




MEMORANDUM

Date: September 27, 2021

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Two Statutorily Required Projects Related to Pima County's Financial Information and Statutory Requirements/Processes for Maintaining Voter Registration Information**

Please see the attached email directed to the Board of Supervisors and the Pima County Recorder. The Auditor General Report indicates a special audit being undertaken by new state legislation regarding the State 2020 General Election.

The first audit deals with the receipt of non-governmental grant monies the County received and expended on programs and processes for the 2020 Election. The second is to review the County's voter registration programs to ensure the statutory requirements for maintaining the statewide voter registration database, the County's early voting list and the County's voter registration database.

CHH/anc

Attachment

c: The Honorable Gabriella Cázares-Kelly, Pima County Recorder
Jan Leshner, Chief Deputy County Administrator
Sam Brown, Chief Civil Deputy County Attorney
Brad Nelson, Director, Elections Department

Subject: Two statutorily required projects related to Pima County's financial information and statutory requirements/processes for maintaining voter registration information

From: Arizona Auditor General <notices@azauditor.gov>

Sent: Monday, August 23, 2021 2:29 PM

To: district1@pima.gov; district2@pima.gov; district3@pima.gov; district4@pima.gov; district5@pima.gov; Gabriella.cazares-kelly@recorder.pima.gov

Cc: chuck.huckelberry@pima.gov; Brad.nelson@pima.gov

Subject: Two statutorily required projects related to Pima County's financial information and statutory requirements/processes for maintaining voter registration information

Arizona Auditor General

Dear County Supervisors and Recorder Cázares-Kelly:

During the 2021 legislative session, laws passed that require the Arizona Auditor General to conduct 2 statutorily required projects related to Pima County's (County) financial information and statutory requirements/processes for maintaining voter registration information.

First, pursuant to Laws 2021, Ch. 408, §54, we have been directed to conduct a special audit of financial and related information of any private, nongovernmental grant monies used for the State's 2020 elections. The results of the audit will be a publicly released report, which is due to the Governor and the Legislature by March 31, 2022.

As outlined in the session law, the report shall address private, nongovernmental grant monies the County received and expended on programs and processes for the 2020 elections, including the purpose of the expenditures, the amount spent for personnel and employee-related expenses, and any balance remaining unexpended on June 30, 2021.

Second, we have been directed to review the County's voter registration programs and events, pursuant to Arizona Revised Statutes §41-1279.03(A)(10), as added by Laws 2021, Ch. 405, §25. We must issue a publicly released report every 2 years, and the first report is due to the Legislature by June 30, 2022. This first report will review fiscal years 2020 and 2021.

As outlined in the statute, we are required to review the processes and statutory requirements for maintaining the State-wide voter registration database, county early voting lists, and the county voter registration databases. The statute also requires the County Recorder to notify us in writing of the total expenditures made for voter registration programs and events and shall provide a description of those programs and events, including any political party affiliation. The County Recorder also shall specify the Recorder's attendance at these programs, events, and outreach activities and whether the Recorder used any third-party data in conducting these programs, events, and activities. The report shall address our findings on the reported information.

Before beginning this work, we will contact the County Recorder's Office to arrange an in-person or teleconference meeting. During this meeting, we will discuss our project activities, your communication and coordination preferences, and ways we can obtain information to make efficiencies for your team, and answer questions that the County Recorder may have regarding these activities. Additionally, we

will discuss and answer any questions regarding the attached “Arizona Auditor General Access and Security of Confidential Records” document, which outlines our authority to access all County records, including confidential records, and our responsibility for securing these records. Also attached are the laws referenced above for your information.

If you have any questions before the meeting, please contact me at (602) 553-0333. We look forward to working with you and your team.

Sincerely,
Lindsey A. Perry, CPA, CFE
Auditor General

