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# MEMORANDUM

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Date: January 9, 2020

To: The Honorable Chairman and Members  
Pima County Board of Supervisors

From: C.H. Huckelberry  
County Administrator 

Re: **Operation Stonegarden Grant Award Information – Sheriff Napier’s Response**

As the Board recalls, I provided you a copy of my January 3, 2020 memorandum to Sheriff Napier asking a number of questions regarding Operation Stonegarden (OPSG) grant awards. (Attachment 1) The Sheriff provided his responses in the attached January 8, 2020 memorandum. (Attachment 2)

I believe the information is helpful in consideration of whether to award the Federal Fiscal Year 2018 Equipment and Overtime OPSG grant.

Please add this information to your evaluation regarding the benefit of accepting and/or rejecting a future OPSG grant.

CHH/anc

Attachments

c: Jan Leshar, Chief Deputy County Administrator

# ATTACHMENT 1



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# MEMORANDUM

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Date: January 3, 2020

To: The Honorable Mark Napier  
Pima County Sheriff

From: C.H. Huckelberry  
County Administrator *CHH*

Re: **Operation Stonegarden Grant Award Information**

It would be helpful to have common information regarding Operation Stonegarden (OPSG) so the Board of Supervisors has accurate facts when considering this grant. A few questions need to be answered and confirmed by the Arizona Department of Homeland Security (ADHS).

1. What is the latest timeframe an award can be made for the Federal Fiscal Year (FFY) 2018 award cycle?
2. If there is an FFY 2018 OPSG award, what is the time limit in which the funds from that award be spent? How far into Calendar Year 2020 will the FFY 2018 award be honored if there are expenses incurred?
3. You mentioned FFY 2019 OPSG award cycle, has this award been made? If so, what are the categories and amounts of funding from that award?
4. As we discussed, there is some provision in OPSG for funding intermittent employees or for bringing part-time employees to full-time. Please inquire of ADHS and those familiar with OPSG at the federal level whether any entity who has received OPSG funds has asked for or received straight time funding for either intermittent employees or part-time to full-time employment.

Your answers to these questions would be helpful to the Board of Supervisors when considering OPSG grant awards.

CHH/anc

c: The Honorable Chairman and Members, Pima County Board of Supervisors

# ATTACHMENT 2



## PIMA COUNTY SHERIFF'S DEPARTMENT

Mark D. Napier, Sheriff

# M E M O R A N D U M

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Date: January 8, 2020  
To: Chuck H. Huckleberry, Pima County Administrator  
From: Mark D. Napier - Sheriff   
Subject: Operation Stonegarden Grant Award Information

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This memo is in response to your letter, dated January 3, 2019, regarding the FFY 2018 Operation Stonegarden Grant (OPSG). Please see the responses to your questions below, which have been verified by the Arizona Department of Homeland Security (AZDOHS).

1. The 2018 OPSG Budget/Narrative application by the Pima County Sheriff's Department was considered and awarded by FEMA/AZDOHS on March 1, 2019, per the award letter from AZDOHS.
2. The OPSG Federal award is a three year award. AZDOHS provides a twelve month period of performance from the date of the award (March 1, 2019 through February 29, 2020). Per Federal guidelines, 2018 funds can be spent through the end of August, 2021. However, in order to spend beyond the scheduled period of performance, the sub-recipient (Pima County Sheriff's Department) must apply through AZDOHS for an extension. In the application, they must list a spending plan based on anticipated costs and expenditures and list an anticipated date in which they will exhaust the awarded monies. Extension of 2018 funding may eventually overlap with 2019 funding, which may complicate our ability to spend 2019 funding within that grant's performance period. Any expenses incurred during a valid performance period should be reimbursable by FEMA/AZDOHS.
3. The award for FFY 2019 OPSG has not been made. An Integrated Planning Team (IPT) meeting was held in December, with all regional stakeholders, in which the Sheriff's Department is being considered for \$1,155,866 in Overtime, \$50,000 in Mileage, and \$13,120 in Travel. The application is currently under review by Customs and Border Protection (CBP), Washington D.C. AZDOHS anticipates an answer and release of money within the next quarter.
4. AZDOHS, in consultation with their Federal Partners, verified that there are no other entities who participate in the OPSG grant program that have asked for, or have been granted, straight time funding for either intermittent employees or part-time to full-time employment.

In order to better fulfill our commitment to our federal partners in regards to the operational component of this grant, we intend to extend the overtime and mileage grant until June 30, 2020. Based on cost estimates and prior years' operational tempo, we will spend not greater than \$500,000 in overtime and mileage during the period of extension. In part the extension is necessary to ensure the delivery and installation of equipment purchased under the grant.

MDN/jpm