



COUNTY ADMINISTRATOR'S OFFICE

PIMA COUNTY GOVERNMENTAL CENTER
130 W. CONGRESS, FLOOR 10, TUCSON, AZ 85701-1317
(520) 724-8661 FAX (520) 724-8171

C.H. HUCKELBERRY
County Administrator

April 18, 2018

J. Arthur Eaves, Attorney
Sanders + Parks Attorneys at Law
3030 North Third Street, Suite 1300
Phoenix, Arizona 85012

Re: County Attorney Anti-Racketeering Fund Request for Raise the Bar Consulting, LLC

Dear Mr. Eaves:

On the April 17, 2018 Pima County Board of Supervisors meeting was an amendment for Raise the Bar Consulting, LLC for grant writing services. The funding source identified was the Anti-Racketeering Fund.

The Board of Supervisors continued this request indefinitely to allow your review of the use of Anti-Racketeering funds for this purpose.

I would appreciate your review of the contract amendment and associated material. As you can see, this is the seventh amendment to this contract. Also enclosed is the original contract entered into between Pima County and Raise the Bar Consulting, LLC on behalf of the County Attorney.

Sincerely,


C.H. Huckelberry
County Administrator

CHH/anc

Enclosures

c: The Honorable Chairman and Members, Pima County Board of Supervisors



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 04/17/2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Raise the Bar Consulting, LLC

***Project Title/Description:**

Grant Writing Services

***Purpose:**

To provide assistance in applying for complex grants involving improvements and enhancements of Criminal Justice system and services to Victims of Crimes often involving multiple agencies and disciplines. Amendment to add funding.

***Procurement Method:**

Direct Select. D 29.6

***Program Goals/Predicted Outcomes:**

Apply for grant funds that compliment the goals of the Pima County Attorney's Office that enhance the Criminal Justice system and service to Victims of Crimes.

***Public Benefit:**

Use of grant funded monies provides supplemental funding for various criminal justice programs and core services including crime prevention and diversion, criminal prosecution and Victim services saving tax local payer dollars. Historically the County Attorney's Office receives on average \$4 million of grant funding annually.

***Metrics Available to Measure Performance:**

Pima County Attorney's Office will be reviewing and approving invoices to monitor grant writing and reporting services provided under this agreement required to satisfy grant requirements of the projects.

***Retroactive:**

Yes. Scope of work ended up exceeding the total contract amount due to a challenging grant application.

To: COB 3-29-18
JGS - 2
(1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
***Is the Contract to a vendor or subrecipient?** _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: PCA Contract Number (i.e., 15-123): 14-375
Amendment No.: 07 AMS Version No.: 11
Effective Date: 04/17/2018 New Termination Date: 02/28/2018
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 2,000.00
Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** PCA Anti Racketeering Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
 Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____
***Match funding from other sources?** Yes No If Yes \$ _____ % _____
***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rozana Villanes
Department: Pima County Attorney Telephone: 724-5631
Department Director Signature/Date: Dave Smith 3/27/18
Deputy County Administrator Signature/Date: C. J. [Signature] 3/27/18
County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)

<p>Pima County Attorney's Office</p> <p>Project: Grant Writing Services</p> <p>Contractor: Raise the Bar Consulting, LLC 4388 W. Tombolo Trail Tucson, AZ 85745</p> <p>Contract No.: CT-PCA-14000000000000000375</p> <p>Contract Amendment No.: Seven (#07)</p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;">CONTRACT</td> </tr> <tr> <td>NO.</td> <td><u>CT-PCA-14-375</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>07</u></td> </tr> <tr> <td colspan="2"> <small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small> </td> </tr> </table>	CONTRACT		NO.	<u>CT-PCA-14-375</u>	AMENDMENT NO.	<u>07</u>	<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>	
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(STAMP HERE)

Orig. Contract Term: 03/01/2014 - 02/28/2015	Orig. Amount:	\$12,000.00
Termination Date Prior Amendment: 02/28/18	Prior Amendments Amount:	\$53,400.00
Termination Date This Amendment: 02/28/18	This Amendment Amount:	\$ 2,000.00
	Revised Total Amount:	\$67,400.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

- 1. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section Article III, is increased by \$2,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$67,400.00.

The effective date of this Amendment is April 17, 2018.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

CONTRACTOR

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney
TOBIN ROSEN

Print DCA Name
3/27/18

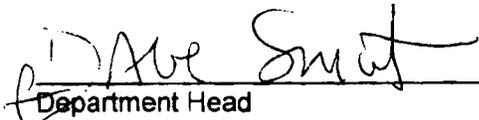
Date



Authorized Officer Signature
Jennifer M. Tersigni, Principal
Printed Name and Title
Raise the Bar LLC
3/22/18

Date

APPROVED AS TO CONTENT



Department Head
3/27/18

Date