other Mchnry Telecomm etc	7,553	-	4,190	-	-	
5172	Shelter Cleaning Services (PACC)	-	-	-	95,000	95,000	New object code to provide a transparent view of expenditure.

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5173	Cremation Services (PACC)	-	-	-	36,000	36,000	New object code to provide a transparent view of expenditure.
5174	Emergency Veterinary Services (PACC)	-	-	-	321,301	321,301	New object code to provide a transparent view of expenditure.
5203	Interdepartmental Supplies & Services - Charged In/Debit	7,751	5,388	5,472	1,000	(4,388)	
5204	Intradepartmental Supplies & Services - Charged In/Debit	73,043	47,361	43,538	49,755	2,394	
5206	County Administrative Overhead	636,264	763,089	508,728	682,156	(80,933)	Decrease in overhead.
5300	Telephone & Internet	56,946	70,922	44,103	-	(70,922)	Distributed to 5360, 5361, 5362.
5301	Electricity	126,265	225,000	82,249	150,000	(75,000)	Budgeted using straightline from prior years budget.
5302	Water & Sewer	26,852	38,608	18,517	27,000	(11,608)	Budgeted using straightline from prior years budget.
5303	Natural Gas	42,470	20,000	19,567	40,000	20,000	Budgeted using straightline from prior years budget.
5304	Waste Disposal and Recycling	7,426	4,022	3,580	2,200	(1,822)	
5305	Mileage Reimbursement	2,212	600	240	500	(100)	
5306	Motor Pool Charges	291,121	303,338	218,306	402,318	98,980	Increase due to replacement of three vehicles.
5307	Regulatory Permitting Fees	-	-	200	-	-	
5309	Dues and Memberships	485	-	210	275	275	
5312	Other Miscellaneous Charges	11,580	-	1,229	2,000	2,000	
5314	Payments To Governments	(10)	-	555	-	-	
5315	Payments To Agencies	586,613	600,000	315,343	614,385	14,385	
5316	Payments To Grant Sub Recipients	-	-	12,500	-	-	
5318	General Liability Insurance Premiums	83,556	55,752	37,168	64,001	8,249	
5319	Property Damage Insurance Premiums	-	6,079	4,056	1,313	(4,766)	
5329	Interest Expense - Pooled Investments	2	-	1,470	2,000	2,000	
5339	Job Support Services & Supplies	93,732	190,000	46,567	95,000	(95,000)	Moved to a new object code to provide a transparent view of expenditure.
5341	Bad Debt Expense AP05 (Finance Only)	1,744	-	-	-	-	
5350	Radio	17,220	13,860	12,355	17,220	3,360	
5351	Computer Hardware - ISF Charges	91,380	101,885	67,920	101,419	(466)	
5352	Server and Storage - ISF Charges	-	-	-	86,783	86,783	Increase in ITD rates.
5353	Software - ISF Charges	26,574	33,144	22,096	30,321	(2,823)	
5360	Internet Charges - External	-	-	-	19,600	19,600	Previously budgeted in 5300.
5361	Mobile Devices - External	-	-	-	27,833	27,833	Previously budgeted in 5300.
5362	ISF- IT Port Charges	-	-	-	31,968	31,968	Previously budgeted in 5300.
5504	Office Machines & Computers - Non-Capital	2,799	12,068	3,483	-	(12,068)	
5508	Other Machines & Equipment - Non-Capital	346	-	97	-	-	
5509	Telecommunication Equipment - Non-Capital	-	-	1,133	-	-	

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
	Operating Expenses Total	**3,547,296**	**4,185,668**	**2,306,113**	**4,356,918**	**171,250**	
5556	Motor Vehicles - Capital	26,427	-	-	-	-	
	Capital Equipment > $5,000 Total	**26,427**	**-**	**-**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**8,860,115**	**9,806,272**	**6,120,543**	**10,292,906**	**486,634**	
REVENUE OBJECTS							
4250	License & Permits	713,351	550,000	346,504	548,246	(1,754)	
	Licenses & Permits Total	**713,351**	**550,000**	**346,504**	**548,246**	**(1,754)**	
4111	State Revenue	1,792	2,304	1,424	2,500	196	
4122	City Revenue Other Operating	4,502,949	4,739,737	3,268,593	4,653,651	(86,086)	
4124	Other Local Governments Other	489,666	196,108	320,393	480,376	284,268	
	Intergovernmental Total	**4,994,407**	**4,938,149**	**3,590,410**	**5,136,527**	**198,378**	
4225	Animal Control Impound Fees	14,190	232,000	5,983	12,000	(220,000)	
4226	Animal Control Fees for Duplicates	4,964	4,265	2,145	4,400	135	
4227	Animal Control Fees for Transfers	1,356	624	542	1,200	576	
4228	Animal Control Adoptions	66,375	16,711	31,129	61,000	44,289	
4229	Animal Control Fees	20,397	7,000	4,005	9,000	2,000	
4230	Animal Control Owner Pick Up	1,745	2,280	580	1,400	(880)	
4232	Animal Control Vaccinations	5,694	180	2,807	5,200	5,020	
4233	Animal Control Euthanasia	(260)	2,000	30	100	(1,900)	
4234	Animal Control Microchip Fees	4,917	8,619	2,539	4,500	(4,119)	
4235	Veterinary Medical Tests	1,824	400	490	1,100	700	
4236	Veterinary Medical Procedures	14,077	12,295	7,578	14,000	1,705	
	Charges for Services Total	**135,279**	**286,374**	**57,828**	**113,900**	**(172,474)**	
4310	Animal Control Citations	23,965	6,000	12,692	4,500	(1,500)	

SUMMARY BY OBJECT

Department: Pima Animal Care Center

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
4311	Animal Control Late Penalties	77,104	75,000	32,101	67,000	(8,000)	
4313	Other Fines	3,739	5,470	609	1,400	(4,070)	
	Fines & Forfeits Total	**104,808**	**86,470**	**45,402**	**72,900**	**(13,570)**	
4405	Interest Operating	-	-	53	-	-	
4407	Interest Revenue Pooled Investments Operating	3,266	2,000	6,540	4,000	2,000	
	Investment Earnings Total	**3,266**	**2,000**	**6,593**	**4,000**	**2,000**	
4156	Other Non-Government Grant	153,045	630,678	112,663	310,575	(320,103)	
4402	Donations	1,952,317	600,000	366,766	600,000	-	
4403	Overages & Shortages Operating	(7,398)	-	158,107	-	-	
4404	Other Misc. Revenue Operating	37,383	81,557	135,205	88,000	6,443	
4414	NSF Check Charge Revenue Source	925	-	1,175	-	-	
4415	Late Fees and Interest Charges on Overdue Receivable	9	-	-	-	-	
	Miscellaneous Revenue Total	**2,136,281**	**1,312,235**	**773,916**	**998,575**	**(313,660)**	
	REVENUE OBJECTS TOTAL	**8,087,392**	**7,175,228**	**4,820,653**	**6,874,148**	**(301,080)**	

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SUMMARY BY OBJECT

Department: Stadium District

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	1,177,278	1,461,585	816,791	1,570,135	108,550	Increase due to the addition of 2 FTE's, a FTE budgeted as 1 FTE from 0.75 FTE, and annualized employee raises received in FY 2017.
5401	Overtime	21,554	7,000	7,925	-	(7,000)	
5404	Temporary Help	114,676	150,700	88,241	150,700	-	
5406	Holiday Worked Pay	2,277	5,000	8,011	-	(5,000)	
5409	Social Security & Medicare	104,160	119,845	67,965	131,644	11,799	Increase due to 2 new FTE's and annualized employee salary raises received in FY 2017.
5410	Unemployment Insurance	1,445	1,221	717	1,203	(18)	
5411	Health Insurance Premiums	209,530	304,585	175,706	249,969	(54,616)	HSA Contribution moved to 5457
5412	Workers Compensation	38,932	49,876	28,724	56,523	6,647	
5413	Life Insurance	973	1,224	657	1,291	67	
5415	Employer Paid Subsidy	84	-	-	-	-	
5416	Arizona State Retirement	144,878	147,838	95,776	180,565	32,727	Increase due to 2 new FTE's and annualized employee salary raises received in FY 2017.
5422	Dental Insurance Premiums	2,348	2,870	1,699	2,919	49	
5423	Interdepartmental Salaries - Charged out/Credit	7,932	-	-	-	-	
5424	Interdepartmental Salaries - Charged in/Debit	137,610	105,260	61,690	100,357	(4,903)	
5425	Interdepartmental Fringe - Charged out/Credit	3,257	-	(176)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	47,447	37,009	22,981	38,304	1,295	
5427	Labor Distribution Fringe Charged out/Credit	(28,271)	(38,215)	(15,373)	(16,429)	21,786	Stadium District employees charged out fringe for time worked in other units within the Stadium District in FY 2017. This will not occur in FY 2018.
5428	Labor Distribution Fringe Charged in/Debit	18,674	28,454	9,628	-	(28,454)	Stadium District employees charged out fringe for time worked in other units within the Stadium District in FY 2017. This will not occur in FY 2018.
5429	Labor Distribution Salaries Charged out/Credit	(71,183)	(90,456)	(38,181)	(46,119)	44,337	Stadium District employees charged out fringe for time worked in other units within the Stadium District in FY 2017. This will not occur in FY 2018.
5430	Labor Distribution Salaries Charged in/Debit	40,958	60,160	19,420	-	(60,160)	Stadium District employees charged out fringe for time worked in other units within the Stadium District in FY 2017. This will not occur in FY 2018.
5431	Budgeted Benefits	-	8,883	-	-	(8,883)	

SUMMARY BY OBJECT

Department: Stadium District

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5440	Sick Payout	35,552	-	-	600	600	
5441	Vacation Payout	25,876	-	5,236	4,145	4,145	
5457	HSA Contribution - Employer	-	-	-	57,001	57,001	New object code
	Personnel Services Total	**2,035,987**	**2,362,839**	**1,357,437**	**2,482,808**	**119,969**	
5000	Office Supplies	16,705	16,100	8,046	18,100	2,000	
5001	Software Under $5M	-	3,000	1,837	10,000	7,000	
5002	Computer Equipment less than $1,000	9,037	10,500	2,248	10,250	(250)	
5003	Food Supplies	6,772	1,620	2,919	5,000	3,380	
5004	Food Preparations Supplies	901	700	336	1,200	500	
5006	Medical & Lab Supplies	-	1,500	-	500	(1,000)	
5007	Fuel & Oil	5,335	6,650	2,107	6,600	(50)	
5008	Books, Subscriptions & Videos	3,209	2,400	-	1,400	(1,000)	
5010	Repair & Maintenance Supplies	281,508	258,000	156,270	285,000	27,000	Increase in field usage requires additional need for clays, sand, equipment parts and irrigation parts for field maintenance and aesthetics.
5012	Chemicals	108,903	130,950	95,050	149,500	18,550	Increase in field usage requires additional need for fertilizers, weed and pest control chemicals for field maintenance and aesthetics.
5013	Janitorial Supplies	22,791	26,889	8,938	32,000	5,111	
5014	Clothing, Uniforms, and Safety Apparel	18,106	29,500	6,873	15,000	(14,500)	Reduction based on prior FY spending in this object code.
5015	Promotional Items	891	4,000	1,486	4,000	-	
5017	Cameras, Film & Equipment	43	-	-	-	-	
5018	Other Operation Supplies	70,231	64,200	33,277	64,050	(150)	
5020	Tools & Equipment Under $1,000	62,847	23,550	10,098	21,150	(2,400)	
5021	Furniture Under $1,000	4,519	8,800	-	7,000	(1,800)	
5022	Signage Supplies & Services	140,117	23,500	23,948	45,000	21,500	Additional funding needed for the repair and replacement to tri-sign and outdated scoreboards.
5023	Vandalism Repairs	170	5,000	1,948	5,000	-	
5114	Engineering Services	-	700	-	500	(200)	
5121	Accounting and Auditing Services	14,500	15,000	14,500	15,000	-	
5125	Software Maintenance and Support	7,722	9,400	4,164	9,500	100	
5126	Medical Professional Services	-	-	500	500	500	
5138	In State Training	1,955	2,825	1,215	3,000	175	
5142	Postage & Freight	1,972	1,700	977	1,900	200	
5143	Printing & Microfilming	2,694	3,200	2,864	3,200	-	
5145	Security	10,933	6,350	12,034	14,500	8,150	
5147	Leases & Rental - Real Estate - Internal	35,641	36,300	-	-	(36,300)	Leases and rental of equipment now budgeted in object code 5167.

SUMMARY BY OBJECT

Department: Stadium District

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5149	R&M-Machinery & Equipment Services	72,209	65,950	65,867	98,750	32,800	Additional repair and maintenance services needed for ageing equipment.
5150	R&M Building Services	101,205	137,600	138,965	135,000	(2,600)	
5151	R&M Grounds and Landscaping	78,747	81,500	38,141	80,300	(1,200)	
5152	Other Professional Services	673	4,650	501	2,500	(2,150)	
5160	Banking Credit Card Fees and Charges	3,587	3,000	3,242	4,000	1,000	
5162	Advertising	14,392	16,500	1,636	15,000	(1,500)	
5163	Laundry & Linen Services	8,723	8,900	5,241	8,000	(900)	
5167	Leases & Rental - Other Mchnry Telecomm etc	443	-	34,274	30,500	30,500	Leases and rental of equipment now budgeted in object code 5167.
5200	Interdepartmental Supplies & Services - Charged Out/Credit	(111)	-	-	-	-	
5203	Interdepartmental Supplies & Services - Charged In/Debit	14,298	9,400	4,958	8,800	(600)	
5205	Departmental Overhead - Charged In/Debit	2,640	4,400	278	1,500	(2,900)	
5206	County Administrative Overhead	741,252	893,950	595,968	736,788	(157,162)	Reduction in County Administrative Overhead based on FY 18 budget allocation.
5300	Telephone & Internet	73,022	93,162	40,591	-	(93,162)	Telephone, internet, mobile devices, and port charges are now budgeted in new object codes 5359, 5360, 5361, and 5362.
5301	Electricity	300,863	329,900	221,501	320,500	(9,400)	
5302	Water & Sewer	106,695	149,200	101,984	149,500	300	
5303	Natural Gas	11,864	12,600	6,477	12,000	(600)	
5304	Waste Disposal and Recycling	55,356	79,203	24,717	57,500	(21,703)	Reduction based on FY 2016 actuals and prior FY's spending.
5306	Motor Pool Charges	7,602	10,176	5,617	11,400	1,224	
5307	Regulatory Permitting Fees	1,764	7,800	1,118	7,800	-	
5309	Dues and Memberships	3,525	4,150	2,055	3,800	(350)	
5312	Other Miscellaneous Charges	916	1,750	186	1,000	(750)	
5314	Payments To Governments	100	-	-	-	-	
5318	General Liability Insurance Premiums	34,908	20,666	13,776	23,307	2,641	
5319	Property Damage Insurance Premiums	54,972	23,369	11,320	27,045	3,676	
5321	Other Insurance Premiums	-	-	4,256	4,360	4,360	
5329	Interest Expense - Pooled Investments	18,187	10,000	13,288	10,000	-	
5351	Computer Hardware - ISF Charges	10,056	23,767	15,848	32,335	8,568	
5352	Server and Storage - ISF Charges	-	-	-	25,988	25,988	ITD allocation increased
5353	Software - ISF Charges	4,368	8,173	5,448	9,595	1,422	
5355	Solar Energy	-	-	-	100,000	100,000	Did not budget in prior fiscal year
5359	Telephone Provider Charges - External	-	-	-	13,500	13,500	New object code

SUMMARY BY OBJECT

Department: Stadium District

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5360	Internet Charges - External	-	-	-	17,500	17,500	New object code
5361	Mobile Devices - External	-	-	-	31,500	31,500	New object code
5362	ISF- IT Port Charges	-	-	-	41,736	41,736	New object code
5500	Fixed Equipment - Non-Capital	-	-	-	1,000	1,000	
5503	Furniture - Non-Capital	-	2,500	-	5,000	2,500	
5504	Office Machines & Computers - Non-Capital	-	-	-	2,500	2,500	
5506	Kitchen & Laundry Equipment - Non-Capital	18,006	-	-	5,000	5,000	
5508	Other Machines & Equipment - Non-Capital	66,065	1,000	14,374	12,200	11,200	Requested funding increase for the purchase of replacement goal posts and the purchase of portable scoreboards.
	Operating Expenses Total	**2,633,829**	**2,695,600**	**1,763,262**	**2,776,054**	**80,454**	
5551	Land Improvements - Capital	-	22,000	-	80,000	58,000	Land improvements needed to replace the netting and raise the land by 1 foot at fields 11 and 12.
5555	Fixed Equipment - Capital	-	28,000	-	28,000	-	
5556	Motor Vehicles - Capital	68,451	232,000	-	175,000	(57,000)	Reduction due to less vehicle requests for FY 2018 to prioritize funding needed in other areas.
5562	Kitchen & Laundry Equipment - Capital	34,554	10,000	-	20,000	10,000	Requested funding increase for the purchase of an industrial washing machine and kitchen fryer.
5564	Other Machines & Equipment - Capital	80,559	48,000	-	50,000	2,000	
	Capital Equipment > $5,000 Total	**183,564**	**340,000**	**-**	**353,000**	**13,000**	
	EXPENDITURE OBJECTS TOTAL	**4,853,380**	**5,398,439**	**3,120,699**	**5,611,862**	**213,423**	
REVENUE OBJECTS							
4118	State Revenue Car Rental Surcharge	1,467,711	1,475,000	768,402	1,500,000	25,000	Increase based on FY 16/17 5yr projection
4119	State Revenue RV Space Surcharge	144,534	145,000	70,583	37,200	(107,800)	Tax assumed to terminate November 1,2017.
	Intergovernmental Total	**1,612,245**	**1,620,000**	**838,985**	**1,537,200**	**(82,800)**	
4261	Retail Events Revenue	188,782	170,604	171,214	175,000	4,396	

SUMMARY BY OBJECT

Department: Stadium District

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
4262	Sports Events Revenue	708,906	649,687	538,115	670,000	20,313	Projected increase in sporting events to be held at the Stadium District.
4263	Community and Charity Events Revenue	60,297	47,867	28,892	50,000	2,133	
4264	Concession Revenue	147,961	79,402	112,290	85,000	5,598	
4265	Entertainment Events Revenue	75,069	50,800	30,229	55,000	4,200	
4267	Revenue Discounts	(191,463)	(195,085)	(151,520)	(190,000)	5,085	
	Charges for Services Total	**989,552**	**803,275**	**729,220**	**845,000**	**41,725**	
4407	Interest Revenue Pooled Investments Operating	5,113	5,000	3,023	5,000	-	
	Investment Earnings Total	**5,113**	**5,000**	**3,023**	**5,000**	**-**	
4404	Other Misc. Revenue Operating	7,386	-	1,817	-	-	
4414	NSF Check Charge Revenue Source	-	-	50	-	-	
4415	Late Fees and Interest Charges on Overdue Receivable	200	-	131	-	-	
	Miscellaneous Revenue Total	**7,586**	**-**	**1,998**	**-**	**-**	
	REVENUE OBJECTS TOTAL	**2,614,496**	**2,428,275**	**1,573,226**	**2,387,200**	**(41,075)**	

SUMMARY BY OBJECT

Department: Kino Sports Complex

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	76,823	100,010	61,507	102,229	2,219	
5401	Overtime	2,102	7,000	852	500	(6,500)	
5404	Temporary Help	2,569	66,456	24,869	71,032	4,576	
5406	Holiday Worked Pay	420	5,107	1,499	500	(4,607)	
5409	Social Security & Medicare	6,890	12,602	6,521	13,254	652	
5410	Unemployment Insurance	97	129	70	121	(8)	
5411	Health Insurance Premiums	18,893	44,989	15,781	31,176	(13,813)	HSA contribution budgeted in prior FY in object code 5411 but will now be budgeted in the new object code.
5412	Workers Compensation	3,653	6,992	3,923	7,794	802	
5413	Life Insurance	89	204	64	204	-	
5416	Arizona State Retirement	9,897	18,911	7,208	19,925	1,014	
5422	Dental Insurance Premiums	314	511	229	511	-	
5424	Interdepartmental Salaries - Charged in/Debit	13,160	5,367	9,554	5,367	-	
5426	Interdepartmental Fringe - Charged in/Debit	5,142	4,316	4,231	4,316	-	
5428	Labor Distribution Fringe Charged in/Debit	9,601	9,764	5,747	16,429	6,665	
5430	Labor Distribution Salaries Charged in/Debit	30,230	30,296	18,762	46,119	15,823	
5431	Budgeted Benefits	-	338	-	-	(338)	
5440	Sick Payout	3,050	2,903	-	-	(2,903)	
5441	Vacation Payout	3,243	2,902	787	-	(2,902)	
5457	HSA Contribution - Employer	-	-	-	11,000	11,000	HSA contribution budgeted in prior FY in object code 5411 but will now be budgeted in this new object code.
	Personnel Services Total	**186,173**	**318,797**	**161,604**	**330,477**	**11,680**	
5003	Food Supplies	-	-	76	100	100	
5007	Fuel & Oil	249	1,100	534	1,100	-	
5010	Repair & Maintenance Supplies	58,643	29,000	23,345	55,000	26,000	Additional landscaping materials and irrigation supplies needed to maintain sports fields and Sam Lena Park.
5012	Chemicals	34,759	27,000	18,127	50,000	23,000	Additional chemicals needed to maintain fields used for events and pool chemicals for maintaining the Mulcahy YMCA pool.
5013	Janitorial Supplies	55	-	-	1,000	1,000	
5014	Clothing, Uniforms, and Safety Apparel	348	1,000	514	1,000	-	
5018	Other Operation Supplies	3,906	1,000	6,550	8,000	7,000	
5020	Tools & Equipment Under $1,000	1,557	11,250	550	5,000	(6,250)	

SUMMARY BY OBJECT

Department: Kino Sports Complex

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5022	Signage Supplies & Services	645	500	-	500	-	
5138	In State Training	80	400	-	500	100	
5142	Postage & Freight	94	250	1	50	(200)	
5145	Security	168	150	168	200	50	
5147	Leases & Rental - Real Estate - Internal	3,698	3,150	-	-	(3,150)	
5149	R&M-Machinery & Equipment Services	5,673	5,250	1,457	5,200	(50)	
5150	R&M Building Services	135,399	30,000	28,488	45,627	15,627	Structural building and pool repairs are needed at the Mulcahy YMCA.
5151	R&M Grounds and Landscaping	-	27,500	-	15,000	(12,500)	Reduction in the need for parking lot sweeping services.
5152	Other Professional Services	-	500	-	500	-	
5163	Laundry & Linen Services	1,100	2,000	702	2,000	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	-	2,305	3,150	3,150	
5203	Interdepartmental Supplies & Services - Charged In/Debit	2,594	2,000	2,030	1,800	(200)	
5205	Departmental Overhead - Charged In/Debit	576	150	454	300	150	
5300	Telephone & Internet	2,462	2,050	1,792	-	(2,050)	
5301	Electricity	67,186	101,680	24,215	70,000	(31,680)	Reduction in electricity costs due to offsetting solar power usage.
5302	Water & Sewer	13,844	22,500	11,588	19,000	(3,500)	
5303	Natural Gas	7,155	8,000	3,559	7,900	(100)	
5304	Waste Disposal and Recycling	1,546	1,500	903	1,500	-	
5309	Dues and Memberships	75	300	-	300	-	
5312	Other Miscellaneous Charges	-	-	75	-	-	
5315	Payments To Agencies	94,999	95,833	40,417	-	(95,833)	YMCA lease payments ended in January 2017, there are no plans to renew the contract.
5352	Server and Storage - ISF Charges	8,369	18,030	12,024	-	(18,030)	ITD ISF server/storage fees budgeted in prior FY in KSC Fund 1000, but will now be budgeted here were actuals will occur.
5355	Solar Energy	48,697	-	45,459	77,286	77,286	Not budget in prior fiscal year.
5359	Telephone Provider Charges - External	-	-	-	1,194	1,194	
5361	Mobile Devices - External	-	-	-	856	856	
5506	Kitchen & Laundry Equipment - Non-Capital	-	2,000	-	2,000	-	
5508	Other Machines & Equipment - Non-Capital	3,665	-	-	-	-	
	Operating Expenses Total	**497,542**	**394,093**	**225,333**	**376,063**	**(18,030)**	

SUMMARY BY OBJECT

Department: Kino Sports Complex

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5551	Land Improvements - Capital	39,073	-	-	190,000	190,000	Increase due to the need for funding to re-plaster the Mulcahy YMCA and the re-paving of the Willie Blake Park parking lot.
5555	Fixed Equipment - Capital	-	-	-	18,000	18,000	Purchase and installation of 3 drinking fountains.
5556	Motor Vehicles - Capital	-	21,000	-	-	(21,000)	Vehicle purchases are not anticipated for FY 2017/18
5564	Other Machines & Equipment - Capital	-	-	-	40,000	40,000	Increase due to the need for funding for posts and cable installation around the Sam Lena Park fields.
	Capital Equipment > $5,000 Total	**39,073**	**21,000**	**-**	**248,000**	**227,000**	
	EXPENDITURE OBJECTS TOTAL	**722,788**	**733,890**	**386,937**	**954,540**	**220,650**	
REVENUE OBJECTS							
4261	Retail Events Revenue	20,802	24,100	9,283	25,000	900	
4262	Sports Events Revenue	18,084	7,000	4,808	8,500	1,500	
4267	Revenue Discounts	(5,621)	(4,943)	(1,456)	(4,500)	443	
	Charges for Services Total	**33,265**	**26,157**	**12,635**	**29,000**	**2,843**	
4400	Rent and Royalties	69,956	96,100	27,294	96,100	-	
4404	Other Misc. Revenue Operating	19,164	16,757	14,776	21,079	4,322	
	Miscellaneous Revenue Total	**89,120**	**112,857**	**42,070**	**117,179**	**4,322**	
	REVENUE OBJECTS TOTAL	**122,385**	**139,014**	**54,705**	**146,179**	**7,165**	

ATTACHMENT 2

PIMA COUNTY
SCHOOL SUPERINTENDENT

Dustin J. Williams
Superintendent of Schools

Debbie D'Amore
Chief Deputy

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FY2018 BUDGET HEARING INFORMATIONAL ITEMS

- The FY18 budget for the Superintendent of Schools does not anticipate any dramatic changes in either proposed revenues or expenditures.

- Overall, the increase in the net General Fund impact from FY17 to FY18 comes to less than $7,000, which is due to the annualized cost of the current fiscal year's salary increases and the adjustment by ITD for port charges for the office.

- It should be noted that this budget was primarily crafted during the transition period before the current county school superintendent – Mr. Dustin Williams – took office on January 1st. It is anticipated that the budget outline for next fiscal year will look differently once the Superintendent has been able to more readily identify the allocation of resources to goals/activities of his office.

    - Many of the programs provided to our community through the Superintendent's Office are not primarily supported by County funds. Much of the support comes through enterprise activities (i.e. fees for services or registrations fees), limited grant funding, State funds for our Accommodation District, and wherever possible private partnerships/sponsorships.

    - It should also be noted that the Superintendent's budget request for FY18 makes it the 4th smallest General Fund budget – with only the Constables, PDEQ, and Sustainability & Conservation Office being smaller GF-funded operations. It is the 2nd smallest GF-funded elected official's office of all the row officers with the Constables being smaller.

- The current budget is developed to continue many of the successful programs provided to our teachers, students and their school communities throughout Pima County and in partnership with our other Southern Arizona counties, with community partners, our public, private and homeschools and with our local and state elected leaders.

- Now coming into its 4th year, the STEMAZing Project continues to provide valuable partnerships with our education partners locally, across Arizona and even in other parts of the country! Led by DaNel Hogan, our STEMAZing Director was recently invited to provide her trainings to teachers in Honduras at the end of the summer sponsored by the US Department of State and Honduran government. Our STEMAZing Director has developed a partnership, which yielded over $50,000 in funding from the Thomas R. Brown Foundation for creating a STEM Teacher Leader Program in Pima County, with an additional $60,000 from TRB to expand the program into its second year. The program allowed teachers to expand their

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knowledge of how to better integrate STEM curriculum into their classrooms and grow their own STEMAZing projects in their schools and communities. Our STEMAZing Institute is now in its 3rd Year with 7 different strands across Pima County over 2 weeks with the support local businesses and organizations to make these affordable, local professional development opportunities for our teachers. Two additional strands will be provided in Cochise County at no charge thanks to sponsorships provided in the local communities of Cochise County. We certainly invite you to come pop into one of these strands or into one of the many workshops we provided in our downtown office.

- The Healthy and Safe Schools Project has become our newest success story! This project, led by Jane Ballesteros, provides opportunities for educators and community organizations to work closely with our schools and supporting our students beyond the classroom. Our Healthy & Safe Schools Summer Institute titled "Empathy & Beyond will provide a 2-day institute for individuals who want to learn about topics like, "Text Talk Revive Civility and Respect", Fostering Conversation on Mental Health and Well Being, Is your School Trauma Sensitive?, Creating a Community of Acceptance. The program was designed by our School Health Innovation Partnership, which is a collaboration between the Superintendent's Office and the Pima County Health Department working closely with Dr. Garcia's staff. Again, this program has gained notoriety of its own by being awarded a $40,000 grant from the Governor's Office of Youth, Faith and Family to teach families how to have frank conversations with their kids about drug abuse and the pressures that exists in our schools surrounding drugs in our community and our kids. The Governor's Office is partnering with us once again provided an additional $60,000 to expand this program into 3 other middle schools later this fall. Again, we invite you to our Healthy & Safe Schools Summer Institute on May 31 and June 1st to listen in on some of the great work our educators and community partners are doing to help our students, their families and their school communities.

- We are currently exploring partnering with the Arizona Educational Foundation to expand their Leadership Institute for aspiring principals and school leaders into Southern Arizona. The partnership would also include Northern Arizona University as provider for some of these education leadership services, as well. AEF's renowned program is grounded in the Professional Standard for Educational Leadership developed by the Council of Chief State School Officers. Moreover, NAU's success with provide access to our working professionals to develop their educational leadership skills is well known in our community. We want to provide access to our local aspiring school leaders to receive this training in our community so that we can grow our own and put school leaders back into our schools.

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- This was part of our $30,000 supplemental budget request that, unfortunately, has not been recommended for funding for next fiscal year. Our intent was to ensure that we could continue providing access to our successful job shadow program for our middle school students AND support this new initiative. However, our job shadow program will be downsized significantly to give priority to this program. Our office has not requested a supplemental budget request in the 9 years I have been CFO for the Superintendent. A less than 3% increase in the budget that would be dedicated to the mission of providing a direct educational program to our schools and not for any administrative or operational expenditure would have a greater chance of success. The hope is that in the future we can come back with this same request in order to provide sustainability to a project that, in other areas of the state, has proven highly successful.

- We do anticipate some budgeted revenues to increase for the upcoming fiscal year as services provided by the County to the Superintendent's Education Service Agency continue to grow. The education service agency is the function of the Superintendent's office that allows collection of local, state and federal revenues to support programs for schools in our communities. However, some services, like Facilities Management can only be paid through the General Fund and these reimbursements are for those expenses.

- The larger portion is reimbursement from our local school districts for anticipated special elections this fall. Currently, we are advised that 3 local school districts are considering either a bond election or budget override election for November 2017. Although, the 'odd-numbered' years tend to be less active for school election activity, we are currently awaiting word of a possible bond election in the Tucson Unified School District, which would a fairly active election for our community.

- Our current activities related to the fiscal services provided to our school districts continue to maintain stable and we continue to provide financial management services to 15 of our 17 school districts. The Superintendent has discussed the possibility of having TUSD join as one of the school districts where we can support their fiscal services. We could anticipate that there might be a need for additional support from the County to the Superintendent's Office if this were the case, but the status of the conversations is currently very preliminary. Our focus continues to be to provide knowledgeable and transparent services to our school districts to support both financial and programmatic accountability of our limited K-12 dollars in our school districts.

- Finally, our education programs at the Juvenile and Adult Detention Centers continue to grow stronger.

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- Over the last 4 years, 80% of the students who take a GED test through our program successfully earn their GED.

- For funding purposes, we are funded on an average attendance of 62 students, but on any given day we are working with upwards of 80 individual students – and approximately 1 out of every 4 students is identified with a learning disability that we must address.

- Because we cannot rely on many of the traditional sources of funding as we have for our school districts, it presents a challenge as the Legislature change funding formulas that take every school district into account, where exceptions for JTED's or rural schools are made, but not for our accommodation schools that have far fewer resources in a very challenging environment.

- However, we strive for high academic standards. Our Detention Center received accreditation from AdvancEd last year, allowing credits earned at our school to be transferrable to any public schools in Arizona.

- We have students who are taking college courses and earning college credits while in our program, as well as students who are earning credits to get back on track in their home school.

- In the future, the Superintendent will want to explore other ways the County can support the education programs at the County facilities (Detention & Jail). Because changes in school funding do not anticipate the unique circumstances of accommodation schools, it can hinder the District from being able to expand its reach through other innovative programs/methods. The responsibility to educate the most at-risk students and to service students who have a disability is the responsibility of the entire County, when they are entrusted to our care.

2B
ASSESSOR

No presentation materials distributed

ATTACHMENT 2C

PUBLIC DEFENSE SERVICES

NO MATERIAL DISTRIBUTED

2D

PIMA COUNTY

ATTRACTIONS AND TOURISM

Budget Hearing

May 9, 2017

Mike Holmes, Operations Program Manager
Catherine Strickland, Marketing Program Manager

Programs and Services

- Oversee 13 County owned Leased Property contracts
- Provide operational support and development
- Provide marketing and promotional assistance
- Administer funding agreements for 10 Board approved outside agencies in area of tourism and economic development

Leased Properties

- Ajo Community Golf Course
- Arizona-Sonora Desert Museum
- Colossal Cave Mountain Park
- Crooked Tree Golf Course
- MC Motorsports Park
- Musselman Honda Circuit
- Old Tucson
- Pima Air and Space Museum
- Pima County Fairgrounds
- Rillito Park Racetrack
- Southwestern International Raceway
- Titan Missile Museum
- Tucson Speedway

Outside Agencies

- Ajo Chamber of Commerce
- El Tour de Tucson
- Job Path
- Sun Corridor, Inc.
- Tucson Botanical Gardens
- Tucson Children’s Museum
- Tucson Meet Yourself
- Tucson Pima Arts Council/Arts Foundation Tucson
- Davis-Monthan 50
- International Sonoran Desert Association

Requested FY 17/18 Budget

2D

- Revenue: $1,251,480
- Expenditures: $2,264,591
- Operating transfers: $1,147,125
- Fund Impact: $134,014
- FTE: 4.15

The requested expenditures include $1.5 million of Board-approved funds for our outside agency contracts, which is pre-determined and passed through.

Program Costs—FY 17/18 Requested Budget

2D

- Outside agencies: $1,508,250
- Leased properties: $320,808
- Personnel services: $435,533

TOTAL $2,264,591

The department receives an operating transfer of $1.147 million to help offset the $1.5 million pass through to the Board approved outside agencies providing tourism and economic development services. The balance comes from the department's budget.

Changes in FY 17/18 Requested Budget

- $94,092 projected increase in revenues
  - $92,088 AZ Hotel Motel Tax
  - $2,004 Interest Fees and Misc. revenue

- $8,841 net decrease in expenditures
  - $32,248 saved in lobbying services
  - ($23,397) pay raise/benefits
  - ($2,010) miscellaneous expenses

Our requested FY 17/18 budget projects an increase in revenues based on the forecasted increase to the AZ Hotel Motel Tax and a slight decrease in expenditures due to reduction in amount budgeted for lobbying services.

Budget Issues in FY 17/18

2D

Possible variances that could impact the budget:

- Unforeseen infrastructure repairs and higher labor rates
- Personnel and fringe benefit expenses
  - Benefit pay-out for retiring director
- Board approved changes to Outside Agency funding levels

Bottom line

2D

- No additional supplemental funding requested
- Majority of budget is Board approved pass-through funding
- No major changes to the budget—net $8,800 less
- Positive fund balance

ATTRACTIONS & TOURISM

LEASED PROPERTY	ANNUAL RENT PAYMENTS*	
Ajo Community Golf Course	$	10
Arizona-Sonora Desert Museum	$	10
Colossal Cave Mountain Park	$	19,992
Crooked Tree Golf Course	$	19,766
MC Motorsports Park	$	-
Musselman Honda Circuit	$	10
Old Tucson	$	63,913
Pima Air and Space Museum	$	-
Pima County Fairgrounds	$	-
Rillito Park Racetrack**	$	35,994
Southwestern International Raceway	$	-
Titan Missile Museum	$	-
Tucson Speedway	$	-
TOTAL	$	139,694

*Annual revenue per each contract. Some of these are prepaid for multiple years.
**Reflects invoiced amount for 2017 Racing Season

ATTRACTIONS & TOURISM

OUTSIDE AGENCY	Proposed FY 2017/18 Contract Amount	FY 2016/17 Agency Funding Income*
Ajo Chamber of Commerce	$ 34,300	$ 35,000
El Tour de Tucson	$ 30,000	$ 18,666,000
Job Path**	$ 500,000	$ 891,780
Sun Corridor, Inc.**	$ 650,000	$ 2,160,500
Tucson Botanical Gardens	$ 36,400	$ 1,720,500
Tucson Children's Museum	$ 48,650	$ 1,541,687
Tucson Meet Yourself	$ 27,930	$ 433,000
Tucson Pima Arts Council	$ 110,970	$ 534,000
Davis-Monthan 50***	$ 60,000	N/A
International Sonoran Desert Association	$ 10,000	$ 756,083
TOTAL	$ 1,508,250	$ 26,738,550

*Based on expected FY 16/17 projections at time of application. Applications for FY 17/18 are due 5/19/17.

**Contract managed by another department.

***DM-50 funding agreement directive of County Administrator's Office.

Requested operating department expenditures, revenues and operating transfers

		FY 16-17	FY 17-18
Total Operating	Expenditures	10,568,192	12,052,918
	Grants	6,015,960	7,536,351
	General Fund	4,552,232	4,516,567
Total Operating	Revenues	5,746,718	7,841,448
Total Operating	Transfers	46,832	77,502

Significant changes in the requested FY2017/18 budget versus the FY 2016/17 budget

General Funds

The Community Development and Neighborhood Conservation (CDNC) budget includes related costs for employees for three (3) federal grants: **The HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG)**

FTEs Program Manager Retirements in **Fiscal Year (FY)** 2016-17. No retirements anticipated in FY 17-18.
General fund staff increased by 1 FTE (reassignment of responsibilities to new home center)
Pima County General Obligation (G.0.) Neighborhood Reinvestment Bond (NR bond) project staff reduction
Budgeted funding for projected **Fair Labor Standards Act (FLSA)** overtime charges

Increase in base budget to offset IT port charges, benefits, raises
Rent reduction paid to Community Services, Employment and Training based on space utilization
Additional outside agencies funded during FY 16-17 carried forward with Board of Supervisor's approval

Expenditures to Date: Year-to-date expenditures are at or below budget

Grant Funds

Total requested revenue and project income of $7,536,351 million is a combination of federal, state and private grant funds.

The **Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program**. CDNC staff manage approximately 40 projects each year, primarily in unincorporated Pima County. Staff is actively working to provide technical assistance and support to achieve program outcomes and objectives. When necessary, staff work with grant recipients to prepare recapture strategies and prevent projects from "remediation" (returning funds to **HUD)** by expediting and monitoring project timelines. Staff has initiated a plan to review and reprogram the recaptured funds. Projects that have benefited from fund recapture include: Ajo's health and safety project to install smoke alarms; health and safety sewer project in Arivaca; increased home repair projects for low-income households throughout the County.

The **HUD Neighborhood Stabilization Program 1 (NSP1) and Neighborhood Stabilization Program 2 (NSP2)** anticipate close out of formal programs by **HUD**; some activities such as compliance monitoring will continue post-close-out.

NSP2 continues to generate program income, which funds the required staff hours to carry out grant related activities including monitoring of sub-grantees, annual reports to HUD and monitoring of the land bank activities. Program income is generated from the **NSP2** sub-recipients for eligible program activities, which are determined through a competitive **Request for Proposal (RFP)** process.

CDNC applied for a new **HUD** Lead Grant budgeted for $550,035; FY 17-18 through FY 19-20; three (3) staff positions for three (3) years. Focus will be on homes occupied by women with young children that test positive for lead.

The **HUD Continuum of Care Supportive Housing Program (SHP)** did not receive funding due to a shift from supporting emergency and transitional shelters to rapid rehousing programs. This is a loss of $561,000 to community non-profits serving vulnerable homeless populations.

Major programs and related services provided by the department

General Funds *General Fund and County General Obligation Bond funds (GO Bonds) will* ***leverage $58 million of additional federal, state and local funds****.*

Affordable Housing: Provides important community resource through a comprehensive array of services offered by multiple housing agencies at the Pima County Housing Center. County services include: homeownership assistance to low-income households; 36 Homebuyer Education classes (**HUD** certified); federal down-payment assistance for low-income homebuyers; Affordable Housing Waivers (Roadway Impact Fee Waivers) for eligible low-income residential property owners; foreclosure prevention counseling and assistance; workshops for consumers include housing opportunities, building credit and budgeting; coordinating federal Fair Housing and homebuyer initiatives.

For FY 2017-18, a total of $1,549,989 million in **AH Bond** funds allocated to four (4) projects will leverage up to $28,383,653 million in federal, state and local fund. The 2017-18 Annual Plan includes an allocation of $50,000 in federal funds for a pilot **Tenant Based Rental Assistance program (TBRA)** for working poor who are not eligible for other subsidies, $364,000 in federal funds for renovation and/or construction of affordable rental housing for low-income, and $125,000 in homeownership assistance.

Outside Agencies (OA): Provides funding to non-profits, which deliver essential services considered beneficial for Pima County residents. The Program administers grants to local nonprofits in service categories including emergency food and clothing; low income and disabled elderly; case management and domestic violence programs; family support services. The **OA** funding leverages $9,663,492 million from federal, state and local sources. For FY 2017-18 there are 52 agencies providing 91 programs that requested **OA** funds through a competitive RFP process. A Citizen's Committee, appointed by the Board of Supervisors, reviews all proposals and makes funding recommendations to the Board. These funds add to the County's economic development by supporting 181 paid staff positions.

Neighborhood Reinvestment: The Board of Supervisors approved $1,554.893 million in **G.O. Bonds** for funding ten (10) projects on April 5, 2016. The Affordable Housing staff are responsible for executing these ten contracts, including project management, contract monitoring and conducting performance reviews. The FY 2017-18 budget has all ten projects completed within FY 17-18.

Administration: Provide oversight and ensure contract compliance and fiscal accountability for all aspects of the department. Goals include: increase public participation through information, knowledge and access to programs and services; review and

adopt best practices to ensure effectiveness of services; increase transparency and accountability; maximize resources through collaborations with county departments; seek opportunities for new grants and to leverage funds.

Grant Funds ***16 grant funded programs*** *in the amount of $7.5 million will* ***leverage $28 million of additional federal, state and local funds***

Community Development Block Grant (CDBG): Conduct extensive community planning to determine priority needs, activities, programs and projects**. CDBG** funds will leverage approximately $1.8 million for a 1.5 match through an annual competitive RFP process.

Special Population Programs: **The Emergency Solutions Grant (ESG)** and **Housing Opportunities for People with AIDS (HOPWA)** Provide housing and supportive services to the homeless and special populations. Combined grants total leverage $15,266,303 million in federal, state and local funds. The three-year grant starts July 1, 2017 coinciding with the County fiscal year.

The Environmental Protection Agency (EPA) Brownfields Program: CDNC staff is responsible for the application; coordination and management of grant funds, demolition and clearance; and redevelopment initiatives that provide resources to environmentally site assess, safely clean up, and sustainably reuse environmentally stigmatized areas.

Home Repair and Weatherization: Combined federal, state and local grants total $1.4 million. Together with our non-profit partners, over 300 owner-occupied homes for eligible elderly/disabled/low income clients will receive home repairs, accessibility treatments, and/or energy efficient upgrades improving the overall housing stock in Pima County

HOME: Program funds target eligible activities including housing development, down-payment assistance for low-income applicants, and rehabilitation of residential units. It is anticipated that **t**he FY 2017-18 HOME funds will be flat. County staff monitors **HOME** projects for a period of 20 years, with homeownership projects managed up to 15 year. **HOME** funds of $1.3 million will leverage more than $10 million in other federal, state and local funds for FY 2017-18 projects

Neighborhood Stabilization 1 and 2: All original grant funds are fully expended and have met the **HUD** deadline and program requirements. Program income continues to be generated and must be used for additional eligible **NSP1/NSP2** activities, program monitoring and planning through formal executed contracts.

Federal Emergency Management Agency (FEMA) **Emergency Food and Shelter Program:** Staff coordinates the local community **FEMA** board and application process for approximately $434,000 in grant funds made available to an average of 12 – 15 community agencies through a competitive RFP process. County staff coordinates the process and monitor agencies to ensure program operations and eligibility of activities and clients. Pima County does not execute the contracts with the agencies.

Major costs of providing programs and related services by the department

The General Fund absorbs part of employee related costs for grant programs, as grant administration does not generally fund all costs related to these positions.

CNDC utilizes consultants for specific planning activities, analysis of data, technical assistance and developing complex reports and the ability to respond in a timely manner to grant opportunities that help to supplement the General Fund programs. This cost-saving measure allows CDNC to utilize professionals with specific skills for short-term projects instead of hiring full time employees.

Major departmental budget issues the department is facing in FY 2017/18

Staff

Responsibilities for ongoing programmatic requirements including monitoring and reporting.
Housing staff will assume **NR bond** program responsibilities.
Community Development staff will assume **NSPII** responsibilities.
The **CDBG Home Repair Program** anticipate increasing staff to help meet demand for services.

Programs

Federal grants budgeted for a 5% reduction. Staff continues to monitoring federal funding issues through two (2) organizations, the **National Association of Counties (NACo)** and the **National Association of Counties Community and Economic Development (NACCED).**
There are complexities with State and local weatherization funds with overlaying regulations.
Expected cuts in weatherization funds from the State.

Focus attention on those grant funded programs that are underperforming or are at risk; developing a remediation plan; recapturing and reallocating funds in order to avoid **HUD** reductions.
CDBG re-defined "target areas" will continue to require complex processes with communities, data analysis, surveys, and a possible challenge to **HUD** in order to have areas reconsidered for "area benefit".
NSP1 and **NSP 2** formal close out by **HUD** anticipated in mid FY 2017-18. Program activities, including the land bank disposition will continue and will require ongoing staff involvement.

Discussion of any requests for supplemental funding over and above the base budget amount

None requested

Discussion of issues related to FY 2017/18 budgets including Main Operating Budget, Special Program Budgets, Grants Program Budgets, Capital Improvement Program Budgets and Internal Service Budgets.

Affordable Housing: Housing staff will manage the **HOME** programs, close out the **NSP**1 program, five (5) new **Affordable Housing GO Bond (AH Bonds)** projects approximating $2 million dollars and leverage $29 million dollars.

There is a high value placed upon the public services at the Housing Center, (foreclosure assistance, homebuyer education, budgeting, and credit repair) but grant funds are not available to support these services. Housing staff have documented an increased demand for individuals applying for **HUD Section 8** and Public Housing. The Housing Center has more than 2,500 visitors each year for meetings, workshops and community events. Housing staff must continue to monitor bond-funded projects for 30 years and **HOME** funded projects for a minimum of 20 years.

Neighborhood Reinvestment Bond Projects (NR Bonds): The program will complete the ten remaining projects that were approval by the Board of Supervisors, encumbering all remaining bond funds. Staff will work to complete the ten (10) remaining bond projects within FY 17-18 and assume an active role in working with other jurisdictions to monitor projects for

repairs and maintenance for these County investments. The bond funding require that the County monitor **NR Bond** projects for 25 years.

Housing Rehabilitation: The housing rehabilitation program currently has 200 households on the waiting list. The requested budget adds an additional home repair specialist in order to move through the waiting list more efficiently. Low-income County homeowners throughout Pima County are eligible to apply for home repairs, except those living within the City of Tucson, which receives its own **CDBG fund**. The County program provides new roofs, mechanical system replacements, plumbing, weatherization services, septic tank replacement and structural repairs and modification. The goal is to improve the safety and quality of life for the resident.

Grant Funds: Grants do not necessarily pay for all required administrative responsibilities, such as the annual audit, resulting in cost shifts to the administration budget. Planning, administration and reporting requirements for the federal funds are creating an increased demand for professional services related to GIS and data analysis. The utilization of outside professional services allows CDNC to meet those demands without incurring the cost of full-time staff.

The demand for funds from federal programs was demonstrated through the FY 2017-18 **CDBG** RFP process with more than $7 million in requests for $2.5 million in available funds. The CDNC Department will continue to aggressively explore programs and partnerships that examine new ways to be responsive to emerging community needs, including the **HUD** Healthy Communities Initiative, Pima Prospers, Pay for Success, and national anti-poverty strategies.

Department Reports: Each year CDNC provides an **Annual Action Plan (Annual Plan),** which is inclusive of all CDNC programs, to the Board of Supervisors for approval prior to forwarding the plan to **HUD**, which generally occurs in May. In October, a **Consolidated Annual Performance Review Evaluation Report** (**CAPER**) is provided to the Board of Supervisors to document the use of funding sources and the impact of those services within the County. The **Annual Plan** and **CAPER** demonstrate the leverage from the County General Fund programs for the federally funded programs, as well as all other costs to carry out programs and projects contributed from non-County sources. The total combined leverage generated from general fund and grants is projected to exceed $70 million in FY 2017-18. This demonstrates the strength of the non-profit community in Pima County, both as employers and in economic development.

Requested operating department expenditures, revenues and operating transfers

2017/18 vs. 2016/17

	FY 2016/17	FY 2017/18
Operating Expenditures	$23,618,037	$27,792,519
General Fund	$7,043,908	$7,521,379
Grants	$15,250,586	$19,085,511
PVHS	$1,323,543	$1,185,629
Operating Revenues	$15,994,977	$19,820,291
Operating Transfers	$416,094	$335,100
Personnel	$7,127,808	$7,058,917
General Fund	$2,683,481 (76.9 FTE)	$2,806,421 (70.97 FTE)
Grants	$3,486,388 (54.23 FTE)	$3,437,369 (55 FTE)
PVHS	$ 957,939 (16 FTE)	$815,127 (15 FTE)
Total FTE	147.13 FTE	140.97 FTE

Note: 32 of General Fund (GF) Full Time Equivalent (FTE) are summer youth multi-fill slots

Significant changes in the requested FY2017/18 budget versus the FY 2016/17 adopted budget

General Fund (GF)

Additional budgeted expenditures of $48,000 are a result of a transfer to CSET for the Summer Youth Employment Program from the Regional Wastewater Reclamation Department (RWRD). The additional funds will be used to add a third youth work crew beginning July 1, 2017. This is an increase from $130,000 in 2016/17 to $178,000 in 2017/18.

Budgeted revenue of $30,200 is for the Ending Poverty Now initiative and is from fees collected from workshop participants to cover costs associated with workshops. Participants in these workshops are professionals or agencies who are interested in conducting Getting Ahead workshops or are interested in learning more about techniques to guide people out of poverty.

Most of the year-to-year increase is due to an increase in the allocation to CSET for Information Technology Department (ITD) related costs.

The GF personnel year-to- year decrease of 5.93 FTE is a result of the minimum wage increase. The hours per youth are decreasing, resulting in more youth for each FTE.

Grants Budget

The year-to-year increase in the Grants budget is due to several factors.

First, several days before the budget was due, the department was notified of the possibility of a significant increase in Low Income Home Energy Assistance Program (LIHEAP) funds as well as several related utility assistance payment programs. Over $2,500,000 was placed in the budget for this program.

Second, the Youth Career Connect (YCC) grant program will be in its final full year, and will show increases in expenditures for youth already enrolled as well as new youth. These youth are enrolled in Science Technology Engineering and Math (STEM) programs starting in their junior year in high school and continuing into community college.

Third, as the budget was being prepared CSET received a new grant for a program to help people exiting the Pima County jail find a job.

The recommended Grants Budget includes an increase of one FTE for a Program Coordinator for the new program housed at the jail.

Pima Vocational High School (PVHS) budget.

PVHS FTEs are reduced by one to reflect a programmatic change--a tutoring function is being shifted to a contractual basis to provide more flexibility in addressing individual student needs between the two campuses.

Major programs and related services provided by the department

Pima County Community Services, Employment and Training (CSET) Department is a division of Pima County's Health and Community Services Administration. CSET operates programs that promote financial stability and economic prosperity through basic assistance, workforce development, and poverty reduction.

The Department works closely with networks of private-sector partners, community-based, faith-based and grassroots organizations in serving the community. Department staff operate out of 10 sites.

In the last fiscal year, 19,861 residents came to CSET sites for services. In their initial visit, residents requested the following:

22% emergency rent/utility assistance

15% resources to seek employment on their own

32% help in finding employment

31% job training or basic education assistance.

Additional residents visited subcontracted agencies throughout the community. The department subcontracts with more than 40 agencies.

Community Services

The Community Action Agency (CAA) combats poverty and provides a safety net of basic services for low-income individuals and families in Pima County. Through its Emergency Services Network (ESN), CAA connects families with immediate utility assistance.

There are three types of programs in the Community Action Agency.

Utility discounts

This program conducts eligibility determination for Pima County's Sewer Outreach Subsidy, Landfill discounts and City of Tucson's Water and Environmental Services discount programs.

Payments made to utilities or landlords to prevent a utility shutoff or an eviction

Major funding programs are Low Income Home Energy Assistance Program (LIHEAP), Community Services Block Grant (CSBG), Federal Emergency Management Agency (FEMA), and Short Term Crisis Services/Temporary Assistance to Families (STCS/TANF). Assistance is for income eligible households whose crisis can be resolved by a one-time intervention. Assistance is only available to a household once a year.

Community Services Grants

Small grants help community agencies provide resources such as minor home repairs, food boxes, and meals for homebound seniors. Funding for these grants comes from the Community Services Block Grant program.

Employment and Training

Business Services

The Business Services Team provides support to employer recruitment efforts. Over 700 different local employers hire One Stop clients each year.

The team brings job leads to the public workforce system, provides workforce professionals with information regarding occupational hiring trends, and interviews and surveys employers to understand more immediate needs. Some employers request specialized services such as assessment and screening, space for interviews, hiring events, and assistance to develop needed training.

The Team works with industry sectors, employer groups, and training providers to help design new training needed to address workforce shortages in fields such as logistics, manufacturing, and healthcare. The Business team hosts two or three small hiring fairs each week with one or two employers and 20-30 interested candidates. Most hiring fairs are held at one of the two comprehensive One Stop Centers, the Veterans' Workforce Center, or the Youth Employment Center.

The team also provides Rapid Response services to businesses and employees during a reduction in force. This includes helping the employers' management staff understand best practices in the process of staff reductions and on-site visits with affected employees to provide intake, assessment and other direct services, depending on agreements with the employer.

Adult Workforce Programs

Any job seeker impacted by a layoff through the Rapid Response process just discussed is known as a Dislocated Worker. They, or anyone else, can walk into a One Stop Center and use the resources to seek a job. The Dislocated Worker program is part of the Workforce Innovation and Opportunity Act (WIOA).

County receives funds for dislocated workers, low-income adults, disconnected youth, and a mandate to operate a One Stop system and center through WIOA. (The One Stop system was rebranded as ARIZONA@WORK by the State of Arizona and America's Job Centers by the U.S. Department of Labor).

Beyond basic self-help services, low-income adults and dislocated workers can apply for assessment, job search workshops, resume assistance, case management, and assistance with occupational skills training. About half the funds are spent on job training. In addition to two comprehensive One Stops, there are four specialized sites designed to help certain populations.

The *Kino Veterans' Workforce Center* helps veterans translate skills sets into civilian language, look at various training options, identify resources to fund training, and receive job referrals.

Sullivan Jackson Employment Center for the Homeless stabilizes housing before helping the homeless person find a job.

Persons functioning at a low level of reading or math are placed at the *Lindsey Learning Center*, contracted providers, or Adult Basic Education to upgrade their skills enough for training or a job, depending on need, learning style, and time constraints.

Recently, CSET began a grant-funded collaboration with the *Sheriff's Department* that places a staff person full-time at the jail to help inmates prepare job applications so they can start working upon release or soon after.

A unique part of the CSET system is a Faith Based Coordinator who works with local congregations to make them aware of career and community resources and help identify who may be eligible for CSET services.

Faith based and other CSET programs are working with the new Ending Poverty Now initiative that helps people break the poverty cycle. This initiative treats poverty as an economic development issue. Current emphasis is on the development of Employer Resource Networks to improve employee retention, and Getting Ahead workshops, which help people in poverty design a road map forward. Research has shown that Getting Ahead workshops are particularly effective with the young adult population.

The Emerging Workforce

Summer Youth

The Pima County Summer Youth Internship program consists of a four-week paid experience for youth to receive employability skills training and placement in jobs within county government and community-based organizations. Regional Wastewater Reclamation Department contributes funds to the program. The Department of Transportation operates a sister summer youth employment program.

The Courts 'R Us program, which provides youth work experience in the legal system, will be 25 years old this summer. The program matches youth ages 17 to 21 with judges and lawyers who provide job shadowing, mentoring, and internships at Arizona Superior Court in Pima County, Pima County Justice Court, Tucson City Court, law firms and other justice-system sites. The experience culminates in a mock trial in which the youth participants prepare for and carry out all the roles in the courtroom.

This year's summer offerings are supplemented with two grant-funded programs. One is for youth in high school who will receive work experience in security and first responder related jobs. The other is the Youth Career Connect grant, which places youth into jobs in manufacturing, aviation, and biotechnology. (These grants are limited to youth in specific schools and have eligibility criteria).

In addition, CSET contracts with community-based organizations identified through a competitive process to provide additional work and education opportunities for youth. Basic education is offered to those behind in school. Many work experience sites provided through these agencies are in the private sector.

Community based organizations are also part of the effort to connect "disconnected" youth with employment and training opportunities. CSET operates three youth development programs: Las Artes, Pima Vocational High School (PVHS) and the federal Workforce Innovations and Opportunity Act (WIOA) program.

Las Artes offers a unique learning environment for youth ages 17-22. Structured classroom study combined with community art projects allow students to prepare for high school equivalency (HSE or GED®) testing and build employability skills by participating in community art projects. Students complete basic education courses and an eight-week community art project in a small-class, personal-attention environment where students are encouraged to learn and excel. The entire program takes up to thirty-two weeks if a student enters at Level I. Class runs thirty hours per week and students are required to participate daily. Students learn team building and punctuality, and gain self-confidence through community involvement. Mosaic murals created by Las Artes students beautify neighborhoods throughout Pima County and give students a sense of pride and accomplishment.

Pima Vocational High School provides a path to an Arizona High School Diploma plus sustainable employment for youth ages 16-21 who have multiple barriers to employment, including homelessness, disability, substance

addiction and past trauma, to complete this key educational milestone. The school offers opportunities for securing a sustainable job through on-the-job training, completion of a vocational curriculum, and classes in applied academic basic skills. Participants receive on-site support services and case management to help them cope with issues that can affect their chances of success.

The school has two campuses: South Campus, 175 W. Irvington Road (relocated from 97 E. Congress Street in 2016) and Northwest Campus, 5025 W. Ina Road. Each site serves 50 to 75 students in class sizes of no more than 15 students at one time.

The Youth Employment Center (YEC) is the headquarters for the federally funded *WIOA Out-of-School program*, which helps disconnected youth ages 16-24 obtain GEDs, connect with job training, and overcome barriers in preparation for entry into a career pathway. The program has strict eligibility criteria. Each youth receives a service plan with short-term employment and long-term career objectives. Support includes tuition, work experience, bus passes for transportation, and books and tools for training and work. Financial assistance workshops encourage youth to understand the value and use of money. Entrepreneurial training is available for those thinking of starting a business, or those who may go into an occupation that has a high level of self-employment. Six community-based organizations provide services under this program.

Major costs of providing programs and related services by the department

Many grants come with a required database for tracking clients. Databases do not talk to each other, so CSET and ITD have developed and maintained Pima County's own database to track and aggregate overall program numbers.

CSET pursues discretionary funds in conjunction with the new Grants Office. Discretionary grants do not replace existing programs, but rather enhance the program by allowing us to experiment with new activities or concentrate on specific populations or industry sectors. Some granting agencies are funding regional grants. CSET has successfully obtained several large grants for Southern Arizona.

CSET has revenue grants with the following contract years: October to September, November to October, April to March, and May to April as well as others that coincide with the County's fiscal year.

Monitoring program performance, including that of contractors, helps management and funders identify trends in populations served and methods to serve them better.

Major departmental budget issues the department is facing in FY 2017/18

Minimum Wage—the significant increase in the minimum wage affected the summer youth program. Staff responded by surveying worksites and found that many would be willing to reduce hours for youth. The subcontracted portion of the summer program includes a basic education component where youth receive a small stipend rather than a wage, so we shifted some resources to the basic education. Staff also began discussing other potential activities for our emerging workforce, and we will explore these options after the 2017 summer program ends.

LIHEAP—Until now CSET has operated the Low Income Home Energy Assistance Program for Pima County outside the City of Tucson, and Tucson Urban League has operated this program in the City of Tucson. The League decided to withdraw from administration of the program and the State asked County to assume the program.

Faster growth in Maricopa County compared to Pima County's growth has reduced Pima's potential share of federal formula grants.

The Workforce Innovation and Opportunity Act shifted youth funding to Out of School Youth, resulting in less federal funding for preparing low-income In-School Youth for high school completion and preparation for the world of work.

Federal budget discussions may result in changing emphasis of future grants. These create opportunities for us to work with community agencies to provide solutions to problems and develop new initiatives to help prepare the future workforce and support the safety net for vulnerable populations.

Discussion of any requests for supplemental funding over and above the base budget amount

N/A

Discussion of various issues related to FY 2017/18 budgets administered by the department including Main Operating Budget, Special Program Budgets, Grants Program Budgets, Capital Improvement Program Budgets and Internal Service Funds Budgets.

At the time we prepared budgets we did not know what our formula grant allocations would be. We worked with the Finance Department's Grants Management Division to develop estimates in the grant budget for grants that we may get.

PIMA COUNTY

COMMUNICATIONS AND GRAPHIC SERVICES
130 W. Congress St., 1st Floor
Tucson, AZ 85701
www.pima.gov

May 9, 2017

Communications and Graphic Services Budget Hearing Presentation

Requested operating department expenditures, revenues and operating transfers:

	FY 2017 Adopted	FY 2018 Requested
Operating Expenditures	$1,874,594	$2,052,081
Operating Revenues	$237,000	$302,425

Significant changes in the requested FY2018 budget vs. FY2017 adopted:

- **Revenue** – anticipated $65,425 increase due to expected $58,125 increase in department use of the Print Shop after it moves downtown; and an expected $7,300 from the sale of Loop jerseys
- **Personnel Expenses** – Down $34,365 due to a change in personnel – new employee hired at a lower pay rate and didn't take county health benefits.
- **Operating Expenses** – Up $211,852 for the following reasons:
    - *Software and IT*: IT allocation charges and license renewals for social media management and archiving.
    - *Print Shop*: Department requests for Print Shop services increased significantly in FY2017 and a further increase is anticipated for FY2018 after the Print Shop moves back to downtown.

Major programs and related services provided by the department

The Communications and Graphic Services Office is actually three bureaus with distinct missions that work collaboratively to inform the public of the programs, services and actions of the County.

Communications Office:

The Communications Office works with County central government departments to develop and implement communications strategies to inform the public of the activities, programs and services of their departments.

Graphic Services:

The Graphic Services Office works with County departments to develop their printed materials, from business cards to lobby brochures. It also oversees the County's branding guidelines to ensure all county printed ephemera are professional, effective and complies with the County's branding standards.

The Print Shop:

The Print Shop prints the majority of the County's forms, booklets, brochures, posters, business cards and other printed materials.

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Budget request by Bureau:

Communications:	**Graphic Services:**	**Print Shop:**
$619,369	$551,281	$881,431
FTEs: 6	FTEs: 6	FTEs: 8

Major costs of providing programs and related services by the department

- **Personnel:** Seventy percent of the cost of the Communications and Graphic Services Office is personnel costs. However, for the bureaus, personnel costs are 77% of Communications; 90% for Graphic Services; and 54% for the Print Shop.
- **Printing Supplies:** Over a third of the Print Shop's annual expenses are for printing supplies - paper, ink and bindery, primarily.

Major departmental budget issues the department is facing in FY2018

- **Overtime in Graphic Services:** The change in exempt status for some employee classes affected the Graphic Services bureau, switching the designers from exempt to hourly. Our design work is currently at capacity and the need for overtime is increasing. If job requests and complexity continue to increase in FY2018, we may seek an increase in designer FTEs in our FY2019 budget request.

- **Loop Merchandising:** An initial program to promote use and awareness of The Loop through the sale of bicycling jerseys proved successful and County administration decided to move the nascent merchandising program from NRPR to Communications so that a more robust marketing and merchandising plan could be developed and implemented.

Supplemental Funding Requests

None

CM-Communications & Graphic Service
FY17/18 Budget Hearing

2G

CM-Department Summary

FTE	**8**	**8**	**0**	
	FY16/17 Adopted Budget	**FY17/18 Requested Budget**	**Variance**	**Explanation**
Revenues	237,000	302,425	65,425	Increased revenue based on Loop merchandise sales and Print Shop.
Expenditures				
Personnel Expense	1,488,491	1,454,126	34,365	Savings due to new incumbents hired at lower rates and selection of benefits.
Operating Expense	386,103	597,955	(211,852)	Variance due to addition of new software, increased ITD rates, higher anticipated expenditures due to the relocation of the Print Shop to the downtown location.
Total Expenditures	**1,874,594**	**2,052,081**	**(177,487)**	

Bureau B032 - Communications Office

FTE	**6**	**6**	**0**	
	FY16/17 Adopted Budget	**FY17/18 Requested Budget**	**Variance**	**Explanation**
Revenues	-	7,300	7,300	Anticipated revenue for the sale of Loop merchandise. Offsets cost.
Expenditures				
Personnel Expense	505,895	477,519	28,376	Savings is due to changes in selected health plans.
Operating Expense	49,279	141,850	(92,571)	$76,175 of the increase is due to CM taking over the software renewal for Hootsuite and Archive Social. A base budget adjustment was given for $75,000 in support of this change. Other increases due to ITD increases and small increases in various other object codes. $7,300 was added for the new unit created for the sale of Loop merchandise. This increase is offset by the anticipated revenue.
Total Expenditures	**555,174**	**619,369**	**(64,195)**	

B0293 - Design and Print Shop

Design - Unit 2574

	FY16/17 Adopted Budget	FY17/18 Requested Budget	Variance	Explanation
FTE	6	6	0	
Revenues	-	-	-	
Expenditures				
Personnel Expense	485,073	496,010	(10,937)	Increase due to unbudgeted salary increases in FY17, an increase in overtime due to the new FLSA change and change in benefits.
Operating Expense	36,310	55,271	(18,961)	$15,985 due to moving the cost for Widen and MaPublisher from the Communications unit to Design where this software is utilized. Increase in ITD rates.
Total Expenditures	**521,383**	**551,281**	**(29,898)**	

Print Shop - Unit 2575

	FY16/17 Adopted Budget	FY17/18 Requested Budget	Variance	Explanation
FTE	8	8	0	
Revenues	237,000	295,125	58,125	Anticipated increase in revenues based on current activity and in anticipation of Print Shop relocating Downtown.
Expenditures				
Personnel Expense	497,523	480,597	16,926	Savings due to hiring of new incumbent, due to a retirement, at a lower rate than previously budgeted.
Operating Expense	300,514	400,834	(100,320)	Increase due to addition of new software (the Cloud), ITD increases, equipment leases and repair & maintenance increases. Also increases in print supplies in anticipation of increased job once relocated downtown.
Total Expenditures	798,037	881,431	(83,394)	
Net Fund Impact	**(1,637,594)**	**(1,749,656)**	**(112,062)**	

SUMMARY BY OBJECT

Department: Communications Office

	Object Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
EXPENDITURE OBJECTS							
5400	Salaries & Wages	623,273	1,011,724	651,435	1,002,269	(9,455)	
5401	Overtime	-	4,000	1,666	4,000	-	
5409	Social Security & Medicare	43,798	74,577	46,725	76,674	2,097	
5410	Unemployment Insurance	632	759	504	700	(59)	
5411	Health Insurance Premiums	119,054	237,237	156,707	191,261	(45,976)	H SA moved to object code 5457
5412	Workers Compensation	1,425	10,075	6,362	10,770	695	
5413	Life Insurance	358	680	445	680	-	
5415	Employer Paid Subsidy	500	588	335	630	42	
5416	Arizona State Retirement	70,987	111,914	75,229	119,199	7,285	
5422	Dental Insurance Premiums	2,192	3,101	1,860	2,786	(315)	
5424	Interdepartmental Salaries - Charged in/Debit	2,611	21,660	8,141	12,948	(8,712)	
5425	Interdepartmental Fringe - Charged out/Credit	-	-	(869)	-	-	
5426	Interdepartmental Fringe - Charged in/Debit	748	5,004	2,047	3,209	(1,795)	
5431	Budgeted Benefits	-	7,172	-	-	(7,172)	
5441	Vacation Payout	1,287	-	256	-	-	
5457	HSA Contribution - Employer	-	-	-	29,000	29,000	New object code
	Personnel Services Total	**866,865**	**1,488,491**	**950,843**	**1,454,126**	**(34,365)**	
5000	Office Supplies	6,521	139,688	77,105	164,688	25,000	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5001	Software Under $5M	2,347	8,780	2,057	-	(8,780)	
5002	Computer Equipment less than $1,000	2,146	1,000	171	1,000	-	
5008	Books, Subscriptions & Videos	385	800	327	555	(245)	
5010	Repair & Maintenance Supplies	16	7,025	1,098	7,025	-	
5013	Janitorial Supplies	-	150	-	150	-	

SUMMARY BY OBJECT

Department: Communications Office

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5015	Promotional Items	-	-	-	7,300	7,300	
5017	Cameras, Film & Equipment	2,396	3,000	2,515	3,000	-	
5018	Other Operation Supplies	-	4,000	5,618	4,000	-	
5020	Tools & Equipment Under $1,000	-	100	60	100	-	
5021	Furniture Under $1,000	1,540	-	-	-	-	
5022	Signage Supplies & Services	1,349	-	-	-	-	
5104	Expert Witness & Interpreters	-	-	160	-	-	
5125	Software Maintenance and Support	12,849	10,350	14,082	108,840	98,490	Variance is due to the net difference of moving the budget for Widen and MaPublisher to Design-Unit 2574 where they utilize those items. Renewals for HootSuite and Archive Social Media Pro have been added to the CM budget this year. A base budget adjustment was done to cover the majority of the cost.
5138	In State Training	519	-	279	-	-	
5142	Postage & Freight	97	3,600	1,466	3,600	-	
5143	Printing & Microfilming	42	20,100	23,711	50,100	30,000	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5149	R&M-Machinery & Equipment Services	3,431	96,542	63,899	117,000	20,458	Variance due to increase in anticipated supplies needed once the Print Shop relocates downtown.
5150	R&M Building Services	725	1,500	-	1,500	-	
5152	Other Professional Services	2,506	7,500	2,100	7,500	-	
5162	Advertising	634	5,000	540	5,000	-	
5163	Laundry & Linen Services	-	1,200	719	1,200	-	
5167	Leases & Rental - Other Mchnry Telecomm etc	-	17,000	9,089	30,000	13,000	Variance due to increased rates for renewed leases with Ricoh and Toshiba.
5203	Interdepartmental Supplies & Services - Charged In/Debit	13	-	9	-	-	
5300	Telephone & Internet	13,776	22,452	15,186	-	(22,452)	Charges moved to new object codes 5359, 5360, 5361, 5362
5305	Mileage Reimbursement	103	200	-	200	-	
5306	Motor Pool Charges	47	1,299	254	1,299	-	
5309	Dues and Memberships	125	250	390	515	265	
5312	Other Miscellaneous Charges	1,159	900	3	5,200	4,300	
5351	Computer Hardware - ISF Charges	9,564	18,869	12,576	12,012	(6,857)	
5352	Server and Storage - ISF Charges	5,579	8,442	5,624	35,512	27,070	Variance due to allocation increase by ITD.
5353	Software - ISF Charges	2,912	6,356	4,240	5,373	(983)	

SUMMARY BY OBJECT

Department: Communications Office

Object	Name	2015/2016 Actual	2016/2017 Adopted	Actuals Thru Feb 28 2017	2017/2018 Recommended	Increase / Decrease	Explanation
5361	Mobile Devices - External	-	-	-	7,082	7,082	
5362	ISF- IT Port Charges	-	-	-	18,204	18,204	New object code
5503	Furniture - Non-Capital	1,256	-	-	-	-	
5504	Office Machines & Computers - Non-Capital	6,761	-	4,495	-	-	
5508	Other Machines & Equipment - Non-Capital	523	-	-	-	-	
	Operating Expenses Total	**79,321**	**386,103**	**247,773**	**597,955**	**211,852**	
5560	Office Machines & Computers - Capital	1	-	-	-	-	
5564	Other Machines & Equipment - Capital	18,058	-	-	-	-	
	Capital Equipment > $5,000 Total	**18,059**	**-**	**-**	**-**	**-**	
	EXPENDITURE OBJECTS TOTAL	**964,245**	**1,874,594**	**1,198,616**	**2,052,081**	**177,487**	
REVENUE OBJECTS							
4200	General Government Fees	-	4,500	4,271	4,500	-	
4247	Interdepartmental Revenue	-	232,500	181,136	290,625	58,125	Variance due to anticipated increase in revenue once the Print Shop relocates downtown.
	Charges for Services Total	**-**	**237,000**	**185,407**	**295,125**	**58,125**	
4407	Interest Revenue Pooled Investments Operating	-	-	1,910	-	-	
	Investment Earnings Total	**-**	**-**	**1,910**	**-**	**-**	
4404	Other Misc. Revenue Operating	-	-	-	7,300	7,300	
	Miscellaneous Revenue Total	**-**	**-**	**-**	**7,300**	**7,300**	
	REVENUE OBJECTS TOTAL	**-**	**237,000**	**187,317**	**302,425**	**65,425**	

Requested operating department expenditures, revenues and operating transfers

	FY 2016/17 (Adopted)	FY 2017/18 (Proposed)
Operating Expenditures	42,166,526	42,235,325
Operating Revenues	42,165,971	42,826,881
Operating Transfers Out	2,548,916	4,329,459

Significant changes in the requested FY 2017/18 budget versus the FY 2016/17 adopted budget

- Technology – infrastructure (switches, firewall, bandwidth)
- CIP – Flowing Wells Expansion, South Tucson Refresh, South East Library Design

The requested Library District property tax rate for Fiscal Year 2017/18 is $0.5153 per $100 of assessed value which remains the same as Fiscal Year 2016/17. This tax rate is projected to provide $41,165,381 in revenues that will be supplemented in part by a projected $1,661,500 from fines, interest, grants and miscellaneous revenue and $4,329,459 from the Library District fund balance in order to meet the recommended overall budget of $47,156,340. This will reduce the projected ending fund balance of $8,308,851 at the end of Fiscal Year 2016/17 to a projected $3,979,392 at the end of Fiscal Year 2017/18.

Major programs and related services provided by the department

- 26 libraries across Pima County
- Outlying areas of the county are served by libraries in Ajo, Arivaca, Catalina, Green Valley and the Towns of Marana, Oro Valley and Sahuarita
  - 5.4 million visitors annually
  - 6.2 million items borrowed (Books, DVDs, Music, and more)
  - 104 million library catalog searches
  - 1.2 million computer sessions
  - 386,000 library cardholders
- Library branches connect with the community
  - School visits, neighborhood associations, community groups
  - Outreach events, partnerships with local agencies
- Programs and Services
  - Physical collections, Books, Magazines, Newspapers, CDs and DVDs (over a million items!)
  - Ask a Librarian and Infoline
  - Digital Media: eBooks, eMagazines, eAudiobooks and Streaming Content
  - Homework Assistance (online and in person tutors)
  - Career Online High School
  - Award Winning Library Nurse Program
  - Job Help & Career Exploration for Adults and Teens
  - Online Research Databases and Educational Software
  - Seed Library
  - Bookmobile, Books By Mail, Books on Wheels, Book Bike and Deposit Collections throughout the county

Major programs and related services provided by the department

- **Literacy and Early Childhood Education Activities**
  - Storytimes
    - 83,330 participants
  - Summer Reading
    - 33,000 participants of all ages
  - ReadStrong
    - 2,898 Students
  - Homework Help Online
    - 33,494 students
  - English Language Acquisition
    - 17,682 adults
  - GED Preparation
    - 3,770 teens and adults

- **Job Help**
  - Drop-in sessions at over 15 branches
  - Dedicated Job Help Computers with 2-hour sessions
  - One-on-one appointments
    - Career exploration
    - Resume review
  - Instructors available during all drop-in sessions
  - Interviewing preparation
    - Videotaping available
    - Tie program
  - Computer Classes for Work: MS Word, Excel, Google
  - Community information
    - *Arizona@Work* (Pima County) case manager at 5 libraries
    - *Arizona@Work* (State of Arizona) veteran services case managers at 4 libraries

- **Business and Non-Profit Support**
  - Research and assistance for all business sizes
  - Drop-in sessions for self-employment assistance
  - Online Databases designed for business support
    - ReferenceUSA
    - Business Plans Handbook
    - Gale Business Insights/Essentials
  - Drop-in grants & non-profit assistance
  - Partnerships with SCORE, Women's Business Center, IRS, and Tucson Hispanic Chamber of Commerce to provide robust support to new and existing businesses

- **Entrepreneurial/Innovation**
  - Idea + Space
  - Library presenter programming-Community subject matter experts

- **Youth Career Development**
  - Employment of summer youth workers
  - College Information
    - Regional College Access Center/MEC
    - SAT/ACT Prep workshops
  - "101" Media Spaces
    - Technology classes
    - Work experience
    - Mentorship

- **Connections**
  - Pima County Onestop/*Arizona@Work*
  - Pima County Health Department
  - Literacy Connects
  - Make Way for Books
  - Pima Community College
  - SCORE
  - Tucson Hispanic Chamber of Commerce
  - AARP
  - Metropolitan Education Commission/RCAC
  - University of Arizona
  - YWCA & Women's Business Center
  - United Way of Tucson and Southern Arizona
  - TUSD and SUSD-White House ConnectED Library Challenge
  - City of Tucson-Community Schools Initiative
  - Cox Communications/Public Library Association Digital Learn

Major costs of providing programs and related services by the department

	FY 2016/17	FY2017/18
■ Personnel	20,389,382	20,575,257
■ Materials	5,133,523	5,676,000
■ Programs and Services	3,239,445	3,761,023
■ Utilities	2,206,300	2,201,570
■ Building R & M	2,315,300	1,984,580
■ IT	4,132,541	4,222,490
■ County Overhead	4,113,535	3,121,405
■ Security	636,500	693,000
Total	**42,166,526**	**42,235,325**
CIP	**2,450,000**	**4,822,000**

Major Challenges

- Increased cost of providing library materials in multiple formats
- Cost of technology
- Moving forward with building projects without bond funding
- Aging library facilities disproportionately impacts maintenance and operations costs

Major departmental budget issues the department is facing in FY 2017/18

- Technology: hardware, software upgrade and addition bandwidth and infrastructure = $4,222,490
- Maintaining facilities = $1,984,580
- Maintaining collections of books, e-resources and online subscriptions = $5,676,000
- Staffing 26 libraries open 5-7 days per week = $20,575,257
- Funding CIP from fund balance = $4,822,000

Discussion of any requests for supplemental funding over and above the base budget amount

- No supplemental funding requested

Discussion of various issues related to FY 2017/18 budgets administered by the department including Main Operating Budget, Special Program Budgets, Grants Program Budgets, Capital Improvement Program Budgets and Internal Service Funds Budgets.

- **eRate Reimbursement Helps Defray Costs**
  The Library District continues to work with County IT to take advantage of Federal eRate reimbursements for as long as they are available to offset costs of technology infrastructure expenditures.

- **Funding for CIP projects**
  Three CIP project will reduce the ending fund balance to $3,979,292. The Flowing Wells Library expansion is critical for an area that is serving 85,000 people from a 5,000 sq ft facility. The South Tucson facility was recently obtained as a County Library District property and requires some improvements and the South East Library project at Esmond Station will serve the ever growing community of the greater Vail.

- **Significant Overhead and Technology Charges**
  The Library District serves as a community resource for Internet access for many residents seeking jobs, growing businesses, exploring new careers and homework help. Nearly 15% of the Library's collections are available exclusively online. Demand for reliable Internet and WiFi in the last few years has outpaced our ability to provide. The ITD Technology Lease program establishes a solid solution to hardware and software replacement as well as much needed online storage. Library District network infrastructure must be redesigned so that public computers and WiFi users no longer compete with critical staff functions such as circulation, reference and cataloging. Adding bandwidth is critical to providing uninterrupted connections to customers.

- **Staffing Challenges**
  It is not unusual for the Library District to have approximately 20 vacant positions at any one time due to attrition. This year the numbers of retiring and relocating staff members was substantial and has required a concerted effort to fill positions particularly in more remote locations such as Arivaca, Ajo and even the Green Valley Sahuarita area.

- **Grants**
  Federal funding for Institute of Museums and Library Services and the Library Services and Technology Act is uncertain at this time.

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County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters
Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785
www.recorder.pima.gov

Budget Memo Presentation
May 9, 2017

General Fund:

Our office budget has large swings each year depending on whether or not a statewide general election falls during the budget cycle.

The budget we submitted for next fiscal year identifies expenditures of $2,899,291.00. That is a reduction over the current fiscal year of $1,440,145 due entirely to the fact that next fiscal year does not include statewide primary and general elections, plus the Presidential Preference Election and the Special May 2016 Election

The budget does include projected election costs for next fiscal year of $629,450.00. So far we have the City of Tucson Primary and General Elections and a special election for the Town of Oro Valley currently called for next fiscal year. We have not received final word from any school districts or other districts about elections. We have been contacted by a couple of special taxing districts that are thinking about holding elections in November 2017. The rest of the election budget is for 90 day notice cards that must be sent to voters on the PEVL during May 2018.

The budget does not include any additional personnel or any major capital expenditures. The largest cost items in the budget are personnel ($2,009,763), postage ($194,285), printing costs ($122,870) and assembly/mailing services ($344,743).

We included in the general fund budget $98,750.00 for software. That is to pay the county share of the statewide voter registration system. That amount and the payment for the current fiscal year are currently in dispute with the Secretary of State's Office (SOS). There is a meeting scheduled for June 1 between the 15 Recorders and the SOS to determine the costs to be paid not only in the current fiscal year but also the next fiscal year. The SOS is in the procurement process to replace the current statewide system. Our office has been actively involved in the process to review the bid documents and my chief deputy, Chris Roads, will be serving on the bid evaluation committee.

The SOS has indicated that they will pay the purchase price for the new system and the Legislature budgeted approximately $3,500,000 for that purpose. Presently we are not sure if this is enough money to purchase a new statewide voter system but we will have to wait until the RFP quotes are submitted.

Annual maintenance costs and how much any county will pay are still to be determined. Pima and Maricopa have been paying the largest percentage of the annual costs for the last five years even though both counties have their own systems. The Maricopa Recorder, who is newly elected, and I have advised the other Recorders and SOS that we are no longer willing to pay that much for a system we do not use. We will be required to pay a portion of the costs for the link between the Pima County system and the state system and some of the database license costs so there will be a payment required. We will not know the full amount until the procurement process is completed for the new state system.

On the revenue side, we are projecting an increase in recording fees of just under $363,000 for next fiscal year. Two factors have led to that increased projection. The Legislature enacted a flat rate recording fee for Deeds and Deeds of Trust. Prior to the change in law the fee was determined by the number of pages in the recorded document. We are also seeing an increase in the number of documents being recorded as the real estate market continues to slowly recover from the recession. In fact, we recorded 1,520 documents on April 30, 2017, our largest volume recorded in one day for the past several years.

We have already met the projected revenue budget for Recording Fees for the current fiscal year. We projected $1,938,771 and thru April the recording fees generated are $2,167,187.

During calendar year 2016 we recorded 9,693 more documents than we did in calendar year 2015. Total number of documents recorded in 2016 was 190,800.

We expect that we may reach 200,000 recorded documents in calendar year 2017. Prior to the recession we recorded more than 300,000 documents each calendar year between 2002 and 2006.

In 2014 we recorded 174,837 documents. That was the lowest volume of documents to be recorded since 1991.

During the recession I eliminated 5 recording positions from my budget. If the economy continues to improve and recording activity continues to climb, we may need to start adding back some of those positions in the next several budgets.

The last couple of cost of living adjustments approved by the board have been paid entirely out of existing department budgets. Each of those staff increases result in an expenditure cut for the departments. If the board is considering any cost of living or pay adjustments, my department can no longer absorb those pay increases without a budget increase. If you remove the election related expenditures from the proposed budget, personnel costs amount to 88.5% of the Recorder's Office general fund budget.

Total budget	$2,899,291	
Election costs	$ 629,450	
Non-election costs:	$2,269,841	
Personnel costs:		$2,009,763
Non-personnel/non-election		$ 260,078

Document Storage budget:

We have projected a spending increase of $209,029 over the current fiscal year. $40,799 of that cost is in personnel as we are now fully staffed. Almost half of the personnel cost increase is in state retirement and medical insurance/HSA costs.

The remainder of the budget increase is for computer hardware replacement and software upgrades. We fully modernized the recording system in January 2011 and the voter registration system in June 2014. We continue to make upgrades and improvements to both systems and have several modifications planned including an improved electronic recording system, electronic poll rosters, and the use of ballot on demand printers in early voting sites.

We are also projecting a revenue increase in the Document Storage fund that will offset the increased costs.

Some personal comments I would like to make that are not budget related.

The Pima County Recorder's Office as well as the Department of Elections conducted 5 county wide elections. November 2015 bond Election, 2016 Presidential Preference Elections, 2016 August Primary Election and 2016 November Presidential Elections. I like to thank my solid and strong Administrative Team, all of my permanent staff and all of my intermittent staff for doing an outstanding job. Many of our intermittent staff are retired county employees.

I would also like to thank all of the other county departments that assist in other areas of support for conducting all of these elections.

I will consider any questions you may have now. Thank you.

17MEM067

ATTACHMENT 2J

TREASURER

NO MATERIAL DISTRIBUTED

PIMA COUNTY BEHAVIORAL HEALTH 2017/2018 BUDGET SUMMARY

General Fund

The 2017/2018 Pima County Behavioral Health operating budget is $25,816,182. This amount is a 36.7% reduction of the total budget over the current fiscal year ($40,777,750). This change is due to the funding allocation in prior years to support Graduate Medical Education and/or Disproportionate Share of Hospital matching funds for the Arizona Board of Regents ($15,000,000). This funding is not currently budgeted for FY 17/18, but it is in the County Administrator's recommended budget proposal to the Board. The other difference from the FY16/17 budget is an increase of $38,432 to cover raises awarded last year and the increased cost of benefits for staff.

The FY 17/18 budget of $25,816,182 consists of Behavioral Health and Mandated Services administered by 13 FTEs.

Behavioral Health

Behavioral Health major programs include Court Ordered Evaluation Services (COE). COE is a civil commitment process that assists those with behavioral health crises to be evaluated and treated when the person is unable or unwilling to accept treatment voluntarily and poses a risk to themselves or others. This program is budgeted at $4.9 million, and is driven by utilization. This program is supported by 4 FTEs. There are approximately 1500 Court Ordered Evaluation cases per year. This program is mandated in Arizona Revised Statutes, Title 36, Chapter 5.

Due to policy changes and stricter oversight of the COE process, we have produced a cost savings to the County of approximately $25 million since 2010 using FY10 as a baseline. We continue to look for cost-savings strategies while ensuring integrity in the program.

Restoration to Competency (RTC) program services provide local in-custody competency restoration for those deemed not competent, but restorable by the Pima County Superior Court. The total cost of this program is $1,697,108*, which is a fraction of the amount charged by the Arizona State Hospital for restoration services.
We also believe that our program has proven itself superior to the one offered at the state hospital. The local RTC program operates inside the Pima County Adult Detention Complex. This program has 5 FTEs. The Behavioral Health budget also funds the out-of-custody Restoration to Competency program that is administered by the Pima County Superior Court.

*It should be noted that Pima County has Intergovernmental agreements with Cochise, Santa Cruz, Greenlee, and Mohave Counties to provide Restoration to Competency services. This generates revenue to the General Fund. It is an unpredictable amount because it is based on utilization, but in the current fiscal year we have generated approximately $265,000 which offsets our local costs.

The largest portion of the overall budget is in support of the correctional healthcare services at the Pima County Adult Detention Complex and the Pima County Juvenile Detention Center. This contract is $13,126,064. This program provides community standard of healthcare for detainees at both facilities including on-site medical, dental and specialty care, discharge medications, behavioral health services as well as community coordination of care with both medical and behavioral health providers. This contract is supported by 2 FTEs.

The remainder of the budget includes forensic evidence exam/interview services via contracts with local providers of counseling and mental health services. These programs are mandated by statute (Arizona Revised Statutes 13-1414) for victims of sexual assault. The total budget expense for these programs is $691,530.

Summary

Pima County Behavioral Health remains committed to finding cost-savings for the Pima County taxpayers wherever we can. We are constantly looking at efficiency of our work flow and other processes to continue to maximize productivity at the lowest cost. We have demonstrated fiscal responsibility year after year by producing revenue, significantly reducing costs, and by our commitment to public safety and working to improve access to care for our citizens.

Requested operating department expenditures, revenues and operating transfers:

BEHAVIORAL HEALTH	FY 16/17 BUDGET	FY 17/18 BUDGET	PERCENT CHANGE
Operating Expenditures - Total	**$40,777,750**	***$25,816,182**	**-36.7**
Research & Planning	**$15,000,000**	**$0**	**-100.0**
Behavioral Health	**$11,959,686**	**$11,998,118**	**+0.3**
Mandated Services	**$13,818,064**	**$13,818,064**	**0.0**
Operating Revenues - Total	**$69,765**	**$69,765**	**0.0**
Research & Planning	**$0**	**$0**	**0.0**
Behavioral Health	**$0**	**$0**	**0.0**
Mandated Services	**$69,765**	**$69,765**	**0.0**
General Fund Support – Total	**$40,707,985**	**$25,746,417**	**-36.8**
Research & Planning	**$15,000,000**	**$0**	**-100.0**
Behavioral Health	**$11,959,686**	**$11,998,118**	**+0.3**
Mandated Services	**$13,818,064**	**$13,748,299**	**-0.5**
FTEs	**13**	**13**	**0%**

***** The funding allocated in prior years in support of Graduate Medical Education and/or Disproportionate Share Hospital matching funds for the Arizona Board of Regents, is **not currently budgeted for FY17/18, but is indicated in the County Administrator's Recommended Budget**.

Major programs and related services provided by the department:

Behavioral Health Major Programs	Services/Contributions to Economic Development
Involuntary Commitment program services	• Administers and funds intervention to get behavioral health assistance for those experiencing mental health crisis, into a safe and secure setting and into treatment • Resulting treatment empowers those with behavioral health issues to manage their conditions and be productive members of society
Restoration to Competency program services	• Administers and funds forensic restoration to competency services for defendants deemed incompetent to stand trial at the Pima County Adult Detention Complex • Ensures that those able to stand trial do so, making Pima County a safer place to live and work
Correctional Healthcare contracted services	• Administers and funds correctional healthcare contract for healthcare services at Pima County Adult Detention Complex and Pima County Juvenile Detention Center • Provides community standard of healthcare for those detained, provides discharge medications to ensure detainees have time to arrange for continuing health services with no break in medication
Forensic Evidence Exam services	• Administers and funds the County's mandate to collect forensic evidence for prosecution of sexual assaults and dangerous crimes against children • Ensures prosecution of certain crimes, making Pima County a safer place to live and work
Support for Graduate Medical Education (GME) and Disproportionate Share Hospital (DSH) payments – **currently not budgeted for FY17/18 but in the County Admin. Rec. Budget.**	• Supports through ABOR the GME and DSH programs. • Supported GME program statistics show that a higher rate of medical professionals stay and practice within the community after graduation • DSH investment returns increased Federal funding to local hospitals serving the uninsured in the community

Major costs of providing programs and related services by the department:

Program	Mandate	Cost	Revenue
Involuntary Commitment program services	ARS 36-501 et seq., specifically 36-545.06	Dependent on utilization, <$4,900,000	$0
Restoration to Competency program services	ARS 13-4501 et seq., specifically 13-4512	$1,697,108	Dependent on Utilization
Correctional Healthcare contracted services	Case law, ARS 11-291.A., ARS 31-161, 162, 165	$13,126,064	$69,765
Forensic Evidence Exam/Interview services via contracts with SACAC, CODAC (SACASA), including advocacy, support, education for victims of sexual assault	ARS 13-1414	$691,530	$0
Support for Federal Matching Funds for Graduate Medical Education (GME) and Disproportionate Share Hospital (DSH) payments	Not mandated and currently not budgeted but in County Admin. Rec. Budget. GME program statistics show that a higher rate of medical graduates stay and practice within the community, DSH funding helps hospitals burdened with uncompensated care and enables care to the entire community.	$0	Generates Federal Matching funds of $30,000,000

Significant changes in the requested FY2017/18 budget versus the FY 2016/17 adopted budget:

For Behavioral Health, the funding allocated in prior years in support of Graduate Medical Education and/or Disproportionate Share Hospital matching funds for the Arizona Board of Regents, is **not currently budgeted for FY17/18, but is indicated in the County Administrator's Recommended Budget**.
The continued operation of the hospital on the Kino Campus as a provider of involuntary commitment services is key to Pima County's success in fulfilling the related mandate.

Major budget issues the department is facing in FY 2017/18:

After CPSA lost its designation as the Regional Behavioral Health Authority for Pima County (as contracted by Arizona Department of Health Services) in 2015, and the Department decided to take the administrative function of the involuntary commitment process back in house, which it had in house through FY09/10. The Department continues to fine-tune the administration of the involuntary commitment process, but has experienced significant savings in this regard over the last several years. The Department continues to closely monitor expenses and utilization in this program.

The Department will prepare and issue a Request For Proposals for a new correctional healthcare vendor to take effect July 1, 2018, for the provision of comprehensive health services and the Pima County Adult Detention Complex and the Pima County Juvenile Detention Center.

Any requests for supplemental funding over and above the base budget amount:

No supplemental funding was sought for Behavioral Health in addition to the base budget.

Various issues related to FY2017/18 budgets administered by the Department:

Main Operating Budget

The primary change in operating budget is due to the decrease in ABOR funds from $15 Million to $0. However, this funding is indicated in the County Administrator's Recommended Budget.

Special Program Budgets

None.

Grants Program Budgets

None.

Capital Improvement Program Budgets

None.

Internal Service Fund Budgets

None.

The Department's services are mainly mandated and are funded by the General Fund. Since many of the services overseen by the Department are provided and paid for on a utilization basis, and other services are subject to contractual offsets for performance, the Department is fortunate to be running significantly under budget for FY16/17.

PIMA COUNTY
OFFICE OF THE MEDICAL EXAMINER

2825 E. District Street • Tucson, Arizona 85714 • 520-724-8600 • Fax: 520-724-8610

Department Expenditures and Revenues

Medical Examiner's Office	FY 16/17 BUDGET	FY 17/18 BUDGET	PERCENT CHANGE
Operating Expenditures - Total	$3,697,426	$3,846,635	+4%
Personnel Services	$3,159,095	$3,202,946	+1.4%
Operating Expenses	$538,331	$643,689	+19.5%
Revenues - Total	$1,830,700	$1,830,700	0%
FTEs	32	32	0%

Increase from FY16 to FY17 of $149,209 due to:

Laboratory Services (Toxicology)	$65,000
PCN Reclassification	$38,838
Software/Electronic Record	$25,000
Salary Adjustments	$11,772
Cell phones/Internet	$7,200

PIMA COUNTY
OFFICE OF THE MEDICAL EXAMINER

2825 E. District Street • Tucson, Arizona 85714 • 520-724-8600 • Fax: 520-724-8610

Major programs and related services provided by the department:

Investigation of Deaths	Some deaths are reportable to the Medical Examiner
Certification of Deaths	Follow requirements concerning certification of deaths that fall under the jurisdiction of the Medical Examiner
Cremation Authorization	Review deaths certified by community physicians in which the family has elected to cremate the remains
Vital Statistics	Local, State and Federal governments track cause and manner of death
Public Health	Inform health department of trends as appropriate; respond to requests for information; pandemic planning; etc.
Organ and Tissue Donation	Work with Organ/Tissue procurement organizations to allow opportunities for donation
Mass Fatality Planning	Work with the Office of Emergency Management & Public Health as necessary; participate in exercises
Law Enforcement and Legal	Partner with LE in the investigation of deaths; provide appropriate information to justice system allow appropriate litigation decisions; testimony
Education	Undergraduate, Medical Student; Resident teaching

PIMA COUNTY
OFFICE OF THE MEDICAL EXAMINER
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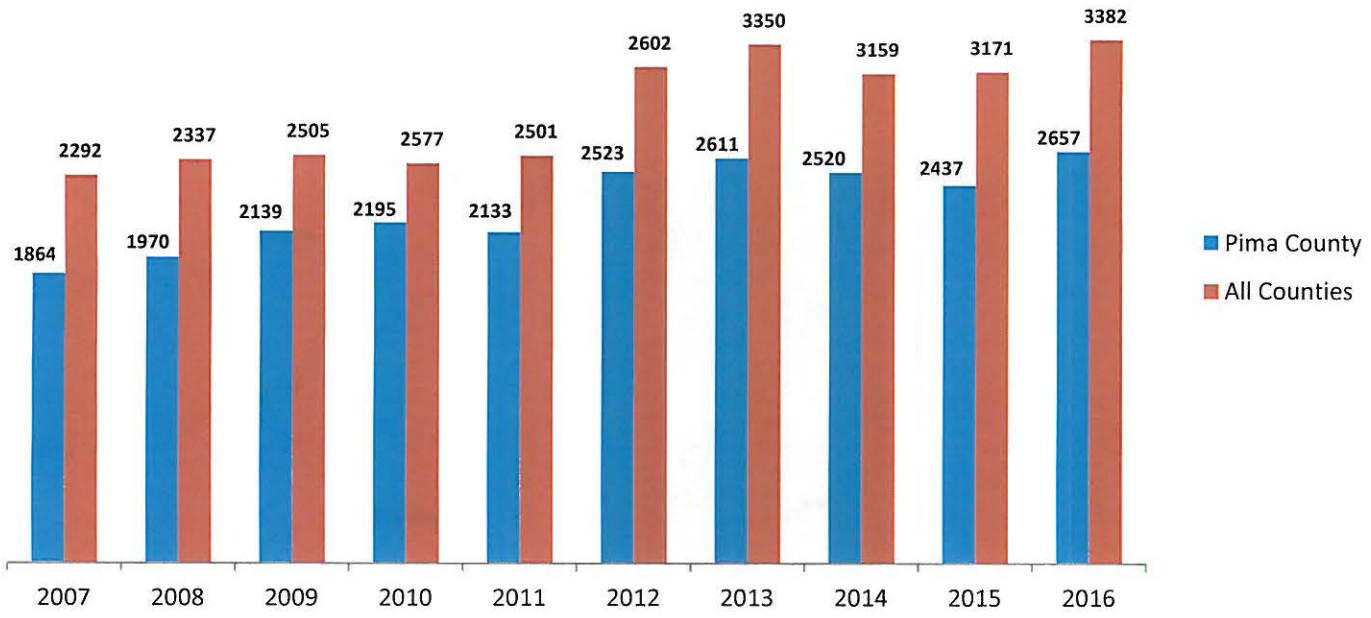
Total Cases 2007 - 2016



9376* Deaths in Pima County CY2016

*Arizona Department of Vital Statistics as of 05/05/17

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OFFICE OF THE MEDICAL EXAMINER

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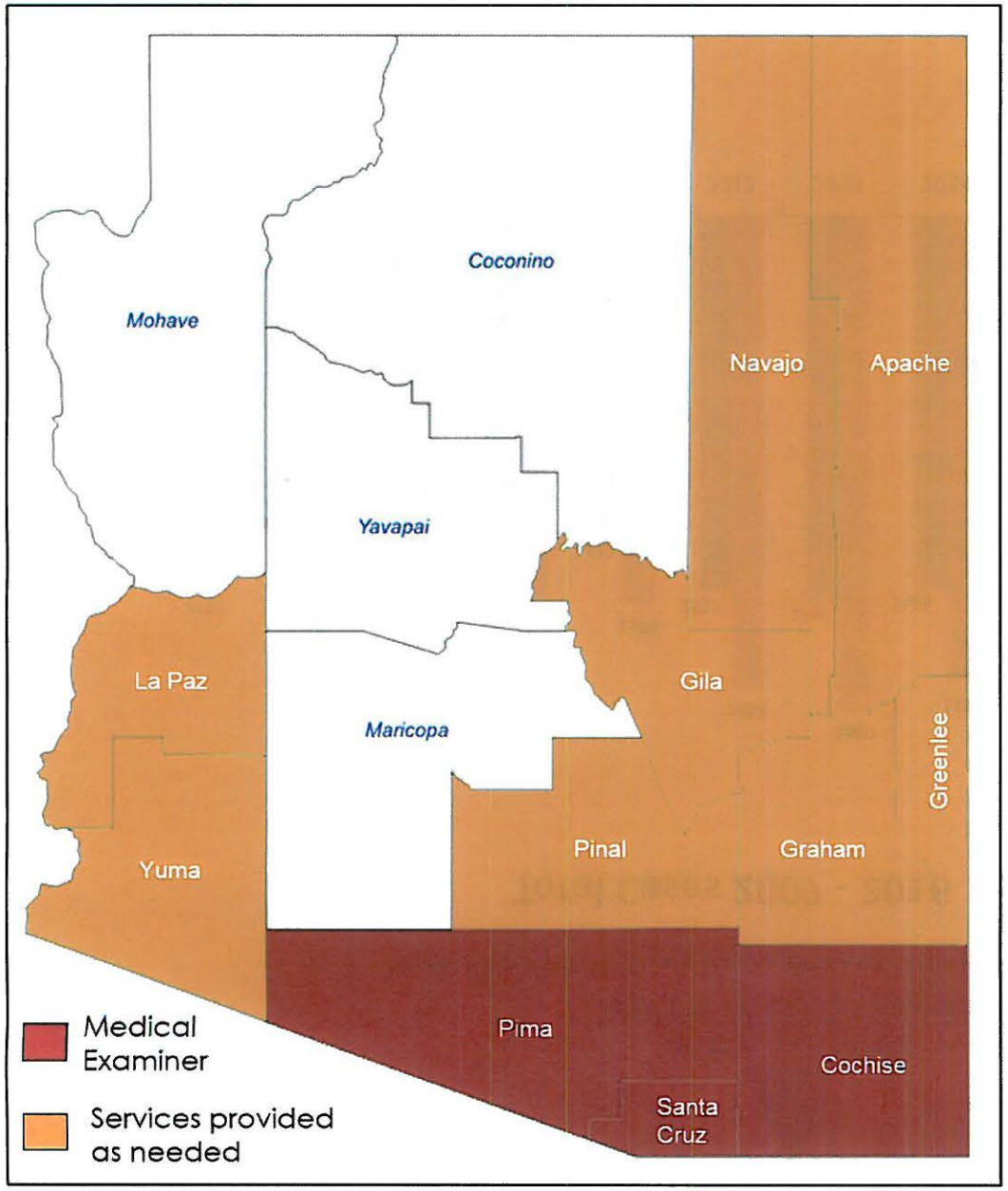


PIMA COUNTY
OFFICE OF THE MEDICAL EXAMINER
2825 E. District Street • Tucson, Arizona 85714 • 520-724-8600 • Fax: 520-724-8610

Major costs of providing programs and related services by the department:

Personnel 83% of budget

Laboratory (toxicology/histology) is large portion of (31%) of non-personnel expenditures

Significant changes between FY17/18 and FY16/17

4% increase, majority of which is laboratory costs

Major budget issues department is facing in FY17/18

None

Requests for supplemental funding

None

Requested operating department expenditures, revenues and operating transfers:

	FY 16/17 BUDGET	FY 17/18 BUDGET	PERCENT CHANGE
HEALTH FUND 2002			
Operating Expenditures	$15,390,827	$15,444,226	+0.3
Operating Revenues	$4,563,735	$4,563,735	0.0
Operating Transfers	$10,083,684	*$10,028,673	-0.5
FTEs	180	184	+2.2
HEALTH GRANTS FUND 2042			
Operating Expenditures	$11,402,813	$12,304,832	+7.9
Operating Revenues	$8,802,874	$10,118,494	+14.9
Operating Transfers	$3,046,557	$2,228,285	-26.9
FTEs	114	110	-3.5
TOTAL HEALTH FTEs	294	294	0.0

* General Fund support for Health for FY17/18 is offset by the $2.5 Million positive fund balance in the Health Special Revenue Fund. Therefore, "Operating Transfers" are a combination of General Fund support and fund balance. Please note that the Health Fund budget does not include $400,000 in carryover funds from FY16/17 for two capital purchases to be funded from the Fund Balance: CHFS Environmental Health electronic management system (approx. $225,000) and replacement of Mobile Clinic RV (approx. $175,000).

The Health Fund expenditure budget increased $53,399 from FY17 to FY18. This is due primarily to the increase in the cost of employee benefits.

The Health Grants Fund budget increased by $902,019 from FY17 to FY18 due to some recent grant awards and pending anticipated awards. Note when a grant is not awarded there is no related expense, and both grant revenues and grant expenses are adjusted accordingly.

Total Department FTE remained static from FY16/17 to FY17/18, though there was some small adjustment between Health and Health Grants.

Major programs and related services provided by the department:

Health Department FY17/18

PCHD Major Programs and Initiatives	Services/Contributions to Economic Development
Clinical Services	Our clinical offerings empower low-income families by assisting with critical health issues and supporting financial independence. These services include family planning services; sexually transmitted disease screening treatment and prevention, oral health programs for low-income children, childhood and adult immunization, and breast and cervical cancer screening programs.
Community Nutrition Programs	Community/school nutrition programs, including WIC, promote healthy diet and physical activity especially among women and children. Others focus on meeting the food insecurity needs of seniors. These have direct benefit in terms of improved productivity and decreased health care costs.
Consumer Health and Food Safety	Enforcement of the food and pool code reduces the community's risk for food-borne and vector borne illnesses, resulting in benefits to the individual consumer and supporting a productive business sector.
Nurse Visitation Programs	Valuable in-home support and services are provided to low income pregnant and post-partum women and their children. Other screening and educational services are rendered in non-traditional settings including the Library, congregate meal-sites, and worksites. Technical assistance is provided to child care providers throughout the County to support nutrition, physical activity, injury prevention, and infection control. Programs that take services out to clients are minimally disruptive to the economic productivity of participants.
Health Partnerships	The Health Department actively engages stakeholders from throughout Pima County to assess the health needs and develop priorities to support the health and wellness of our community. We do this in collaboration with hospital and community health center entities as well as with a myriad of community based organizations. These efforts create support a community that is economically productive, and attractive to employers.

Major costs of providing programs and related services by the department:

PROGRAM	MANDATE	COST	REVENUE
Communicable Disease Surveillance and Investigation	ARS § 36-183.02 and 36-621 et seq.; AAC R9-6-206; AAC R9-6-302	$331,327	$331,227
Vital Records	ARS § 36-312	$1,110,857	$1,870,000
Childhood Immunization and Adult Vaccination	ARS § 36-673 for immunizations; Some functions are grant-funded.	$5,203,681	$2,387,500
Consumer Health & Food Safety; Vector Control; Smoke Free Enforcement	ARS § 36-182; ARS § 36-60; ARS § 36-601.01	$2,042,229	$1,730,000
Tuberculosis Control	ARS § 36-711 et seq. Some functions grant-funded	$784,310	$161,522
HIV/STD Screening, Treatment and Prevention	ARS § 36-621 et seq.; AAC R9-6-1004	$611,830	$611,830
Oral Health	AAC R9-23	$363,592	$363,592
Family Planning	Not Mandated; grant-funded	$1,466,258	$733,129
Well Woman Health Check	Not Mandated; grant-funded	$407,101	$407,101
Tobacco & Chronic Disease Program	Not Mandated; grant-funded	$1,014,975	$1,014,975
Nutritional Services Program (WIC, Farmers Market)	Not Mandated; grant-funded	$1,879,824	$1,641,163
Public Health Emergency Preparedness	Not Mandated; grant-funded	$639,186	$639,186

Significant changes in the requested FY2017/18 budget versus the FY 2016/17 adopted budget:

The HEALTH BUREAU increase is due primarily to an increase in IT department charges and employee benefits.

HEALTH GRANTS BUREAU is budgeting for increases for FY17/18 in both Grant Expenditures (7.9%) and Grant Revenues (14.9%). Note that if grant awards end and are not renewed or do not materialize, no related expenses will be made, and both grant revenues and grant expenses will be adjusted accordingly.

Note: The Health Fund budget does not include $400,000 in carryover funds from FY16/17 for two capital purchases: CHFS Environmental Health software package (approx. $225,000) and replacement of the current 20-year old Mobile Clinic RV (approx. $175,000) that does not appear in current budget, though it is our understanding that this funding is added to the Health budget for FY17/18.

There was no net increase in the number of FTE in Health from year to year.

Major budget issues the department is facing in FY 2017/18:

- After the Department-wide implementation of an electronic health record (EHR) system from the previous manual system, the Department continues to implement and fine-tune its billing processes, working primarily with TAPI (The Arizona Project for Immunization) as our third party biller for services provided to eligible clients;
- A gradual implementation of the full cost-recovery fee schedule for Consumer Health & Food Safety began in January 2017, including food and pool licenses fees, and will continue for four more years.
- The Department continues to evaluate existing fee schedules for clinical services rendered by the Department to maximize revenues from third-party payers while continuing to meet mandates, grant requirements, and provide the maximum community benefit to those clients with no payer source.
- As expected with the implementation of the Affordable Care Act, the Department was able to transition many patients into regular primary care clinical settings. This lead to reduced demand for clinical care within the Health Department Clinics, as expected. It is unclear what impact the repeal of the ACA and consequent loss of insurance coverage will mean for consumer demand.
- Such a repeal would also be associated with the loss of the CDC/Public Health Fund support of the Health Department. The estimated loss of revenue in such a scenario would be about $8 million. We continue to monitor the federal funding situation very closely so that appropriate budgetary corrections can be made.

Any requests for supplemental funding over and above the base budget amount:

No supplemental funding requests have been submitted for Health or Health Grants.

Various issues related to FY2017/18 budgets administered by the Department:

Main Operating Budget

Pima County Health Department has consistently met or exceeded mandates, worked to meet grant-related service metrics, and provided public health services to as many economically vulnerable Pima County residents as possible, and will continue to do so in FY17/18.

As indicated, recent changes in Consumer Health and Food Safety, including the addition of needed staff and continued implementation of the new full cost recovery fee schedule will necessitate closer fiscal monitoring until the full fee schedule is implemented.

The Department does not anticipate any significant lapses in service provision, either required by mandate or grant contract, in either the HEALTH BUREAU or the HEALTH GRANTS BUREAU for FY17/18.

Since FY2012/13, which Health ended over budget by approximately $768,000, the Health Department has worked to better manage its budget and resources, finishing each year since then under budget (inclusive of FY16/17).

Special Program Budgets

None

Grants Program Budgets

Grants Program Budgets are indicated above.

Capital Improvement Program Budgets

None

Internal Service Fund Budgets

None

2M

PIMA COUNTY
HEALTH DEPARTMENT

Health Department Highlights

History

The Pima County Health Department has been providing public health services and programs since the 1930's with a staff of one doctor, one clerk, one sanitarian and three nurses serving a population of approximately 55,600 residents.

Today, the department employs 335 staff supporting just under one million community members from ten different satellite offices throughout the community.

Services

- Caregiver and chronic disease support
- Sexual and reproductive health exams
- Home visitations and evaluation
- Disease surveillance and investigation
- Injury and fall prevention
- Family nutritional food support
- Food code compliance and enforcement
- Senior wellness checks and food supplement vouchers
- Substance misuse education and prevention
- Animal shelter, veterinary care, and adoptions

Engagement

- 8,500 mothers / 6,289 children served by WIC
- Nearly 10,000 children immunized
- More than 5,000 children received dental screening and over 850 received dental sealants
- More than 101,000 birth and death certificates issued
- Nearly 100 schools participate in coordinated health wellness programs
- Provided more than 77,000 clinic visits for over 4,500 community members
- HIV and Hepatitis C prevention by exchanging 2,700 syringes

District 1

2016/2017 Year to Date Programs & Services

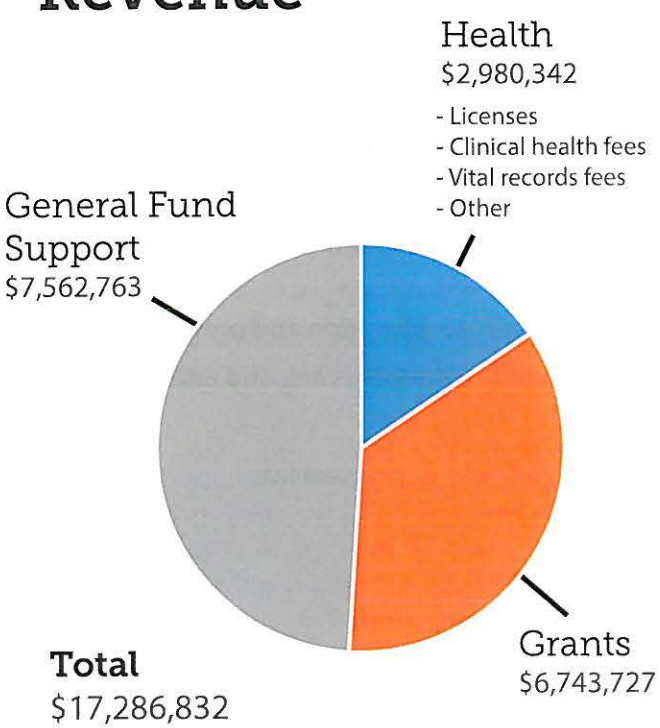
- 1,950 food establishment inspections and permits
- 733 community members were served by the public health library nurse program
- 2nd and 6th grade students at 11 schools received dental screening and sealants
- Nearly 4,000 vaccinations administered

- More than 25 clients participated in home visitation program resulting in more than 600 home visits
- Conducted more than 1,300 individual case investigations of communicable diseases
- Over 10,000 animal care officer response calls
- 5,740 community members served with more than 11,000 visits at health department clinics

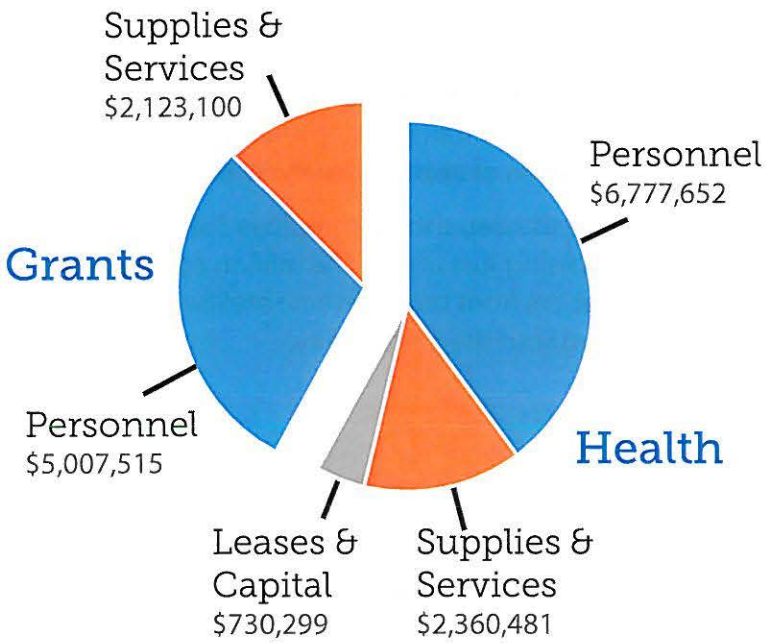
Health Department
Fiscal Year To Date - 2016/2017

2M

Revenue



Expenditures



Total
$16,999,047

Our Commitment to Community Health

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- A high level of quality services
- Strong partnerships with community organizations
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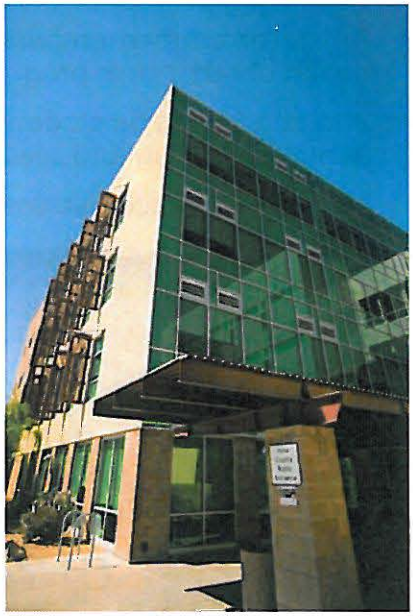

Health Department Highlights

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HEALTH DEPARTMENT

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- Home visitations and evaluation
- Disease surveillance and investigation
- Injury and fall prevention
- Family nutritional food support
- Food code compliance and enforcement
- Senior wellness checks and food supplement vouchers
- Substance misuse education and prevention
- Animal shelter, veterinary care, and adoptions

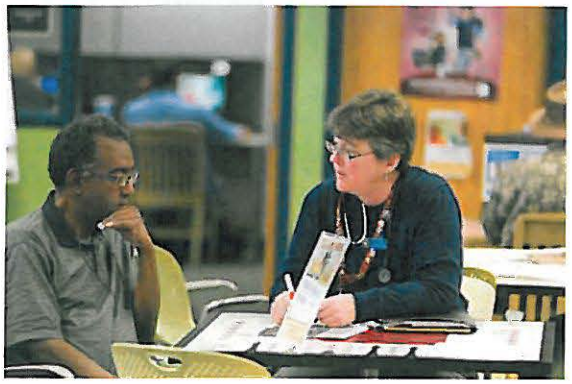
Engagement

- 8,500 mothers / 6,289 children served by WIC
- Nearly 10,000 children immunized
- More than 5,000 children received dental screening and over 850 received dental sealants
- More than 101,000 birth and death certificates issued
- Nearly 100 schools participate in coordinated health wellness programs
- Provided more than 77,000 clinic visits for over 4,500 community members
- HIV and Hepatitis C prevention by exchanging 2,700 syringes

District 2

2016/2017 Year to Date Programs & Services

- 1,973 food establishment inspections and permits
- 2,441 community members were served by the public health library nurse program
- 2nd and 6th grade students at 35 schools received dental screenings and sealants
- Over 7,000 vaccinations administered

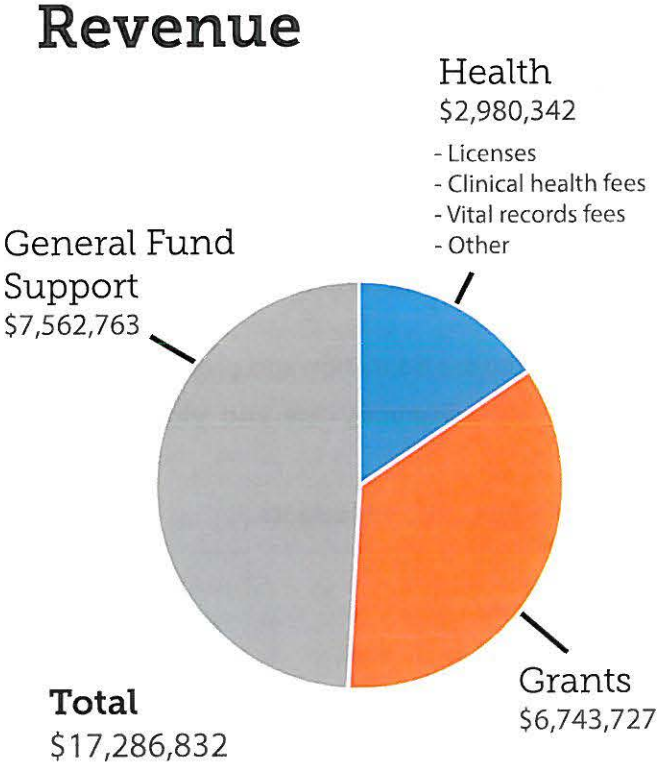


- More than 77 clients participated in home visitation program resulting in more than 1,800 home visits
- Conducted more than 1,900 individual case investigations of communicable diseases
- Nearly 15,000 animal care officer response calls
- 9,992 community members served with more than 18,400 visits at health department clinics

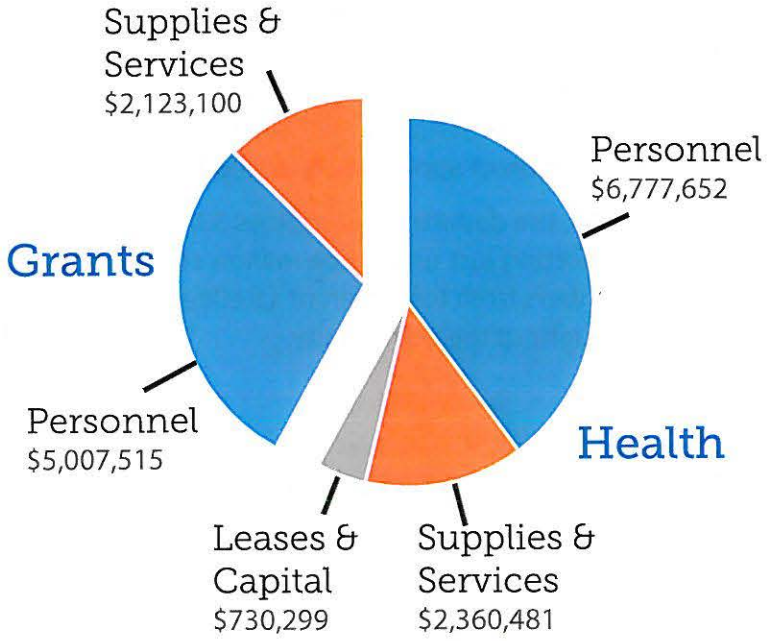
Health Department
Fiscal Year To Date - 2016/2017

2M

Revenue



Expenditures



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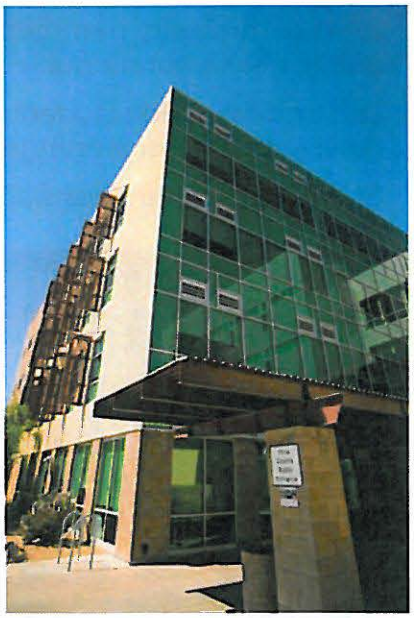

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- Senior wellness checks and food supplement vouchers
- Substance misuse education and prevention
- Animal shelter, veterinary care, and adoptions

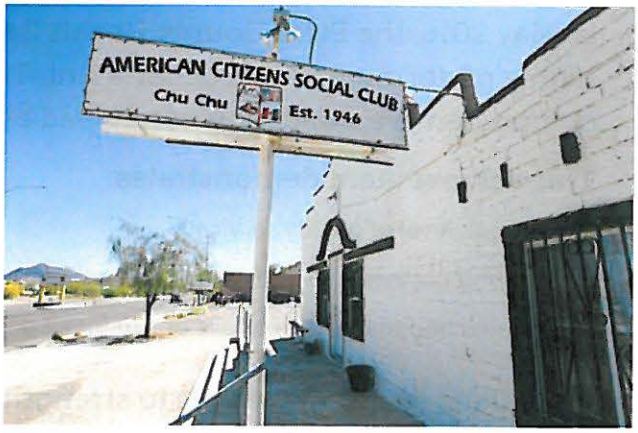
Engagement

- 8,500 mothers / 6,289 children served by WIC
- Nearly 10,000 children immunized
- More than 5,000 children received dental screening and over 850 received dental sealants
- More than 101,000 birth and death certificates issued
- Nearly 100 schools participate in coordinated health wellness programs
- Provided more than 77,000 clinic visits for over 4,500 community members
- HIV and Hepatitis C prevention by exchanging 2,700 syringes

District 3

2016/2017 Year to Date Programs & Services

- 1,724 food establishment inspections and permits
- 750 community members were served by the public health library nurse program
- 2nd and 6th grade students at 36 schools received dental screening and sealants
- Almost 6,000 vaccinations administered

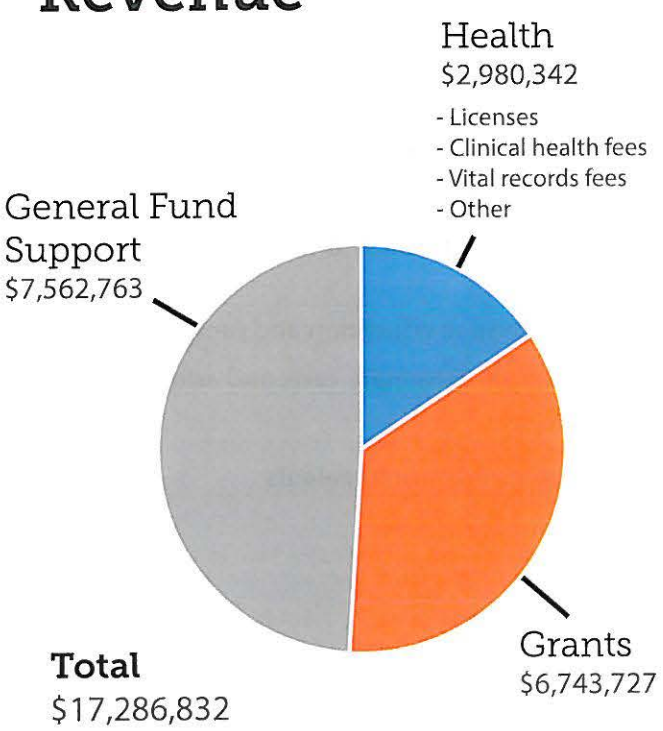


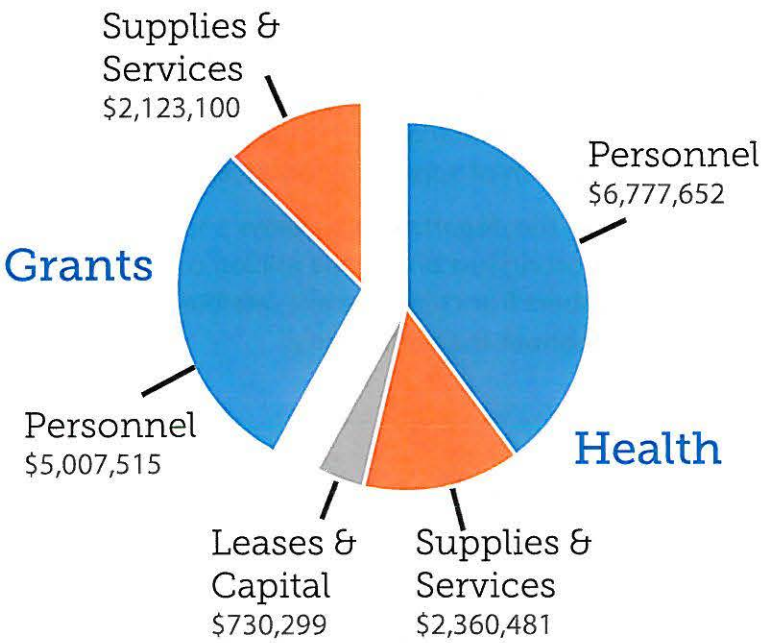
- More than 43 clients participated in home visitation program resulting in more than 1,000 home visits
- Conducted more than 1,800 individual case investigations of communicable diseases
- Nearly 15,000 animal care officer response calls
- 8,630 community members served with more than 16,200 visits at health department clinics

Health Department
Fiscal Year To Date - 2016/2017

2M

Revenue





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Expenditures

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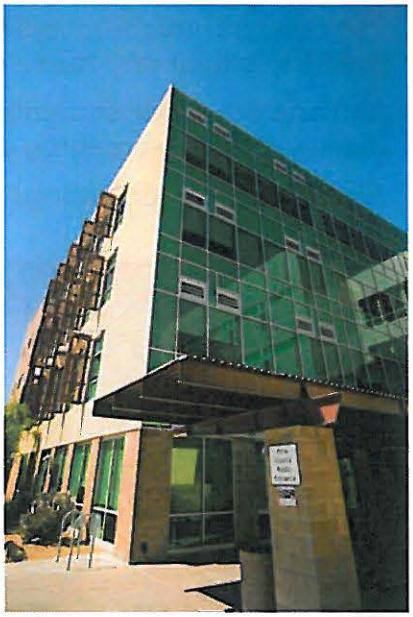

Health Department Highlights

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- Senior wellness checks and food supplement vouchers
- Substance misuse education and prevention
- Animal shelter, veterinary care, and adoptions

Engagement

- 8,500 mothers / 6,289 children served by WIC
- Nearly 10,000 children immunized
- More than 5,000 children received dental screening and over 850 received dental sealants
- More than 101,000 birth and death certificates issued
- Nearly 100 schools participate in coordinated health wellness programs
- Provided more than 77,000 clinic visits for over 4,500 community members
- HIV and Hepatitis C prevention by exchanging 2,700 syringes

District 4

2016/2017 Year to Date Programs & Services

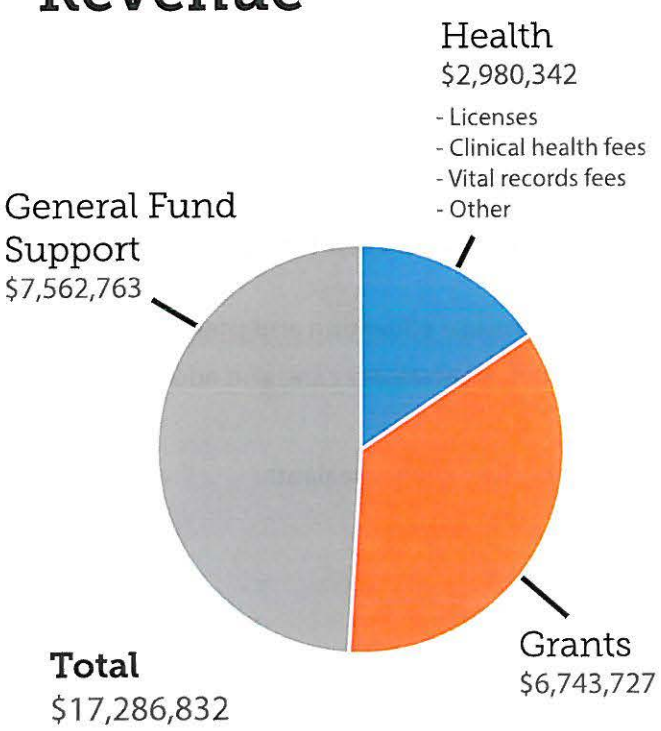
- 1,436 food establishment inspections and permits
- 335 community members were served by the public health library nurse program
- 2nd and 6th grade students at 12 schools received dental screening and sealants
- Almost 4,500 vaccinations administered

- More than 32 clients participated in home visitation program resulting in more than 750 home visits
- Conducted more than 1,400 individual case investigations of communicable diseases
- Nearly 8,500 animal care officer response calls
- 5,256 community members served with more than 9,000 visits at health department clinics

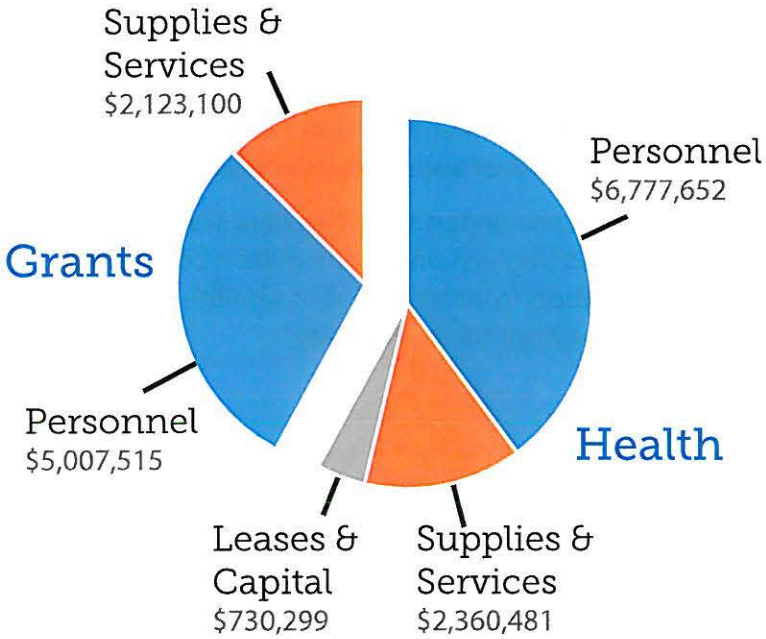
Health Department
Fiscal Year To Date - 2016/2017

2M

Revenue



Expenditures



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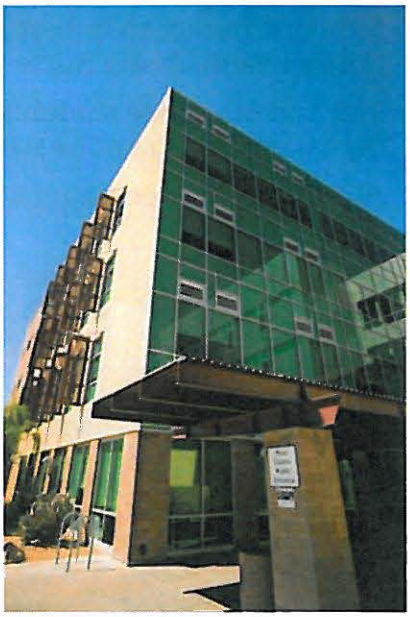

Health Department Highlights

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- Substance misuse education and prevention
- Animal shelter, veterinary care, and adoptions

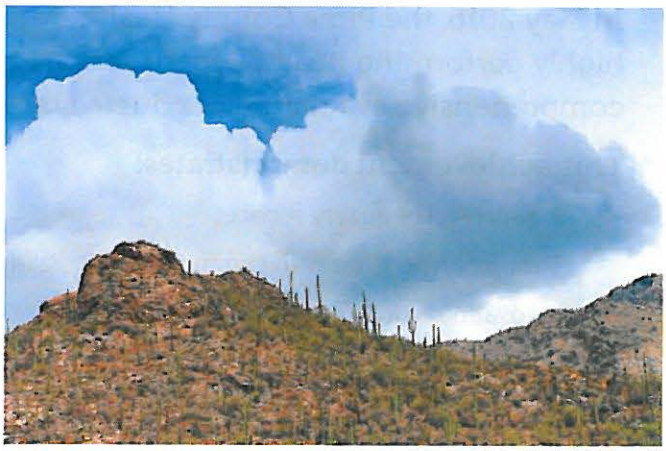
Engagement

- 8,500 mothers / 6,289 children served by WIC
- Nearly 10,000 children immunized
- More than 5,000 children received dental screening and over 850 received dental sealants
- More than 101,000 birth and death certificates issued
- Nearly 100 schools participate in coordinated health wellness programs
- Provided more than 77,000 clinic visits for over 4,500 community members
- HIV and Hepatitis C prevention by exchanging 2,700 syringes

District 5

2016/2017 Year to Date Programs & Services

- 2,096 food establishment inspections and permits
- 486 community members were served by the public health library nurse program
- 2nd and 6th grade students at 34 schools received dental screenings and sealants
- Over 8,000 vaccinations administered

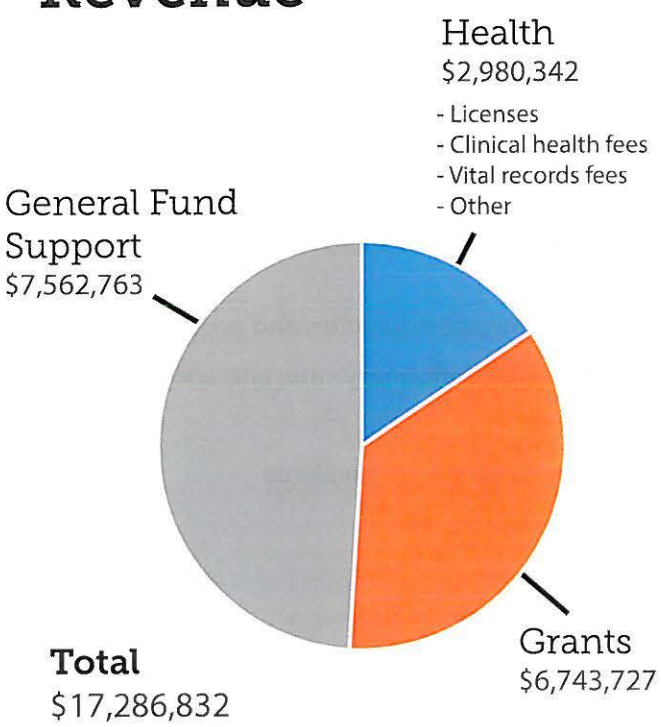


- More than 33 clients participated in home visitation program resulting in nearly than 800 home visits
- Conducted nearly 2,100 individual case investigations of communicable diseases
- Nearly 17,500 animal care officer response calls
- 11,947 community members served with more than 22,600 visits at health department clinics

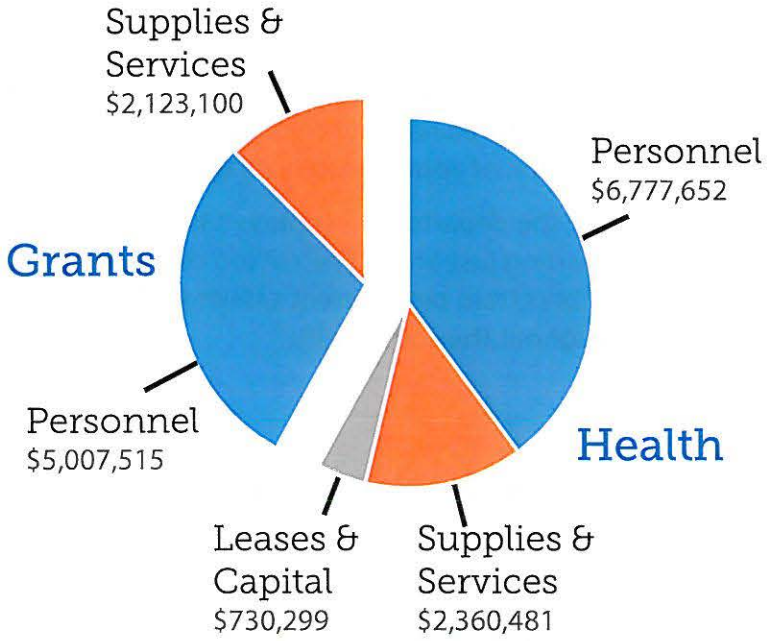
Health Department
Fiscal Year To Date - 2016/2017

2M

Revenue



Expenditures



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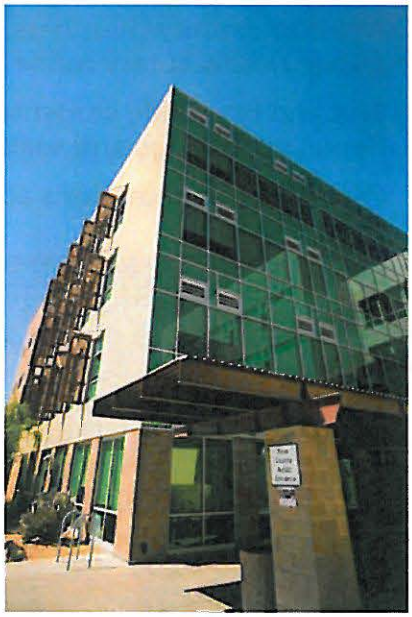

Requested operating department expenditures, revenues and operating transfers:

PACC FUND 2001	FY 16-17 BUDGET	FY 17/18 BUDGET*	PERCENT CHANGE
Operating Expenditures	$9,175,594	$9,426,331	2.7
Operating Revenues	$6,542,550	$6,559,573	0.3
Operating Transfers	$2,373,683	$2,453,341	3.4
PACC FTE	93	91	-2.2
PACC GRANTS			
Operating Expenditures	Prev. Rep. in HD Grants	$867,010	N/A
Operating Revenues	Prev. Rep. in HD Grants	$311,010	N/A
Operating Transfers	Prev. Rep. in HD Grants	$556,000	N/A
FTE Grant-funded	4	4	0.0

PACC increase from FY16/17 to FY17/18 of $250,737 is due primarily to increases in motor pool charges, IT related, and benefits cost increases.

Major programs and related services provided by the department:

Major Programs and Initiatives	Services/Contributions to Economic Development
Enforcement	Enforcement of local animal welfare, safety and rabies control ordinances activity including response to animal bites, free roaming, sick/injured animals, or hoarding cases disproportionately impacts the quality-of-life and property values of low-income communities in our jurisdiction
Licensing	This function is critical in decreasing the community risk of rabies, encouraging spay/neuter of pets, and improving our ability to reunite lost pets with their owners. These functions are critical in order to control the costs associated with our PACC operation. Finally we collect licensing revenue on behalf of the partner jurisdictions.
Shelter/Adoptions	Safely housing and securing stray and unwanted pets is an important cost driver for PACC. These services permit the rapid rehoming of lost pets, promote the long-term placement of other pets with families, as well as increasing vaccination and spay/neuter in Pima County.
Spay/Neuter	Low-cost spay and neuter services decrease unwanted the animal populations and are a critical to controlling the operational costs for PACC. Such intervention also provides important savings to the individual pet owner increasing disposable income to be used for other purposes.

Major costs of providing programs and related services by the department:

Program	Mandates	Cost	Revenue (estimate)*
Enforcement	ARS § 11-1006 through ARS § 11-1022	$2,746,851	$1,757,985
Licensing	ARS § 11-1006 through ARS § 11-1022	$575,541	$368,346
Sheltering/live placement	ARS § 11-1006 through ARS § 11-1022	$2,852,992	$1,825,915
Spay/Neuter	ARS § 11-1006 through ARS § 11-1022	$1,562,485	$999,990
Administration	Necessary to coordinate mandated and non-mandated activities	$1,093,682	$699,956

*Revenues for programs based on billing 64% of costs to Tucson, Oro Valley, and South Tucson.

PACC Mandates: ARS § 11-1006 through ARS § 11-1022

- The county shall establish civil penalties for violating animal statues and ordinance and conduct hearings
- The county enforcement agent shall enforce provisions, issue citations
- The county enforces that no dogs shall be permitted at large (no strays)
- The county shall impound stray dogs and all impounded cats and dogs shall be given proper and humane care. For animals not reclaimed, the county enforcement agency shall take possession.
- Specified animals shall be confined and quarantined in a county pound. The county enforcement agent shall destroy a vicious animal by order of a justice of the peace or a city magistrate.
- Animals in county pound shall be properly cared for and, when required, humanely destroyed.
- Provisions to be met before dogs and cats can leave county pound: shall not be release unless altered, dogs licensed

Significant changes in the requested FY2017/18 budget versus the FY 2016/17 adopted budget:

Beginning July 1, 2017, PACC will separate from Health and become its own department. Additionally, PACC will be moving into a new PACC facility mid-fiscal year, which will present both logistical and financial challenges.

Major budget issues the department is facing in FY 2016/17:

Due to recent action by Marana and Sahuarita, revenues related to those jurisdictions may not materialize in FY17/18, though PACC will still retain the majority of its fixed costs for operation of the PACC facilities. There will be a decrease in licensing revenues with a corresponding decrease in licensing reimbursement to these jurisdictions.

Current PACC operations continue to focus on controlling our costs while delivering high-quality services. PACC will continue efforts to minimize overtime, decrease contractor costs, streamline current operations, and increase philanthropic funding.

Any requests for supplemental funding over and above the base budget amount:

No supplemental funding requests were submitted by PACC for FY17/18.

Various issues related to FY2017/18 budgets administered by the Department:

Main Operating Budget

Historically, PACC has struggled to maintain a full complement of available staff positions. We continue to retain a full staffing contingent, which has already resulted in savings and increased job satisfaction among staff.

In hiring an additional supervising veterinarian, a planned examination of the existing formulary and implementation of a new formulary is expected to further effect cost savings.

Three years ago, PACC hired a Development Director to capitalize on external funding opportunities to support PACC's mission and responsibilities. This has resulted in significant increases in donations and grant-related funding and PACC continues its efforts in this regard.

Special Program Budgets

None

Grants Program Budgets

As indicated on page 1 of this document.

Capital Improvement Program Budgets

None, except for the pending new facility construction which is handled through Facilities.

Internal Service Fund Budgets

None

Kino Sports Complex/Kino Stadium District

2017 BUDGET PRESENTATION NOTES

The combined Kino Sports Complex/Kino Stadium District has played host to over 214,000 guests thru March of this fiscal year, has seen the complex utilized with some type of activity 271 days out of a possible 303 since March, and is forecasting $1.4 million in revenue this fiscal year.

Kino Sports Complex is a General Fund Program and consists of

- **Sam Lena Park with two lighted softball fields, restrooms, ramadas, concessions stand, outdoor basketball court and playground**
- **Willie Blake Park with two soccer fields, restrooms, playground, and under construction ADA compliant exercise area**
- **Kino Community Center and Pool facility leased to Mulcahy YMCA**
- **Outside agency grounds maintenance for Kino One Stop/Vet Center, Jackson Sullivan employment, and Las Artes for which costs are reimbursed through agreement with agencies**

These facilities are used for community and recreational sports programs year-round with a requested budget of $954,540. An increase of $220,650 from this fiscal year due to purchases of capital equipment and repairs ($125,000 for pool replastering) from previous year. Kino Sports Complex anticipates generating $146,000 in revenue next fiscal year.

Major costs associated with providing the park facilities are:

- **Turf & grounds maintenance including fertilizers, soil amendments, winter rye seed, and irrigation**
- **On-going building and equipment maintenance due to aging structures and mechanical systems for the Kino Community Center building and swimming pool**

Future concerns with this recreational area of the complex are:

- **Continued need for indoor and outdoor facility repairs including the replacement of equipment, and mechanical systems**
- **ADA compliance issues currently beginning design phase**
- **Inadequate parking during major events causing circulation and safety issues**

Kino Sports Complex is currently on target for this fiscal year, with no anticipated overages at this time.

Significant budget changes from current fiscal year to next fiscal year:

- **Implementation of ramada reservation system at Sam Lena and Willie Blake parks**
- **Increase of funding from previous years to be utilized to provide much needed repairs and maintenance to park facilities. In the present fiscal year, those funds were used for the following projects: roof repairs to Mulcahy YMCA, paving of Willie Blake parking lot, ADA compliance access, resurface of Sam Lena basketball court, deck repairs and equipment purchases for safety and operational needs**

In the coming fiscal year, those funds will be used for the following projects:

- **Replastering of the Kino Pool for $125,000**
- **Enhanced park amenities such as horseshoe pits/sand volleyball/restrooms/ramada grills**

<u>The Stadium District budget consists of</u>

- **Kino Veteran's Memorial Baseball Stadium with seating capacity for over 10,000 and other amenities provided in a Major League style baseball stadium plays host to a variety of baseball events from youth to seniors, as well as large community and charitable special events.**
- **7 additional full size fields, four of which are lighted, and host a number of amateur and collegiate tournaments on a regular basis**
- **4 lighted and 4 unlighted soccer fields utilized by local soccer groups for practice, games, and clinics. And is home to FC Tucson, and Pima Community College and a variety of soccer and football related programs. This month the soccer complex will also play host to the USA Rugby National Club Quarter and Semi Finals.**
- **24 acres of parking space which plays host to the Kino Gem and Mineral Show on an annual basis, as well as other events requiring wide open space**
- **Kino Environmental Restoration Project(KERP) covers 141 acres and includes stream courses, 5 vegetation lined ponds, flood control and water harvesting structures and a 2.2 mile walking path and wildlife habitat. It is a joint project with Pima County Flood Control and Regional Wastewater Departments.**

These facilities are used for a vast array of sporting events of both an amateur and semi-professional level, as well as community events including fundraiser walks to concerts and car shows throughout the year. The requested budget for the coming fiscal year is comprised of approximately $5.6 million in expenses and a little over $2.3 million in revenue, with 4.8 transferred in from the General fund/Flood Control/ and RWRD

Major costs in providing these facilities include:

- **Turf and grounds maintenance including personnel, heavy equipment, sprayers, fertilizers, soil amendments, and misc. tools and equipment.**

- **Continued care and aesthetic appearance of the 18 year old stadium structure and mechanical systems**
- **Ever increasing costs of utilities most notable electric and water**
- **Completion of items on deferred maintenance list which in current fiscal year included replacement of the Veteran's Memorial Stadium field padding, painting of dugout roofs with correct facility name, renovation and upgrades to soccer fields 11 & 12**
- **Event management and support for increased activity and bookings**

Concerns regarding the complex for continued future use are:

- **Need for on-going capital equipment replacement for field and facility related equipment and systems**
- **Lighting of additional existing fields for increased revenue**
- **Upgrade of antiquated amenities such as sound system/scoreboard/seating areas/shade to enhance the overall guest experience**
- **Expansion of entire complex for a variety of sports both indoor and outdoor to increase revenue, and the overall experience for those playing or visiting the complex.**

Significant budget changes between fiscal years:

- **Decrease in Administrative overhead of $157,000**
- **Increase cost of operating expenses related to repair and maintenance of equipment, supplies, chemicals**
- **Initial purchase and upgrade to facility scheduling and event operations software program**
- **Increase in revenues and decrease of discounts in coming fiscal year**
- **Final payment on the outstanding debt service of $2.7 million dollars**