



MEMORANDUM

Date: June 12, 2020

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Casa Alitas County Humanitarian Aid for Asylum Seekers**

My memorandum to the Board of Supervisors of January 27, 2020 provided a brief overview of the processes in which Pima County has been involved and the grants Pima County applied for that were anticipated to enable the County to recover all of our costs associated with providing humanitarian aid for asylum seekers. The memorandum included a chart (Attachment 1) that indicated that the County had spent a total of \$697,559 for Calendar Year 2019 in costs associated with the asylum seekers in Pima County and had received, at that time, three federal grant awards totaling \$166,089. This grand total in grants revenue included an \$88,482 award from Round 1 of the federal Supplemental Appropriations Humanitarian Assistance (SAHA) grants process. The chart further notes that it was anticipated that a grant request for the remaining \$531,470 in expense would be submitted during SAHA Round 2.

On March 13, 2020, the Department of Grants Management & Innovation (GMI) submitted the SAHA Round 2 grant application. [Note: The Emergency Food and Shelter Program (EFSP) National Board administers SAHA funding and is chaired by the Federal Emergency Management Agency (FEMA).]

In its Round 2 application, GMI requested \$567,708.77 for aggregate County expenses relating to the Casa Alitas Shelter at the Pima County Juvenile Justice Complex (PCJJC). These costs were incurred between July 1, 2019 and January 31, 2020, and include the one-time expenses that were necessary to stand up a former juvenile detention facility into a humanitarian aid shelter. Additional expenses included fixed costs for maintenance, janitorial and utility services. Variable costs included, for example, medical supplies, laundry services, vaccines and food. The variability of these expenses depended on facility census. The balance remaining of \$531,470 noted in the memorandum of January 27, 2020 did not include expenses for the month of January, which were included in the final Round 2 application and that account for the additional \$30,823.50 requested in excess of the anticipated grant request amount anticipated prior to close out of the month.

On June 1, 2020, GMI was notified that the EFSP National Board awarded the County a SAHA Round 2 grant in the amount of \$562,293.50.

The difference between the Round 2 grant award of \$562,293.50 and GMI's grant request of \$567,708.77 is \$5,415.27. Of this \$5,415.27 not funded, \$4,425.68 was disallowed

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mileage costs incurred by Facilities. The remaining \$989.59 was material costs, also incurred by Facilities, but which did not, in FEMA and EFSP's opinion, have sufficient documentation backup.

The \$562,293.50 SAHA Round 2 award represents a decision by the EFSP National Board to fund 99% of the Pima County grant application request.

I am pleased to report that the FEMA chair of the EFSP National Board told Pima County's GMI that its Round 2 request was one of the strongest applications received in the entire national competition.

Taking the recent SAHA Round 2 award of \$562,293.50 into account, GMI raised \$728,382.50 in grant awards to defray 99% of all County costs incurred between January 1, 2019 and January 31, 2020 as a result of humanitarian aid provided to asylum seekers.

CHH/anc

Attachment

c: Jan Leshar, Chief Deputy County Administrator
Michelle Campagne, Director, Finance and Risk Management
Lisa Josker, Director, Facilities Management
Regina Kelly, Director, Grants Management and Innovation Office

ATTACHMENT 1

Grant Awards and Costs Defrayed

Pima County CY 2019 Costs	Amounts (July 1 – December 31, 2019)
Phase 1 (January – June 2019)	\$119,852
Phase 2 (July – December 2019)	\$577,707
TOTAL COSTS:	\$697,559
Pima County CY 2019 Grant Revenues	Amounts (July 1 – December 31, 2019)
<i>awarded</i>	
U.S. FEMA/EFSP Supplemental Appropriations Humanitarian Assistance (Round 1)	\$ 88,482
U.S. FEMA/EFSP Phase XXXVI	\$ 26,734
U.S. CDC Ebola Redirect	\$ 50,873
TOTAL AWARDS:	\$166,089
<i>pending</i>	
U.S. FEMA/EFSP Supplemental Appropriations Humanitarian Assistance (Round 2)	\$531,470

COSTS DEFRAYED: 100%