



MEMORANDUM

Date: October 3, 2019

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **October 4, 2019 Memorandum from the Fleet Services Director Regarding Board of Supervisors Resolution 2017-39 Update**

Please see the attached October 4, 2019 memorandum from Fleet Services Director Ray Ochotorena regarding compliance with the Board of Supervisors adopted sustainability Resolution 2017-39. The report discusses a significant decrease in vehicle idling, the process to right size the size of the County's fleet and replace the County's compact vehicles with electric vehicles.

The idling reductions not only improves air quality but also reduces the costs associated with operating the fleet. Reducing the number of vehicles has the same result. Electrification of the compact fleet will also dramatically reduce vehicle operating and maintenance costs.

CHH/anc

Attachment

c: Jan Leshar, Chief Deputy County Administrator
Ray Ochotorena, Director, Fleet Services Department



MEMORANDUM

DATE: October 4, 2019

TO: C.H. Huckelberry
County Administrator

FROM: Ray Ochotorena 
Director Fleet Services Department

THRU: Jan Lesher 
Chief Deputy County Administrator

RE: Fleet Services FY20 Updates Related to Pima County Climate Change Resolution 2017-39 and Department Transportation Coordinator Process

Fleet Services has completed the FY19 analysis of the County vehicle idling and utilization data. We have provided each department with a report detailing their performance to the goals of 10% idle reduction and 2,000 minimum miles of utilization per assigned vehicle.

1. Pima County has achieved an overall idling reduction of 19%. The data reflects only 12 of the 27 departments measured met the 10% idle reduction goal, leaving significant opportunities for improvement. The established FY20 idle reduction goal is as follows:
 - 5% idling reduction for departments meeting FY19 goal
 - 15% idling reduction for departments not meeting FY19 goal
2. Forty-five vehicles were identified as underutilized and not meeting the minimum 2,000 annual miles. Department Directors have been requested to provide justification for continued operational need or return vehicles back to Fleet Services. The established FY20 minimum annual utilization goal is as follows:
 - 2,500 annual miles per vehicle
3. Electrification of the County Fleet will focus on the compact vehicle class in FY20. Currently there are 109 compact vehicles in the fleet; average daily miles driven in FY19 for these vehicles was 25 miles. Fleet Services will be replacing compacts assigned to departments with electric vehicles as charging stations become available.
4. The department Transportation/Motor Pool Coordinator serves as the liaison between their department, Fleet Services and Risk Management. Fleet Services reaches out annually to departments requesting the names of their Transportation/Motor Pool Coordinator. We have discovered that our Transportation/Motor Pool Coordinator listings tend to quickly become outdated, which results in a breakdown in key communications. Therefore, I am requesting that County departments create and maintain a Transportation/Motor Pool Coordinator email distribution list in Outlook. Please send the name of your email distribution list to Fatima.Morales@pima.gov by October 18, 2019.

Attachment

C: Patricia Mehrens, Deputy Director, Fleet Services

Pima County Climate Change Resolution 2017-39
FY19 Vehicle Idling and Utilization Performance Summary

Department	Quantity of Vehicles	FY18 Idle Hours:Mins	FY19 Idle Hours:Mins	% of Change	Underutilized FY19	Electric Vehicle
Regional Flood Control	11	821:20	158:05	-81%	0	-
Public Works Admin	2	56:23	21:02	-62%	0	1
Clerk of the Board	1	13:04	5:55	-55%	0	-
Assessor	14	232:04	131:01	-44%	0	-
NRPR	101	5800:19	3349:36	-42%	1	1
Sustainability & Conservation	1	3:34	2:16	-36%	0	-
Fleet Services	9	854:39	547:56	-36%	1	1
Forensic Science Center	3	108:21	70:19	-35%	0	-
Environmental Quality	19	375:55	249:24	-34%	1	1
Motorpool	19	206:43	140:50	-32%	6	4
RWRD	171	41993:50	29590:23	-30%	10	8
Transportation	161	57235:36	50219:04	-12%	9	-
Elections	2	37:36	35:51	-5%	0	-
Emergency Management	4	30:10	29:42	-2%	0	-
Pima Animal Care	18	11139:13	11009:28	-1%	0	-
Health	42	658:22	660:16	0%	2	-
Development Services	9	928:15	938:23	1%	1	-
Library	7	403:58	413:17	2%	0	-
Community Services	4	171:06	177:08	4%	0	-
Finance & Risk Management	1	68:35	72:42	6%	0	-
Facilities Management	73	260:54	286:03	10%	11	2
Public Defense	22	491:45	583:11	19%	0	-
Community Development	5	66:58	94:08	41%	0	-
Information Technology	14	86:09	124:49	45%	3	1
PCWIN	5	41:56	94:42	126%	0	-
Constables	2	66:59	171:08	155%	0	-
Kino Sports Complex	1	10:42	30:52	188%	0	-
Totals	719	122164:40	99207:42	-18.79%	45	19