



MEMORANDUM

Date: May 29, 2019

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to read "CH Huckelberry", is written over the printed name and title of the County Administrator.

Re: **Data Reporting by the Sheriff Related to Future Operation Stonegarden (OPSG) Missions**

On May 28, 2019, the Sheriff, two members of his staff, myself, my Executive Assistant Nicole Fyffe, Assistant County Administrator Wendy Petersen and Grants Management and Innovation staff met with the Chair and Vice-Chair of the Community Law Enforcement Partnership Commission (CLEPC) to discuss adequate data reporting regarding OPSG activities.

Once OPSG funding was suspended, the Sheriff converted overtime funding to General Fund funding and initiated the Rural Safety Initiative. The data gathering for the Rural Safety Initiative is applicable to OPSG and by simply modifying the name of the form, it will accomplish much of what has been requested regarding data from the Sheriff if OPSG activities and missions resume.

CLEPC will review this information at their meeting of June 10, 2019. A cursory review of actual OPSG electronic filings that occurred last year and this activity report indicates there is much more information gathered in the Sheriff's Rural Safety Initiative form than is often times transmitted electronically to US Customs and Border Protection when operating under OPSG.

Attached is a draft of the Sheriff's Rural Safety Initiative Activity Report, which should allow for accurate and consistent reporting on any law enforcement activity, related to OPSG, if and when these mission resume.

Attachment

c: The Honorable Mark Napier, Pima County Sheriff
Wendy Petersen, Assistant County Administrator for Justice and Law Enforcement
Nicole Fyffe, Executive Assistant to the County Administrator
Byron Gwaltney, Chief Deputy, Pima County Sheriff's Department
John Stuckey, Bureau Chief, Pima County Sheriff's Department
Regina Kelly, Director, Grants Management and Innovation Department
Amy Fish, Program Manager, Grants Management and Innovation Department
Kristen Randall, Chair, Community Law Enforcement Partnership Commission
Kevin McNichols, Vice Chair, Community Law Enforcement Partnership Commission

Rural Safety Initiative Operation Activity Report

FORM FOR USE as Reporting Template

Administrative Information

RSI Activity Report Prepared by: (Name & Badge #):

Date of Operation:

ADP Punch Times: ADP IN ADP Out

Operational Deployment Location:

District/Beat:

Highway Interdiction (Shift Activity Time):

Highway Interdiction (Occurrences):

Rural Patrol (Shift Activity Time):

Rural Patrol (Occurrences):

Access Denial (Shift Activity Time):

Access Denial (Occurrences):

Administrative (Shift Activity Time):

Total RSI (hh:mm) Worked:

License Plate #:

Total Miles Driven:

Summarized Operational Statistics

Arrest Information		Investigative		Border Security	
Felony Arrests		# of Case Numbers		Joint Agency Operations	
Misdemeanor (BK)		US Currency Seized (Total)		IA Referrals to BP (Total #)	
Misdemeanor (CR)		Weapons Seizures		Rescues (i.e. Flag downs)	
		Ammunition Seizures (Rounds)			
		Stolen Vehicles			

# of Narcotic Seizures		MJ (in lbs.)	METH (in gm.)	COC (in gm.)	FEN (in gm.)	HEROIN (in gm.)
Weight Totals						

Suspect and Arrest Information

SUSPECT and ARREST INFORMATION ARE AS FOLLOWS (Case Number, Arrestee Information (**Name and DOB ONLY**), Charges, and 10-29 Checks):

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Summarized Traffic Statistics

Traffic Stops:

Moving Violations		Non-Moving Violations		Other (ATL, AOA, 10-37, C81)	
Citation(s) Issued		Citation(s) Issued			
Written Warning(s)		Written Warning(s)			
Verbal Warning(s)		Verbal Warning(s)			

Traffic Stop Information

TRAFFIC STOPS MADE ARE AS FOLLOWS (Stop Time, Stop Location, Reason for Stop, Result (if citation include statute), Driver Information (Name and DOB ONLY) and Vehicle (LP, VIN, Year/Make/Model Only):

Narrative Summary Information

REPORT NARRATIVE SUMMARY OF ACTIVITIES (include detailed summary description of operational activities):