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# MEMORANDUM

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Date: March 30, 2020

To: The Honorable Chairman and Members  
Pima County Board of Supervisors  
Presiding Judge, Superior Court  
Elected Officials  
Appointing Authorities

From: C.H. Huckelberry,  
County Administrator 

Re: **Expansion of Pandemic Leave Options**

The previous policy adopted by the Board of Supervisors on Pandemic Leave did not contain a section indicating a federal, state or local quarantine or isolation order related to COVID-19 as a specific reason for Pandemic Leave.

Based on the Proclamation of the City of Tucson Mayor on Friday, March 27, 2020, determining that certain actions are immediately required to reduce the spread of COVID-19 is in itself an isolation order. Therefore, this provision is in effect for the use of Pandemic Leave.

CHH/anc

c: Jan Leshner, Chief Deputy County Administrator  
Carmine DeBonis, Jr., Deputy County Administrator for Public Works  
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,  
Health and Community Services