



MEMORANDUM

Date: May 8, 2018

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to read "CHH", is written over the printed name "C.H. Huckelberry".

Re: **County Administrator Annual Leave**

This memorandum is to advise the Board of Supervisors I will be on leave beginning May 10, 2018 through May 18, 2018. During my absence, please contact the responsible Deputy County Administrator with any questions or requests for information regarding their respective areas of responsibility.

In addition, given the Board of Supervisors Meeting and the Fiscal Year 2018/19 Board Budget Hearings on May 15, 2018 and May 16, 2018, Chief Deputy County Administrator Jan Leshar will represent me at these meetings.

CHH/mp

c: Julie Castañeda, Clerk of the Board of Supervisors
Jan Leshar, Chief Deputy County Administrator
Carmine DeBonis, Jr., Deputy County Administrator for Public Works
Tom Burke, Deputy County Administrator for Administration
Dr. Francisco Garcia, Assistant County Administrator for Community and Health Services