MEMORANDUM

Date: January 23, 2013

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: Community Center Upgrades

When adopting the Fiscal Year 2012/13 Budget, a significant allocation of funding in the amount of $1,342,488 was provided to upgrade a number of community center structures maintained by the County in various park facilities throughout the County. The Facilities Management Department was assigned the responsibility to carry out these upgrades and major maintenance efforts.

Attached is a January 15, 2013 Status Report from Facilities Management Director Reid Spaulding indicating the activity taken to upgrade and repair the various County Community Centers.

CHH/dph

Attachment

c: John Bernal, Deputy County Administrator for Public Works
Reid Spaulding, Director, Facilities Management
Rafael Payan, Director, Natural Resources, Parks and Recreation
DATE: January 15, 2013

TO: Chuck Huckelberry, County Administrator

FROM: Reid H. Spaulding, R.A.
Facilities Management Director

SUBJECT: Community Center Upgrades – Status Report

Below please find a brief update as to progress on much needed improvements to several of the County’s Community Centers. From project approval to now, much of PCFM’s staff effort has been geared towards the assemblage of scope and bidding documents which will shortly be distributed to our JOC contractors. It is important to note that we are formulating a strategy to stagger the bids in order to obtain the most competitive pricing and to ensure good participation among all of the County JOC contractors.

**Agua Caliente**
Bid Scope: (Ranch House and Rose Cottage) New shingle roofs, exterior painting, floor repairs, parking lot and walks crack fill, re-seal and re-stripe parking lot

Bids due: JOC’s due January 18th
Construction: February thru April
**Work Completed:** Installed energy efficient lighting by PCFM Shops

**Ajo Community Center**
Bid Scope: Convert Evap to AC cooling, ceiling tile replacement, paint exterior trim and all interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, crack fill, re-seal and re-stripe parking lot

Bids due: Public bids* due January 23rd
Construction: March thru May
*Public bid process used to encourage local Ajo participation

**Catalina Community Center**
Bid Scope: Convert Evap to AC cooling, ceiling tile replacement, paint exterior and interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, upgrade flooring

Bids due: JOC’s and PCFM Shops due end of February
Construction: March thru May
Continental Community Center
Bid Scope: Convert Evap to AC cooling, paint exterior and interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, repair patio floor, improve HC parking
Bids due: JOC's due end of January
Construction: February thru April

Drexel Heights Community Center
Bid Scope: Replace damaged door hardware, lighting and flooring, re-seal masonry, install window coverings
Bids due: JOC and PCFM Shops due mid-March
Construction: April & May

Picture Rocks Community Center
Bid Scope: Replace ceiling tiles, install energy efficient lighting, paint interior and exterior, upgrade flooring
Bids due: JOC's and PCFM Shops due end of February
Construction: March thru May
Completed Work: Multi-purpose Room has new flooring and re-painted

Robles Ranch Community Center
Bid Scope: Repair/replace exterior doors and flooring, re-paint portion of interior and exterior
Bids due: JOC's and PCFM Shops due mid-March
Construction: April and May

Thomas Jay Community Center
Bid Scope: Convert Evap to AC cooling, repair flooring and exterior doors, replace kitchen cabinets, paint exterior
Bids due: JOC's and PCFM Shops due end of February
Construction: March thru May