



MEMORANDUM

Date: December 8, 2020

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

The Honorable Supervisors Elect
Pima County Board of Supervisors

Re: **Telecommuting during COVID-19 Pandemic**

I am attaching information that shows the data from our latest payroll indicating the average number of employees on payroll as well as those that are telecommuting and the percent of telecommuting by department. As you can see some agencies do not have any telecommuting. In reviewing those agencies they all appear to be either essential worker classifications or where the work to be accomplished cannot be accomplished by telecommuting. The data would indicate that the vast majority of the County's work-force are essential employees and required to be present in order to provide services or support those who do provide direct service activities.

CHH/sp

Attachment

c: Jan Leshar, Chief Deputy County Administrator
Cathy Bohland, Director, Pima County Human Resources

Department	Pay Period End	Average Active Employees	Telecommuters	Telecommuter %
Analytics & Data Governance (ADG)	12/05/2020	20	2	10.00%
Assessor (AS)	12/05/2020	93	18	19.35%
Attractions & Tourism (ED)	12/05/2020	11		
Behavioral Health (BH)	12/05/2020	21	3	14.29%
Board of Supervisors (BOS)	12/05/2020	24	4	16.67%
Clerk of the Board (CL)	12/05/2020	19		
Clerk of the Superior Court (CC)	12/05/2020	180	1	0.56%
Communications & Graphic Services (CM)	12/05/2020	24	2	8.33%
Community & Economic Development Administration (CED)	12/05/2020	4		
Community & Workforce Development (CR)	12/05/2020	106	12	11.32%
Constables (CO)	12/05/2020	13		
County Administrator (CA)	12/05/2020	16	5	31.25%
County Attorney (PCA)	12/05/2020	359	155	43.18%
County Free Library (LIB)	12/05/2020	519	12	2.31%
Development Services (DSD)	12/05/2020	48	21	43.75%
Elections (EL)	12/05/2020	110		
Environmental Quality (DE)	12/05/2020	37	3	8.11%
Facilities Management (FM)	12/05/2020	160	4	2.50%
Finance & Risk Management (FN)	12/05/2020	143	13	9.09%
Fleet Services (FS)	12/05/2020	49		
Grants Management & Innovation (GMI)	12/05/2020	62	7	11.29%
Health (HD)	12/05/2020	268	34	12.69%
Human Resources (HR)	12/05/2020	56	9	16.07%
Information Technology (IT)	12/05/2020	194	51	26.29%
Justice Court Ajo (JCA)	12/05/2020	10		
Justice Court Green Valley (JCG)	12/05/2020	8		
Justice Court Tucson (JCT)	12/05/2020	104	1	0.96%
Juvenile Court (JU)	12/05/2020	326	35	10.74%
Medical Examiner (FSC)	12/05/2020	35	2	5.71%
Natural Resources, Parks & Recreation (PR)	12/05/2020	398		
Office of Emergency Management & Homeland Security (OEM)	12/05/2020	8		
Office of Sustainability & Conservation (SUS)	12/05/2020	17	6	35.29%
Pima Animal Care (PAC)	12/05/2020	101		

Procurement (PO)	12/05/2020	29	3	10.34%
Public Defense Services (PDS)	12/05/2020	284	118	41.55%
Public Works Administration (PW)	12/05/2020	18	6	33.33%
Recorder (RE)	12/05/2020	280		
Regional Flood Control District (FC)	12/05/2020	54	9	16.67%
Regional Wastewater Reclamation (WW)	12/05/2020	385	22	5.71%
School Superintendent (SS)	12/05/2020	19		
Sheriff (SD)	12/05/2020	1,398	18	1.29%
Stadium District-Kino Sports Complex (KSC)	12/05/2020	84		
Superior Court (SC)	12/05/2020	623	116	18.62%
Transportation (TR)	12/05/2020	184	7	3.80%
Treasurer (TO)	12/05/2020	26		
Wireless Integrated Network (WIN)	12/05/2020	12		
Total		6939	699	10%