1. **Call to Order**

   Ms. Droubie called the meeting to order at 4:10 pm.

   A. **Roll Call**

   Present:  
   - Kristin Almquist  
   - Tamara Barrick  
   - Suzanne Droubie  
   - Gail Smith  
   - Kristen Pogreba-Brown  
   - Erin O’Donnell  
   - Jodi Cavanaugh  
   - Laura O’Brien  
   - Patty Peth  
   - Rhonda Pina  
   - Andrew Squire  
   - Kristen Hassen (non-voting)

   Absent:

   B. **Pledge of Allegiance**

   Ms. Droubie led the Pledge of Allegiance

2. **Adoption of October 10, 2019 minutes**

   Committee voted to adopt the minutes once it was corrected to show that Laura O’Brien was present.

3. **Draft Ordinances Discussion**

   Committee was provided a copy of the old ordinances along with the new draft ordinances. These were reviewed in depth and the committee asked questions of Pima County Attorney Jonathan Pinkney and Kristen. The committees also plan on providing a list of their questions to Kristen who will answer them at the next meeting. A motion was made and seconded to move the ordinances along for District town meeting with the understanding that it will be coming back to the committee for a final vote after those meeting. The motion was passed by the entire committee.

4. **Call to the Audience – 3 minutes or less. Please refrain from repeating comments of another speaker**

   **Jane Schwerin** – spoke about the proposed new ordinances which she feels destroys the protection animals now have under current Pima County ordinances.

5. **Award Presentation**

   None
6. **Standing Items:**

   a) **Director’s Communication/Monthly Report – Kristen**
      Kristen reviewed the October 2019. Some highlights are:
      - PACC took in 1,809 pets which is an increase of 300 over 2019 and achieved an overall live release rate of 92%
      - 1,609 pets were adopted and 216 pets were returned to their owners
      - PACC completed the workplace expectations poster after soliciting input for staff and volunteers

   b) **Friends of PACC – Tammi**
      - Elimination of the Executive Director position and looking to fill it with a Development Director
      - 2020 calendars selling for $20
      - El tour has 71 riders
      - Giving Tuesday 12/3/19

   c) **Volunteer Report - Patty**
      Did not have any information today

7. **Elec Vice-Chair**
   Laura O’Brien was nominated and seconded and the committee voted her in.

8. **Discussion relating to start time of meetings**
   Kristen asked to Bennett to have volunteers polled about meeting times to see what their response is and present the results at the next meeting.

9. **Update of community events – Bennett**
    - Will have more information at the next sub-committee meeting
    - Microchip event this Saturday in the Vistas
    - Thanksgiving Community Walk
    - Thanksgiving Dinner for dogs/cats – need chicken, green beans, pumpkin and gravy
    - Event in Oro Valley

10. **Shelter needs and Volunteer opportunities – Bennett**
    Streamlining on line orientation for volunteers on different committees

11. **Agenda Requests**
    The December 12th meeting with be a full committee meeting instead of a sub-committee in order to continue discussions regarding the draft ordinances

12. **Adjournment – 6:10 p.m.**