




MEMORANDUM

Date: August 26, 2021

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Fiscal Year End 2021 Take Home Vehicle Report**

Our Fleet Services Department prepares a take home vehicle report on an annual basis. The data is used to identify the amount of personal use in commuting by an employee who uses a take home vehicle so that this amount can be added as income for federal and State taxation purposes.

Most of the specialized vehicles such as trucks used by Facilities Management or Sheriff's marked patrol vehicles are exempt from this charge. As you can see, the department with the greatest number of take home vehicles is the Sheriff's Department at 469 vehicles out of a total of 579 take home vehicles in the County.

CHH/anc

Attachment

c: Jan Leshar, Chief Deputy County Administrator
Carmine DeBonis, Jr., Deputy County Administrator for Public Works
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,
Health and Community Services
Michelle Campagne, Director, Finance and Risk Management
Ray Ochotorena, Director, Fleet Services



MEMORANDUM

DATE: August 24, 2021

TO: C.H. Huckelberry
County Administrator

FROM: Ray Ochotorena, Director
Fleet Services Department *RO*

RE: Fiscal Year End 2021 Take Home Vehicle Reporting

Please see the Annual Take Home Vehicle Report for Fiscal Year End 2021. The table below provides additional detail regarding how County departments are utilizing take home vehicles.

Department	Daily Use	Part Time Use	Rotating Use	# of TH vehicles
Assessor	1	0	0	1
Constables	9	0	0	9
County Attorney	24	0	5	29
Development Services	7	0	1	8
Facilities Management	0	0	25	25
Office of Emergency Management	0	0	4	4
PACC	0	0	1	1
Recorder	1	0	0	1
Regional Flood Control District	4	0	0	4
RWRD	1	0	13	14
Schools	1	0	0	1
Sheriff	469	0	0	469
Transportation	12	0	0	12
Treasurer	1	0	0	1
			Total	579

c: Jan Leshar, Chief Deputy County Administrator