



MEMORANDUM

Date: November 30, 2020

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Supervisors Elect
Pima County Board of Supervisors

**Re: Announcement of the Appointment of the New Director of the Department of
Community & Workforce Development**

On September 1, I reported that Mr. Arnold Palacios would be retiring from Pima County and his position as director of the Community & Workforce Development. At that time, I approved the appointment of Mr. Nils Urman to the position of Interim Director and further approved a selection process to be chaired by Mr. Larry Lucero, Senior Director Government Relations, Tucson Electric Power and current member for Workforce Arizona Council.

In early October, a working job description was finalized, which delineated a wide range of duties and responsibilities required by the successful individual and an announcement was developed for public dissemination. A selection committee was assembled that included representatives of key partners. In addition to Mr. Larry Lucero, the Committee included:

- Mr. Charles Casey, retired Director for Pima County Community Services, Employment and Training (CSET) Department
- Mr. Willie Blake, Board Member for Community Action Advisory Board
- Ms. Rosalva Bullock, Member, Outside Agency Advisory Panel
- Ms. Rose Grijalva, Social Services Director, Tucson Indian Center
- Mr. Aric Meares, Executive Vice President, AzBil BioVigilant and past Chair, Workforce Investment Board

A total of 115 applications were received and reviewed by professional staff in the Human Resources Department. Of those, 17 applications were reviewed by the selection committee, who determined the final eight candidates for interview. Interviews took place on Tuesday, November 17 and November 18 and the Committee forwarded to me the recommendation that Mr. Daniel Sullivan be named Director of Community & Workforce Development. A second interview process was scheduled on November 23 for the final top three candidates, and again, Mr. Daniel Sullivan ranked first from that process. For this reason, I have appointed Mr. Sullivan to be the new Director of the Department of Community & Workforce Development.

The Honorable Chair and Members, Pima County Board of Supervisors
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Mr. Sullivan has more than 10 years of senior leadership experience in the areas of workforce development and homeless services. In 2016, Mr. Sullivan was in a leadership role in management with Community Services Employment & Training (CSET) department before the merger of the newly formed Community & Workforce Development in July 2020. He currently serves as a Community Services Manager for the Pima County Community & Workforce Development Department. In that capacity he manages daily operations for the Department's Homeless Services and Workforce Divisions, including the One-Stop Centers, the Dislocated Worker Team, the Kino Veterans' Center, and the Sullivan Jackson Employment Center.

In his current role, Mr. Sullivan and his team have ensured vital employment, housing, and emergency shelter services were transitioned to online employability workshops and case management to promote public safety during the ongoing public health crisis. He has also worked with jurisdictional and community partners to develop, implement, and operationalize a shelter and post shelter response for COVID-19 positive individuals and families experiencing street homelessness during the crisis. Prior to joining Pima County, Mr. Sullivan served in various leadership roles in workforce development, higher education advocacy, and community organizing. He has a Bachelor's of Arts from the University of Arizona in Political Science and Journalism.

Please join me in welcoming Mr. Dan Sullivan into this new role.

CHH/dym

c: Jan Leshar, Chief Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer
Health and Community Services
Carmine DeBonis, Deputy County Administrator for Public Works
Cathy Bohland, Director, Human Resources
Nils Urman, Interim Director, Community & Workforce Development