MEMORANDUM

Date: April 9, 2018

To: The Honorable Ally Miller, Member
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: **10-Year Library Capital Plan**

Based on the attached emails, I understand you requested a copy of what has been planned for Library infrastructure investments for the next 10 years. Attached is a draft plan that has not been reviewed by management nor myself. Hence, in its final form, the plan may look entirely different from what it is today.

With the understanding that the draft plan is simply desired capital improvements without the benefit of fiscal analysis or change of future community conditions such as demographics and population growth, the draft should not be relied on or used for any purpose.

As you can see, our Library Director did not "refuse" to provide the information requested, she indicated I would provide them. April 6, 2018 was the date my office was made aware of the request. You may wish to direct your inquires to my office for appropriate response in the future.

CHH/anc

Attachments

c: The Honorable Chairman and Members, Pima County Board of Supervisors
Jan Lesher, Chief Deputy County Administrator
Amber Mathewson, Director, Library District

Monica Perez

From: Jan Lesher
Sent: Friday, April 6, 2018 3:20 PM
To: Chuck Huckelberry
Subject: FW: Planned Library Expansion Projects

Do you want to respond?

From: JoAnn di Filippo
Sent: Friday, April 6, 2018 3:15 PM
To: Ally Miller <Ally.Miller@pima.gov>
Cc: Amber Mathewson <Amber.Mathewson@pima.gov>; Jan Lesher <Jan.Lesher@pima.gov>
Subject: FW: Planned Library Expansion Projects

Supervisor Miller:
Please read the response below. Ms. Mathewson refuses to provide the draft documentation you requested.

All messages created in this system should be considered a public record subject to disclosure under the Arizona Public Records Law (A.R.S. 39-121) with no expectation of privacy related to the use of this technology. This message has been prepared and sent on resources owned by Pima County, AZ. It is subject to the computer and electronic policies of Pima County, and the Pima County Board of Supervisors, where applicable.

JoAnn di Filippo, PhD
Chief Advisor
Pima County Supervisor Ally Miller – District 1
www.allymillerdistrict1.com
P: (520) 724-2738
F: (520) 724-8489

From: Amber Mathewson
Sent: Friday, April 6, 2018 2:01 PM
To: JoAnn di Filippo <JoAnn.diFilippo@pima.gov>
Cc: Ally Miller <Ally.Miller@pima.gov>; Jan Lesher <Jan.Lesher@pima.gov>
Subject: RE: Planned Library Expansion Projects

Any drafts that exist at this point have not been reviewed or approved by the County Administrator and as soon as that happens, he or I will get them to your office.

~Amber

Amber D. Mathewson | Library Director | Administration
Pima County Public Library | 101 N Stone Ave Tucson AZ 85701
520.594.5650| amber.mathewson@pima.gov | www.library.pima.gov

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From: JoAnn di Filippo
Sent: Wednesday, April 4, 2018 4:47 PM

To: Amber Mathewson <Amber.Mathewson@pima.gov>
Cc: Ally Miller <Ally.Miller@pima.gov>; Jan Lesher <Jan.Lesher@pima.gov>
Subject: RE: Planned Library Expansion Projects

Amber:
Supervisor Miller is aware the plan may be in draft status; however, she would like to have a copy of the draft plan by close of business this Friday, April 6, 2018. No copies will be disseminated. If you have any questions, please let me know. We look forward to receiving the copy no later than this Friday. Thank you.

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Chief Advisor
Pima County Supervisor Ally Miller – District 1
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P: (520) 724-2738
F: (520) 724-8489

From: Amber Mathewson
Sent: Wednesday, April 4, 2018 4:29 PM
To: JoAnn di Filippo <JoAnn.diFilippo@pima.gov>
Cc: Ally Miller <Ally.Miller@pima.gov>
Subject: RE: Planned Library Expansion Projects

JoAnn –
I hope your week is going well,

We are still working on our facilities infrastructure plan so it is not yet ready for distribution.
Once it has been finished and approved by county administration we will definitely share it with your office.

Best,

~Amber

Amber D. Mathewson | Library Director | Administration
Pima County Public Library | 101 N Stone Ave Tucson AZ 85701
520.594.5650| amber.mathewson@pima.gov | www.library.pima.gov

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From: JoAnn di Filippo
Sent: Tuesday, April 3, 2018 11:56 AM
To: Amber Mathewson <Amber.Mathewson@pima.gov>
Cc: Ally Miller <Ally.Miller@pima.gov>
Subject: Planned Library Expansion Projects

Amber:
Could you please forward a copy of your 10 year planned library expansion (build-out/construction) schedule (by District)? If you have a plan that extends beyond 10 years, please also forward a copy of that document. If you have any questions, please let me know. Thanks.

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Pima County Supervisor Ally Miller – District 1
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Pima County Public Library

Who are they?

The Pima County Public Library (Library) operates a Main Library; 25 branch libraries; a bookmobile; three (3) Book Bikes; and online services, including a dynamic web portal, downloadable e-books, audiobooks, video, and music. The Library provides educational opportunities for workforce development, supporting employers and citizens at all ages, and offers child-centered, engaging environments addressing the social, emotional, and cognitive aspects of learning. Other special services include connected learning environments for youth and *Career Online High School,* which provides adults with the opportunity to gain a high school diploma and valuable work skills. Community groups use library facilities to hold meetings of civic and educational interest, and these facilities are gathering places where people interact, share information, and engage in creating content through 21st century skills. The Pima County Library is authorized by ARS §11-901.

Current Infrastructure

- Joel D. Valdez Main Library and 25 library branches
- One bookmobile and 3 book bikes
- 1.2 million cataloged items
- 1,200 public computers
- 5.4 million visitors annually

What do they do?

The Library is funded by a secondary property tax at the will of the taxpayers and the Pima County Board of Supervisors. Although un-mandated, public libraries exist in most communities to provide equitable access to information, including government documents. Libraries bridge the digital divide for those who otherwise would not be able to connect to Internet and they provide space for communities to gather and interact. Legislation, codes, and ordinances related to public libraries focus on access, privacy, taxation, and zoning.

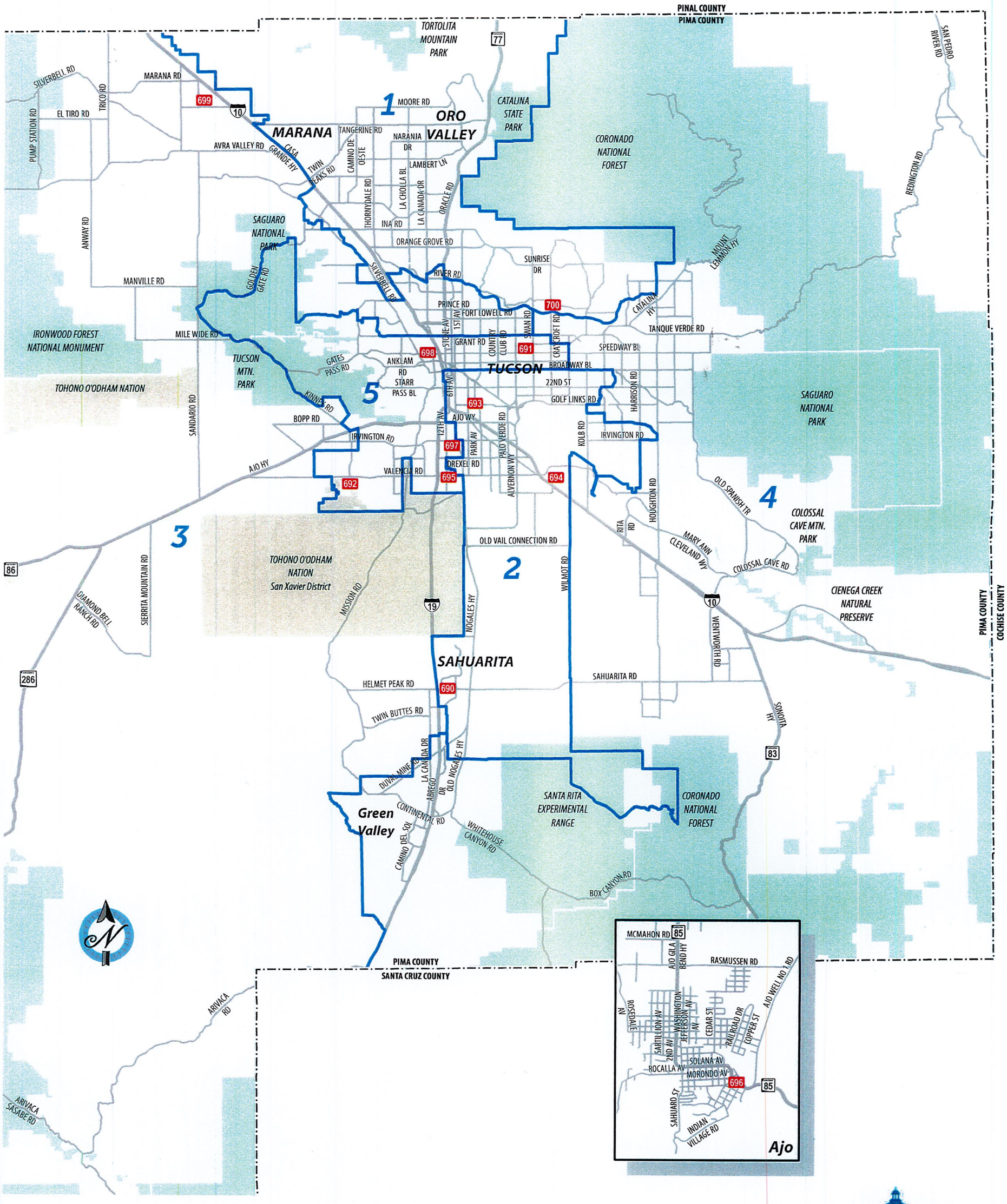
Brief description of prioritization criteria

- Safety/Risk Avoidance (20 points). Required mitigation of potential hazards related to facilities.
- Economic Development/Regional Needs/Public expectation (20 points). Rehabilitation or construction of facilities to address community need.
- Level of Service/Capacity Needs (20 points). Rehabilitation or construction of facilities to address organizational ability to meet community need.
- Depreciation/Life Cycle/Age of Facility (20 points). Rehabilitation necessary to maintain and preserve facilities.
- Maximize Previous Investment/Feasibility (10 points). Financial considerations applied to rehabilitation or construction of facilities.
- Demographics/Changing Public Needs (10 points). Rehabilitation of facilities to add or expand services.

Top 10 Projects and Year Needed

1.	Sahuarita Library new construction	2018
2.	Deferred maintenance (annual cost)	2018
3.	Martha Cooper Library expansion	2019
4.	Southwest Library new construction	2021
5.	Quincie Douglas Library expansion	2021
6	Littletown Area Library new construction	2022
7.	Valencia Library expansion	2022
8.	Salazar-Ajo Library new construction	2023
9.	El Pueblo Library expansion	2023
10.	El Rio Library new construction	2024

Integrated Infrastructure Projects -- Libraries



1/17/2018

Supervisor District Boundary

PIMA COUNTY
GEOGRAPHIC INFORMATION SYSTEMS

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Map Number	Project Name	Est. Proj. Start Year	Estimated Total Cost
690	Sahuarita Library New Construction	2018	$9,800,000
691	Martha Cooper Library Expansion	2019	$5,000,000
692	Southwest Library New Construction	2021	$5,800,000
693	Quincie Douglas Library Expansion	2021	$5,000,000
694	Littletown area Library New Construction	2022	$9,800,000
695	Valencia Library Expansion	2022	$4,300,000
696	Salazar-Ajo Library New Construction	2023	$2,250,000
697	El Pueblo Library Expansion	2023	$3,750,000
698	El Rio Library New Construction	2024	$3,250,000
699	Marana Library New Construction	2024	$5,300,000
700	Dusenberry River Library New Construction	2025	$9,800,000
Additional Unmappable Projects			
	Deferred Maintenance ($400,000/yr)	2018	$4,000,000

Pima County Library

Table : Recommended 10-Year Priority Projects

Sponsor	Year	Project or Program Name	Project Description/Status	GIS ID	Supervisory District	Project Score (0-100)	Department Cost	Estimated Total Cost	Cost Estimate Determination	Deferred Maintenance?	Criteria						Construction Status				Funding Status				Initiative		
											• Safety • Regulatory compliance • Risk avoidance • Emergency response	• Depreciation • Life cycle • Age of facility	• Return on investment • Cost-benefit analysis • Operating cost • Maximize Previous investment • Integrated facilities	• Environmental protection • Community health • Changing public needs or demographics • Future compliance need	• Economic development • Regional needs • Partnerships • Public expectation • Administrative directive	• Level of service • Capacity needs • Community enhancement	Future	Under Development	Under Construction	Completed	Fully	Partial	Unfunded	Matching or Grant Funds	Pima Prospers	Sustainable Action Plan	Economic Development Plan
LIB	2018	Deferred Maintenance ($400,000/yr)	No project established	688	0	98	$ 4,000,000	$ 4,000,000		X	X	X	X			X		X				X					
LIB	2018	Sahuarita Library New Construction	In Discussion	690	2	98	$ 1,800,000	$ 9,000,000				X	X	X	X	X		X				X			X	X	
LIB	2019	Martha Cooper Library Expansion	No project established	691	5	97	$ 750,000	$ 5,000,000				X	X	X	X	X	X						X		X		
LIB	2021	Southwest Library New Construction	No project established	692	5	94	$ 1,300,000	$ 5,800,000				X			X	X	X						X		X	X	X
LIB	2021	Quincie Douglas Library Expansion	No project established	693	2	92	$ 750,000	$ 5,000,000				X	X	X	X	X	X						X		X		
LIB	2022	Littletown area Library New Construction	No project established	694	2	89	$ 1,800,000	$ 9,800,000						X	X	X	X						X		X	X	X
LIB	2022	Valencia Library Expansion	No project established	695	5	87	$ 1,300,000	$ 4,300,000				X	X		X	X	X						X		X		
LIB	2023	Salazar-Ajo Library New Construction	No project established	696	3	78	$ 250,000	$ 2,250,000				X			X	X	X						X		X	X	X
LIB	2023	El Pueblo Library Expansion	No project established	697	5	77	$ 1,750,000	$ 3,750,000				X	X	X	X	X	X						X		X		
LIB	2024	El Rio Library New Construction	No project established	698	5	75	$ 250,000	$ 3,250,000				X			X	X	X						X		X	X	X
LIB	2024	Marana Library New Construction	No project established	699	3	73	$ 1,300,000	$ 5,300,000						X	X	X	X						X		X	X	X
LIB	2025	Dusenberry River Library New Construction	No project established	700	1	70	$ 1,800,000	$ 9,800,000				X			X	X	X						X		X	X	X
						PIMA COUNTY LIBRARY TOTAL	$ 17,050,000	$ 67,250,000		$ 4,000,000																	