

**Approved
July 12, 2018**

1. Call to Order

Ms. Hubbard called the meeting to order at 4:06 pm.

A. Roll Call

Present:

Kristin Almquist

Pat Hubbard

Gail Smith

Andrew Squire

Barry Gillaspie

Christy Holliger

Rhonda Pina

Tamara Barrick

Suzanne Droubie

Absent:

Erin O'Donnell

B. Pledge of Allegiance

Mr. Gillaspie led the Pledge of Allegiance

2. Adoption of the May 10, 2018 minutes

Item #3 - Changes to the minutes include changing the word volunteer of the month to employee of the month and Item #7-B - Barry asked for the wording to be changed to accurately reflect the charge to the working group to present for consideration and approval at the June meeting. The committee voted to accept the changes to the Minutes and unanimously voted to adopt them with the changes.

3. Call to the Audience – 3 minutes or less. Please refrain from repeating comments of another speaker

Lucy Lim – Pit Bull attack May 20, 2018

Marcie Velen – PACC function – Intake hours - remaining challenges and goals

4. Volunteer of the Month – Barry Gillaspie

Cathey Plunkett – PACC driver, adoptions, clinic greeter and offsite events

Jo Wishnie – adoptions, offsite events

5. Standing Items

A. Director's Communication – Kristen

a. Reviewed highlights from the April Director's report

- PACC took in 1,349 pets, achieving a save rate of 92.3% compared to May 201 when PACC took in 1,556 pets and achieved a save rate of 86%

- PACC held several adoption events including the Cinco de Mayo adoption event, the Chapman Auto Adoption event and the National PetSmart Adoption week event
- There were two cases of Strep Zoo at PACC in May but because of rapid and comprehensive planning by the staff veterinary team in consultation with Dr. Crawford at the University of Florida there were no additional cases
- APS responded to 2,413 calls for service

- b. Kristen showed a brief video of the new Phase 2 building highlighting areas of the almost completed construction

6. Staff Member of the Month

Cynthia Stella – Pet Support
Cassie Maxwell – Central Pet

7. Old Business

PACAC Subcommittee Charge – Extended Hours for Intake

The Charge was approved as written and adopted unanimously. Meeting with the participants to be scheduled before the next PACCAC meeting.

8. New Business

1. Review and approve BOS Communication Regarding PACC 2017/2018
Committee reviewed copy of the letter to BOS regarding PACC and the Committee made edits to the letter for Barry to incorporate send the final to BOS. Mary Ellen will send the Committee the final copy.
2. PACAC BYLAWS Review and Committee Discussion Regarding Future
Committee discussed having an off-site retreat to review the BYLAWS and develop what the committee tasks should be. They thought that an offsite location would be best and decided to have it at a restaurant on August 4 in the morning. Andy Squire will be chairing.

9. Announcements

A. Committee –

Kristen Almquist asked if Kristen could send the bullets over the next few weeks of what is happening at PACC and we will see if they can be added to the volunteer system.

Rhonda Pina let the committee know that Oro Valley approved their budget and to continue their Partnership with PACC.

Andy Squire said that City of Tucson committed to continue their Partnership with PACC.

B. Volunteer Representative (Holliger)

Volunteers will have regular bi-weekly meetings with staff to discuss issues and overcome barriers.

10. Second Call to Audience

Marcie Velen – Discuss the function of PACCAC

11. Future Agenda Items

- Bylaws cleanup
- Recognition for outgoing chair

12. Adjournment

The meeting adjourned at 5:45 p.m.