MEMORANDUM

Date: April 8, 2020

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: Master Agreement No. MA-PO-20-143, multiple contractors, to provide for Original Equipment Manufacturer Automotive Parts

The Master Agreement is for Original Equipment Manufacturer (OEM) parts on an as required basis. The County is not purchasing these parts as a part of the covered warranty. There are situations where the purchase of OEM parts is required or in the best interest of the County. One example is if a vehicle is under warranty, the County is responsible to replace wearable parts such as brake pads. We choose to use OEM parts to mitigate liability and maintain the warranty. A second example is purchase of larger parts such as an engine or transmission assembly. While these may still be under warranty, they are not covered by the warranty due to an accident.

The reason we use OEM parts in to ensure the manufacturer cannot void the warranty if we use other parts. Using “while maintaining the manufacturer’s warranty” is not the clearest explanation.

CHH/mp

c: Jan Lesher, Chief Deputy County Administrator
Mary Jo Furphy, Director, Procurement Department