



Board of Supervisors Memorandum

December 2, 2014

New Members Recommended for the Pima County Fair Commission

Background

On June 3, 2014, the Board of Supervisors approved Resolution 2014-56, which increased the membership of the Pima County Fair Commission (Commission) from five to seven.

As discussed in the attached letter from Chair Judy Patrick, the Commission conducted an appropriate recruitment/selection process to recommend two new members to the Board for approval: Mr. Jim Murphy and Mr. Alan Levin. The selection process was extensive and thorough.

Recommendation

I recommend the Board of Supervisors accept the recommendation of the Pima County Fair Commission and appoint Mr. Jim Murphy and Mr. Alan Levin as members of the Commission, each for a four-year term commencing on January 1, 2015.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Huckelberry".

C.H. Huckelberry
County Administrator

CHH/mjk – November 25, 2014

Attachments

c: Judy Patrick, Chair, Pima County Fair Commission
Jon Baker, Executive Director, Southwestern Fair Commission, Inc.

**PIMA COUNTY FAIR COMMISSION
11300 E. Houghton Road
Tucson, AZ**

November 19, 2014

Mr. Charles H. Huckelberry
County Administrator
110 Congress Street 10th Floor
Tucson, Az 85701

Dear Chuck:

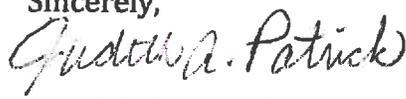
Following the Board of Supervisors direction to increase the number of members of the Pima County Fair Commission to seven, the Southwestern Fair Commission developed a needs assessment and recruitment process and this recommendation to the Board of Supervisors for two new members.

The Southwestern Fair Commission evaluated the skills and backgrounds of its current members. This information was compared to the present oversight skills and experience needed to fulfill our responsibilities. The result indicated a need for a commission member with medium to large-scale general construction management and project development backgrounds. A second need for someone with community project, organization and promotion experience was identified. With these two needs in mind, the SWFC directors contacted over twenty individuals known in the community for possessing these skills.

We had six very good applicants, which were screened to three who were asked to interview based upon their resumes and response to our application questionnaire.

This morning the Southwestern Fair Commission interviewed the three candidates and recommended two individuals to the Pima County Fair Commission as new members.

It is therefore with considerable enthusiasm, the Pima County Fair Commission nominates Mr. Jim Murphy and Mr. Alan Levin to be appointed to the Pima County Fair Commission by the Board of Supervisors,

Sincerely,

Judith A. Patrick, President



Board of Supervisors Memorandum

June 17, 2014

**County Administrator Recommendations
to the Pima County Fair Commission**

Introduction

Pursuant to Board of Supervisors Resolution No. 2014-56, the County Administrator shall place his recommended Pima County Fair Commission (PCFC) appointments on the Board's June 17, 2014 agenda for review and consideration by the Board.

I recommend Marvin Selke and Donald E. Clark as my appointments to the PCFC, each with a term expiration of December 31, 2017.

If the Board approves this recommendation, pursuant to Resolution No. 2014-56, the two positions now occupied by Mr. Selke and Mr. Clark on the PCFC would be vacated. Therefore, the PCFC would then be required to forward two additional candidates for Board consideration to serve the two terms expiring on December 31, 2014, and any individual appointed could be recommended by the PCFC for reappointment. The Board could act accordingly; or the Board could reject the recommendations of the PCFC and the PCFC would be required to submit new nominations.

If the Board approves Messrs. Selke and Clark as my appointees, the PCFC would still have five active members out of the seven-member PCFC and would be able to conduct business with a majority of its membership.

Recommendation

I recommend the Board of Supervisors approve Mr. Marvin Selke and Mr. Donald E. Clark as the County Administrator appointees to the Pima County Fair Commission, each serving a term that expires on December 31, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C.H. Huckelberry". The signature is written in a cursive style and is positioned above the printed name and title of the County Administrator.

C.H. Huckelberry
County Administrator

CHH/mjk – June 10, 2014

Attachment

RESOLUTION OF THE PIMA COUNTY BOARD OF SUPERVISORS INCREASING THE MEMBERSHIP OF THE PIMA COUNTY FAIR COMMISSION FROM FIVE TO SEVEN MEMBERS; PROVIDING FOR NOMINATION OF REPLACEMENTS FOR THE FIVE EXISTING COMMISSION MEMBERS BY THE COMMISSION; PROVIDING FOR NOMINATION OF TWO NEW MEMBERS AND SUBSEQUENT REPLACEMENTS BY THE COUNTY ADMINISTRATOR; PROVIDING THAT APPOINTMENTS OF ALL MEMBERS ARE SUBJECT TO APPROVAL BY THE BOARD OF SUPERVISORS; AMENDING RESOLUTION NO. 1974-124 AS AMENDED BY RESOLUTIONS NO. 1986-179 AND 1991-90

The Board of Supervisors of Pima County, Arizona (the "Board") finds:

1. A.R.S. § 11-251(23) authorizes the Board to acquire and hold real property for the use of county fairs and to conduct and manage county fairs.
2. A.R.S. § 11-258 authorizes the Board to appropriate the sum of one hundred thousand dollars (\$100,000.00) annually in furtherance of a county fair.
3. In 1974, by Resolution No. 1974-124, the Board created the Pima County Fair Commission (the "Commission") consisting of five (5) members appointed by the Board to two-year terms to assist the Board in conducting a county fair for the benefit of the residents of Pima County.
4. The Board amended Resolution No. 1974-124 by Resolution No. 1986-179 and by Resolution 1991-90 to provide four-year terms for Commission members.
5. The Board wishes to expand the composition of the Commission to seven (7) members, make certain changes regarding how individuals are nominated for positions on the Commission, and adjust terms as necessary to stagger them.

NOW, THEREFORE, BE IT RESOLVED by the Pima County Board of Supervisors as follows:

1. Section 2 of Resolution No. 1974-124, as previously amended by Resolution No. 1986-179 and Resolution 1991-90, is amended to read as follows:
 - (A) There shall be a Pima County Fair Commission consisting of seven members appointed by a majority of the Board of Supervisors.
 - (B) The Commission will nominate individuals to fill vacancies in the positions of the five members currently serving on the Commission. The County Administrator will nominate individuals to fill the remaining two positions. The Commission, with respect to positions for which the Commission provides nominations, and the County Administrator, with respect to positions for which the County Administrator provides nominations, will deliver to the Board a nomination to fill a position at least two months before expiration of the term of that position's incumbent, or promptly upon that position becoming vacant for any other reason. As provided in Section 4 of Resolution No. 1974-124, appointments to fill a vacancy that

results from something other than a term-expiration will be for the remainder of the current term.

- (C) To implement this change, and established staggered terms for the Commission members, the terms of the current Commission members are adjusted as follows:

Member:	Current Expiration:	New Expiration:
Marvin Selke	June 30, 2014	December 31, 2014
Donald Clark	June 30, 2014	December 31, 2014
Rocco Bene	September 7, 2014	December 31, 2015
Judy Patrick	April 11, 2015	December 31, 2015
Jeffrey Cesare	May 31, 2016	December 31, 2016

The County Administrator will deliver his nomination to fill the two new positions to the Board for action at its June 17, 2014 meeting. The initial term of these two new Commission members will expire on December 31, 2017.

All subsequent appointments will be for 4-year terms.

2. All other applicable portions of Resolution No. 1974-124 as amended by Resolution No. 1986-179 and Resolution 1991-90 not specifically amended by this resolution remain in full force and effect.

PASSED AND ADOPTED by the Pima County Board of Supervisors this 3rd day of June, 2014.

PIMA COUNTY BOARD OF SUPERVISORS

By: Sharon Brunsen
Chair, Board of Supervisors

JUN 03 2014

ATTEST

By: Robin Brigode
Clerk of the Board of Supervisors

APPROVED AS TO FORM

By: TOBIN ROSEN
Deputy County Attorney