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# MEMORANDUM

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Date: January 13, 2020

To: The Honorable Chairman and Members  
Pima County Board of Supervisors

From: C.H. Huckelberry  
County Administrator 

Re: **Operation Stonegarden**

I asked the Arizona Department of Homeland Security (AZDOHS) to respond to the same questions I posed to the Sheriff on Operation Stonegarden (OPSG) regarding effective dates, time limits for expenditures of Federal Fiscal Year (FFY) 2018 award funds and whether any entity has utilized temporary or part time officers from OPSG funding. The responses from AZDOHS are attached for your information.

The key issue to focus on is the FFY 2018 grant award cycle and expenditure period. The response is that federal awards are for periods of 36 months; however, the State limits the performance period to typically 12 months. In the case of FFY 2018 OPSG funding cycle, the State will designate the performance period from March 1, 2019 to February 29, 2020 and indicates the funding expires on August 31, 2021. To avoid any confusion, I have indicated to the Sheriff and he concurs the actual use of OPSG funding will end on June 30, 2020 to be consistent with our current fiscal year, if awarded by the Board of Supervisors for the FFY 2018 grant cycle.

The OPSG FFY 2019 grant cycle would begin in a new fiscal year, starting July 1, 2020 and ending on June 30, 2021.

If you or your staff would like to obtain any additional information regarding these types of grants, award cycles or any other details for clarification of information already provided, please contact our Grants Management and Innovation Department Director, Regina Kelly.

CHH/anc

Attachment

c: The Honorable Mark Napier, Pima County Sheriff  
Jan Leshner, Chief Deputy County Administrator  
Regina Kelly, Director, Grants Management and Innovation Department  
Amy Fish, Deputy Director, Grants Management and Innovation Department

AZDOHS responses to January 3, 2020 Memo from Administrator Huckelberry to Sheriff Mark Napier

1. Response: The award for FFY 2018 OPSG was made to the Pima County Sheriff's Department on March 1, 2019. The period of performance is March 1, 2019-Feb 29, 2020.
2. Response: The Federal award period is 36 months; however, AZDOHS has routinely limited the first period of performance to 12 months to ensure the funds are being spent in an expeditious manner. The FFY 2018 funds will expire for the State of Arizona on August 31, 2021. Pima County Sheriff's Department has been advised they may submit an extension request for as much time as needed so long as it does not exceed the federal performance period. It was recommended they complete a spending plan that would take into account their average monthly burn rate and provide a timeframe for which the funds would be fully expended.
3. Response: The FFY 2019 OPSG awards have not been issued by AZDOHS as we are awaiting the release of funds by FEMA. The FFY 2019 Operations Orders (application) are in the review phase by U.S. Customs and Border Protection (US CBP) and the Federal Emergency Management Agency (FEMA). We anticipate release of the funds sometime in the first quarter of 2020.
4. Response: AZDOHS inquired with FEMA whether or not any other OPSG entity utilizes OPSG funds for term/temp employees or to bring part-time officers to full-time status. FEMA indicated that to their knowledge, no OPSG entities are utilizing the OPSG funds for those purposes.