



Pima Animal Care Center Architectural Design Program

2015 September 4 - Pima County Project #CT-FM-15'569 - L&S Project #15.10

Line and Space, LLC with **Animal Arts Design** and the **Koret Shelter Med Program**
627 East Speedway Boulevard, Tucson, Arizona 520-623-1313 lineandspace.com

“Through the [programming] sessions, it has become even more apparent the outstanding job that PACC staff and volunteers do to provide a high level of service to our community.”

Michael Kirk, FMP - Pima County
Facilities Management Director

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1. Introduction

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1. Introduction

1.1 Document Description

This document, known as the Architectural Design Program, defines parameters for design of Pima County's new Pima Animal Care Center (PACC). It will be constructed on the same site as the existing PACC facility, on the west side of metropolitan Tucson, Arizona.

The centerpiece of the programming process was an information-gathering workshop involving 94 persons participating in a series of 29 input sessions taking place from 2015 July 22nd through 27th, primarily at the existing PACC campus. Facilitated by project architects, Line and Space, LLC along with our specialized animal care consultants Animal Arts Design and the Koret Shelter Medicine Program of the University of California, Davis, the workshop gathered information and established consensus among parties necessary for the decisions and conclusions presented in this document.

In addition to the workshops, information contained within the PACC Architectural Design Program is based upon the results of general research, field trips, and various supporting communications. Goals and objectives, design philosophy, characteristics of site and climate, people, facility and space needs, schedule, and budget are addressed in this document.

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1. Introduction

1.2 Acknowledgements

Overall, the PACC Programming workshops drew an outstanding group of participants who generously shared their expertise and creativity to provide relevant, constructive, and valuable insights in what was a genuinely rewarding experience for our design team.

We have extreme gratitude for PACC's staff, who were immensely helpful in sharing a clear vision for the future, an inside perspective in the operational details that let us understand how they accomplish their important work, and excellent insight on strategies to balance a desire for expanded programs with the reality of staffing limitations.

The project also owes sincere thanks for the support of several other Pima County groups and their representatives, including Administration, Health Department, Facilities Management Department, Office of Sustainability and Conservation, Cultural Resources, Sheriff's Department, Libraries, and the Communications Office.

Participation from PACC's volunteer group was unusually strong and their importance was increasingly evident as we learned more about the Center's operations. Other interested parties and experts included those from the non-profit fund-raising organization Friends of PACC, various community animal welfare advocates representing organizations such as the Animal Welfare Alliance of Southern Arizona and Wags & Walkers, the PACC Advisory Council, PACC Donors, the University of Arizona Veterinary Medicine program, Tucson Pima Arts Council, and Sundt Construction (the project's CM@R).

Previous information regarding space requirements assembled by Pima County in the *Project Outline and Design Criteria* (dated 2015 May 11) and the *Bond Language Development* spreadsheet (dated 2014 June 8) provided invaluable insight and assisted us in organizing the preliminary space lists for this information-gathering process.

We wish to acknowledge all of the enthusiastic, dedicated people whose comments and ideas will directly contribute to the success of the new Pima Animal Care Center project. THANK YOU ALL for taking time from your busy schedules to welcome our team and to participate throughout the long days.

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1. Introduction

1.3 Mission

The mission of the Pima Animal Care Center is:

“to protect the public health and safety through education and enforcement of animal control laws and ordinances; protect the welfare of animals through enforcement of animal welfare and cruelty laws and ordinances; and sheltering abandoned animals.”

It should be noted, however, that during the programming workshops, the current mission statement was described as not encompassing everything that PACC is doing currently and wants to do in the future. The current mission statement focuses on the laws, mandates, and animal welfare issues that was the original service that Pima Animal CONTROL Center oversaw. It is strongly recommended that Pima County and PACC consider updating the mission statement immediately to reflect its current and future approach and programs. During the programming workshop, other aspects of the mission that were articulated include: prevention, providing the best care possible for animals while they are at PACC, and ultimately positive (live) outcomes.

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1. Introduction

1.4 Project History*

The original PACC facility was built in 1968, when Pima County's population was about 300,000 and when animal facilities did little more than warehouse stray animals. The County's population has grown to nearly 1 million, and the center provided care for nearly 24,000 animals in 2014.

Because PACC is an open-admissions shelter that accepts all pets presented for care, they are routinely forced to house more dogs and cats than the facility was designed for. Despite the best efforts of those that work and volunteer at PACC, chronic overcrowding increases animal stress and the transmission of illness in the shelter.

PACC is the largest adoption agency in Southern Arizona. The live-release rate at PACC has doubled since 2008 due to such things as an improved adoption program, more partnerships with rescue organizations, expanded veterinary and medical treatment, and behavioral rehabilitation. Nearly 14,000 animal lives were saved in the past year, and PACC enforcement officers responded to over 28,000 calls for animal welfare/public safety in the same period.

On 2014 November 4, Pima County voters approved Proposition 415, authorizing the County to borrow up to \$22.0 million to improve the Animal Care Center to accommodate the thousands of animals that end up there each year and allow for more modern animal care practices. Pima County Director of Facilities Management Michael Kirk is leading the project, and one of the largest challenges it faces is that the Pima Animal Care Center has to remain in operation while the new facility is being constructed on the same site, requiring the use of temporary facilities.

Through Pima County's open procurement process, a design team led by local firm Line and Space, LLC architects, with Animal Arts Design (architects that work exclusively on animal-related projects), the University of California Davis Koret Shelter Medicine Program (veterinarians that specialize in shelter medicine and offer design consultation for new building projects), and primarily Tucson-based engineers were selected in the spring of 2015.

On 2015 June 25, approximately 100 community members came out to PACC for a "Meet the Architect" event, during which introductions were made to representatives from Line and Space, along with a presentation of some of the design team's previous projects. As a precursor to the programming workshops, participants also were invited to share their dreams for the new shelter (which are documented in this Architectural Program).

* NOTE: Information gathered from Pima Animal Care Bond Improvements website at: <http://webcms.pima.gov/cms/One.aspx?pageId=83071>

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1. Introduction

1.5 Executive Summary

Design Approach

Pima Animal Care Center has, in recent years, drastically changed how it accomplishes its role of protecting both the public and animals. Replacing the old Pima Animal *Control* building with the new Pima Animal *Care* Center will give those that work there a flexible tool to meet their goals and mission.

Design will be of its time and place. Instead of drawing from a particular 'style', design will be guided by a respect for the site, climate, and a central focus on resource conservation. Materials and design elements will be expressed honestly and in harmony with their surroundings while providing a visually- and spatially-interesting experience for users. Although the principal uses of this project are animal sheltering and support for the County's animal licensing and enforcement units, the facility should go beyond simply functioning well to also inspire and motivate those that spend time there.

Entries will be welcoming, and wayfinding clear and informative and the building will respond to our Sonoran Desert environment. Transition zones will alleviate shock to users' senses. Controlling exposure to the sun will provide comfort in shaded, cooler microclimates for outdoor activities.

Spaces organized in a logical manner, proper flow and circulation, and separation of dogs and cats will increase efficiencies and lessen animal stress (which, in turn, can also reduce illness). In being highly functional and completed within the established budget, the new facility will better reflect the amazing work being at PACC and help the organization become an even greater source of pride for our community.

Site

The new Pima Animal Care Center will be located at 4000 North Silverbell Road in Tucson, Arizona, which is also the site of the existing facility. The site is relatively flat which is anticipated to be a benefit given the large building area and vehicular circulation/parking requirements. Silverbell Road is currently undergoing a multi-year construction process that will result in a divided, curbed roadway with adjacent multi-modal paths and enhanced landscaping.

Directly to the east is City of Tucson's Christopher Columbus Park, which is used by PACC volunteers for exercising and socializing the shelter's canine residents. Beyond the residential neighborhoods to the west are the Tucson Mountains.

As Pima County has relayed that the southern triangular site portion may require cultural resource investigation, this area could be used for parking or animal recreation but buildings here should be avoided. Cultural resource investigation(s) have been completed for other portions of the property.

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1. Introduction

1.5 Executive Summary (continued)

Site (continued)

Existing infrastructure impacts new development on the site, as a pump station, well head, and large sewer main that bisects the parcel must remain in place. There are views both to the Tucson and Santa Catalina mountain ranges, but they are negatively impacted by overhead power lines.

The need to maintain operations of existing PACC functions during construction is a key aspect of the site that will influence the design and necessitate temporary facilities.

Users

Primary external users, in general, are members of the public who may want to adopt a pet, are looking for a lost pet, are or are involved in enforcement-/licensing-related activities, or are relinquishing a personal/found animal. PACC also hosts a wide range of special interest users spanning from rescue groups to the media.

Pima Animal Care Center's incredibly hard-working staff numbers around 78, including 28 Animal Control Officers who are primarily out in the field. In addition, over 600 active volunteers and inmates of the Pima County Corrections system assist PACC in caring for the close to 24,000 animals they handle on a yearly basis.

Dogs make up the majority of PACC's animal population, with typically more than double the annual intake versus cats. Recently there has been a slight decrease in stray dog intake, but this is countered by an increase in owner surrenders. Intakes for cats is decreasing overall due to less stray cats coming in.

Daily adoptions peak at about 50 to 60 adoptions per day on weekends but even a typical weekday has 15 to 20 adoptions. Including rescues, transfers, and fosters, approximately 50 animals leave the shelter per day. PACC's recent successes are reflected in the organization's current live release rate of 84% (per PACC, 2015 YTD), significantly higher than a few years ago.

At PACC, average Length of Stay (LOS, measured in days) fluctuates from year to year, affected by large influxes of sick animals or long hold times for confiscated animals. The 2015 (year-to-date) LOS for PACC is 14 days for cats, 10 for dogs. In general, 10% of intake at a typical shelter needs medical help, but at PACC, 20-30% need medical attention - veterinary demands here are much higher than usual.

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1. Introduction

1.5 Executive Summary (continued)

Facility, Rooms, and Spaces

Above all, the new Pima Animal Care Center facility will aim to be an effective tool to save additional animal lives while incorporating durable materials requiring minimal maintenance, better wayfinding, efficient and comfortable work environments and creative naming opportunities to maximize fundraising potential.

Preliminary space needs (including gross square footage) for PACC, as identified the programming workshops/draft program document review, are outlined in Section 6 of this document, "Rooms and Spaces".

At 2014 intake levels, optimal Length of Stay, and given current staffing and programs, suggested housing requirements per UC Davis Koret Shelter Medicine Program are as follows:

<i>Housing Type</i>	<i>Dogs</i>	<i>Cats</i>
Adoption/Hold	260	94
Custody/Quarantine	80	25
Special Care/Neonatal	20	23
Isolation	65	26
Feral (cat only)	--	2
Total Housing Units	425 (up to ±493 dogs and puppies)	170 (up to ±268 cats and kittens at peak season)

Koret's report also contains housing unit reductions that may be possible if new policies or operating procedures are adopted by PACC/Pima County.

Since the existing PACC site must remain accessible to the public and operational during construction of the new building(s), temporary facilities will attempt to impact PACC's activities as little as possible while finding the best balance between interim inconvenience and long-term benefits relative to siting.

Anticipated Schedule

The next phase for the PACC project is Conceptual Design, which is anticipated to be complete in October 2015. Preliminary construction is scheduled for completion in November of 2017.

Budget

The total amount of the bond used to build the new PACC is not to exceed \$22.0 million, of which Pima County has budgeted **\$15.0 million for construction.**

Because construction dollars are fixed, the project scope must be controlled to stay within budget, which may require size/floor area reductions or elimination of currently-programmed spaces.

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2. Design Approach

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2. Design Approach

2.1 Architecture

Over the last 45 years, and increasingly so in recent years, the way Pima County addresses its mandated animal related tasks has changed dramatically as our society learns greater respect for animals and better, more appropriate ways to care for animals in need. The existing Pima County Animal Center built in 1968, while serving and accommodating similar needs and functions as today, is now used to address those functions and needs very differently. Pima County has drastically changed how it accomplishes its role in our community of protecting public health and animals, overseeing public safety, overseeing animal welfare, and sheltering abandoned animals. The existing building has not and will not be able to accommodate these changes.

PACC is the largest adoption agency in Southern Arizona. The live-release rate at PACC has doubled since 2008 due to such things as an improved adoption program, more partnerships with rescue organizations, expanded veterinary and medical treatment, and behavioral rehabilitation. Nearly 14,000 animal lives were saved in the past year, and PACC enforcement officers responded to over 28,000 calls for animal welfare/public safety in the same period. Replacing the old Pima Animal Control building with the new Pima Animal Care Center that functions as a flexible tool to accomplish its mission is a dire need.

Spaces organized in a logical manner to better serve those that use them will be critical to the success of the new PACC. Proper flow and circulation of visitors, staff, and animals through PACC will be crucial to the operation, and animal well-being and health. Separation of dogs and cats is important for reducing animal stress and, in turn, the stress level of the public and staff handling these animals. The new PACC must be a campus that keeps up with changing needs as it continues its evolution from its past serving as the 'pound' to being a center for the community that provides animal adoptions, humane animal care and housing, expanded education programs, and broadened community outreach. Pima County's stand that there is to be no increase of staffing means the new larger PACC will need to be efficient. The new building, through its architecture and design, will help Pima County better meet its goals and mission.

Architectural expression of building functions will help clarify circulation. Entries will be welcoming, and wayfinding clear and informative. There will be a natural sequence of movement from outside to inside. Providing intermediate transition zones will help alleviate shocks to the system as users and animals experience gentle passage from exterior to interior - coming or going, eyes and skin have a moment to adjust. Through the creation of comfortable shaded outdoor microclimates, the building should reach out to the exterior to attract and engage, to shelter and protect.

Design will be of its time and place, guided by function, needs, circulation, climate, light, views, connection to neighboring amenities, and resource conservation. Materials and design elements will be expressed honestly, recognizing attributes without trying to make them something they are not. Capturing rainwater runoff for use in enhancing landscape celebrates rain and educates on the importance of water, our Desert's most precious resource. Instead of copying decorations of past history, the form and orientation of the

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2. Design Approach

new PACC will be guided by how it reflects and respects its purpose and setting. This response to site and environment triggers understanding--this building belongs here.

Spaces will be a reflection of their required functions. The architecture, then, is an interpretation of what happens within and demonstrates an appropriate adaptation to and integration with the environment. This approach is fundamental in both communicating that we are part of the land and achieving the goal of having the new construction be a physical manifestation of the Pima County's and PACC's mission of conservation and enhancement. The context can offer clues; just as native plants have adapted to environment and soil conditions, the new building must fit with and adapt to the site and climate while offering its own quiet, complementary character and providing a visually and spatially interesting experience for users.

Just as the new PACC facility has the potential to motivate adoptions, promote animal fostering, expand education, and improve animal well-being, PACC staff can also be inspired by a building that serves as a wonderful setting to perform their work. Although the principal uses of this project are animal sheltering and support for the County's animal licensing and enforcement units, the facility should go beyond simply functioning well to also provide a pleasing, flexible, and motivational setting for staff and volunteers to perform their duties, thereby reducing their stress and improving their wellbeing.

The new PACC should be a public centerpiece for the Community, serving and functioning in a positive way. This interface between Pima County and the public they are serving, when done well, will instill a sense of pride and stewardship to Pima County and our community.

Compliance with the schedule and budget established by Pima County will be a driving force behind the design of the new facility.

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2. Design Approach

2.2 Goals and Objectives

The following are over-arching design goals based upon thoughts expressed during workshop sessions merged with the philosophy expressed in Section 2.1. These goals, shown in bold text, are followed by the comments from workshop participants that were interpreted to derive each goal.

Goal: Respect the land and design for the specific site and greater Sonoran Desert context

Demonstrate the interrelationship between the building and the landscape that molds the living environment ... The building, site, and landscape together can create microenvironments that form pleasant/comfortable interior and exterior spaces ... In harmony with the desert environment ... Form inspired by physical surroundings ... Demonstrate the interrelationship between the building, its site and climate ... Support the sustainability principles of Pima County

Goal: The architecture should be welcoming and provide a clear identity for Pima Animal Care Center

Building should be welcoming and reflects the services it performs ... Identity will strengthen connection to community ... Visible, inviting entries ... Functional and environmental transitions (entry sequences/experience) ... Welcoming

Goal: The new PACC should be a reflection of the current, more humane priorities, programs, approach and methods of operation that PACC has undertaken in recent years

We're not only building a building but building a way of taking care of animals ... Shorten stay ... Improve quality of stay ... Facility design is not just the building but everything that a shelter does ... Be a reflection of the tremendous strides PACC as an organization has made in recent years - organization is beloved in the community, but facility is widely derided ... Artwork in building (public art program or other) could be a celebration of successes and reinforce PACC's message ... Attract people to the organization to further increase positive perception, and establish it as the go-to-place for animal issues in Tucson ... Homey feeling ... Real potential to change people's perception regarding issues like spay/neuter ... Use the new building as an opportunity to spread the animal care message ... New facility and programs can contribute to communicating a positive message

Goal: Create opportunities for sharing the building with other Pima County departments or use by the community-at-large, including other animal-care organizations

Providing space for the community at large can increase exposure for PACC ... Expand outreach programs ... Educational/training programs ... Safe harbor in emergency situations ... Enhance opportunities to develop partnerships and working relationships with other Pima County departments, other local animal welfare groups, emerging University of Arizona Veterinary School, or organizations of different types within the community

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2. Design Approach

Goal: Use the new facility as a tool to increase educational opportunities for the public and outreach of PACC

Welcoming that leads you into the experience ... This facility is the chance to interface with the public ... Raise awareness of the importance of this place and foster appreciation ... Inspire stewardship ... Do not create a divide between staff and volunteers

Goal: Create spaces where users can connected to the environment

Seamless indoor/outdoor flow ... Transitions (built to natural; car to building; urban to nature/the adjacent Columbus Park) ... Consider operable windows to catch breezes (note: humidity/dust control may be necessary) ... Possible use of filtered, untempered outside air at when conditions are appropriate ... Create tempered zones (exterior) ... Promote using outdoor space for functions that are traditionally held indoors ... Provide views not only to natural features but also interesting activity (dog walkers in the adjacent park, etc.

Goal: The new building, its materials and systems should conserve resource when appropriate and cost-effective

Use of passive strategies for energy saving ... Tie to Pima County sustainability message and mission ... Natural daylighting ... Natural ventilation when and where appropriate ... Create comfortable, usable outdoor spaces ... Encourage recycling ... Use of natural and recycled, recyclable and/or rapidly renewable materials ... Energy-saving controls (EMCS) ... Utilize timeless, durable, low maintenance materials ... Encourage recycling ... Passive strategies are a given ... Appropriate building siting and orientation ... Low impact ... *See additional Resource Conservation Goals and Objectives in Section 5.3*

Goal: Design complies with project budget set by the County, within the overall limitation established by the Bond

A need to control scope/scale "creep" ... Consider/evaluate potential impacts to schedule/budget in advance ... The use of bid alternates can aid success ... Limitations to the new facility are necessary - there will be no increase of staff with the new facility ... Consider providing flexibility to change areas of public access for animal viewing to accommodate changing population levels ... Right size the facility - plan for needs in the future

Also see related Goals and Objectives in Sections 3.3 (Site), 4.3 (People), 5.2 (Facility), and 5.3 (Resource Conservation)

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2. Design Approach

2.3 Codes and Regulatory Requirements

Per the Pima County-provided *Project Outline and Design Criteria* (dated 2015 May 11): "In line with various Intergovernmental Agreements (IGAs) The Authority Having Jurisdiction (AHJ) will be Pima County Development Services for a Pima County project on Pima County land. By these same IGAs, a County project on County land is NOT obligated to conform to the Pima County Code (Title 18 ZONING or to any other "zoning and development" codes such as the UDC Uniform Development Code) with regards to zoning and is NOT obligated to submit a Development Plan to Development Services. Regardless of this, a Pima County project should be developed as closely as possible to all the applicable design and development details and requirements and be held to as high a standard of design as would a private development on private property."

Therefore, pending any specific exceptions from Pima County Development Services, it is assumed the PACC project will comply with the following codes or regulatory requirements:

- Pima County, Arizona Zoning Code (Title 18)
- 2012 International Building Code (with Pima County Amendments)
- 2012 International Energy Conservation Code (w/ Pima County Amendments)
- 2012 International Mechanical Code (with Pima County Amendments)
- 2012 International Plumbing Code (with Pima County Amendments)
- 2011 National Electrical Code (NFPA 70, with Pima County Amendments)
- Applicable codes and regulations of the Arizona State Fire Marshal
- 2012 City of Tucson/Pima County Outdoor Lighting Code
- Uniform Federal Accessibility Standards (ADA and ABA)
- Occupational Safety and Health Administration (OSHA) requirements

By mandate of the Board of Supervisors (Resolution 2007-84) all new buildings owned by Pima County shall achieve LEED certification at a minimum Silver level and adherence to all other County Sustainability Guidelines shall also be a part of the PACC project.

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3. Site

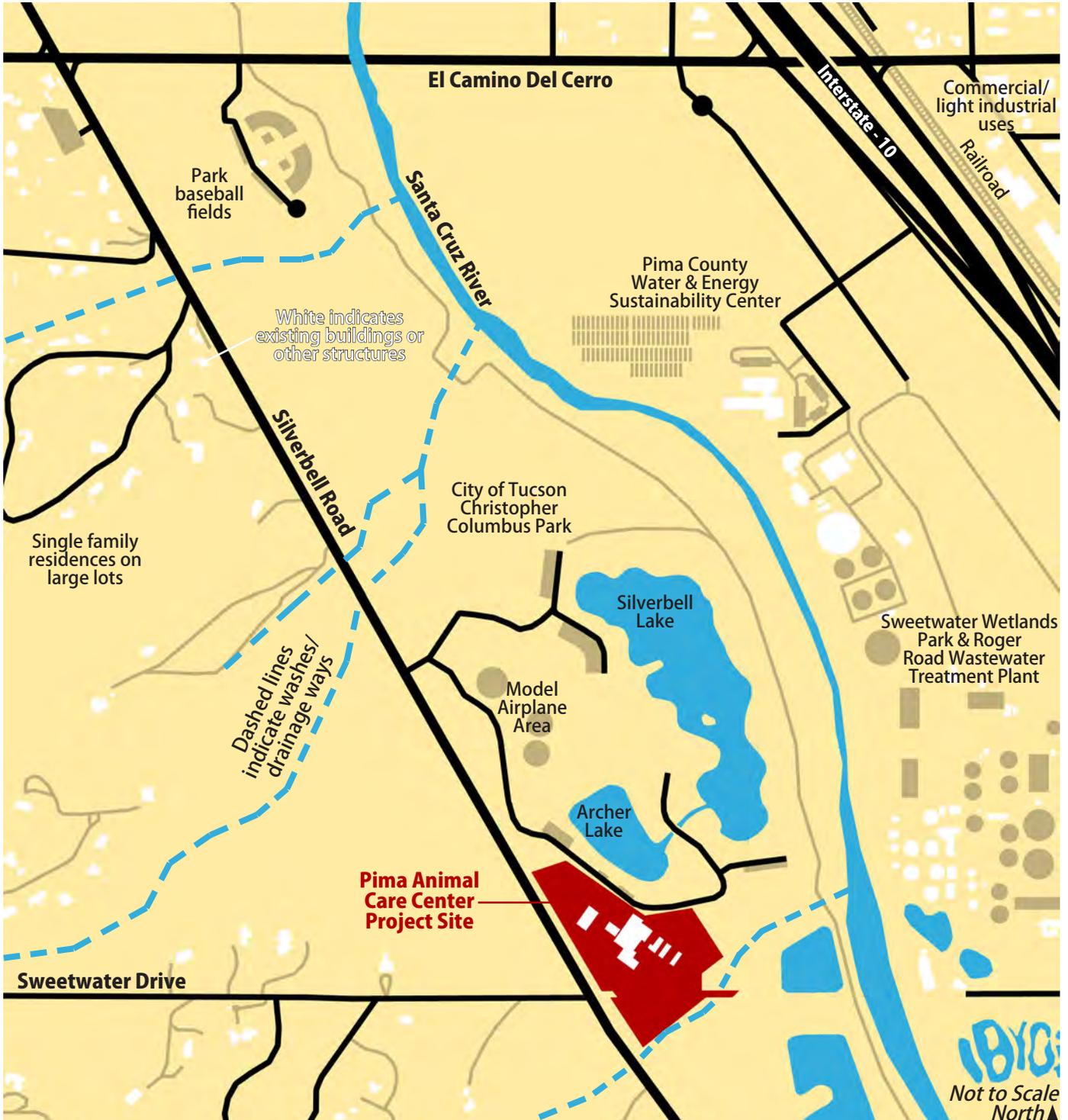
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3. Site

3.1 Area Map

Like the current PACC, the new facility will be located at 4000 North Silverbell Road in Tucson, Arizona, indicated as 'Project Site' in the map below.



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3. Site

3.2 Description

This section of the Design Program is an overview, summarizing aspects the site in a general sense. Further site research and analysis will continue during the upcoming conceptual design phase.

Topography

The site is relatively flat although the portion that extends to the northwest does drop in elevation towards the northwest corner of the site. The flatness of the site will benefit the large building footprint and on site vehicular circulation and parking requirements.

Boundaries

The north boundary of the site is defined by the City of Tucson's Christopher Columbus Park. The east and south borders of the site are formed by a combination of the Santa Cruz Linear Park, the Sweetwater Wetlands Park/ Silverbell Golf Course and the Trails End Wash that runs adjacent to West Sweetwater Drive and feeds into the Santa Cruz River.

To the north, Christopher Columbus Park offers welcoming grass and shade provided by large native Mesquites and invasive Tamarisk Trees. Approximately 13 acres combined, the larger Silverbell Lake is an urban fishery, part of Southern Arizona Urban Fishing System while the smaller Archer Lake is exclusively used for model boating activities. Besides fishermen, people exercising, family and children at play, model boat/airplane/helicopter enthusiasts, and people walking their dogs are frequent users of this park.

Two different groups of dog walkers use the park. The general population recreate with their pets in the park and trained volunteers from PACC find the park a beneficial amenity for exercising and providing companionship to PACC's canine residents.

Across Silverbell Road uses are predominantly residential and include the "Rancho El Moraga" and the "Tucson Foothills Estates" neighborhoods. Beyond these neighborhoods are the Tucson Mountains with their recognizable highest summit, Wasson Peak.

The east boundary is formed by Pima County's Linear Park System (the Loop); frequently used by bicyclists and joggers. The site's east, south and west boundaries are lined with overhead power lines and their support structures that negatively impact view from the site. There are potential views to the Tucson Mountains and the Santa Catalina Mountains, but the existing utilities form a challenge to the potential of these views. Beyond the power lines to the southeast lies the Sweetwater Sewage Treatment Facility. Although the existing tree canopy along the wash screens the view of this facility, it's close proximity impacts the site frequently with its unpleasant odor.

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3. Site

Access

The site is accessed from Silverbell Road. Silverbell runs roughly northwest to southeast, and forms the west edge of the site. Currently, people can arrive by three different modes of transport, including private automobile, public transportation (Suntran Bus) and alternate modes such as bicycle, jogging or walking. Arrival by private vehicles is by far the most common mode of arrival.

Pima County has proposed entrance into the site at the existing traffic signal at the intersection of Silverbell and Sweetwater. Pima County is exploring realigning Sweetwater since its junction with Silverbell creates an acute intersection that is less than ideal. Silverbell Road is currently undergoing a multi-year construction phase resulting in a much improved, divided, curbed roadway with adjacent dedicated multi-modal paths and enhanced landscaping.

Arrival, Circulation and Parking

The users that arrive will, of course, have different needs and purposes. Intake for strays and unwanted pets, pet adoptions, those arriving to exercise shelter residents, staff, and law enforcement officers are just a few of the many users that will arrive at this facility. The variety of users will require separated parking (with some secured and requiring controlled access) and multiple entry points. The design solution will be influenced by varying parking needs and quantities, and access from these parking areas. Users unfamiliar with the campus and new visitors will need clear wayfinding to direct them to the proper destination or service.

Those that arrive by public transportation currently do so using Suntran Line #21. Unfortunately this line currently ends near the intersection of Goret Road and Silverbell Road. This results in nearly a mile and a half walk to PACC from the nearest bus stop. During the design process research with Suntran will reveal if there is the possibility of route #21 extending in the future.

Adjacency to the Santa Cruz Linear River Park System implies that the design consider people may arrive using alternate modes of transportation (predominantly cycling). This process will be weighted toward staff and regular volunteers that utilize these modes of transportation. Clear, lighted and safe paths followed by storage and service concerns will be addressed in the design process.

Cultural Resources

Pima County has relayed that the southern triangular parcel (south of the eastern extension of Sweetwater Drive) that will be acquired from Unisource Corporation may require Phase I and Phase II cultural resource investigation. This parcel may be used for parking or animal recreation but structures located on this parcel should be avoided. Phase I cultural resources investigation have been completed on other portions of the site. Construction work on these portions will have to be monitored.

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3. Site

Utilities

As mentioned previously, overhead power lines ring the south, west, and east boundaries of the site. Sewer infrastructure impacts new development on the site. A sewage pump station northeast of the intersection of Silverbell and Sweetwater must remain. A large sewer main runs east from the pump station and then turns north and bisects the site. Due to high costs associated with relocating this pipe, it will remain. Access will need to be maintained to this sewer line and enclosed building cannot be constructed above it so its presence and requirements will influence the building design. An existing well head and associated dedicated parcel in the center of the site, north of the eastern extension of Sweetwater Drive must remain. Access will have to be maintained, and again, structures can not be built on this parcel. Utilities to serve the new Campus appear adequate to meet needs although further investigation and research with the various utility providers will need to be performed as the project progresses.

Vegetation

Sonoran Desert scrub, predominantly Creosote Bush covers undisturbed portions of the site. Notable and dense trees, mostly Velvet Mesquites, Foothills and Blue Palo Verdes edge the Trails End Wash that borders the southern property line. The majority of the site has been disturbed by buildings or graded over time for parking, vehicular circulation and installation of underground and overhead utilities.

Safety

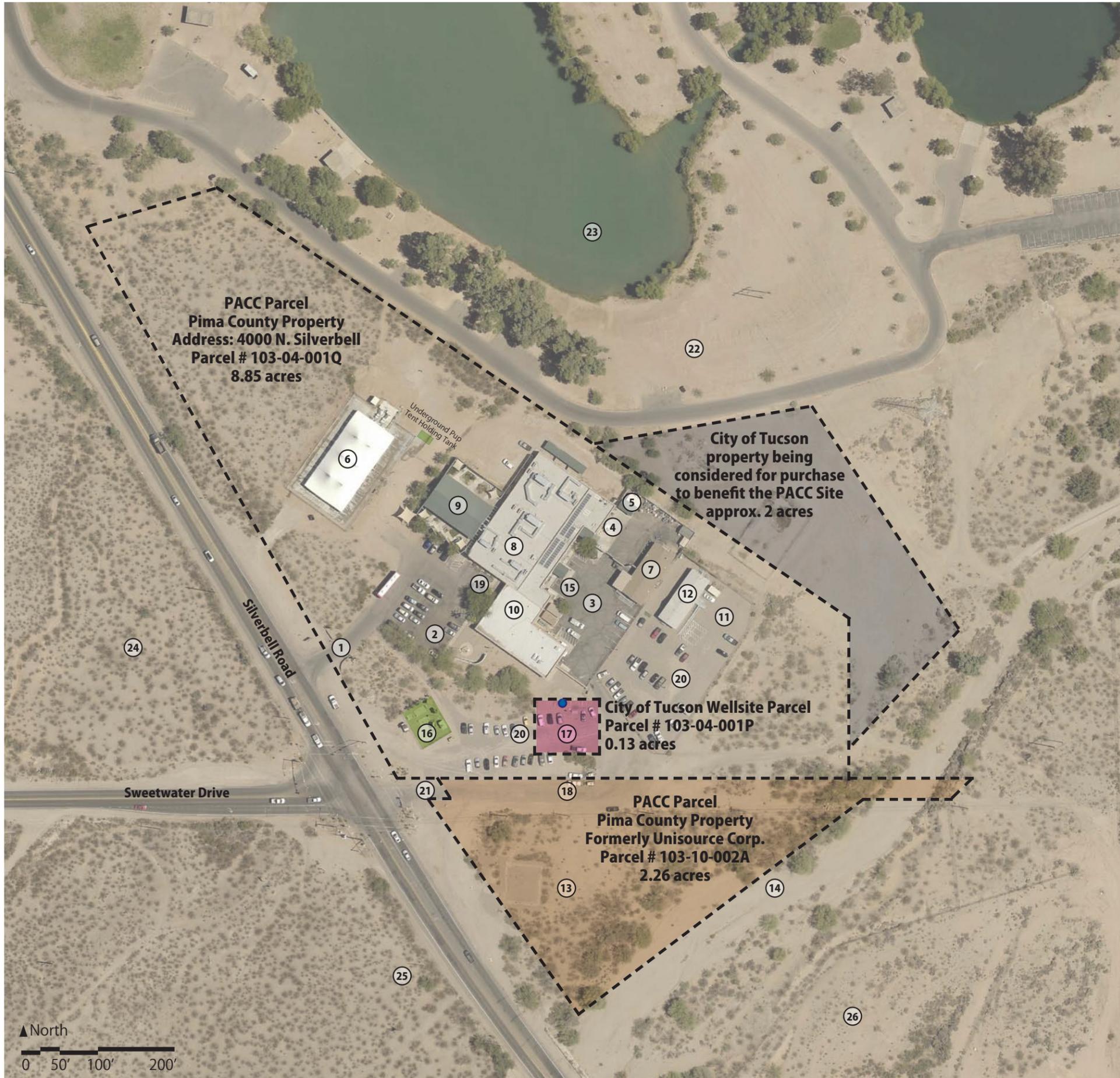
Participants in programming workshops revealed various safety related concerns. At times homeless people temporarily reside in the shelter provided by trees lining the Trails End Wash and the Santa Cruz River drainage. Rattlesnakes are observed on the site from time to time. Christopher Columbus Park to the north has a tendency to draw undesirable portions of our population that are, at times, a concern to staff and volunteers. Bicyclists have been observed traveling through the PACC site between the network of streets west of the site and the LOOP multi-purpose trail along the banks of the Santa Cruz east of the site. This is a cause for concern as issues may arise for volunteers exercising dogs or the general population (with or without animals) circulating on the site.

Operational Facility During Construction

A need to maintain operations of existing PACC functions during construction is a key aspect of the site that will influence the design and necessitate temporary facilities.

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3. Site

3.3 Site Forces - Parcels and Existing Elements

- (Key)**
1. Existing Entry
 2. Visitor Parking
 3. Secured Yard
 4. Sally Port
 5. Truck Wash
 6. Pup Tent
 7. Vet Clinic Modular
 8. Kennel Building
 9. Adoption Kennel
 10. Administration Wing
 11. Cat TNR Modular
 12. Administration Modular
 13. Additional Parcel - formerly Unisource Energy Corp.
 14. Wash - Riparian Habitat C
 15. Animal Intake
 16. Sewer Lift Station
 17. City of Tucson Well Site
 18. Utility/Access Easement
 19. Main Entry
 20. Staff/Overflow Parking
 21. Staff/Service Entry
 22. Christopher Columbus Park - COT
 23. Archer Lake
 24. Undeveloped Residential Parcel
 25. Developed Residential Parcel
 26. Silverbell Golf Course open space and reclaimed water basins
- — Parcel Boundary

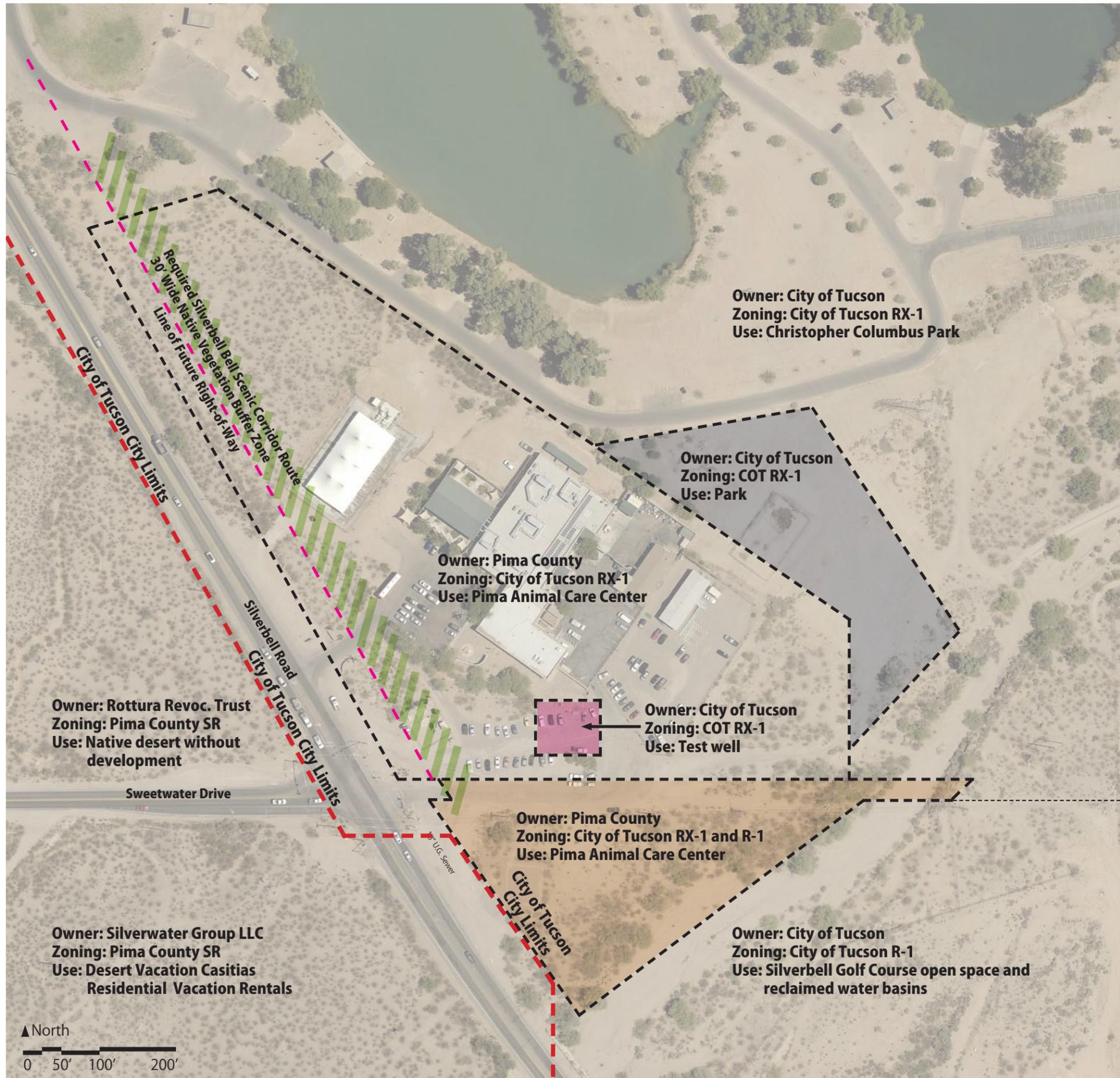
Boundaries

The north boundary of the site is defined by the City of Tucson's Christopher Columbus Park. The east and south borders of the site are formed by a combination of the Santa Cruz Linear Park, the Sweetwater Wetlands Park/Silverbell Golf Course and the Trails End Wash that runs adjacent to West Sweetwater Drive and feeds into the Santa Cruz River.

Across Silverbell Road uses are predominantly residential and include the "Rancho El Moraga" and the "Tucson Foothills Estates" neighborhoods. Beyond these neighborhoods are the Tucson Mountains with their recognizable highest summit, Wasson Peak.

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3. Site

3.3 Site Forces - Zoning Context

Pima Animal Control Site

The current PACC lot is owned by Pima County but is within the Tucson City Limits. Pima County has purchased the triangular parcel south of Sweetwater Drive and is currently pursuing buying additional land (see purple shaded area in diagram) north and east of the existing PACC site from the City of Tucson. The test well site located within the original PACC parcel is currently owned by the City of Tucson and will remain so in the future.

Adjacent Zoning Context

Christopher Columbus Park to the north of the PACC site, owned by the City of Tucson and within Tucson City Limits, is zoned as a residential use. City of Tucson property to the south is also zoned for residential use. Adjacent properties to the west of Silverbell Road are outside of the Tucson City Limits and is zoned for low density residential use according to Pima County.

Zoning

The PACC site is owned by Pima County but is within the Tucson City Limits. City of Tucson Zoning requirements are therefore applicable to the PACC site. For Pima County projects on Pima County land within the City of Tucson Limits it is typically Pima County's intention to comply with the requirements of the City of Tucson Zoning Code. Pima County and the City of Tucson have an Intergovernmental Agreement providing Pima County exemption from the City of Tucson's zoning code but Pima County tries to comply as much as possible.

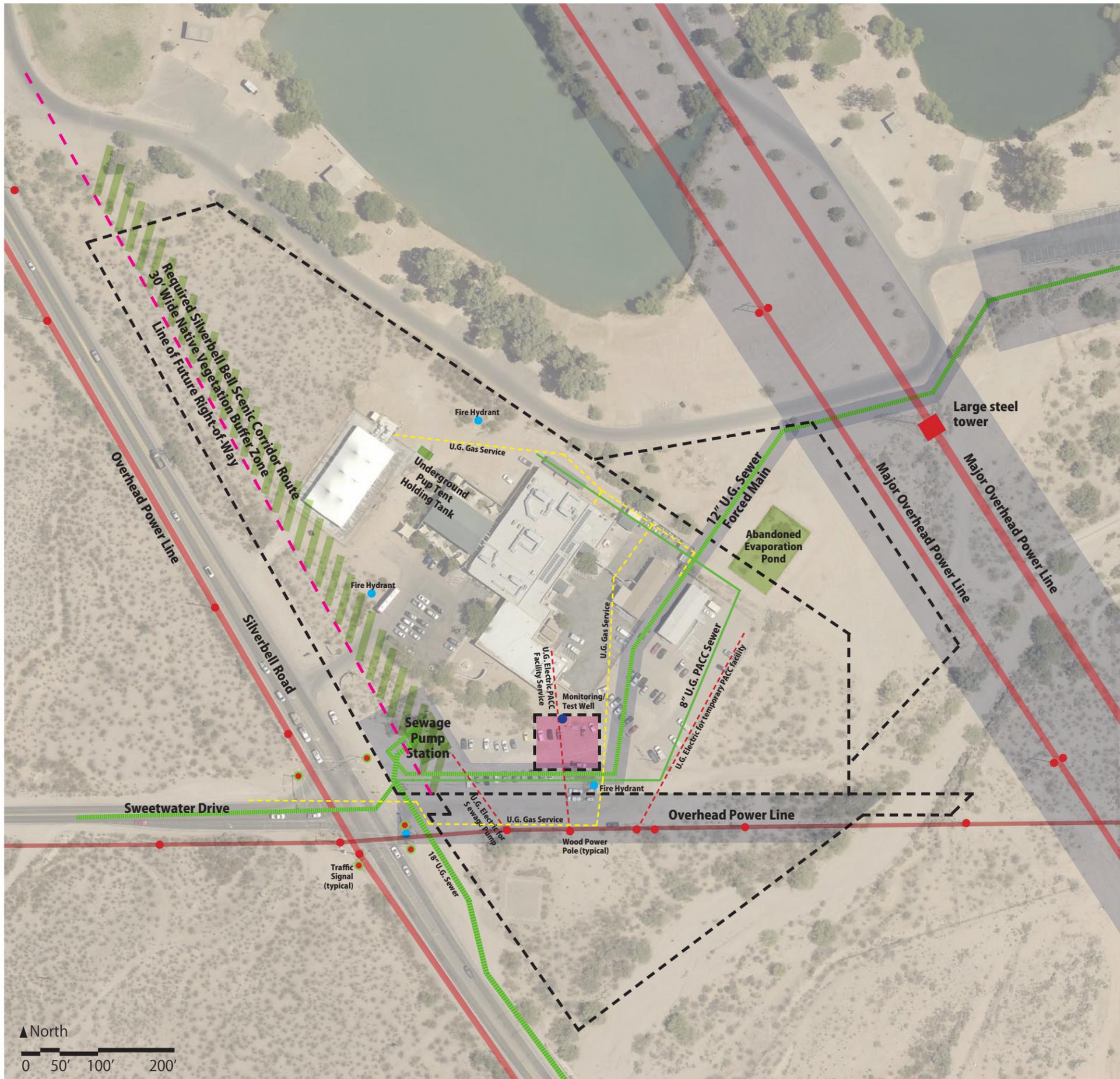
Several of the "uses" of PACC (animal services, animal housing, veterinary clinic) are considered non-conforming according to City of Tucson Zoning Code. In addition, when some of these non-conforming uses are adjacent to residential zones, very large setbacks are required (200' setback for any residential zone, 100' from any property line). If applied, these setbacks would yield an inadequate buildable area for the new PACC.

It is assumed a main reason for these large setbacks is to provide a buffer to adjacent residential uses from noise generated by animal services. Even though they are zoned for residential use, the park and open space/golf course functions north and south are recreational activities not adversely affected by noise. The width of Silverbell Road, a designated Scenic Route yet a noise generator itself, combined with the required 30 foot wide Scenic Route landscape buffer provides a distance of approximately 200' wide between PACC and parcels zoned for residential use to the west. Silverbell Road provides a reasonable buffer that meets the intention of the large setback.

Tucson Zoning Code requirements on the PACC site cannot be complied with completely due to non-conforming uses and setback impacts to buildable area. In the case of PACC, Pima County is exempt from the requirements for setbacks or the animal care function being an allowed "use."

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3. Site

3.3 Site Forces - Utilities and Easements

- Overhead Power Lines
- - - Underground Power lines
- Underground Sewer
- - - Underground Gas Service
- Monitoring / Test Well
- Power Pole
- Traffic Signal
- Utility-related Easements
- Fire Hydrant

Utilities

As mentioned previously, overhead power lines ring the south, west, and east boundaries of the site. Sewer infrastructure impacts new development on the site. A sewage pump station northeast of the intersection of Silverbell and Sweetwater must remain. A large sewer main east from the pump station and then turns north and bisects the site. Due to high costs associated with relocating this pipe, it will remain. Access will need to be maintained to this sewer line and enclosed building cannot be constructed above it so its presence and requirements will influence the building design. An existing well head and associated dedicated parcel in the center of the site, north of the eastern extension of Sweetwater Drive must remain. Access will have to be maintained, and again, structures can not be built on this parcel. Utilities to serve the new Campus appear adequate to meet needs although further investigation and research with the various utility providers will need to be performed as the project progresses.

Silverbell Scenic Corridor Route

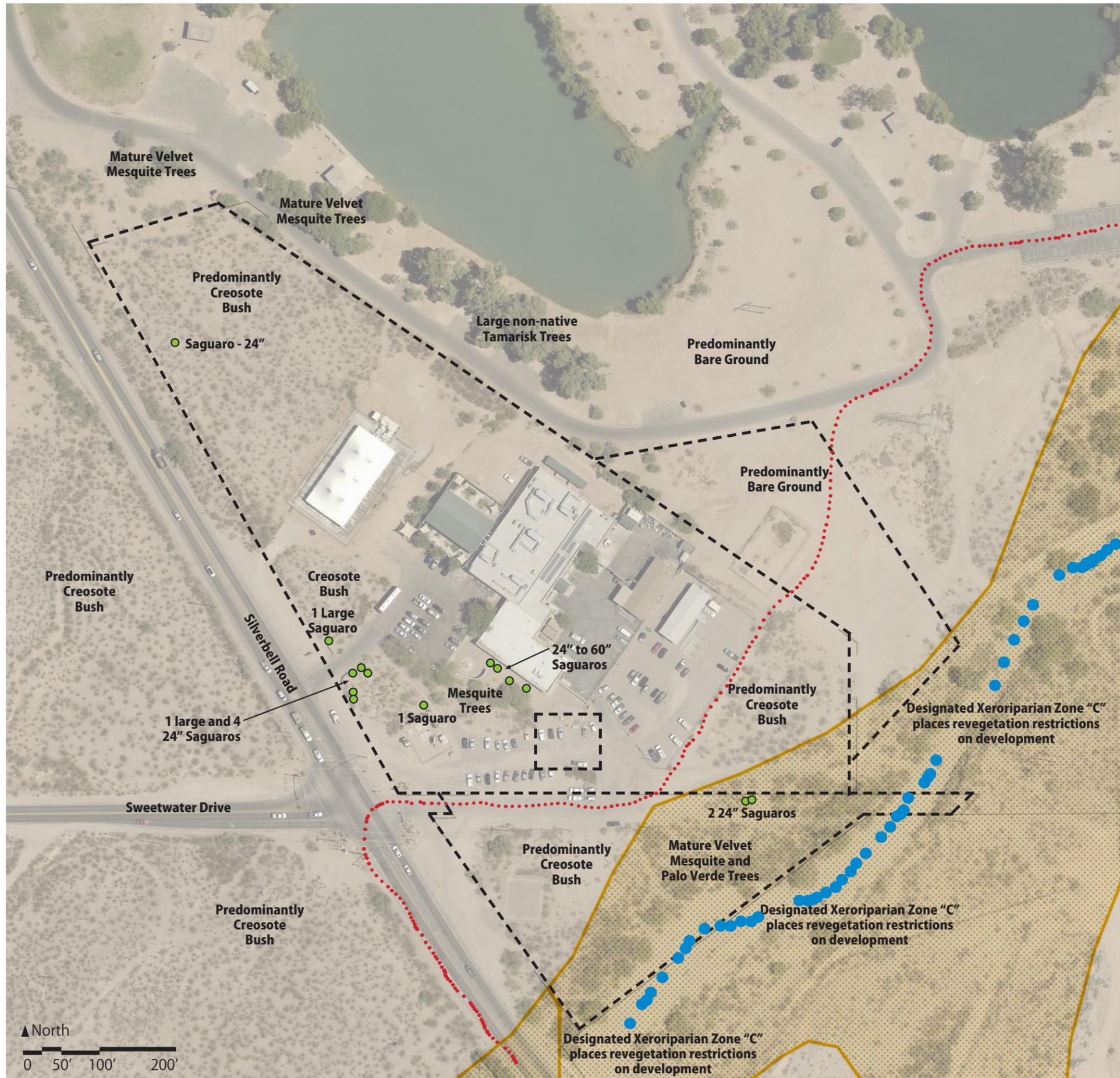
Silverbell Road is designated a scenic route by the City of Tucson. This designation places Scenic Corridor Zone restrictions on development on the PACC site. Notable restrictions that may impact the design of PACC include a required natural 30' native vegetation buffer and non-residential structures cannot exceed 30 feet in height.

Easements

Easements are associated with various utilities as indicated.

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3. Site

3.3 Site Forces - Fauna, Vegetation, and Riparian

Fauna

To the north, Christopher Columbus Park offers welcoming grass and shade provided by large native Mesquites and invasive Tamarisk Trees. Approximately 13 acres combined, the larger Silverbell Lake is an urban fishery, part of Southern Arizona Urban Fishing System while the smaller Archer Lake is exclusively used for model boating activities. Besides fishermen, people exercising, family and children at play, model boat/airplane/helicopter enthusiasts, and people walking their dogs are frequent users of this park.

Two different groups of dog walkers use the park. The general population recreate with their pets in the park and trained volunteers from PACC find the park a beneficial amenity for exercising and providing companionship to PACC's canine residents.

The east boundary is formed by Pima County's Linear Park System (the Loop); frequently used by bicyclists and joggers.

At times homeless people temporarily reside in the shelter provided by trees lining the Trails End Wash and the Santa Cruz River drainage. Rattlesnakes are observed on the site from time to time. Christopher Columbus Park to the north has a tendency to draw undesirable portions of our population that are, at times, a concern to staff and volunteers. Bicyclists have been observed traveling through the PACC site between the network of streets west of the site and the LOOP multi-purpose trail along the banks of the Santa Cruz east of the site (see red dotted line in diagram). This is a cause for concern as issues may arise for volunteers exercising dogs or the general population (with or without animals) circulating on the site.

Birds were observed while on site with the highest concentration being located in mature native vegetation with in the park to the north and the adjacent riparian areas along drainages south and east.

One coyote was observed east of the site traveling north along the Santa Cruz River. It is assumed that this is A common area of travel for larger animals.

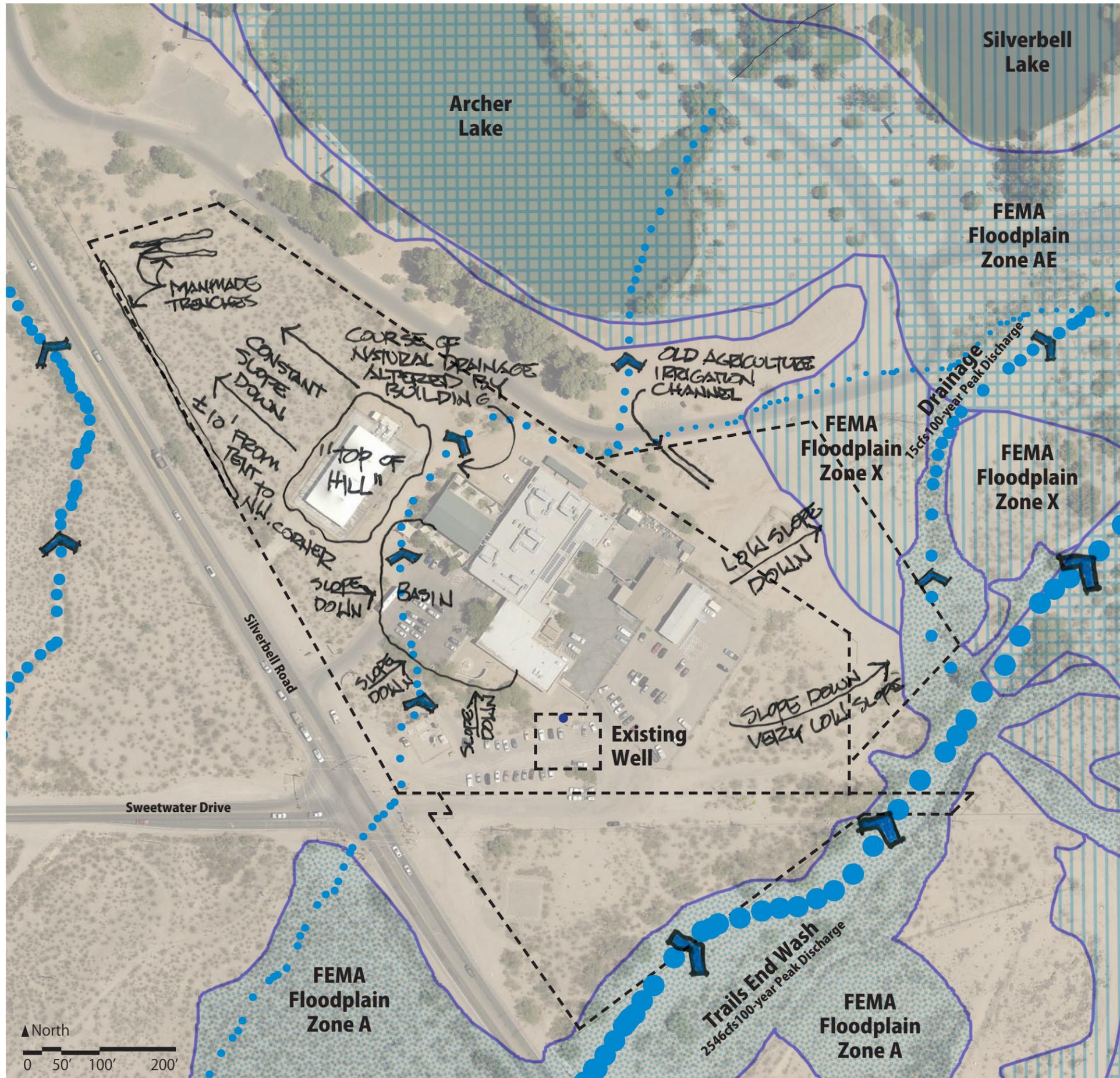
Vegetation

Sonoran Desert scrub, predominantly Creosote Bush covers undisturbed portions of the site. Notable and dense trees, mostly Velvet Mesquites, Foothills and Blue Palo Verdes edge the Trails End Wash that borders the southern property line. The majority of the site has been disturbed by buildings or graded over time for parking, vehicular circulation and installation of underground and overhead utilities.

Mature trees (native Mesquites and Large invasive, non-native Tamarisks) line the north boundary of the site and provide potentially pleasant views from the new PACC campus.

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3. Site

3.3 Site Forces - Hydrology and Topography

Topography

The site is relatively flat although the portion that extends to the northwest does drop in elevation towards the northwest corner of the site. The flatness of the site will benefit the large building footprint and on site vehicular circulation and parking requirements.

Drainages

Indicated by blue dotted lines in the diagram, drainages could impact the design. Flooding of the Trails End Wash to the south could impact the design of the new PACC campus.

Flood Hazard

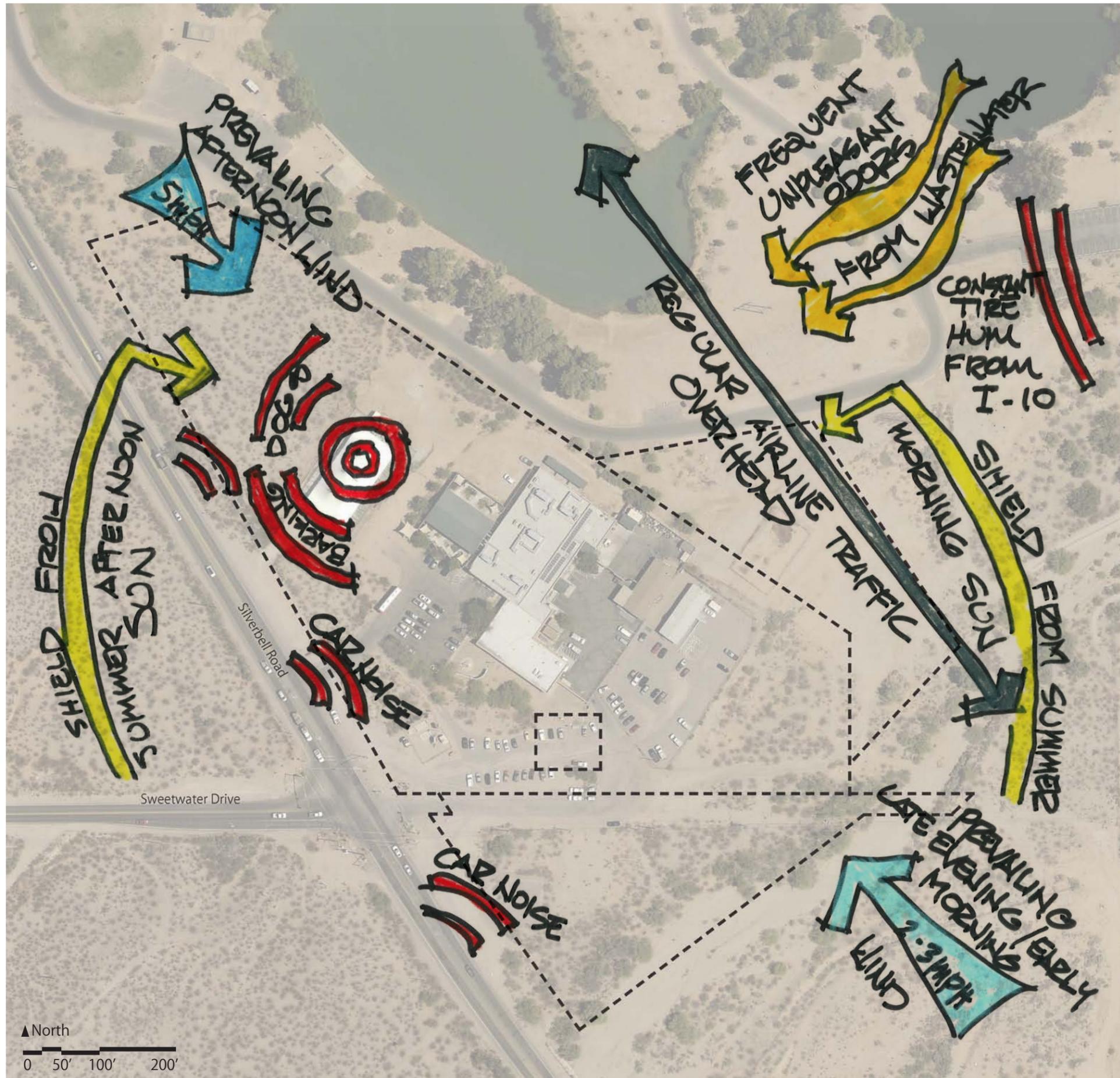
Minimal parts of the current/future site are designated a flood hazard area on FEMA Special Flood Hazard Area floodplain maps. FEMA Floodplain Zone A is defined as a flood risk but no flood elevations have been calculated. This area has a 1% annual chance of flooding and a 26% chance of flooding over a 30-year period. It is unlikely that buildings for PACC will be designed in these areas due to other limitations such as easements, setbacks, and unknown cultural resources. FEMA Floodplain Zone X indicated on the site is, in theory, the "500-year" flood event and flood insurance is not required by federal law. Therefore, flood insurance required by federal law may not be required.

The Regional Flood Control District maps indicate that the south half of the current PACC lot including the complete triangular south parcel are subject to flooding during the 100-year flood event. In light of this, the Regional Flood Control District recommends the purchase of flood insurance for structures.

The Regional Flood Control District maps indicate flood elevations. The design may consider floor elevations above the indicated flood elevations and other strategies to reduce the potential damage to structures and site features during flood events.

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3. Site

3.3 Site Forces - Climate and Environment

Sun

Appropriate, responsible design for Tucson's environment calls for respecting the sun. Sunlight hitting glass during the warm season can lead to discomfort, glare, and increases the need for additional air conditioning. Design of window location, orientation, and protection shall carefully consider the low sun angle of morning and afternoon sunlight during warm seasons. Even north facing windows need care during design as the summer sun can rise and set as far as 28 degrees north of east/west.

Noise

Noise surrounds the site. Silverbell Road to the west provides rising and falling levels of traffic noise. Impacting the site less, a constant hum of traffic noise can be heard from I-10 to the east. Located under the approach to Tucson International Airport, commercial and military aircraft pass overhead frequently. While noise from these aircraft is noticeable it is not overwhelmingly loud. Noise impacts from off site are not great but if spaces are created for staff, volunteers, and animals to relax and get away from stress, these noise impacts should be considered. Noise generated from within PACC by barking dogs has a far greater impact on staff, volunteers, animals, and visitors. Of further concern is that it has been revealed that there have been complaints of noise from residential neighbors located some distance west of the site. The design should consider controlling internally-generated noise in respect to neighbors in all directions. In addition, internally generated noise should be considered when designing spaces created for staff and volunteers to relax and get away from stress.

Breezes and Wind

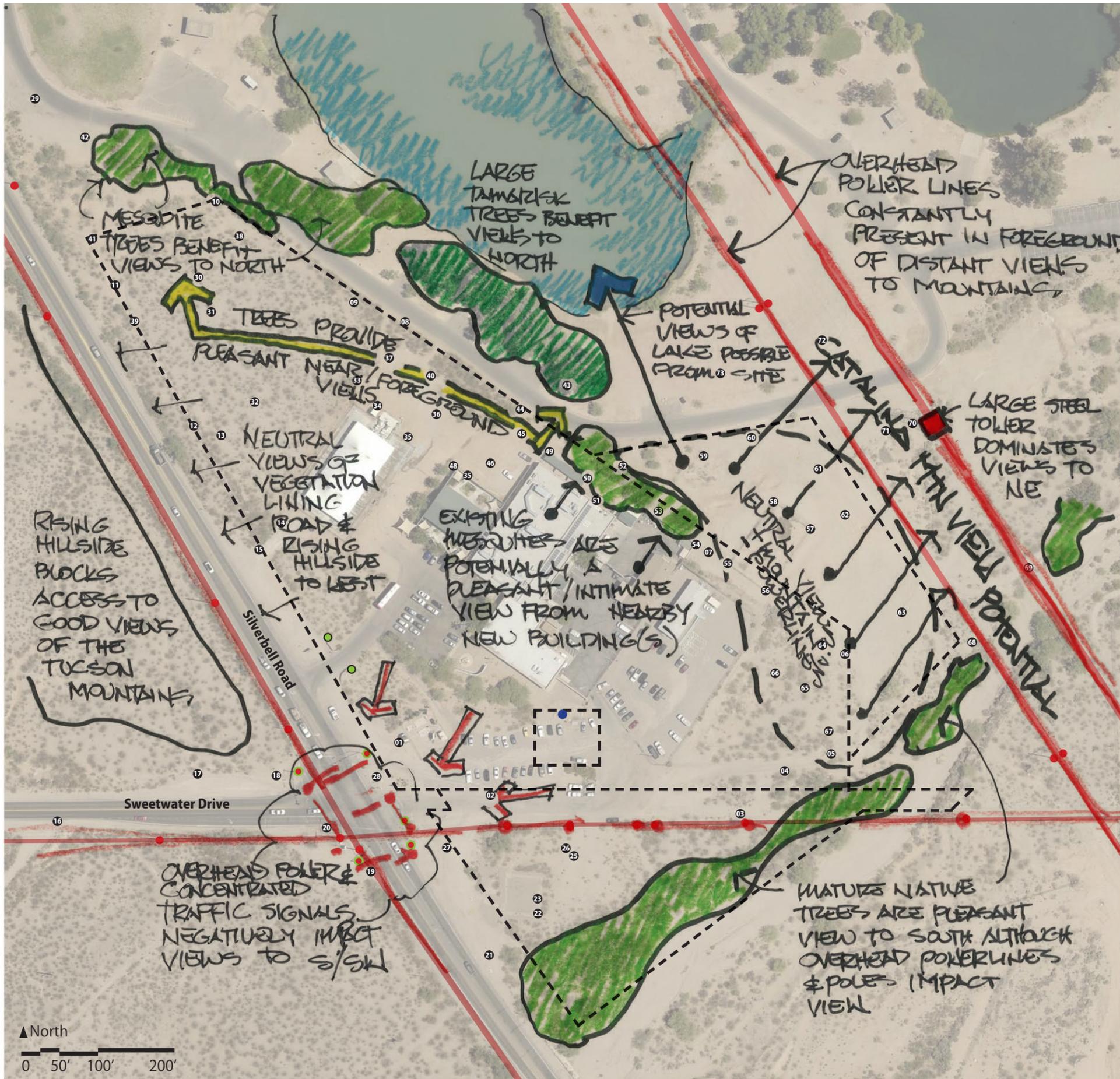
The close proximity to the Santa Cruz drainage leads to the assumption that breezes/air movement follow typical patterns of denser cooler air moving downhill later at night and in the early morning with the opposite happening in the afternoon. Wind and breezes observed while on site in the afternoon have been blowing out the north or north northwest supporting this assumption. Research discovered two personal weather stations with available wind speed/direction data approximately two miles away from PACC with a similar relationship to the Santa Cruz drainage. This data revealed that regular daily patterns throughout the year are lighter breezes (0-3mph avg.) from the southwest during late night and mornings, wind (5mph avg.) from the north and northwest during the afternoon. Other times of the day did not reveal regular patterns.

Odor

Wastewater treatment facilities to the north and east impact PACC in a special way. One experiences unpleasant odors frequently when on site. This malodor should be considered during the design of mechanical systems that introduce ventilation air into building interiors. Air movement for exterior spaces should be considered also. While difficult to prevent this airborne impact, designing exterior spaces so air does not stagnant with stillness but flushes away quickly when coming from favorable directions can improve users' comfort levels. Active systems such as fans can similarly improve conditions in exterior spaces and should be considered where appropriate.

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3. Site

3.3 Site Forces - Views and Panorama Photo Point Locations

- Parcel Boundary
- Panorama Photo Location Point
- Monitoring / Test Well
- Large Saguaro - consider for viewing
- Power Pole - negative impact to views
- Traffic Signal - negative impact to views
- Overhead power lines - negative impact to views

3. Site

3.3 Site Forces - Panorama Photos



Photo Location 01 - View Looking Southwest



Photo Location 09 - View Looking South

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3. Site

3.3 Site Forces - Panorama Photos



Photo Location 30 - View Looking East



Photo Location 30 - View Looking West

3. Site

3.3 Site Forces - Panorama Photos



Photo Location 33 - View Looking North



Photo Location 40 - View Looking Northeast

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3. Site

3.3 Site Forces - Panorama Photos



Photo Location 49 - View Looking Northeast



Photo Location 50 - View Looking East

3. Site

3.3 Site Forces - Panorama Photos



Photo location 58 - View looking Northeast



Photo location 64 - View looking Northeast

3. Site

3.4 Goals and Objectives

The following site goals, shown in bold text, are followed by condensed comments from programming workshop participants that were interpreted to derive each goal.

Goal: Respect the site and environment

Touch the site with minimal structural/visual impact ... Preserve existing large healthy trees and cacti ... Work within the natural contours to achieve proper site drainage ... Reduce dependence on nonrenewable energy resources ... Minimize environmental impact ... Respect and honor the environment ... Consider minimizing new disturbances to the site ... Consider proper solar orientation ... Shelter users from the harsh aspects of our desert climate ... Harmony with the environment

Goal: Learn from the site and apply this knowledge to the new development

Listen to the site ... Analyze what the site can support ... Structures inspired by natural adaptations to the desert ... The architecture, and operations of a shelter itself, will be examples of sustainability and desert adaptation (this includes approach to the site and its use) ... Orient the building to take advantage of shade and prevailing winds ... Fit the buildings into the environment ... Encourage use of public transportation by thoughtfully designed access to the public transit stops ... Use outdoor rooms ... Bring the outside in ... Encourage participation in outdoor interactions and play activities

Goal: Transfer knowledge gained from the site back to the community

Demonstrate how to appropriately design in the desert

Goal: Allow for future growth

Consider future growth and expansion

Goal: Use native plant species for landscaping

Use native plant species for landscaping to conserve water ... Consider thorny plants that may harm (animals and people)

Goal: Provide security for staff, volunteers, the public, and animal residents

Provide a secure site for animals and users ... Consider fencing the entire site (provides security and contains animals)

Goal: Maintain operation during construction

Access and wayfinding during construction should be as easy as possible for visitors and staff ... Careful site planning to avoid conflicts between operating facility and active construction site

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4. Users

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4. Users

4.1 External Users

Little information is available on specifics of external users such as demographics, quantities, frequency, residency (zip codes), specific purpose of visit, seasonality or swings by day of the week, etc. It is assumed that this information is not available because PACC does not track or record it. The various types of **current** external (non-staff and non-volunteer) visitors to the Pima Animal Care facility discussed during the programming workshops are outlined below.

General Public - People that are:

- looking to adopt a pet
- looking for a lost pet
- relinquishing a pet (people + incoming animals)
- reclaiming a found pet (people + animals)
- turning in a found stray (people + incoming animals)
- turning in feral cats (people + incoming animals)
- turning in wildlife (people + incoming animals)
- requesting to have a pet euthanized (people + incoming animals)
- picking up a pet after a spay/neuter/other medical procedure (people + animals)
- disposing of a deceased pet/wildlife (people + deceased animals)
- making a donation (either monetary or of shelter supplies/equipment)
- interested in volunteering
- seeking employment
- licensing or renewing a pet's license
- coming for a dangerous dog or noise complaint hearing
- coming to discuss a confiscated pet or animal welfare case with the law enforcement division

Special Interest Partners - Often repeated/regular visits

- Rescue groups (people + animals), including other shelter reps looking for/picking up adoptable animals for transfer
- Fosters, foster groups (people + animals)
- Feral cat trappers dropping off cats (people + animals)
- Students participating in higher education/vocational training (Pima Community College, JTED, Carrington College)
- Inmate-related security

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4. Users

4.1 External Users (continued)

Special Interest Public - Not usually repeat/regular visits

- Tour groups (schools, children, target groups)
- Youth obtaining school credit or meeting community service requirements
- People riding along with field officers
- Media
- Volunteer veterinarians/veterinarian technicians
- Non-permanent volunteers (company dog walk events, etc.)
- Members of the public that are participating in community event

Services and Deliveries

- Vendors selling goods or delivering sales
- People making deliveries
- Food trucks selling at lunchtime or a special event
- Regularly scheduled services (medical gases, paper shredding, etc.)
- Maintenance personnel - Pima County
- Outside contractors - Central Pet (cleaning), Ames (cremations)

Programming workshop participants described additional roles that are part of the vision for PACC in the future. These potential functions might lead to other **future** external users that may need to be accounted for in the new PACC:

- Public participating in low-cost spay/neuter programs or people seeking other medical services for their pets
- Enhanced/expanded education/outreach programs
- Off site adoption groups
- University of Arizona Veterinarian School Program students
- Behavior training programs - educators and participants
- Retail customers
- Partners (Friday Night Movie Night or similar community involvement)
- Adopters coming for consultation/education

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4. Users

4.2 Internal Users

Internal users are those people that can be considered staff or regular users at Pima Animal Care Center. PACC's internal users are broken into different groups based on the roles or operations that they perform. Following are the general groups and their subcategories (refer to the following Internal Users - Staff Organizational Chart for additional information on internal users and structure):

Licensing Operations

Enforcement Operations

- Dispatch
- Field Supervision
- Field Officers
- Ajo Field Officers
- Investigators

Administration and Business Operations

- Administrative Support

Shelter Operations

- Shelter Supervision
- Veterinarian Services/Clinic Operations
- Dog Care Coordination
- Cat Care Coordination

Development Operations

Outreach Operations

Live Release Operations

- Rescue Coordination
- Adoption Coordination
- Off-Site Adoption Coordination
- Foster Coordination

Volunteer Operations

- Volunteer Coordination
- Volunteers

Inmate Operations

- Inmate Supervisors/Custodians
- Work program participants

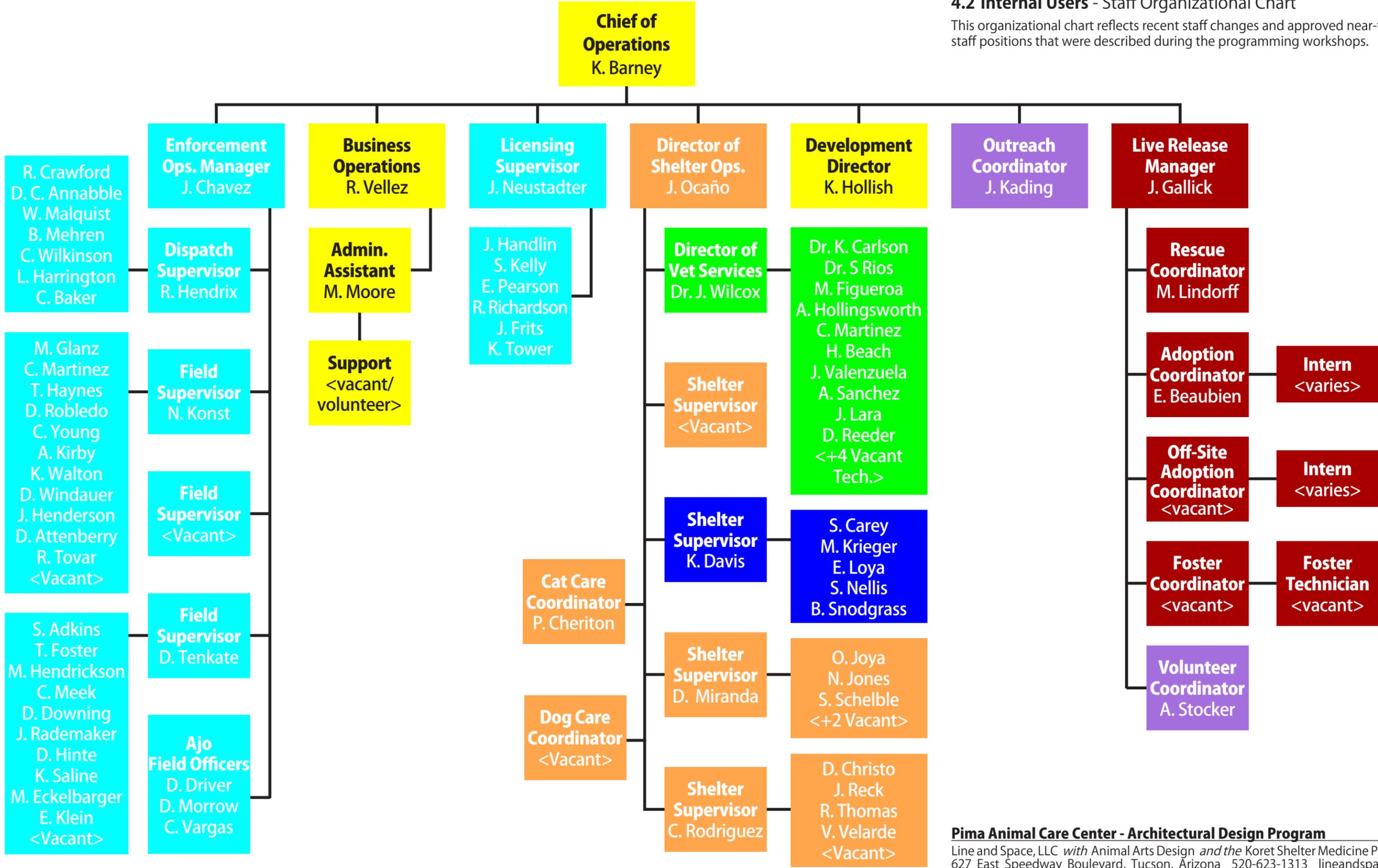
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4. Users

4.2 Internal Users - Staff Organizational Chart

This organizational chart reflects recent staff changes and approved near-future staff positions that were described during the programming workshops.



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4. Users

4.2 Internal Users (continued)

Not part of the human population but an important internal user group are the animals that are cared for by PACC. Different types of animal groups that can be considered internal users are summarized as:

Dogs

Cats

Other Adoptable/Potential Foster Animals

- Pigs (pot belly and other)
- Guinea Pigs
- Rabbits/Hares
- Small Rodents (Gerbils, Rats, etc.)
- Ferrets
- Birds (Exotics, hens, roosters, etc.)
- Reptiles
- Turtles (primarily Red Ear Sliders)
- Hermit Crabs

Wildlife

- Raccoons, Skunks, etc.

The preceding animal groups above can be split into subcategories, with each type having special needs. More common for dogs and cats but perhaps applicable to other animals, these subcategories can include:

- Animals available/displayed for adoption
- Animals awaiting return to owners or expiration of mandated stray hold period (not yet available for adoption)
- Stray animals
- Young animals (individuals, siblings, or litters - primarily puppies and kittens)
- Mothers with young
- Special characteristics (i.e. exceptionally large dogs, bonded pairs)
- Confiscated animals on hold for court-related cases
- Sick/injured animals (different types of illness require different needs)
- Quarantined animals
- Aggressive animals (behavior/bite cases)

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4. Users

4.3 General User Information and Statistics

Information and figures about internal users gained during the programming workshops that provide an understanding of operations and needs that will influence the design include:

- Burnout of staff is a concern since everyone is overworked but they do it because they believe in the mission of saving animal lives. Staff is currently pushed to the max and it seems like a house of cards.
- Volunteers number over 800. 600 of those are considered active (at least 6 hours per month), 200 or so are very active and at PACC regularly, 20-30 volunteers spend almost 40 hours per week at PACC. Volunteers operate the whole adoption program.
- Central Pet, a private company under a service contract with PACC, cleans sensitive areas with special procedures such as isolation kennels. PACC staff cleans quarantine cages.
- Inmates serve daily in two different shifts. The first shift of inmates is 14 people plus 2 custodians to supervise them. The first shift performs the large daily clean duty required for general animal housing and manages laundry duties in the morning hours before PACC is open to the public. The second shift is during the evening and is 6 inmates and a custodian. This shift continues the laundry duties and washes food bowls and dishes. This shift also performs spot cleaning duties and feeding for special case animals that require evening meals. Interaction between the public and inmates is not an acceptable practice. PACC has concerns about turnover in inmates and how it affects cleaning regimens and proper training. Inmate supervisors are trained by Dr. Wilcox that then train the inmates.
- Daily adoptions peak at about 50 to 60 adoptions per day on weekends but even a weekday has 15 to 20 adoptions. PACC averages 35 adoptions per day not including rescues, transfers, or fosters. Including rescues, transfers, and fosters, approximately 50 animals leave the shelter per day. There are approximately 2 to 5 special needs adoptions per day.
- Off site adoptions have been successful in recent years. 10 to 15 cat adoptions per week happen out of the Petsmart on Oracle Road.
- Kittens and puppies are adopted out of the shelter the fastest.
- PACC's recent successes are reflected in the fact that just a few years ago 70% of all animals in the shelter were euthanized and today 84% (per PACC, 2015 YTD) leave the shelter alive. Cats fare even better, achieving a 98% live-release rate (per PACC, 2015 YTD).

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4. Users

4.3 General User Information and Statistics (continued)

- The goal of changing the solution for unwanted and stray animals from euthanasia to adoption has increased the shelter population because this practice extends the length of stay.
- Per PACC, yearly live intake is currently around 20,000 animals and when wildlife, deceased animals, etc. are included approximately 24,000 animals are handled by PACC per year. Dogs make up the majority of PACC's animal population, which are the largest driver of animal housing space requirements.
- Annually, 500 to 600 animals come from the Native American reservations and most of these animals are sick, and have behavior or socialization issues.
- In general, 10% of intake at a typical shelter needs medical help, but at PACC 20-30% need medical attention; veterinary demands here are much higher than usual.
- There is a slight decrease in stray dog intake, but this is countered by an increase in owner surrender. Intakes for cats are decreasing due to less stray cats coming in.
- Average Length of Stay (LOS, measured in days) fluctuates from year to year; it is affected by a large influxes of sick animals or long hold times for confiscated animals.

The tables and charts in this section (following) were generated by the Design Team from data in the PACC's Chameleon© shelter software systems via a customized report program provided by Koret SMP. The data was first analyzed for quality and common errors, and terminology was standardized to allow comparison with other shelter data sets. The emphasis of this analysis was on 2012-2014 data with consideration of year-to-date trends, however, 2010, 2011 and 2015 YTD data are provided for the reader's consideration. Changes in terminology and software use may cause variance in data (for instance, if age was previously not entered or defaulted to adult, this can result in the appearance of increasing puppy and kitten intake, where in fact this is a reflection of data entry only). This variance is particularly likely between different providers of sheltering services but may also change over time as staff becomes better trained in software use.

PACC should review this data for accuracy, as it is the basis from which the capacity recommendations were made by Koret SMP.

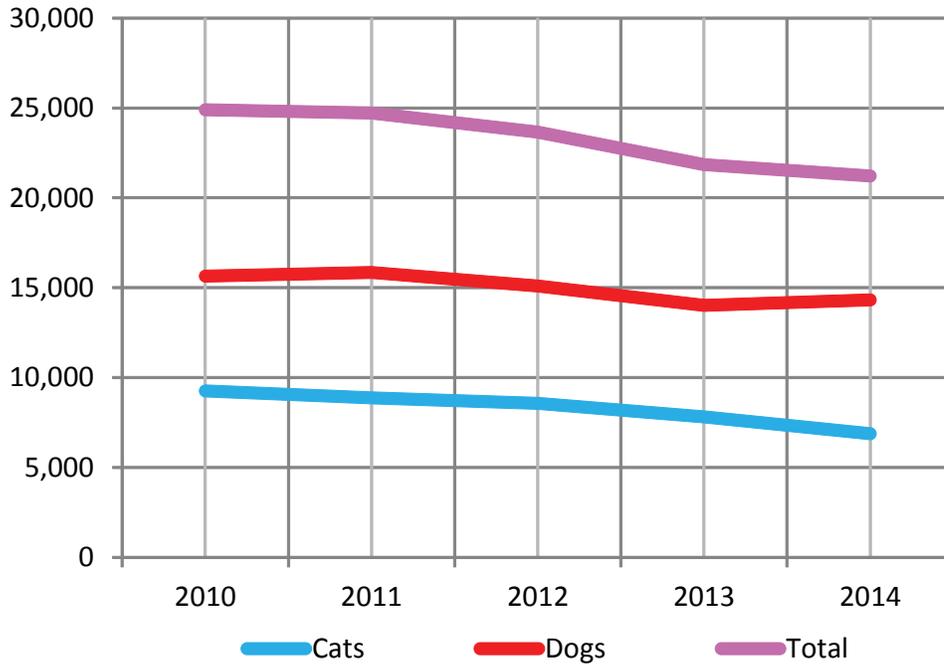
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4. Users

4.3 General User Information and Statistics (continued)

PACC Total Animal Intakes, past 5 years



PACC Live Intake by Month for 2014, broken down by age category*

Intake Month	# of Kittens	# of Cats	# of Puppies	# of Dogs
January	68	405	324	829
February	71	418	243	795
March	139	410	333	947
April	277	327	307	848
May	444	271	372	904
June	447	246	343	845
July	403	254	311	984
August	365	243	311	961
September	277	280	271	905
October	308	300	258	991
November	221	300	239	863
December	146	266	227	919
Category Total	3,166	3,720	3,539	10,791
	Total Feline	6,886	Total Canine	14,330

* Numbers include foster return and owner requested euthanasia's due to the need for animal housing for these categories of intake.

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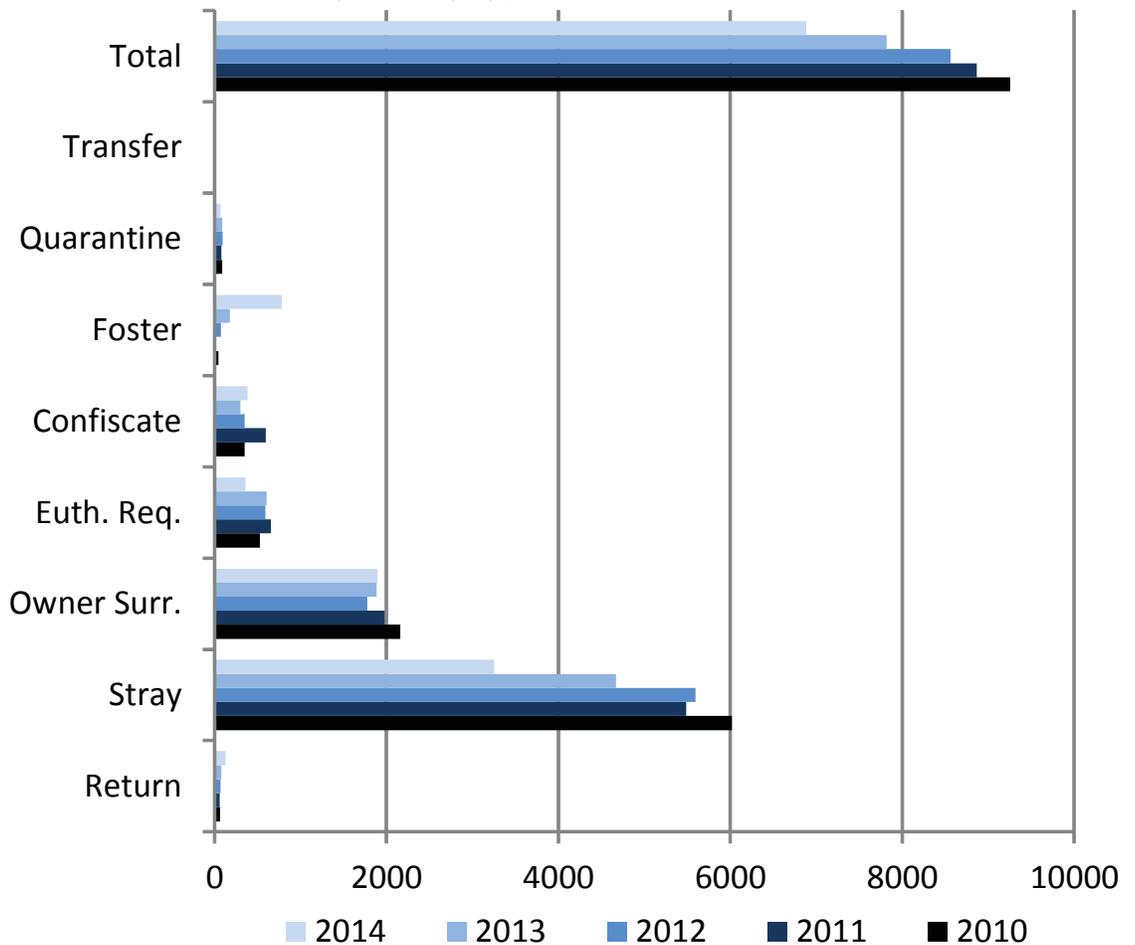
4. Users

4.3 General User Information and Statistics (continued)

Intakes by Year, by Type, **CATS**

Category	Year					Grand Total
	2010	2011	2012	2013	2014	
Return	65	60	68	81	127	401
Stray	6,021	5,488	5,596	4,672	3,256	25,033
Owner Surr.	2,162	1,980	1,776	1,886	1,895	9,699
Euth. Req.	530	654	594	607	362	2,747
Confiscate	349	596	352	304	385	1,986
Foster	44	6	75	177	783	1,085
Quarantine	88	82	95	88	72	425
Transfer	--	3	6	5	6	20
Total	9,259	8,869	8,562	7,820	6,886	41,396

Intakes by Year, by Type, **CATS**



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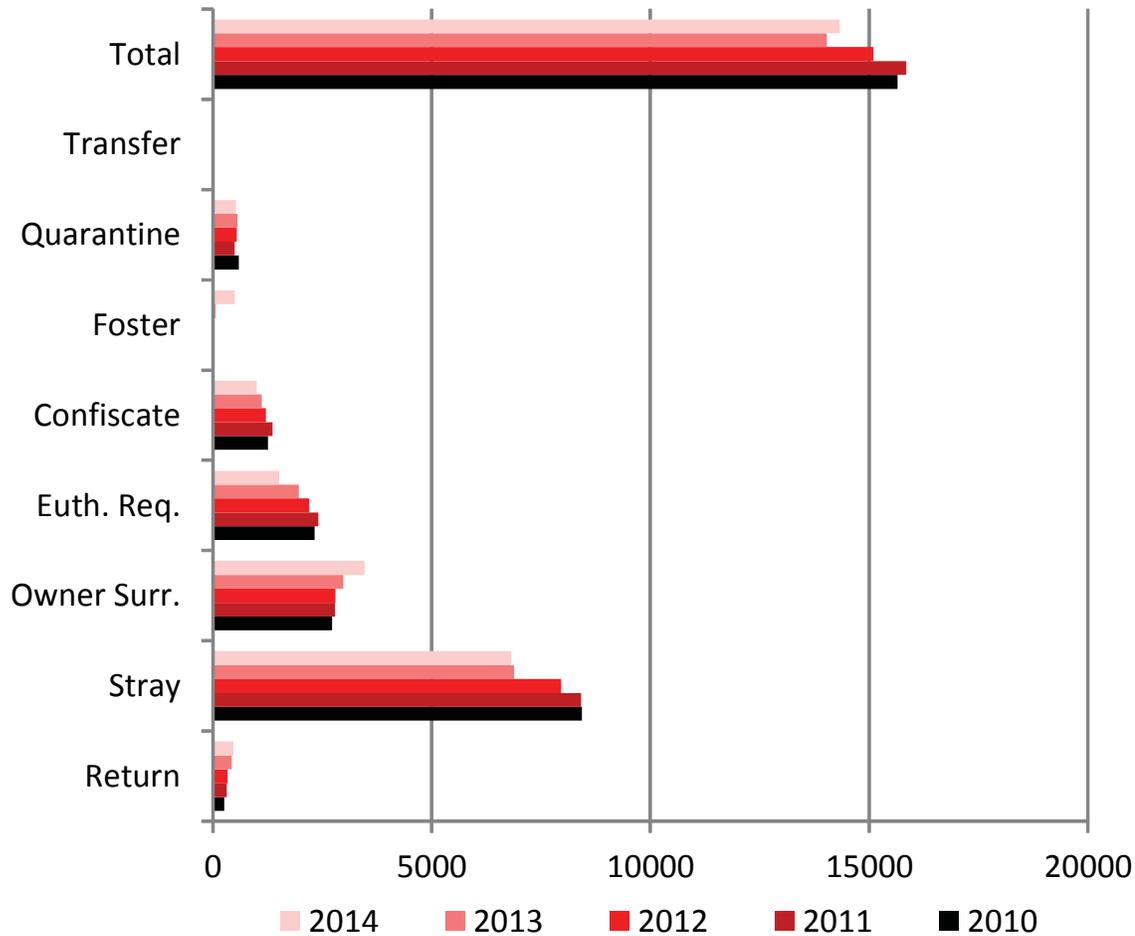
4. Users

4.3 General User Information and Statistics (continued)

Intakes by Year, by Type, **DOGS**

Category	Year					Grand Total
	2010	2011	2012	2013	2014	
Return	260	322	340	431	475	1,828
Stray	8,433	8,417	7,964	6,889	6,817	38,520
Owner Surr.	2,729	2,790	2,798	2,979	3,468	14,764
Euth. Req.	2,322	2,413	2,200	1,967	1,521	10,423
Confiscate	1,259	1,365	1,209	1,111	1,000	5,948
Foster	34	12	33	61	501	641
Quarantine	594	499	543	561	532	2,729
Transfer	21	27	7	24	16	95
Total	15,652	15,845	15,094	14,027	14,330	74,948

Intakes by Year, by Type, **DOGS**



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4. Users

4.3 General User Information and Statistics (continued)

Intakes by Month, all CATS

<i>Month</i>	<i>Year</i>						Grand Total
	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	
January	493	519	610	509	473	432	3,036
February	526	516	458	444	489	365	2,798
March	539	479	567	518	549	355	3,007
April	690	803	684	656	604	594	4,031
May	943	857	1,073	999	715	878	5,465
June	969	1,177	802	953	693	852	5,446
July	1,067	819	793	677	657	33	4,046
August	962	906	800	821	608	--	4,097
September	992	833	952	644	557	--	3,978
October	866	784	724	765	608	--	3,747
November	611	652	599	433	521	--	2,816
December	601	524	500	401	412	--	2,438
Total	9,259	8,869	8,562	7,820	6,886	3,509	44,905

Intakes by Month, all DOGS

<i>Month</i>	<i>Year</i>						Grand Total
	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	
January	1,234	1,380	1,167	1,233	1,153	1,205	7,372
February	1,077	1,232	1,134	1,175	1,038	1,033	6,689
March	1,225	1,388	1,451	1,194	1,280	1,263	7,801
April	1,367	1,236	1,309	1,256	1,155	1,169	7,492
May	1,245	1,393	1,301	1,164	1,276	1,195	7,574
June	1,334	1,370	1,339	1,257	1,188	1,016	7,504
July	1,445	1,309	1,351	1,252	1,295	50	6,702
August	1,505	1,438	1,372	1,200	1,272	--	6,787
September	1,354	1,392	1,254	1,104	1,176	--	6,280
October	1,311	1,273	1,161	1,182	1,249	--	6,176
November	1,331	1,259	1,123	1,000	1,102	--	5,815
December	1,224	1,175	1,132	1,010	1,146	--	5,687
Total	15,652	15,845	15,094	14,027	14,330	6,931	81,879

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4. Users

4.3 General User Information and Statistics (continued)

Top 10 PACC Dog Intakes by Breed (equaling avg. 71% of total intakes)

Breed	<i>Year</i>						Total
	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	
Pit Bull	2,937	3,082	2,899	2,611	2,359	1,234	15,122
Labrador Retr	1,870	1,728	1,503	1,465	1,451	650	8,667
Germ Shep	1,859	1,588	1,384	1,420	1,434	653	8,338
Chihuahua SH	1,025	1,179	1,342	1,364	1,501	782	7,193
Terrier	494	628	713	816	814	360	3,825
Qunsland Heel	503	714	523	590	611	352	3,293
Chow Chow	786	591	532	384	326	164	2,783
Boxer	434	485	596	469	465	225	2,674
Aust Shepherd	402	544	442	322	356	118	2,184
Rottweiler	575	408	401	321	314	129	2,148

2014 PACC Dog Intakes by Age Category and Size

<i>Age/Size</i>	<i>% of Total Intake</i>
Juveniles	24.7%
Toy	0.3%
Small	3.1%
Medium	0.9%
Large	0.2%
Xtra-Large	0.0%
Puppy	20.2%
Dogs	75.3%
Toy	3.2%
Small	19.5%
Medium	25.8%
Large	25.8%
Xtra-Large	1.0%
Total	100.0%

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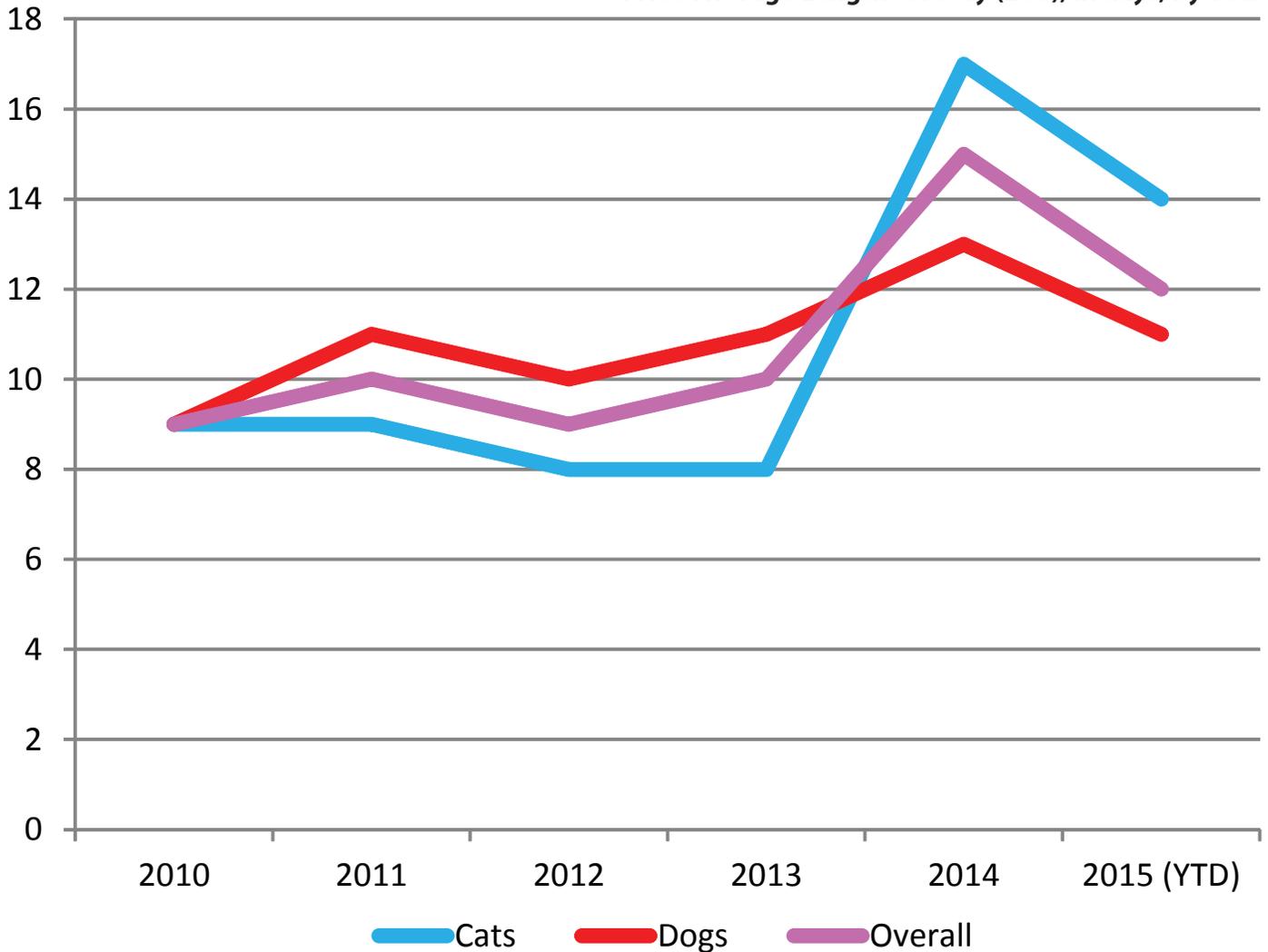
4. Users

4.3 General User Information and Statistics (continued)

PACC Average Lengths of Stay (LOS), in days, by Year

	Year						Grand Total
	2010	2011	2012	2013	2014	2015 (YTD)	
Cats	9	9	8	8	17	14	10
Dogs	9	11	10	11	13	11	11
Total	9	10	9	10	15	12	11

PACC Average Lengths of Stay (LOS), in days, by Year



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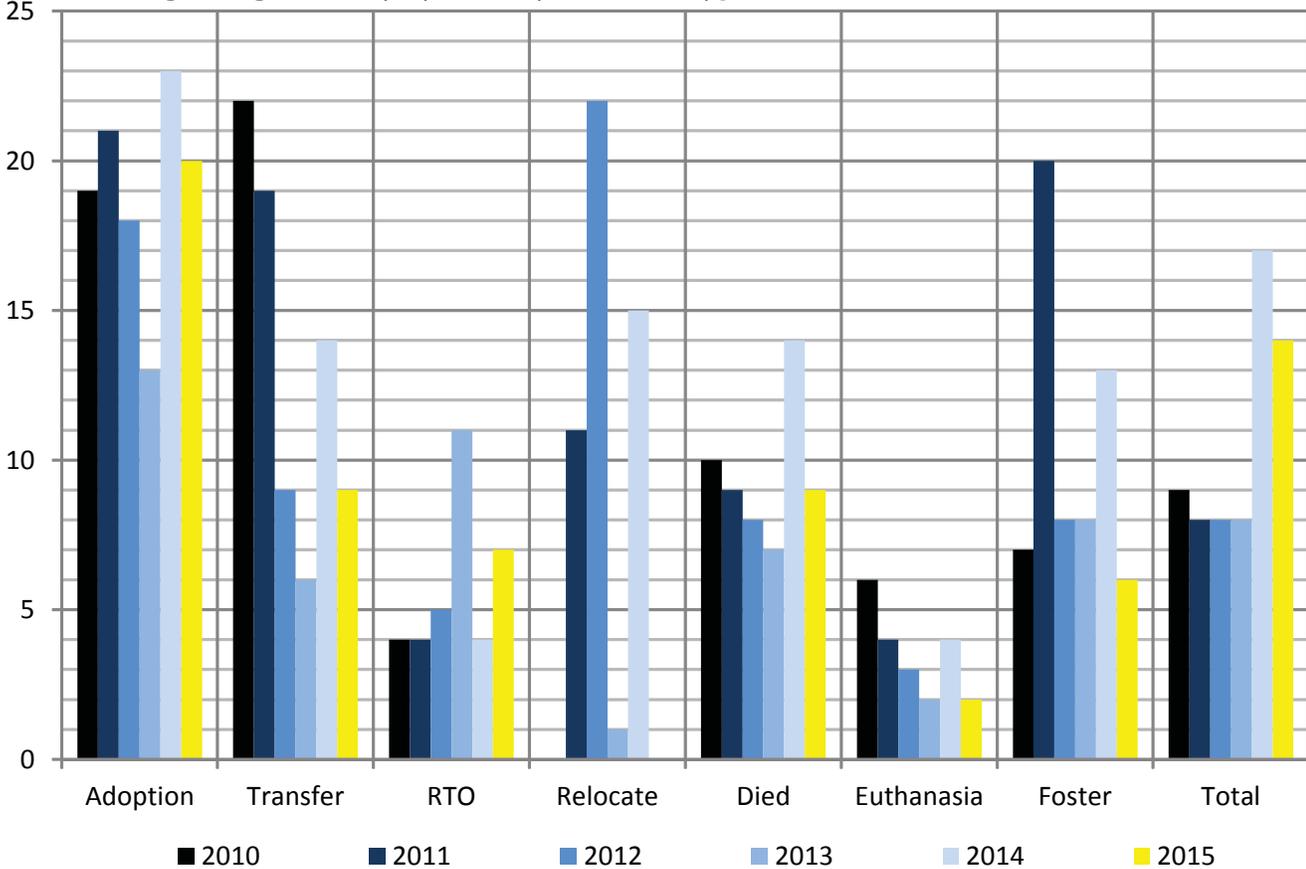
4. Users

4.3 General User Information and Statistics (continued)

PACC Average Length of Stay by Year, by Outcome Type, All CATS

Category	Year						Grand Total
	2010	2011	2012	2013	2014	2015	
Live Release	18	20	17	13	21	18	17
Adoption	19	21	18	13	23	20	19
Transfer	22	19	9	6	14	9	11
RTO	4	4	5	11	4	7	6
Relocate	--	11	22	1	15	--	12
Died/Euth/M	6	5	3	4	11	10	5
Died	10	9	8	7	14	9	10
Euthanasia	6	4	3	2	4	2	4
Missing	138	74	28	82	53	73	65
Foster	7	20	8	8	13	6	8
Overall	9	8	8	8	17	14	10

PACC Average Length of Stay by Year, by Outcome Type, All CATS



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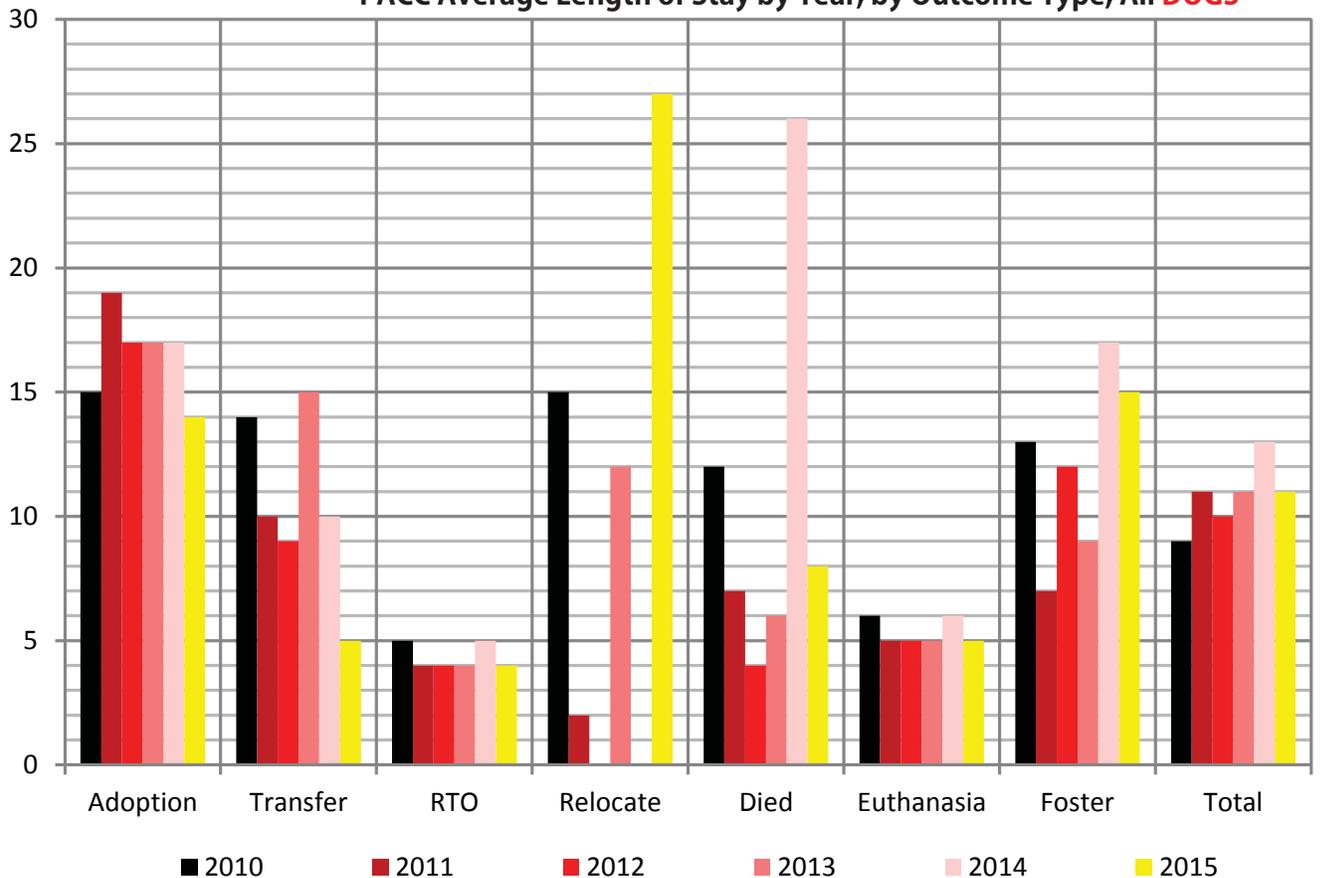
4. Users

4.3 General User Information and Statistics (continued)

PACC Average Length of Stay by Year, by Outcome Type, All DOGS

Category	Year						Grand Total
	2010	2011	2012	2013	2014	2015	
Live Release	13	15	14	14	14	12	14
Adoption	15	19	17	17	17	14	17
Transfer	14	10	9	15	10	5	11
RTO	5	4	4	4	5	4	5
Relocate	15	2	0	12	0	27	6
Died/Euth/M	6	5	5	5	9	5	6
Died	12	7	4	6	26	8	12
Euthanasia	6	5	5	5	6	5	5
Missing	100	51	46	34	72	26	61
Foster	13	7	12	9	17	15	15
Overall	9	11	10	11	13	11	11

PACC Average Length of Stay by Year, by Outcome Type, All DOGS



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4. Users

4.4 Goals and Objectives

The following user related goals shown in bold text are supported by condensed comments from programming workshop participants that were interpreted to derive each goal.

Goal: The new PACC should improve and enhance the visitor/adopters/public experience

Inviting ... Welcoming ... Calming ... Enriching environments ... PACC should be a resource for the public ... Separate intake and adoption entries (reduces stress for people, animals, and staff)... Consider/control negatives to the five senses (sight, smell, sensory (touch), sound, taste)

Goal: The new PACC should be a workspace environment that is efficient, friendly and comfortable

No staffing increase for this larger facility ... (currently) Noisy! ... Consider/control negatives to the five senses ... Enriching environments

Goal: Continue the transformation of the public's perception of PACC from negative to positive

For the last 1 1/2 years PACC increasingly has become recognized as a place to adopt a companion rather than just being the "pound" ... Providing for pets needs/health is a positive demonstration to the public ... Inside culture change has led to improved public perception ... PACC should be a positive educator of the public ... Develop community stewardship (it's not Pima County Government's ... it's OUR Community's) ... Once PACC doesn't feel like a pound, conveying the message that it isn't will get easier ... PACC is a public building, so it should feel like the shelter belongs to the community ... Transparency breeds trust in the community

Goal: Inspire and educate individuals and the community to make positive changes for animals

Education can stop strays and other cases from ever even arriving at PACC ... Education should stress animal wellness, the message of how to take care of animals and be an animal companion for life ... Licensing should be approached as a revenue source, but people need to see the value in it ... People need to understand the importance of spay/neuter ... Build foster networks ... Interpret what people are seeing in the facility ... Explain/interpret why animals are quarantined or on hold ... Describe/interpret how many animals are spayed/neutered over a period of time ... Explain/interpret what spay/neuter programs accomplish ... Educate on the number of animals handled ... Diversion (preventing people from relinquishing unwanted pets) is hard once people are actually at PACC, so PACC would like to educate them beforehand (online and phone help-desk) ... Desire to increase focus on youth education, get them going early on responsible pet ownership ... ACOs are perhaps the most visible ambassadors of PACC in the community

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4. Users

Goal: The new PACC should be an efficient tool for staff and volunteers to perform their jobs

No staffing increase for this larger facility ... New PACC should help increase the standard of care while operating with the same staff ... Must be flexible! ... PACC is a victim of their own successes (PACC's success has led to increased workload for a staff that will not increase) ... Be the best at what we do ... Do what we do very, very well ... Improve efficiency ... Reduce wasted time ... Feeding/watering should happen without needing to enter animal housing ... Need to provide some relief to the internal motto of -we're killing ourselves to not kill animals- ... Want the most modern, best practices for all the things they do, especially those mandated by law ... Don't want to take on more than they can handle and want to do the best they can at everything they do

Goal: Improve animal health and wellness

Provide Brambell's 5 Freedoms (1. Freedom from hunger and thirst, 2. Freedom from discomfort, 3. Freedom from pain, injury or disease, 4. Freedom to express normal behavior, 5. Freedom from fear and distress) ... Home-like environment for animals ... Separate species ... Calming ... Reduce/minimize negative interactions ... Highlight pets in the best possible way ... Separate prey and predator housing ... Don't "warehouse" pets and watch them deteriorate ... More opportunities for enrichment ... Possible soundproof housing for decompression or dogs that grow anxious during storms, etc. ... Be able to do something more for animals that are shy, fearful, have behavioral issues like not being able to share a kennel - now there is not enough space or the right kind of space ... Flexibility to deal with all the different illnesses and other things affecting the animals that PACC sees ... Separation of species from beginning to end is important to animal welfare ... Minimize the number of times an animal moves within the shelter ... Eliminate cross-circulation between sick and healthy animals ... Healthy animals are part of a healthy community

Goal: Reduce animals' Length of Stay/promote adoptions

Provide the 5 Freedoms ... Home-like environment for animals ... Separate species ... Calming ... Reduce/minimize negative interactions ... Highlight pets in the best possible way ... Separate prey and predator housing ... Don't "warehouse" pets ... Shorten Length of Stay ... Improve quality of stay ... Highlight animals available for adoption in the best possible way ... More opportunities for enrichment ... Must aim to right-size and focus on hitting the target Length of Stay ... Current long Length of Stay enlarges the shelter population which makes resources stretched even thinner and propagates illness ... Employ marketing strategies to increase adoption - put puppies in the back to make people walk through the other dogs to get to them, mix in special needs dogs - people feel more like a hero if they are saving one of the few

Goal: Provide barrier-free accessibility

Meet the requirements of the Americans with Disabilities Act ... Seamless integration of facilities for those of different needs

Also see related Goals and Objectives in Sections 2.3 (Design Approach), 3.3 (Site), and 5.3 (Facility)

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5. Facility

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5. Facility

5.1 Introduction

The new Pima Animal Care Center will provide:

- New safe, healthy, and adequately-sized housing for Pima County's homeless pets
- New offices and workspaces for administration, clinic, licensing, ACO (Law Enforcement), and shelter staff people
- Support spaces for volunteers and the inmate workforce, and
- New public-use spaces for adoptions, intake, and special events or meetings.

Resource conservation will be at the forefront of the design for the new facility and the building will help tell the story of the site and PACC's operations. As mandated by Pima County, the project will achieve LEED certification at a minimum Silver level.

Likes, dislikes and other opinions formed from years of experience running Pima Animal Care Center in the current facility are well-established among all who work and volunteer there. The needs communicated to our design team during the programming workshops are founded in an understanding of what it has taken to successfully operate of PACC (reflected in drastically increased live-release rates) even from existing spaces that are inadequate to the task or have sub-optimal adjacencies to each other.

5.2 General Goals and Objectives

Goal: New facility should be an effective tool to save additional animal lives

Allow expansion of programs, especially educational ... Enhance opportunities to develop partnerships/working relationships with other local animal welfare groups (potential money-maker as well) ... Meet the growing medical needs of the shelter population ... Allow for the treatment of more animals ... Meet public's expectations for responsible spending of the bond monies ... Space dedicated to behavior modification and training ... Sizing determined by adoption-driven capacity and target length of stay ... Focus on right-sizing (with Koret's input) ... Must provide Brambell's Five Freedoms (freedom from hunger and thirst, freedom from discomfort with appropriate housing, freedom from pain/injury/disease, freedom to express normal behavior, freedom from fear/distress)

Goal: Materials throughout should be timeless, site-appropriate, durable with minimal maintenance needs

Address issue of potential corrosion from constant washing ... Materials selection can help the building blend with the site ... Importance of opting for the solution that is easiest to maintain ... Carpet is bad, polished concrete is preferred, hardeners/densifiers can be added at kenneling to help with disease control ... Waxie CenterStage has been used as the finish for exposed concrete floors in other County facilities, but the design team will need to explore the animal-safety aspect of this product ... Existing epoxy floors have held up okay, but they prefer not to use them due to upkeep ... Equipment like pallets/pallet jacks are very rough on floors ... Proper sound baffling

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5. Facility

Goal: Improved/adequate drainage, both internally and on the site

Need floor drains in any space an animal occupies ... Concern regarding protection of electrical equipment (switches, keycard readers, etc.) from water during cleaning ... Site drainage is also a concern as standing water can spread disease s/a Giardia ... Good high-pressure hoses for washing

Goal: Better visibility and wayfinding

Signage/graphics and building configuration/zoning needs to be clear (even if it is written on a sign, people don't read signs) ... Idea of a 'marquee' at the road to advertise hours, adoption specials, events, # of pets taken in, # of adoptions, lives saved, etc. ... Info kiosk in lobby could reduce wait time of those with simple questions ... Choreographed sequence of events, visitors should be guided to the appropriate place when they arrive ... Unified signage, bilingual ... Possibility for color coding; "follow the blue path" ... Possible development of "universal signage" like existing male/female symbols

Goal: Create a work environment that is efficient and comfortable

Better adjacencies will help ... Info kiosk and call-in help desk could help ease time spent by staff answering questions ... Places for staff to experience quiet or "recharge" ... Pleasant views out to mountains for some ... Openness can make an office feel larger than it is ... Many workshop participants expressed the importance of their office having access to natural light ... Flexibility, easily adaptable to possible future changes in operation ... With all cleaning done by hand, the dream is to have this process automated so that human effort can be spent on the "mission pieces" - more direct animal care or marketing ... Visibility for monitoring of inmates is also important ... Just want stuff that's not always breaking ... noise level should not exceed 80 dB per Pima Co. Risk Management

Goal: Provide retail outlet for adopters and the public to purchase pet supplies

Adopters often ask for things like leads; being able to sell a "starter kit" would be beneficial ... Best method of operation needs to be determined by the County - could be contracted out to a for-profit agency, operated by PACC (difficult proposition given staffing limitations, need for profit projects, etc.) or run by the non-profit Friends of PACC group ... If a County operation, money handling becomes more of an issue; the fewer people collecting money at PACC, the better.

Goal: Temporary facilities should impact PACC operations as little as possible

Well-thought-out siting and timing ... Balance between inconvenience and the long-term benefits

Goal: Incorporate creative naming opportunities in the design for fundraising

Different giving levels so people can be involved without it costing too much ... Important opportunity for recognition ... Potential to "sell every light switch" ... Can be a highly visible way that the public has taken ownership of the organization ... Potential to engage people in a fun, creative way ... Idea of making demolition of the old building a celebration, sell time at the wrecking ball as a fundraiser ... Permanent donation boxes for Friends of PACC throughout the facility

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5. Facility

5.3 Resource Conservation Goals and Objectives

Goal: Incorporate as many “green” or sustainable features into the facility as possible within the established budget

Idea of utilizing combined power and heat-recovery system, burns natural gas (possibility of funding it with a grant) ... Adsorption chillers ... Windpower not the best in Tucson ... Explore possibilities of geothermal or using the adjacent lake as a heat sink ... Use Pima County’s Sustainable Action Plan to guide development, aspects including native landscaping, water (including rainwater harvesting and storage), energy, land conservation ... Low Impact Design (LID) manual also coming ... Hedge against rising water costs if they occur ... Real savings comes from reducing need (for power, water, etc.) ... Reduce dependence on nonrenewable energy resources ... Proper solar orientation ... Shade for windows ... Use of sun to heat spaces in winter ... Thermal mass ... Natural ventilation ... Encourage efficient operation by staff ... Ground-source heat pumps ... Solar hot water ... Passive strategies (non-absorbing color) ... Provide knowledge for people to take and apply at home ... Provide systems that can be expanded/adapted in the future to totally eliminate dependence ... Use of Pima County Native Plant Nursery ... Involve TEP early and bug them for grants

Goal: The building itself should demonstrate and promote responsible energy-conserving design

Show how to live in concert with the elements ... Practice what we preach ... Possibility of exposing and expressing building systems as a demonstration ... The building should adjust to daily and seasonal differences in light and heat ... Tell staff, volunteers, and public what has been implemented (interpretation/signage) ... Awareness of systems brought forward ... “High hopes” of the new PACC being a shining example of the move towards achieving overall net-zero goal for the County

Goal: Reduce water consumption

Explore possibilities for second use of vast amounts of water required for facility cleaning ... Harvest rainwater (rooftop/hardscape) ... Explore possible greywater use (waste from sinks, etc. possibly used to flush toilets or for irrigation) ... Low flow fixtures ... Waterless urinals ... Minimal water use gardens (xeriscape) ... Interpret water-saving devices ... Use of HVAC condensate for landscaping

Goal: Utilize efficient mechanical systems

Use passive strategies for heating/cooling wherever possible ... Animal sheltering environment requires a high number of air exchanges, flow is important ... Understand thermal comfort range of humans versus animals and design accordingly, could yield significant energy savings ... Explore evaporative cooling (2-stage, use water bleed off for gardens), must balance against water use and maintenance concerns ... Explore natural ventilation (but shouldn’t blow plates/papers off of tables) ... Ceiling fans can make a big difference ... Allow interior temperature to swing with the exterior temperature as much as is feasible ... Zoning, “smart” controls ... Life cycle costs must be considered ... Reuse of building exhaust air for tempered microclimates ... A healthy building ... Explore radiant heating as a possibility ... Implications of indoor/outdoor runs must be carefully considered

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5. Facility

5.4 Systems

Power and Lighting

Energy efficiency should be maximized through the use of daylighting, LED light sources, and tiered fluorescent lighting systems, while still providing lighting appropriate to the tasks at hand (including emergency and security lighting needs). Adequate exterior lighting must be included to provide a safe environment for employees or other people around the facility.

The site is served by the existing local grid (Tucson Electric Power Company) but possible use of alternative power and lighting systems such as on-site photovoltaics (PVs) will be explored during the upcoming design phases of the project. Workshop participants indicated that other Pima County projects have seen much success with solar PV-covered parking areas. There is a possibility that a system like this could be installed with a solar service agreement, without up-front cost to the PACC project. Potential solar PV shading for animal or human circulation or outdoor-use areas will also be considered.

Environmental Space Conditioning

Both active and passive heating and cooling techniques should be utilized as a part of any new work. Conventional, high-efficiency air conditioning may be the best solution for the project, but other options including heat recovery units, economizers, etc. will be explored. Careful zoning will be important to avoid wasted space conditioning during after-hour events. Fresh air exchange requirements are very high for a facility housing animals; flow is important. Inclusion of an energy management system (EMS) is mandated by Pima County.

Fire Protection

Fire protection system (riser, pump, sprinklers, etc.) with fire and smoke alarm/monitoring equipment to be installed as required by applicable building codes.

Potable Water

Connection to the existing water supply system is anticipated.

Hot Water

Conventional, high-efficiency water heaters are to be employed, although solar heating of water or a combo power/heat system is preferred and should be explored if funds are available in the budget.

Sewer/Blackwater

A new wastewater system will be sized adequately - the new line will be tied into the municipal sewer system.

Reclaimed Water

Infrastructure may already be in place to get reclaimed water to the site at discounted rate. It was suggested that the design team contact Kathy Chavez, PE, Water Policy Manager with the Pima County Regional Wastewater Reclamation Department to discuss further. There may be a possibility to use reclaimed water for kennel cleaning; workshop participants indicated that this is already being done at Reid Park Zoo.

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Greywater

The potential for grey water recycling for use in irrigation and perhaps toilet flushing should be explored during design of the project.

Rainwater Harvesting

Rainwater falling upon structures will be collected and utilized, or directed to landscaped areas for watering plants. Recognizing the limited, but high run-off flow issues, it is expected that this water will be primarily used for irrigation, demonstrating concepts of conservation, and as a celebration of rainfall and the importance of water. This system could require one or more storage tanks.

Acoustics

Acoustics, noise control and noise isolation will play a big part in creating a positive experience for visitors and those who work at PACC. Per Pima County Risk Management, effort should be made to limit noise levels in the new facility to 80 dB or less in dog kenneling areas.

Security

A central security alarm system will be provided as will a keycard access system in compliance with the County's current standards.

Data

In anticipation of current and future Information System (IS) requirements, all spaces will have access to a data network connected to a central server. Confirmation from Pima County is needed as to whether the use of wireless network technology is acceptable or not.

Trash/Recycling

A centralized trash/recycling area will be provided on site for trash and recycling. Per PACC staff, dumpsters do not need to be locked up (secure), but should not be seen by the public. Locating trash facilities within the service yard is acceptable as long as it does not create a circulation conflict with ACO trucks coming and going from the Sally Port/Truck Wash. Pickup of biohazard material, animal corpses (from the Cooler, emptied twice a week) and FRA specimens must also be considered. A vendor collects the confidential-document bins from the shredder boxes (5 locations throughout the existing facility) every other week and approximately once a year the County picks up archival records for destruction or retention at a remote site. Dedicated collection area(s) for recyclables will be provided within the building in compliance with LEED prerequisites.

Medical Gas

A medical gas system will be essential for the Veterinary Clinic bringing air, nitrous oxide for anesthesia, and pure oxygen for patients. Nitrogen is also often piped to operate surgical power tools. Preliminary research indicates that the ANSI-NFPA 99 Standard (Code) for Health Care Facilities specifically does not apply to veterinary clinics (it is only for gasses used for human respiration) which may simplify the system requirements. Requirements for the storage/manifold room (which are a human life safety issue) may be applicable, however. Careful, skilled installation is critical for the proper operation of medical gas systems. Medical gas cylinder deliveries come to PACC at least once a week.

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5.5 Operating Schedule

PACC's operating hours (open to the public) for adoptions, redemption, intake, licensing and other functions is as follows:

- Weekdays: Noon - 7:00 pm
- Weekends: 10:00 am - 5:00 pm, except when closed to the public on the last Sunday of every month for deep cleaning

Someone from PACC staff, however, is at the facility 24 hours every day and there is much staff activity among the different departments (Enforcement, Veterinary Clinic, etc.) that occurs outside of these regular operating hours.

Volunteers are also regularly present on site before and after open hours, and the inmate crews work in two shifts each day, from approximately 7:00 am to 8:00 pm.

Contract office cleaners complete their work every day after regular hours.

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5.6 Capacity for Care Report (by Koret Shelter Med. Program)

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Executive Summary

Introduction

Shelter capacity has a profound impact on the functioning of an animal shelter, ongoing operational costs, staff health and safety, and ultimately the welfare and lives of the animals passing through the facility. "Capacity for Care" in the context of facility design defines a facility sufficient to meet the basic health and welfare needs of animals and provide for an optimal length of stay to the appropriate outcome. This encompasses not only the number of housing units, but the quality and type of housing provided. Adequate staffing and management practices must also be in place to support animal flow through the facility. Basic housing elements of Capacity for Care in a facility include:

- Number of housing units sufficient to support the flow of anticipated intake to the most positive possible outcome at an optimal length of stay
- Single housing of stray adults, bonded pairs and litters
- Group or co-housing used as a method of enrichment and varying animal presentation for animals awaiting rescue or adoption, not a requirement to accommodate needed capacity
- Double-compartment, adequately sized housing units to provide for animal health, safety and efficient care
- Operation below maximum capacity during average intake periods to allow for operation at no more than 100% capacity at times of peak intake

The required Capacity for Care (C4C) for a given facility depends on a combination of intake, outcome distribution (e.g. adoption versus euthanasia) and length of stay (LOS) to each outcome. Each of these factors can vary considerably over time, for instance with changes to the community perception of the shelter, population growth, and changes in shelter and field services management and policy.

The recommendations provided in this report are based on the assumption that the goal for a new or remodeled facility will be to meet public expectations for a modern animal shelter by further improving upon the community service standards and life-saving success achieved in the current facility. The predicted outcomes (e.g. adoption, rescue, euthanasia) used as a basis for the housing capacity recommendations reflect those achieved in 2014 or better, and the LOS to each outcome used in the capacity calculations reflect those documented as realistically achievable in well-managed, adequately staffed facilities with supportive policies and quality housing. Because policy affects required capacity and outcomes, selected policy considerations have been included along with housing recommendations.

These recommendations inevitably reflect a snapshot in time and are based on 2014 data with some information provided on potential emerging trends. However, substantial changes to intake, outcomes or policy will result in different capacity requirements. To the extent possible, the new facility should allow for flexible housing use, and housing recommendations should be revisited against the most current available shelter data prior to finalization of any design.

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Summary Housing Recommendations

At 2014 intake levels and optimal Length of Stay given current staffing and programs, housing requirements are as follows:

Housing Type	Dogs	Cats
Adoption/Hold	260	94
Custody/Quarantine	80	25
Special Care/Neonatal	20	23
Isolation	60	26
Feral (cat only)	0	2
Total Housing Units	425 (up to ±493 dogs and puppies)	170 (up to ±268 cats and kittens at peak season)

- Provide double-compartment cage and kennel housing in all housing areas in order to protect animal health, minimize length of stay, and maximize staffing efficiency and safety
- House animals singly, with the exception of bonded pairs, litters, and purpose-designed group housing rooms
- Combine holding areas for healthy stray and adoptable animals (“open selection”) with public access to allow for maximum viewing of animals and flexible use
- Decrease housing requirements from the above recommendations without negatively impacting live release or public service through policy adjustments, including those listed in the preliminary report, particularly:
 - Schedule admission for healthy owner surrendered animals and stray and feral cats in balance with the shelter’s capacity to assure appropriate housing and care
 - Decrease the stray hold to live release for unidentified dogs from 6 days to 3; and eliminate the stray hold to live release for unidentified cats, litters of kittens and puppies
 - Further develop public messaging and web based resources providing positive alternatives to bringing healthy lost and unwanted animals to the shelter
- Ensure adequate staffing and policy support for pro-active length of stay management practices in the current as well as future facility

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Current Data and Trends

A customized report was generated from the shelter's software system. Trends from 2010-2015 year to date (through 6/2015) were evaluated, with an emphasis on 2014 data for development of capacity recommendations. Data used as the basis for this analysis are provided in the Section 4.3 of this document. Intake per capita (animals per 1,000 people) was compared to California overall and communities within California for which intake per service area is known. Where relevant to facility planning, information has been *italicized for the reader's convenience*.

Canine Intake

- 2014 intake: 14330
- Intake declined by ~1000 dogs per year between 2010 -2012 and has remained essentially unchanged since 2013
- Intake per capita is slightly higher than the California average (13.8 versus 12.5 per 1,000 people), reflecting below average stray intake but above average intake in other categories such as owner surrenders and quarantine/confiscate cases
- Stray dog intake has declined 19% from 2010 to 2014, by 1616 dogs
- The decrease in stray dog intake may reflect a service population increasingly willing and able to keep their dogs confined, a change in field services staffing or enforcement strategy, public communication strategy or other factors. The reason for this should be considered as it may impact the likelihood of stray dog intake rising in a new facility.
- Owner surrendered intake rose 54% between 2010 to 2014, by 651 dogs
- *It appears that owner utilization of the shelter for pet dog surrender is already robust and increasing. A more welcoming facility, combined with an improved reputation for live release and high standards of care, may further strengthen this trend. If housing numbers will not be sufficient to accommodate increased intake, active management steps(managed intake) should be considered and implemented now.*

Feline Intake

- 2014 intake: 6886
- Intake has declined annually since 2010 for a total decrease of 2373 cats (26%), and is lower year to date for 2015 than for 2014
- Intake per capita is lower than the California average (6.1 versus 10.2 per 1,000 people)
- Owner surrendered intake has remained essentially unchanged at ~ 1900 cats while stray intake has declined by 37% (2232 cats)

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- The decrease in stray cat intake may reflect a decline in the free roaming cat population (e.g. as a result of spay/neuter/TNR efforts), a change in field services staffing or enforcement strategy, public communication or other factors. The reason for this should be considered as it may impact the likelihood of stray cat intake rising in a new facility.
- *It appears that owner utilization of the shelter for pet cat surrender is moderate and stable, in contrast to dogs. However, a facility with dramatically more attractive cat housing combined with an improved reputation for live release and high standards of care may tend to increase public utilization of the shelter for both found and owned pets unless active management strategies are put in place to offset this.*

Outcomes

- Live release rates for both dogs and cats have improved dramatically since 2010, with further improvements for both dogs and cats year to date (79% and 87% respectively)
- The absolute number of animals euthanized has declined substantially:
 - By 55% for dogs (from 7479 in 2010 to 3386 in 2014)
 - By 78% for cats (from 6729 in 2010 to 1466 in 2014, with further improvement evident year to date)
- The majority of the decrease in dog euthanasia (57%, 2479 dogs) has been achieved through increased adoptions, with the majority of the remainder accounted for by a decrease in stray dog intake (37%, 1616 dogs, slightly offset by increased owner surrender intake)
- The rate of increase in dog adoptions may be leveling off, with a slight decline in the number of dogs adopted this year to date compared to 2014 year to date. This may reflect an increasingly difficult-to-place (“slow track”) population of dogs remaining as more easily rehomed (“fast track”) dogs are already quickly adopted or not admitted in the first place.
- *Further increases in canine adoption may require either development of the foster program for housing dogs with moderate medical or behavioral issues, or some housing planned to accommodate longer stays.*
- *Alternately, further reduction in canine euthanasia may be more effectively achieved through diverting intake of “slow track” dogs through field resolution of problem situations, counseling of owners via a helpline, or other means to keep dogs in their homes.*
- The majority of the decrease in feline euthanasia is accounted for by decreased stray cat intake (53%, 2765 cats), with an additional 30% (1562) accounted for by increased adoptions.
- Adoptions have leveled off for cats, rising less than 10% from 2013 to 2014, and slightly lower year to date compared to 2014 year to date
- *It is likely that further decreasing feline euthanasia will rely on a robust return to field program for feral and less social, healthy strays, and this should be taken into account in facility planning (adequate surgery area and staffing rather than additional cat adoption housing, for example).*

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- *Piloting "Capacity for Care" numbers at the current shelter by opening portals in the adoption area and tracking relationship of cat inventory to adoptions will help determine the optimal number of cats to have available for adoption at a single site, with additional off-site adoptions to supplement adoptions at the primary facility.*

Length of Stay

- The average length of stay (LOS) for dogs is relatively short, at 11-12 days overall and 17 days to adoption (decreased to 14 days for 2015 year to date).
- The 2014 LOS to adoption is slightly longer than used in the capacity calculations for the new facility (12 days versus 8 days past stray hold); this assumption was based on the expectation of more foot traffic and better presentation at a new facility combined with active pathway planning and management leading dogs to move more quickly to the appropriate outcome
- *Piloting pathway planning at the current building will facilitate a smooth transition to a new facility.*
- The average LOS for cats doubled from 2013 to 2014, from 8 to 26 days. This primarily resulted from an increased LOS to adoption from 13 to 23 days. Prolonged LOS for cats tends to have strong negative effects on feline health and welfare as well as increasing costs, staff time for care and housing requirements.
- The LOS used in capacity calculations was 14 days overall with a 12 day LOS to adoption past stray hold. This is similar to what the shelter is already achieving for dogs and is consistent with best practices for cat sheltering and pro-active management. Keys to achieving this may include include:
 - *Scheduled admission of healthy stray and owner surrendered cats to manage fluctuations associated with kitten season*
 - *Developing the foster care program to speed release of neonates to foster care*
 - *Performing pediatric spay/neuter surgery on robustly healthy neonates as young as 6 weeks/1.5 lbs*
 - *Maintaining "Capacity for Care" in feline adoption areas*
- Ensuring these programs are in place and adequately staffed prior to the new facility will facilitate a smooth transition

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Housing Recommendations for Pima Animal Care Center

General Notes on Housing

Intake Variation, Peak Housing Use and Length of Stay:

Peak canine intake at PACC has been ~10 to 15% greater than the overall annual average. This is less variation than is commonly seen at other shelters. Therefore, canine housing capacity is recommended to allow operation at ~ 95-100% full at peak intake, resulting in operation at 90% during average times (operation at 80-85% full during average times is more commonly recommended to allow for larger fluctuations).

In 2014, peak feline intake was only ~ 25% greater than average but in previous years peak was up to 50% greater than average, a more typical pattern in many shelters. Flux in feline intake is partially offset by the fact that at peak times, the majority of feline admission consists of young kittens which can be housed at higher density (up to one litter per housing unit) and tend to have shorter lengths of stay. Housing capacity has been planned to allow operation at 80% full during average times to accommodate peak kitten season intake. If the pattern of stable intake continues this may result in fewer housing units required. Some flexibility to repurpose feline housing for other uses (e.g. small mammals, puppies) would be ideal.

This capacity planning assumes pro-active length of stay and population management at all times; if the population is managed primarily in reaction to the shelter being full, insufficient flexibility will be available to accommodate intake fluctuations and maintain acceptable housing standards, regardless of total holding capacity.

Length of Stay:

Ideal LOS was calculated separately for “slow track” (e.g. adult cats, dog breeds that tend to stay longer), and “fast track” (e.g. kittens, puppies, highly adoptable breeds). Length of stay at the recommended capacity levels would allow slow track animals to be viewable for adoption on average for at least 3 weekends, and fast track animals viewable on average for at least 1 weekend. More details are provided in the appendix on Length of Stay.

Housing Type and Number per Unit:

Except where noted, all housing is recommended as double compartment housing for a single animal, bonded pair, or litter. The number of total animals housed is based on the assumption that litters of puppies and kittens will be housed together (2-3 per unit on average) and a small percentage of adults (bonded pairs) will be cohoused. Custody/quarantine and isolation housing is assumed to be one animal or one litter of kittens per unit. Stray adult animals should never be co-housed unless they were picked up together (even then consideration should be given to single housing for safety reasons).

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Adoption/Hold Housing:

Combined recommendations have been made for adoption and hold housing. Facilities with this type of set up are commonly termed “open selection”. Combining these areas tends to facilitate management and shorten length of stay, as animals can be readily viewed for adoption and rescue during the stray holding period, and need not be moved from one part of the building to another to be made available after a holding period is completed. Custody, quarantine, and isolation housing are outside of this primary flow and are calculated separately.

Feline Housing Recommendations

These recommendations are intended as a general guide. Ward numbers, layout, exact housing type and distribution should be finalized in consultation with the full design team.

Feline Housing Units (based on 6 day stray hold) *

Annual Intake: 6,103

% Capacity: 80%

Overall LOS: 13.9 days

Housing Type	Housing Spaces	4' Std. Condo	5' Large Condo	Small Room	Group Room	# of Wards
Stray/Adoption	94	24	50	5 (1-2 cats each)	3 (up to 5 cats each)	TBD
Neonate/Special Care	23	6	16	1 (1-2 cats)	--	TBD
Quarantine/Custody	25	--	20	--	1 (up to 5 cats)	TBD
Feral	2	--	--	--	2	TBD
Isolation	26	6	20	--	--	TBD
Total Housing Units	170 (up to ±268 cats and kittens at peak kitten season)	Comment: Intake may rise with new building; capacity should be increased accordingly. This assumes no change in cat intake policy.				

THESE CAPACITY RECOMMENDATIONS ARE BASED ON AN ASSUMPTION OF HIGH QUALITY HOUSING WITH A PRO-ACTIVE LENGTH OF STAY MANAGEMENT PROGRAM. IF THESE ASSUMPTIONS ARE NOT MET, CAPACITY WILL NEED TO INCREASE TO ACCOMMODATE HIGHER DISEASE RATES AND A LONGER LENGTH OF STAY.

**NOTE: Some variation between Koret’s recommendations above and the programmed housing unit quantities listed in Section 6 of this document exist due to specific comments received from Pima County in their review of the Architectural Design Program Draft - Specifically, PACC’s request to reduce the number of Cat Small Rooms and Group Rooms required a corresponding increase in the quantity of 5’ Large Condos in order to maintain the same overall housing capacity*

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Comments for Feline Housing:

ADOPTION/HOLD HOUSING: although most housing in adoption/hold for a high-flow shelter such as PACC should be double compartment cages or condos, larger walk-in units for bonded pairs or small groups will appeal to a variety of adopters and meet the needs of cats staying longer. For planning purposes, count the number of cats/per group room as units, e.g. a group room for 5 cats would contribute 5 housing spaces.

Ideally cat condos should be a combination of side-to-side and up-to-down portalized housing, with the most flexible configuration being four compartment units that are portalized both side-to-side and up-to-down to allow conversion into one large four compartment unit or 2 double compartment units. For large scale adoption events, double compartment cages can be used short term (1-3 days) as single units to further increase the capacity for housing. More information on feline housing types and configuration can be found in the section on General Housing Recommendations.

NEONATE/SPECIAL CARE: This housing should be used for non-infectious cats that are not appropriate to house in the general adoption/hold area. Although neonatal housing will be the primary use during peak kitten season, other cats housed in this area could include cats with non-infectious medical conditions requiring additional care as well as special needs feral cat and quarantine overflow.

FERAL HOUSING: If healthy feral cats are admitted, outdoor group housing with adequate protection from the elements is more humane, cost effective and easier on staff than cage housing. Several group pens should be planned in order to allow all-in/all-out housing. Weekly or more often, all cats in a feral pen should be removed (rescued, returned to field, moved to individual housing or euthanized) and the pen cleaned prior to adding new cats.

OVERALL CAT NUMBERS VERSUS HOUSING UNIT NUMBERS: Housing recommendations are based on the assumption that kittens will be housed on average at 3 per housing unit (younger groups housed as litters, and older kittens housed between 1-3 kittens per unit). Because a high percentage of the population at peak season is kittens, the total number of felines that can be housed substantially exceeds the number of housing units at maximum. During non-kitten season, the number of cats housed should be lower than the number of actual housing units to avoid prolonged length of stay and inefficient use of staff time.

LENGTH OF STAY ASSUMPTIONS: Separate length of stay assumptions were made by intake type (e.g. stray, surrender, custody); by age (adult, kitten, neonate); and to each outcome type (e.g. reclaim, rescue, return to field, adoption and euthanasia). Rescue and adoption LOS are calculated to allow adult cats 2 weekends to rescue and 3 weekends to adoption. LOS for kittens to rescue or adoption was one weekend. This LOS is based on an assumption of adequate housing and a pro-active management program. IF THESE ASSUMPTIONS ARE NOT MET, CAPACITY WILL NEED TO INCREASE TO ACCOMMODATE HIGHER DISEASE RATES AND A LONGER LENGTH OF STAY.

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Feline Housing Contingencies and Policy Considerations

FELINE STRAY HOLDING POLICY: The most effective way to reunite stray cats with their owners is to leave them in place or return them (ideally sterilized and vaccinated) to the location found. Reducing or eliminating the stray hold to live outcome for unidentified cats and litters of kittens would not be expected to negatively impact the number of cats reunited with their families and could decrease required housing capacity by up to 10 units, while also potentially reducing costs and improving feline health and live release. Eliminating the stray hold, if any, to live outcome for kittens is particularly beneficial as it minimizes the amount of time these vulnerable youngsters spend in the shelter. However, currently less than 35% of cats admitted are stray, non-feral, adoptable-age kittens or adults that would be impacted by a decreased holding period. Therefore, although it would potentially benefit feline health, welfare and programmatic costs, this change would have relatively little effect on feline housing requirements (reduce stray/adopt by 5-10 units)

FELINE ADMISSION POLICY: Currently, owner surrendered felines account for nearly a quarter of all feline intake. This is an uncommonly high percentage (more commonly 10% or less) and may reflect a relative lack of other options in the community for people who can no longer keep their cats. Because the length of stay for owner surrendered cats has been consistently ~ 50% longer than for strays, this population has a disproportionate impact on housing requirements. Adjusting shelter policy to eliminate intake of owner surrendered cats except on a space-available basis would allow planning of substantially fewer housing units sufficient to accommodate only strays at peak season. Owners could be provided with alternatives to rehome their cats on their own, support in keeping their pets, and/or redirected to another agency in the community if such is available. Most likely some space would be available for accommodation of some owner surrenders during non-peak season. In addition, some space would need to be maintained to accommodate emergencies – the scenario below assumes 10- 15% of current owner surrender intake would still require housing.

Feline Housing Units: no owner surrenders

Annual Intake: 6,103 % Capacity: 80% Overall LOS: 9.1 days

<i>Housing Type</i>	<i>Housing Spaces</i>	<i>4' Std. Condo</i>	<i>5' Large Condo</i>	<i>Small Room</i>	<i>Group Rm. (5 cats ea.)</i>	<i>Other</i>	<i># of Wards</i>
Stray/Adoption	50	12	28	2	3	--	TBD
Neonate	7	--	7	--	--	--	TBD
Special Care	16	7	8	1	--	--	TBD
Quarantine/Custody	25	--	20	--	1	--	TBD
Feral	2	--	--	--	--	TBD	TBD
Isolation	25	6	19	--	--	--	TBD
Other	--	--	--	--	--	--	TBD
Total Housing Units	124 (up to ± 180 cats)	Comment: Allows for 10-15% increase in stray intake/surrender emergencies					

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Canine Housing Recommendations

These recommendations are intended as a general guide. Ward numbers, layout, exact housing type and distribution should be finalized in consultation with the full design team.

<i>Housing Type</i>	<i>Housing Spaces</i>	Annual Intake: 14,330 % Capacity: 90%			Canine Housing Units *	
		<i>Cage/Puppy Run</i>	<i>Small Run</i>	<i>Standard Run</i>	<i>XL Run</i>	<i># of Wards</i>
Stray/Adoption	260	14	36	205	5	TBD
Quarantine/Confiscate	80	0	8	64	8	TBD
Special Care	20	0	4	12	4	TBD
Isolation	65	0	14	50	1	TBD
Total Housing Units	425 (up to ±493 dogs and puppies)	Comments: Intake may rise with new building; capacity should be increased according to expectations.				

THESE CAPACITY RECOMMENDATIONS ARE BASED ON AN ASSUMPTION OF HIGH QUALITY HOUSING WITH A PRO-ACTIVE LENGTH OF STAY MANAGEMENT PROGRAM. IF THESE ASSUMPTIONS ARE NOT MET, CAPACITY WILL NEED TO INCREASE TO ACCOMMODATE HIGHER DISEASE RATES AND A LONGER LENGTH OF STAY.

Comments for Canine Housing:

ADOPTION/HOLD HOUSING: All canine adoption/hold housing should be planned as double compartment housing for a single dog, bonded pair, or litter of puppies. Medium/large dog housing should be back-to-back runs separated by a transfer door. This housing type should also be used for litters of puppies. Small dog and single puppy housing can be smaller back-to-back runs, or to conserve space, cage style housing with side-to-side compartments separated by a transfer door or portal. Flexibility in permitting public access to a portion of adoption/hold housing should be planned for times when additional housing is needed for dangerous or sick dogs beyond that provided in isolation and custody holding. More information on canine housing types, sizes and configurations can be found in the section on general housing recommendations.

OVERALL DOG NUMBERS VERSUS HOUSING UNIT NUMBERS: As noted above, housing recommendations are based on housing adult dogs singly and cohousing bonded pairs and litters of puppies. This results in a higher number of canines housed than housing units available. Pro-active management will be necessary to maintain the facility at only ~ 80% full in order to accommodate times of peak intake.

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Canine Housing Contingencies and Policy Considerations

There are a number of policy and programmatic adjustments that could be considered, and even piloted at the current facility, that may impact length of stay and therefore canine housing requirements. These have been described in the preliminary report. The single most significant adjustment that could impact housing requirements while potentially reducing costs as well as maintaining live release would be reduction of the stray holding period from the current 6 days to 3.

STRAY HOLD REDUCTION: As at many shelters, the length of stay for stray dogs to owner reclaim is ~ 3 days (the overall LOS to reclaim is 4 days but includes confiscate and quarantine dogs). Even for dogs not reclaimed in this time period, the majority that will ever be reclaimed will either have some form of identification or some contact by an owner or caretaker within the first three days. Reducing the stray hold for unidentified dogs from the current 6 days to 3 days could substantially decrease length of stay (with all the attendant benefits in terms of animal health, well-being, live release, and housing requirements), while minimally affecting the number of dogs reclaimed. This policy could be coupled with increased attention to web-based posting of found dogs both at the shelter and held by community members, and promotion of canine licensing and identification to further increase the number of dogs reunited with their families. *Reducing the stray hold from 6 days to 3 would decrease the recommended housing numbers by ~ 40 runs. A sample scenario is provided below.*

Canine Housing Units: 3 day stray hold

Annual Intake: 14,330 % Capacity: 90% Overall LOS: 10.3 days

<i>Housing Type</i>	<i>Housing Spaces</i>	<i>Cage/Puppy Run</i>	<i>Small Run</i>	<i>Standard Run</i>	<i>XL Run</i>	<i># of Wards</i>
Stray/Adoption	220	10	30	175	5	TBD
Quarantine/Confiscate	80	0	8	64	8	TBD
Special Care	20	0	4	12	4	TBD
Isolation	65	0	14	50	1	TBD
Other	0	0	0	0	0	
Total Housing Units	385 (up to ± 440 dogs and puppies)	Comments: Intake may rise in a new building.				

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Overview of Capacity for Care and Facility Design

Shelter capacity has a profound impact on the functioning of an animal shelter, ongoing operational costs, staff health and safety, and ultimately the welfare and lives of the animals passing through the facility. “Capacity for Care” in the context of facility design defines a facility sufficient to meet the basic health and welfare needs of animals and provide for an optimal length of stay to the appropriate outcome. This encompasses not only the number of housing units, but the quality and type of housing provided. Adequate staffing and management practices must also be in place to support animal flow through the facility.

Flow Capacity versus Physical Holding Capacity

No amount of physical holding capacity will be sufficient to resolve issues with homeless and abandoned animals in a community. Even the largest facility will eventually fill if more animals are admitted than are either released alive or euthanized over time. Rather, the holding capacity of the facility must be sufficient to support the required flow of animals over time. The required holding capacity to support a given level of flow (intake) depends on length of stay (LOS).

The goal of a new facility should be sufficient housing to support an optimal length of stay for the anticipated intake. Holding capacity that exceeds this number will increase daily care costs and time investment with no further gain in live release. By consuming time and resources that could otherwise be spent on programs to support enrichment, adoptions and rescue, excessive holding capacity can ultimately impair animal welfare and compromise live release.

Holding capacity below the required level, or of inadequate quality, will likewise result in constant overcrowding, increased disease levels, compromised welfare, greater costs and higher euthanasia. The relationship between LOS and required housing capacity is illustrated in the sub-section “Length of Stay relationship to flow capacity”, Tables 1 and 2.

Optimal Length of Stay

The optimal length of stay is defined as the shortest possible time to reach the best possible result for each animal, given the capacity of the organization and community for adoption, transfer, and other live outcomes. Optimal LOS is an average, not a time limit, and includes sufficient time to evaluate the behavioral and medical requirements of each animal, perform any needed services prior to adoption (e.g. spay/neuter surgery), and make the animal available for adoption or rescue for a reasonable time period (including ensuring viewing or rescue/transport opportunities on weekends if needed). This requires a pro-active approach to moving animals through the shelter system with adequate staffing at each step of the way.

Just as simply holding animals longer is not in itself a means to save their lives, rushing to euthanasia is not a means to optimize LOS. In fact, reduced LOS is linked to increased life-saving success. Additional information on management considerations for Capacity for Care and Length of Stay are provided in the sub-section “Additional Resources for LOS and Capacity for Care.”

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Housing Quality, Length of Stay, and Capacity for Care

Housing quality is the basis on which Capacity for Care rests. Even if provided in sufficient numbers, housing of inadequate quality will inevitably result in higher disease levels, greater animal stress, increased staff risks, increased costs for daily care, and reduction of the shelter's long term capacity to save lives and serve the community.

In addition to being of sufficient size to allow normal movement and accommodate materials to meet the animal's basic comfort needs (e.g. bed, hiding place, toy, food and water bowls), adequate housing for singly housed animals is *double-compartment* (two compartments separated by a transfer door or portal). Double compartment housing serves a number of critical functions:

- Allows separation of eating/sleeping areas from elimination areas, resulting in lower stress for animals, reduced fecal contamination of food and water, maintenance of good housebreaking habits, and improved public presentation.
 - Separation of living and elimination areas has been defined as a required element of housing by the Association of Shelter Veterinarians' Guidelines for Standards of Care: *"A primary enclosure must allow animals to sit, sleep and eat away from areas of their enclosures where they defecate and urinate."* (page 7)
- Provides animals with environmental choices, which has been linked to more rapid display of "adoptable" behavior and reduced length of stay to adoption.
- Allows confinement of animals to a single compartment rather than removal during cleaning, this helps to keep animal stress low at this busy time. This also lowers staff risks and liability due to animal escapes and dramatically reduces disease transmission.
- Substantially decreases staff time for cleaning compared to single compartment housing (by as much as 75% or more) and reduces chemical use and costs by permitting spot cleaning for most animals on a daily basis.
- Back-to-back compartments for dogs (vs side-to-side) have the additional benefit of protecting dogs from being sprayed by water, chemicals and aerosolized particles when the adjacent runs are sprayed, as all dogs can be confined to one side of the runs while the other side is cleaned.

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Co-housing of animals is acceptable for bonded pairs and as a strategy for enrichment in adequately sized and planned group housing. However, pairing up or group housing of unrelated animals as a means to conserve space creates a number of risks and has been defined as an unacceptable practice by the Association of Shelter Veterinarians Guidelines of Standards of Care (page 31):

“Random grouping of animals is an unacceptable practice. Animals must not be housed in the same enclosure simply because they arrived on the same day or because individual kennel space is insufficient.”

Therefore, THE RECOMMENDED NUMBER OF HOUSING UNITS FOR DOGS AND CATS REFERS TO DOUBLE COMPARTMENT UNITS HOUSING A SINGLE ANIMAL, BONDED PAIR, OR LITTER. More information on desirable housing characteristics and site location can be found in the sub-section on “General recommendation for housing...”

Length of Stay Methods and General Considerations

In preparing this capacity report, overall weighted average length of stay (LOS) for cats and dogs were calculated based on the intake category (intake type, breed for dogs, age for cats), outcome type (e.g. reclaim, rescue, return to field, adoption, euthanasia) and the optimal projected length of stay to each outcome for each intake type. A shorter LOS to most outcomes is used in capacity calculations compared to the LOS currently achieved at an existing facility. Length of stay at a facility with an optimal number of high quality housing units (double compartment housing) and where animals are singly housed will tend to decrease for a number of reasons including:

- Reduced disease transmission and injuries, leading to fewer animals requiring treatment and less time in treatment.
- Improved behavioral presentation in the kennel, lower stress, and greater ease of monitoring; double-compartment housing allows animals to be accurately placed on the appropriate pathway early in their stay (e.g. friendly, healthy animals to adoption, fearful animals to rescue if needed, dangerous/untreatable animals to euthanasia if not reclaimed).
- Reduced staff time for cleaning and daily care, allowing refocusing of efforts on customer service, rescue networking, animal marketing and other activities that enhance live release and speed animals to the appropriate outcome.
- Increased foot traffic associated with a more welcoming and attractive facility.
 - Doubling foot traffic means each animal will be seen by an equal number of potential adopters in half the time

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- Self-sustaining decreased length of stay due to fewer animals in the system at any one time at optimal capacity
 - Simply lowering the number of animals in the facility at any one time, provided there is sufficient time for each animal to receive all needed services and be viewed for an adequate time period, will decrease the length of stay for each one independent of all other factors.

Management practices also strongly influence length of stay. Some management best practices are facilitated by improved housing (for instance, by promoting accurate behavioral and medical evaluation to help place animals on the appropriate pathway early in their stay). However, some management practices can optimize length of stay independent of facility. These should be initiated or expanded to the extent possible prior to the move to facilitate a smooth transition. Management practices to optimize LOS include (but are not limited to):

- Scheduled admission for non-emergency owner surrendered dogs and cats, healthy stray cats and foster returns to coincide with optimal flow (e.g. in order to be prepared for adoption on weekends)
- Pro-active pathway planning and daily population management rounds, ensuring that each animal is evaluated initially and reevaluated daily during its stay to identify the most appropriate outcome, and that all steps are taken to move the animal to that outcome as soon as legally and logistically possible
- Adequate number and skill level of staff to perform all needed services, including initial intake evaluation, any required behavioral evaluation, and spay/neuter surgery with minimal delay.
- “Fast track/slow track” management that prioritizes rapid movement through the system for animals with high potential for adoption, and pro-active promotion of “slow track” animals through differential pricing, marketing or other methods

Pro-active planning is emphasized to manage length of stay and will be critical to maintaining the facility most of the time at the recommended level (commonly ~ 80% of maximum capacity), which allows for adequate housing to be assured even during times of peak intake. If the population is only managed in response to the shelter being full, this will not be possible. Additional information on length of stay management can be found in the sub-section on Capacity for Care and Length of Stay resources.

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General Recommendations for Housing and Site Location

A cornerstone of successful shelter design is the size and type of animal housing. It is critical that housing is double compartment and of the size recommended or larger. All animals are to be housed individually (exceptions – mothers and offspring, bonded pairs, juveniles, purpose designed group housing). If animals are expected to be housed in the animal shelter for periods beyond about 14 days then accommodation for housing space, out of housing time and provisions for behavioral needs, according to the individual animal, need to be provided; the housing recommendations provided here are not intended for extended stays. More information on facility design can be found at <http://www.sheltermedicine.com/library/facility-design-and-animal-housing>.



Cats

Hold/Isolation/Quarantine

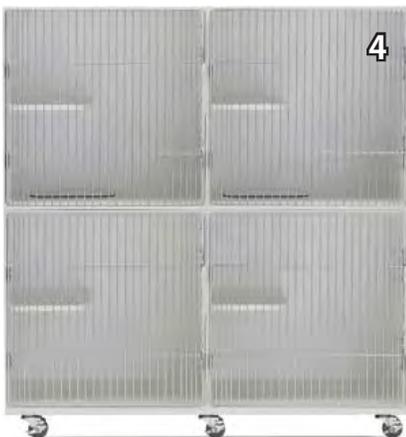
Double compartment caging/condos - Two 30" long by 28" deep by 28-30" high cages with a pass-through side to side between them. In general cages/condos can be longer but not taller or deeper. Housing units can be double stacked. Lowest unit should be elevated off the floor. These can be found in laminate, stainless steel or fiberglass units. Request quiet latches and hinges. Open bar doors are preferred for in cage ventilation and ability for interaction and because these units are bigger by volume the barred doors pretty much eliminate the need for mechanical ventilation of the individual cages.



- Example Image 1: These are new 30" stainless steel cages that have been retrofitted with portals to make them double compartment
- Example Image 2: The minimum size for double compartment cat housing is a 4' unit; image is of two 2' x 2' cages – notice the portal in the back
- Example Image 3: a 4' cage divided to provide a main living area and a litter box side

Adoption - Provide a Variety of Housing

Adoption housing may be combined with hold housing for "open selection" type facility and greater flexibility in use.



Caging - Adoption Quad – Four - 30" long by 28" deep by 28-30" high cages with pass through side to side and up to down. These are basically the same as the hold units but have an additional pass through up to down which provides a lot of housing flexibility and can work well to present cats at the eye level of the adopter when used in the up to down fashion. Request quiet latches and hinges. Open bar doors are preferred for in cage ventilation and ability for interaction between adopter and the cat and because these units are bigger by volume the barred doors pretty much eliminate the need for mechanical ventilation.

- Example Image 4 is a Shor-line laminate housing unit but many manufacturers make similar models. The wide open cage fronts allow ample ventilation and are great for adopter/cat interactions.

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Group rooms - minimum of 18 ft²/cat. Rooms can be larger but maximum number of cats planned for a room should be no more than ~4 with some flexibility.

Individual cat room - minimum size needed for a person to enter comfortably and sit in a chair and interact with a cat

- Example Image 5 is a schematic depicting some larger group rooms and some smaller individual cat rooms with access to outside porches

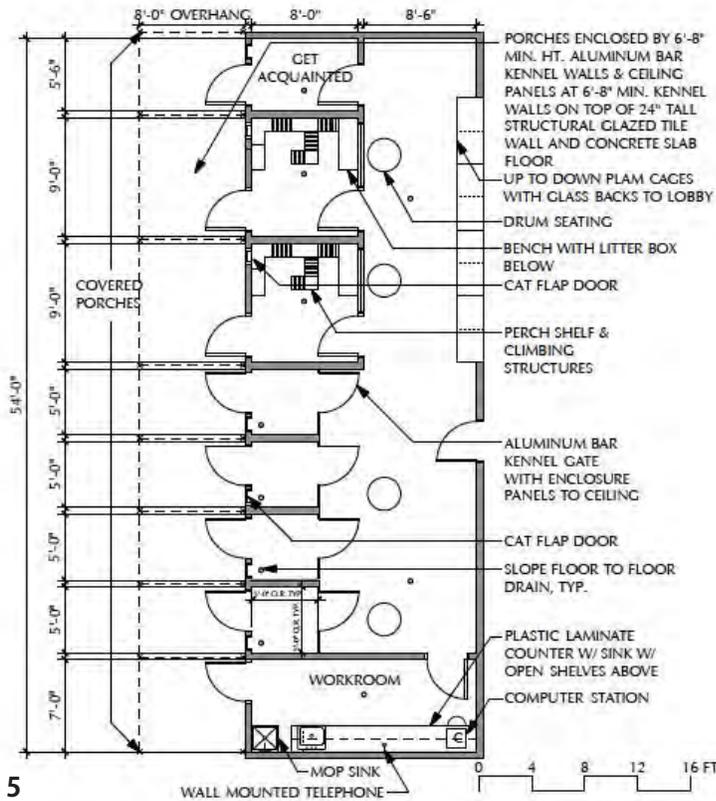


Image 5



Doors on individual and group housing can be partial bars/ coated wire and glass to allow adopter interaction without staff assistance and a more open airy housing environment

- Image 6: notice the coated wire below and above the glass viewing window in this individual cat room

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Other Feline Housing

Outdoor pens – these can be provided as part of a barn enclosure or separate outdoor pen unit. These need to be covered and protected from rain, snow and sun. Between pens and sides need to have some component of solid wall surface of ~3-4'. The interior needs shelving, hiding boxes, litter boxes and feeding stations. These should be located in quiet, low traffic areas where possible and have a double door entry.

Temporary pens for hoarding cases - Dog kennel-type pens with tops can work well to process and house cat hoarding cases. These should be thought of as temporary housing and cases should be processed as quickly as possible. These should be set up with the needs of the animals housed in mind. This may be indoors or outdoors with good protection from the elements and have all needed amenities, including adequate shelving, hiding places and vertical space whether indoor or out.

Dogs

Hold/Isolation/Quarantine/Adoption - Double Compartment Kennels

These can be indoor/outdoor or indoor/indoor kennels with a pass through front to back or double stacked cages with a pass through side to side (Preference for indoor/outdoor kennels when possible - small dog kennels may be preferred indoors) - See Example Image 7 below.

Indoor/outdoor kennels - should have a transfer door (guillotine door), with the option of a dog door to maintain an indoor conditioned environment. Example Image 8 below shows a saloon-style door by Biteguard Kennelplex.

Image 7

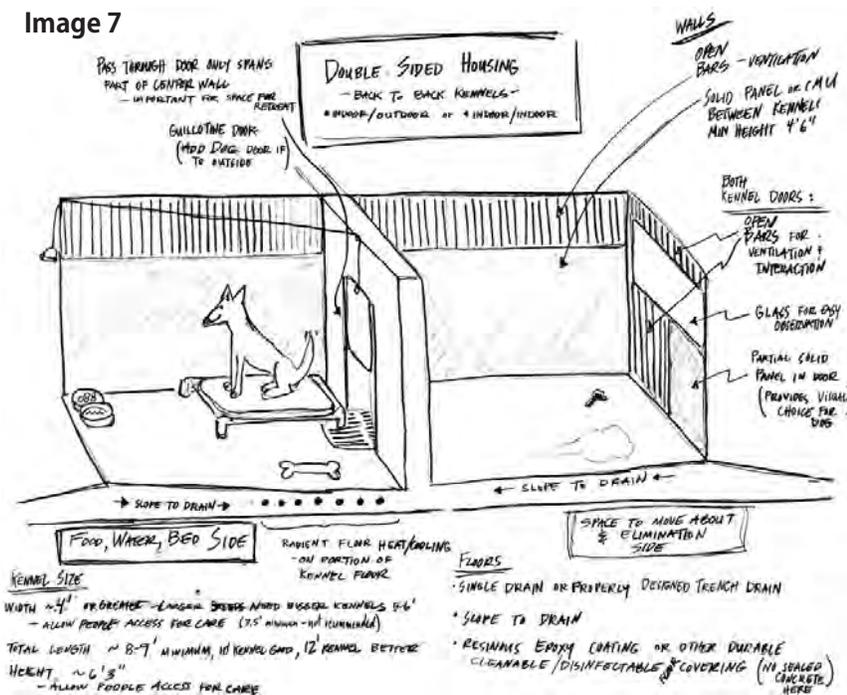


Image 8



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Kennel doors - preference for doors with open bars/wire to allow ample ventilation and interaction for potential adopters

- Hybrid doors with some amount of glass for people viewing can also work
 - Open bars should always be low on the kennel door to allow the dog to interact with its environment and potential adopters as well as aid in ventilation
- Fully enclosed kennels or real life rooms need to be individually ventilated

General kennel size

- 4' wide by 10-12' long divided by a guillotine door pass through
 - Med/large Run: fits most dogs
 - Always include a few kennels for giant breed dogs or co-housed dogs, mom and pups, etc.
 - XL Run: 6' wide by 10-12' long divided by a guillotine door pass through
 - Make sure the guillotine door is big enough for giant breed dog

Small dog housing – Chihuahua, some terriers, and puppies – these can be either kennel or cage housing

- Small dog kennel - 3' wide by 6' long divided by a guillotine door pass through
- Small dog cage - 6' wide by 28" deep by 30" tall divided by a side to side pass through - see Example Image 9 below



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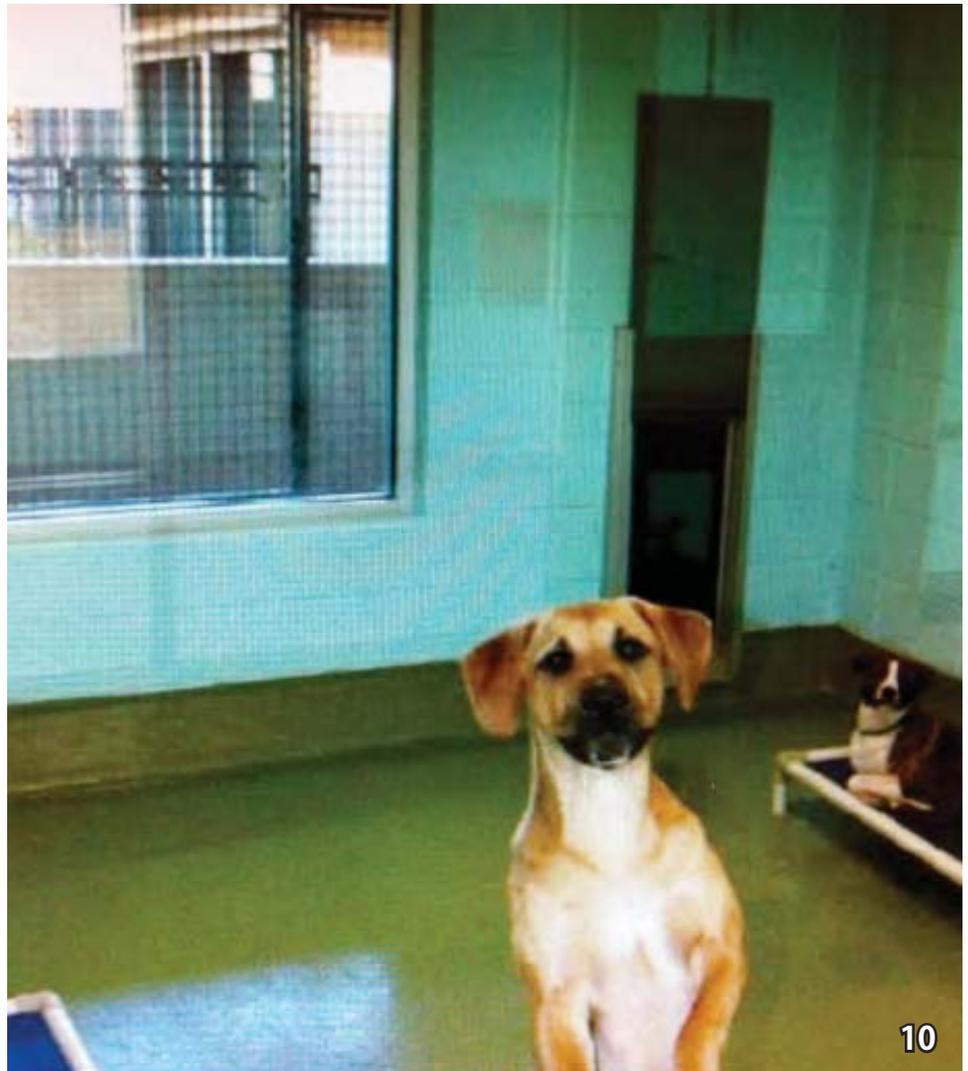
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Adoption - Provide a Variety of Housing

Any of the above canine housing options can work for adoption areas. May be combined with canine hold housing for "open selection" type facility and greater flexibility

Real Life Room -

- Indoor/outdoor or Indoor/Indoor
- Generally enclosed with some amount of glass for viewing
 - Room is individually ventilated
- Ideally set up with amenities that might be found in a home - cleanable furniture (couch, plastic, etc.), dog bed, etc.
- Example Image 10 (at left) shows a large real life room that co-houses two dogs and has access to a second compartment that is outdoors for urination and defecation needs



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Length of Stay Relationship to Flow Capacity

Ideally shelter programs, community programs and community involvement would help keep intakes from dramatically increasing concurrent or subsequent to opening a new shelter facility, however some flexibility in capacity is always needed. One tool for meeting potential increased capacity needs of the future is by management of length of stay (LOS). Length of stay has a powerful impact on the total number of animals that can be served in a community and can serve to increase the annual capacity of a shelter without increasing daily inventory or physical housing requirements should more animals need sheltering care/ services in the future.

Management of length of stay can also help accommodate seasonal fluctuations in intake, such as those that typically accompany kitten season at many shelters. Shortening the length of stay for kittens by reduced stray holding periods and pro-active foster care arrangements (e.g. a "Foster on Deck" system) can facilitate processing a high number of cats through the shelter safely during peak season without exceeding housing capacity.

The tables below show theoretical capacity for annual throughput at two different housing levels, 360 units and 144 units (the minimum recommended number of non-isolation holding units for dogs and cats respectively at PACC based on 2014 intake data). This assumes co-housing for juveniles (25% intake as puppies- 2/kennel, 50% intake as kittens – 2/cage).

Table 1: Flow capacity of 360 housing units at length of stay given (25% puppies)

<i>Average LOS (days)</i>	<i>Annual Intake Served (flow capacity)</i>
14	11,765
13	12,670
12	13,726
11	14,973
10	16,471
9	18,301
8	20,588
7	23,529

Table 2: Flow capacity of 144 housing units at length of stay given (50% kittens)

<i>Average LOS (days)</i>	<i>Potential Annual Intake Served</i>
14	5,592
13	6,023
12	6,524
11	7,118
10	7,829
9	8,699
8	9,787
7	11,185

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Community Comparison

Per capita information is used to compare across communities. Per capita information are data expressed as a rate (intake per 1000 people of the community served). Although this is not frequently reported data in most sheltering statistics it is helpful in providing some general information for community assessment and future capacity needs/expectations. Regional data would likely be more useful but it is not readily available. The California data comes from a mandatory reporting of annual rabies data to the state and is available publicly. Several of the California counties are known for their progressive animal sheltering communities (San Francisco and Marin Counties in particular), so it may be helpful/interesting to look at the similarities and differences in the per capita data.

DOGS	Live intake	Reclaimed	Adopted	Transferred	Live release	Euthanized	Died	Total Death	Total Human Population (2010 Census)
CA dogs	12.5	2.2	3.7	0.8	6.7	4.7	0.1	4.9	38332521
Orange	5.8	1.8	2.7	0.1	4.6	2.0	0.0	2.0	3010232
San Bernadino	23.9	2.9	8.1	0.1	11.2	11.3	0.2	11.5	2035210
PIMA STRAY per capita	6.8								1000000
PIMA Stray 2014	6817								1000000
PIMA OS per capita	3.5								1000000
PIMA OS 2014	3468								1000000
PIMA Dogs Per Capita	10.5	1.5	5.4	0.3	7.2	2.96	0.11	3.07	1000000
PIMA Dogs 2014	10490	1530	5399	251	7180	2956	109	3065	1000000
PIMA pups Per Capita	3.3	0.1	2.6	0.1	2.8	0.43	0.10	0.53	1000000
PIMA Pups 2014	3339	123	2597	80	2800	430	101	531	1000000
Total Dogs Per Capita	13.8	1.7	8.0	0.3	10.0	3.39	0.21	3.60	1000000
Total Dogs 2014	13829	1653	7996	331	9980	3386	210	3596	1000000
Sacramento	6.6	1.8	2.6	0.4	4.7	4.3			1418788
San Francisco	4.3	1.2	1.2	0.0	2.4	0.8	0.0	0.8	805235
Marin	3.4	3.4	3.3	0.1	6.8	0.2	0.0	0.2	252409
Yolo County 2010	9.1	3.2	1.4	0.3	4.8	2.7	0.0	2.8	205876
Yolo County 2013	8.0	2.9	2.2	2.1	7.2	0.5	0.0	0.5	209816

CATS	Live intake	Reclaimed	Adopted	Transferred	Live release	Euthanized	Died	Total Death	Total Human Population (2010 Census)
CA cats	10.2	0.2	2.1	0.5	2.8	6.3	0.1	6.4	38,332,521
Orange	5.8	0.2	1.4	0.0	1.6	3.4	0.1	3.5	3,010,232
San Bernadino	18.9	0.2	2.9	0.1	3.1	14.8	0.3	15.1	2,035,210
PIMA Cats Per Capita	3.6	0.1	1.7	0.4	2.2	1.19	0.06	1.25	1000000
PIMA Cats 2014	3624	117	1683	380	2180	1185	62	1247	1000000
PIMA Kittens Per Capita	2.5	0.0	1.9	0.2	2.1	0.28	0.18	0.46	1000000
PIMA Kittens 2014	2479	15	1891	186	2092	281	180	461	1000000
Total Cats Per Capita	6.1	0.1	3.6	0.6	4.3	1.47	0.24	1.7	1000000
Total Cats 2014	6103	132	3574	566	4272	1466	242	1708	1000000
Sacramento	10.2	0.2	2.0	0.3	2.5	7.4	0.1	7.4	1,418,788
San Francisco	6.1	0.3	1.8	0.0	2.0	0.8	0.2	0.9	805,235
Marin	6.0	0.7	4.6	0.2	5.5	0.6	0.0	0.6	252,409
Yolo County 2010	10.5	0.6	1.2	1.7	3.5	6.9	0.1	7.0	205,876
Yolo County 2013	7.6	0.3	2.5	3.3	6.0	0.8	0.1	0.9	209,816

Per Capita Table Notes:

- PACC data is from 2014 while most of the California intake data is from 2011
- PACC per capita data is accurate to the level of the 2014 data and the reported population served in your community
- California population data are census estimates for 2010
- PIMA per capita intake for dogs is 13.8 and cats is 6.1, cat intake is lower than the California state average while dog intake is slightly higher than the California state average.

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Pima County Human Population Growth Estimates

Projected growth:

- Pima County is projected to grow on average 1.3% through 2030 and about 1% thereafter to 2050. (Source: ADOA-EPS Employment and Population Statistics Arizona Population)
- Current Pima County population estimate: ~1,000,000.
 - 2030 estimated population served: 1,243,000 (growth of about 1.3% annually)
 - If per capita animal intake levels remain consistent with the current rates of 13.8 for dogs and 6.1 for cats the estimated intakes for 2030 population estimates would be:
 - Dog intake ~ 17,000
 - Cat intake ~ 7,500

Additional Resources for Length of Stay and Capacity for Care

- Recent article in *Animal Sheltering* on Capacity for Care, "What's Your Magic Number": www.animalsheltering.org/resources/magazine/may-jun-2015/whats-your-magic-number.html
- Understanding Length of Stay (Koret information sheet): www.sheltermedicine.com/library/length-of-stay-los
- Fast track/slow track flow through planning (Koret information sheet): www.sheltermedicine.com/library/fast-track-slow-track-flow-through-planning-caa30b18-18a1-4e7a-9b82-087522008183
- Dr. Kate Hurley's Conference Capacity for Care Lectures: Florida Shelter Medicine Course May 2014 - Video Recordings:
 - Part 1: www.maddiesfund.org/cats-and-capacity-for-care-part-1
 - Part 2: www.maddiesfund.org/cats-and-capacity-for-care-part-2
- Developing Intake and Adoption Decision Making Criteria (Koret information sheet, includes scoring system information): www.sheltermedicine.com/library/developing-intake-and-adoption-decision-making-criteria
- Adoption Driven Capacity: your shelter's key to saving lives and providing great care (Koret information sheet): www.sheltermedicine.com/library/adoption-driven-capacity-your-shelter-s-key-to-saving-lives-and-providing-great-care
- New Paradigms for Shelters and Community Cats (Koret information sheet): www.sheltermedicine.com/library/new-paradigms-for-shelters-and-community-cats
- The Association of Shelter Veterinarians (ASV) Guidelines for Standards of Care in Animal Shelters: www.shelternvet.org/assets/docs/shelter-standards-oct2011-wforward.pdf

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5. Facility

Facility Design Glossary of Terms

- Adoption – pet receives a new home
- Capacity, flow through – number of animals that can be served in a given facility annually
- Capacity, physical or holding – number of housing units (or spaces within group housing areas)
- Capacity for care (C4C) – A shelter’s capacity for care is based on its ability to provide animals the five freedoms of animal welfare and is based on housing quality and number; staffing and volunteer levels for daily care; and the rate of positive outcomes achieved at a given facility
- Community Cat – unowned or semi-owned cat living in community, regardless of socialization status
- Euthanasia – Euthanasia is derived from the Greek terms eu meaning good and thanatos meaning death. The term is usually used to describe ending the life of an individual animal in a way that minimizes or eliminates pain and distress. A good death is tantamount to the humane termination of an animal’s life. (From the AVMA Guidelines for the Euthanasia of Animals: 2013 Edition).
- Fast tracking – Pathway planning that prioritizes animals that are likely to appeal to a high percentage of adopters (e.g. by reason of age, breed, appearance, or behavior) for rapid movement through the shelter; this can free up space and resources for animals that appeal to a more select group of adopters
- Five Freedoms of Animal Welfare
 - Freedom from hunger and thirst
 - Freedom from discomfort
 - Freedom from pain, injury or disease
 - Freedom to express normal behavior
 - Freedom from fear and distress
- Humane animal shelter housing
 - Individual animal housing - two compartments that are of adequate size (two kennels or cages) separated by some type of pass-through (guillotine/transfer door for dog kennels, portal for cat housing units). Double compartment housing is intended to house one shelter animal (exceptions: juvenile, nursing moms, bonded pairs). The expectation for length of time this housing will meet animals needs in a shelter is approximately 10-14 days or less
 - Can be used for hold and adoption housing needs
 - Various housing sizes can be used depending on animal needs and location in facility
 - Group housing for cats – provide 18ft² of floor-space/cat. Recommend small groups of up to about 4-5 cats.
 - Group housing for dogs not generally recommended for short term shelter care. Can be beneficial in longer term shelters or sanctuaries.
 - Co-housing of bonded pairs of cats or dogs can be beneficial with adequate space and monitoring to ensure both animals have access to food and resources (resource guarding may emerge in confinement housing even when it has not previously been a problem)

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5. Facility

- Juvenile – Usually a dog or cat that is less than 5 or 6 months of age
- Live Intake – Animals that are entering the shelter that will be in need of housing space.
 - Does not include animals that are deceased on arrival.
 - Does not include animals that are owner requested euthanasia unless these animals are housed in the shelter and potentially made available for adoption or rescue.
- Length of stay (LOS) – The number of days that an animal spends in a shelter from intake to outcome
 - Often reported as an average number when referring to groups of animals (dogs, cats, specific breeds, juveniles, etc.)
 - LOS is not used to decide how long an individual animal stays in the shelter (e.g. it is not a time limit)
- Neonate – A puppy or kitten too young to be placed for adoption (less than 6-8 weeks of age for kittens and less than 8 weeks of age for puppies, depending on shelter policy)
- Outcome – the method by which an animal leaves the shelter, e.g. reclaim, rescue, return to field, adoption, euthanasia
 - Over time the number of outcomes must equal the number of intake
- OS – owner surrender
- Rescue – animal moves out of the shelter facility to a rescuer or rescue group.
- Right sizing – Capacity (housing of appropriate number and type) and flexibility in space use to meet animal intake needs of the community now and into the future
 - Right sizing is the combination of facility capacity (housing and supporting care spaces) and shelter and/or community programs that address animal population control and the communities at risk or homeless animal care needs
- RTF – Return to Field: sterilization, vaccination, and ear tipping followed by return to the location found
- RTO – return to owner
- Stray – animal found roaming at large, with or without evidence of ownership
- TNR – trap, neuter, return (cats)
- Transfer – in general used to describe an animal that is moved from one shelter facility to another. Some shelters may use it to describe animals that are rescued or moved off campus with a live outcome.

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6. Rooms and Spaces

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6. Rooms and Spaces

6.1 Zones/Groupings and Overall Area Summary

The new Pima Animal Care Center (PACC) facility will consist of the following major areas or zones, each of which contains component rooms, areas, and/or spaces:

<i>Zone/ Group</i>	<i>Interior Area Subtotals (gross ft²)</i>	<i>Covered Exterior Area Subtotals (gross ft²)</i>
Adoption/Public	3,572	948
Shelter (Animal and Support)	47,774	20,604
Intake	2,676	300
Veterinary Clinic	5,841	225
Administration/Staff	3,143	140
Licensing	1,069	0
Enforcement (ACOs)	2,233	1872
Volunteer Support	510	0
Inmate Support	365	0
Miscellaneous/Service/Utility	1,577	600
GRAND TOTAL	68,760 ft²	24,689 ft²

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6. Rooms and Spaces

6.2 Room/Space List with Net Areas

The following charts list programmed each space and their respective programmed square footage as developed from the programming workshop and sections 6.3 through 6.12.

Adoption/Public

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Adoptions Lobby	288	300
Adoption Waiting Alcoves <R>*	0	0
Adoption Cashiers	120	0
Adoption Interviews	144	0
Featured Animal Rooms	112	0
Multi-Purpose Room (w/ Outdoor)	1,332	648
MPR Storage	144	0
Retail Space	120	0
Incoming Donation Closet	36	0
Vending Machine	30	0
Public Restroom - Adoptions	96	0
Public Restroom - MPR	224	0
<i>Net ft² Subtotal</i>	<i>2,646</i>	<i>948</i>
<i>Grossing Factor (35%)</i>	<i>926</i>	
<i>Zone Subtotal, ft²</i>	<i>3,572</i>	

* NOTE: <R> indicates room/space that has been removed based on review comments received from Pima County on the Draft Program document

Shelter (Animal Spaces)

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Cat Standard Cages	300	0
Cat Large Cages	1,250	0
Cat Small Rooms	120	0
Cat Group Rooms w/ Catios	200	100
Feral Colony Housing <R>	0	0
Cat Standard Isolation Cages	60	0
Cat Large Isolation Cages	250	0
Dog Small Indoor/Indoor Runs	1,536	0
Dog Std. Indoor/Indoor Runs	3,420	0
Dog Std. Indoor/Outdoor Runs	5,740	5,740
Dog XL Indoor/Outdoor Runs	714	714

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6. Rooms and Spaces

Puppy Housing (Indoor)	392	0
Dog Parvo Isolation Vestibule	108	0
Dog Isolation Small	448	0
Dog Isolation Standard	1,800	0
Dog Isolation XL	45	0
<i>Net ft² Subtotal</i>	<i>16,383</i>	<i>6,554</i>
<i>Grossing Factor (160%)</i>	<i>26,213</i>	<i>10,486</i>
<i>Zone Subtotal, ft²</i>	<i>42,596</i>	<i>17,040</i>

Shelter (Support Spaces)

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Dog Exterior Meet and Greet	0	720
Dog Exterior Play Yard	0	1,920
Pocket Pet/Small Mammals	80	0
Reptile/Flex Housing	48	0
Cat Meet and Greet Room	240	0
Dog Meet and Greet Room	300	0
Cat Behavioral Evaluation	48	0
Dog Behavioral Evaluation	160	0
Food Storage	240	0
Dishwashing / Bowl Stor. / Prep.	168	0
Laundry	416	0
Grooming	144	0
Cat Food Preparation/Janitorial	120	0
Dog Food Preparation <R>	0	0
Live Release Manager Office	120	0
LR Coordinators' Workspace ¹	544	0
Dir. of Shelter Operations Office	120	0
Shelter Supervisors' Workspace ²	256	0
Shelter Staff Restrooms	264	0
Staff Locker Room (incl. ACO)	280	0
Workstations for Shelter Techs	288	0
<i>Net ft² Subtotal</i>	<i>3,836</i>	<i>2,640</i>
<i>Grossing Factor (35%)</i>	<i>1,343</i>	<i>924</i>
<i>Zone Subtotal, ft²</i>	<i>5,179</i>	<i>3,564</i>

1. Live Release Coordinators' Workspace includes Adoption Coordinator Workstation, Off-Site Adoption Coordinator Workstation, Rescue Coordinator Workstation, Foster Coordinator Workstation, Intern Workstation, and small meeting table.

2. Shelter Supervisors' Workspace includes 2x Shelter Supervisor Workstations, Dog Care Coordinator Workstation, and Cat Care Coordinator Workstation

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6. Rooms and Spaces

Intake

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Intake Lobby	450	300
Counseling/Processing Rooms	300	0
Enf./Shelter Manager Interviews	160	0
Enforcement Hearing <R>	0	0
Intake Holding and Triage, Cats ¹	96	0
Intake Holding, Dogs	600	0
Dog Triage	160	0
Public Restrooms - Intake	96	0
Phone Help Desk/Scheduling	120	0
<i>Net ft² Subtotal</i>	<i>1,982</i>	<i>300</i>
<i>Grossing Factor (35%)</i>	<i>694</i>	
<i>Zone Subtotal, ft²</i>	<i>2,676</i>	

1. Includes TNR cats

Veterinary Clinic

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Clinic Lobby	264	225
Public Restroom - Clinic	48	0
Foster Coordinator & Techs. <R>	0	0
Foster Supplies Storage <R>	0	0
Dir. of Veterinary Services Office	120	0
Staff Veterinarian Office	100	0
Clinic Manager Office	120	0
Vet. Technician Workspace	80	0
Day Ward <R>	0	0
Exam Rooms	180	0
Cat Pre- and Post-Op Holding	240	0
TNR Cat Post-Op Holding	64	0
Dog Pre- and Post-Op Holding	720	0
X-Ray/Imaging	80	0
Induction	240	0
Surgery Suite	392	0
Beach	72	0
Pack Prep/Scrub	117	0
Treatment Room w/ Dental Alc.	360	0

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6. Rooms and Spaces

Intensive Care Unit	225	0
Pharmacy/Laboratory/Diagnostics	135	0
Drug Storage/Inventory	42	0
Clinic Laundry	120	0
Gas Closet	24	0
Clinic Restroom with Shower	54	0
Medical Records	56	0
Cat Euthanasia Holding	30	0
Dog Euthanasia Holding	144	0
Euthanasia Procedure Room	120	0
FRA	80	0
Cooler	100	0
<i>Net ft² Subtotal</i>	<i>4,327</i>	<i>225</i>
<i>Grossing Factor (35%)</i>	<i>1,514</i>	
<i>Zone Subtotal, ft²</i>	<i>5,841</i>	

Administration/Staff

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Admin. Reception/Support	216	0
Chief of Operations Office	204	0
Development Director Office	170	0
Chief of External Affairs Office	120	0
Dev. Workspace (Friends of PACC)	100	0
Business Operations Office	120	0
Small Conference Room	150	0
Admin. Print Rm./Support/Files	156	0
File/Supply Room <R>	0	0
Staff Break Room	252	140
Administration Restrooms	96	0
Secure IT/Server (MDF + IDF)	144	0
General Storage (all depts.)	600	0
<i>Net ft² Subtotal</i>	<i>2,328</i>	<i>140</i>
<i>Grossing Factor (35%)</i>	<i>815</i>	
<i>Zone Subtotal, ft²</i>	<i>3,143</i>	

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6. Rooms and Spaces

Licensing

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Mailing/Workroom/Storage	160	0
Licensing Supervisor Office	120	0
Licensing Staff Workspace	512	0
Licensing Supplies Storage <R>	0	0
<i>Net ft² Subtotal</i>	<i>792</i>	<i>0</i>
<i>Grossing Factor (35%)</i>	<i>277</i>	
<i>Zone Subtotal, ft²</i>	<i>1,069</i>	

Enforcement (Animal Care Officers)

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Enf. Operations Manager Office	120	0
Field Supervisors' Office	192	0
Field Officers Workroom/Briefing	320	0
Support (Noise & Waste) <R>	0	0
Investigators' Office	120	0
Dispatch Supervisor	120	0
Dispatch	384	0
Equipment/Document Storage	100	0
File/Copy Area	72	0
Evidence Room	50	0
Sally Port	0	1,440
Cat ACO Holding	48	0
Dog ACO Holding	128	0
Truck Wash and Cage Wash	0	432
<i>Net ft² Subtotal</i>	<i>1,654</i>	<i>1,872</i>
<i>Grossing Factor (35%)</i>	<i>579</i>	
<i>Zone Subtotal, ft²</i>	<i>2,233</i>	

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6. Rooms and Spaces

Volunteer Support

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Vol. & Outreach Coords. Office	168	0
Volunteer Check-In/Break Room	210	0
<i>Net ft² Subtotal</i>	<i>378</i>	<i>0</i>
<i>Grossing Factor (35%)</i>	<i>132</i>	
<i>Zone Subtotal, ft²</i>	<i>510</i>	

Inmate Support

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Inmate Break Room	234	0
Inmate Restroom	36	0
<i>Net ft² Subtotal</i>	<i>270</i>	<i>0</i>
<i>Grossing Factor (35%)</i>	<i>95</i>	
<i>Zone Subtotal, ft²</i>	<i>365</i>	

Miscellaneous/Service/Utility

<i>Programmed Space</i>	<i>Programmed Interior Area (net ft²)</i>	<i>Programmed Covered Exterior Area (net ft²)</i>
Shipping/Receiving	48	0
Service Yard	0	600
Janitor Closets	576	0
Stairs (allowance) <R>	0	0
Elevator (allowance) <R>	0	0
Elevator Equipment (allow.) <R>	0	0
Electrical Closet	128	0
Fire Riser	96	0
Mechanical Room	320	0
<i>Net ft² Subtotal</i>	<i>1,168</i>	<i>600</i>
<i>Grossing Factor (35%)</i>	<i>409</i>	
<i>Zone Subtotal, ft²</i>	<i>1,577</i>	

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6. Rooms and Spaces

In the following sections, spaces/rooms will be discussed in terms of users/staff, function, furnishings/equipment, adjacency, critical issues, sensory, and feeling/emotions.

6.3 Adoption/Public Spaces

6.3.1 Adoptions Lobby 288 ft² interior/300 ft² Exterior

Users/Staff:

Potential adopters ... External users (see list in Section 4)

Function:

Donation receiving ... Rescue pickup ... Retail sales ... Media ... Obedience reception ... Adoption cats featured ... Featured animal rooms ... Reception/Dispersal/Directing ... Cash transactions (by staff) ... Occupy kids (avoid toys)

Furnishings/Equipment:

Comfortable public seating ... Display/information kiosk ... TV Monitor (educational or LEED sustainability information) ... Canine hitches

Adjacency:

Animal housing ... Public RR ... Adoption Interviews ... Feature Animal Rooms ... Adoption Cashiers ... Retail Space ... Adoption Waiting Alcoves ... Vending Machine ... Multi-Purpose room ... Incoming Donation Closet

Critical Issues and General Requirements:

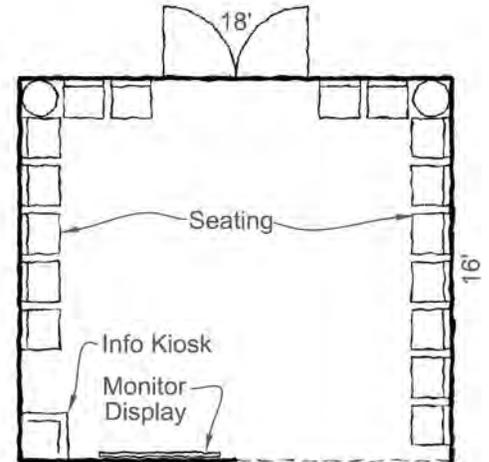
Wayfinding ... Point of contact present all times/first touch ... Proper signage ... Adjacencies ... First Impression ... Space for meeting need to separate pets ... Simple, clean ... Visual access/control

Sensory:

Daylight ... Pleasant smell

Feeling/Emotion:

Welcoming ... Confidence ... Responsible ... Civic ... Caring ... Bright ... Open ... Happy ... Inspirational ... Organized ... Clean



6.3.2 Adoption Waiting Alcoves <removed per PC comments>

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6. Rooms and Spaces

6.3.3 Adoption Cashiers

120 ft²

Users/Staff:

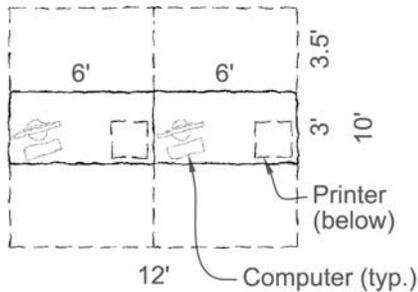
Potential adopters ... External users (see list in Section 4) ... Licensing staffperson for checkout (possible Volunteer assist)

Function:

Checkout for adopters ... Answering questions/directing

Furnishings/Equipment:

Height-adjustable counter, 2 stations ... Computer (1 ea) ... Credit card machine (1 ea) ... Cash drawers ... Printer (1 ea, under counter)



Adjacency:

Adoptions Lobby ... Incoming Donation Closet

Critical Issues and General Requirements:

Space for customers to queue without being crowded

Sensory:

Daylight ... Pleasant smell

Feeling/Emotion:

Welcoming ... Efficient ... Open ... Clean

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6. Rooms and Spaces

6.3.4 Adoption Interviews

144 ft²

Users/Staff:

Potential adopters ... Adoption staff/volunteers

Function:

Discussion with potential adopters before viewing/meeting dogs ... Filling out adoption paperwork

Furnishings/Equipment:

Desk ... Computer (1 ea) ... Chairs (3 ea, 2 visitor and 1 @ desk)

Storage Requirements:

Adoption survey ... Information pamphlets

Adjacency:

Adoptions Lobby ... Animal Housing

Critical Issues and General Requirements:

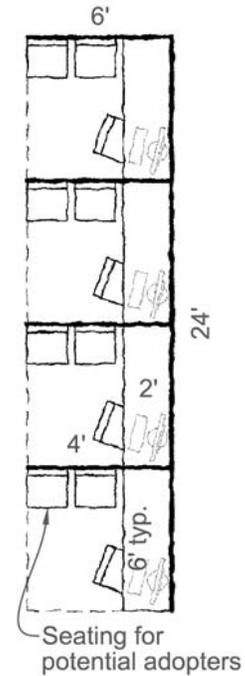
Some level of privacy ... Quiet for easy discussion with adoption counselors

Sensory:

Daylight ... Pleasant smell

Feeling/Emotion:

Welcoming ... Efficient ... Open ... Clean



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6. Rooms and Spaces

6.3.5 Featured Animal Room

2 @ 56 ft² each

Users/Staff:

Dogs/Cats ... Cleaning crew (staff or inmates)

Function:

Animal housing, highly visible ... Webcam play

Furnishings/Equipment:

Floor drain

Adjacency:

Adoptions Lobby ... Animal Housing

Critical Issues and General Requirements:

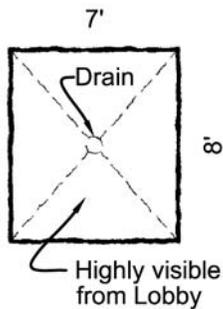
Show animal in the best way possible ... Build excitement for visitors ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Daylight ... Pleasant smell

Feeling/Emotion:

Taking good care of the animals ... First impression ... Clean



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6. Rooms and Spaces

6.3.6 Multi-Purpose Room

1,332 ft² Interior / 648 ft² Exterior

Users/Staff:

External users (see list in Section 4) ... Internal users (see list in Section 4)

Function:

Training ... Meetings ... Events ... Staff meetings (full staff) ... Fund raisers ... Vaccination or other clinics ... Outside users ... Largest meeting 75-100 seminar style ... ACO Law Enforcement hearings

Furnishings/Equipment:

A/V equipment including screen ... Canine hitches ... Kitchenette with counter, cabinets, sink, and undercounter fridge ... Room divider system with good STC to maintain quiet during multiple simultaneous uses

Storage Requirements:

Tables and chairs (secondary room) ... Training materials

Adjacency:

Outdoor activity area ... Adoptions Lobby ... MPR Restrooms ... MPR Storage

Critical Issues and General Requirements:

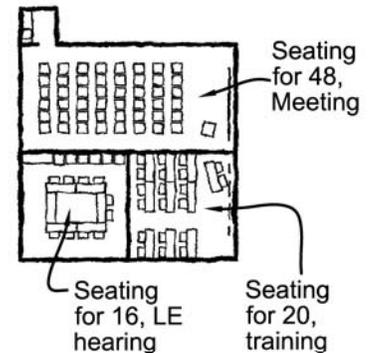
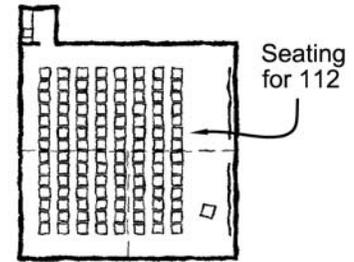
Outside entry/separate after-hours access ... Adjustable lighting ... Darkenable ... Sound control ... Easily cleanable/durable finishes ... Ventilation

Sensory:

Natural light

Feeling/Emotion:

Welcoming ... Represents PACC, public face ... Flexible ... Clean



Alternative Room Layouts

6.3.7 Multi-Purpose Room Storage

144 ft²

Function:

Storage

Storage Requirements:

8 carts with 15 chairs each (total of 120) ... 25 seminar tables ... podium ... dog agility equipment (need to confirm exact sizes, requirements with PACC)

Adjacency:

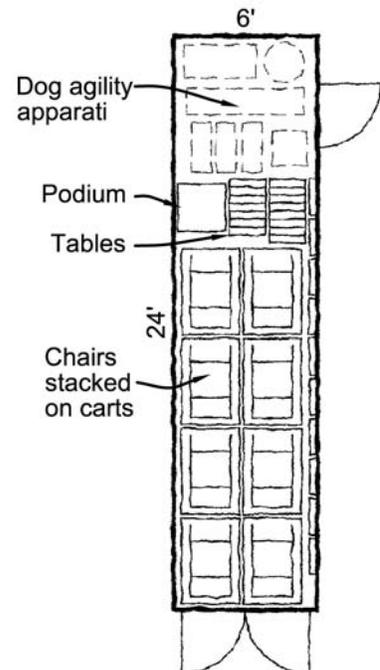
Multi-Purpose Room ... Outdoor Activity Area

Critical Issues and General Requirements:

Enough space for everything needed to support the MPR

Feeling/Emotion:

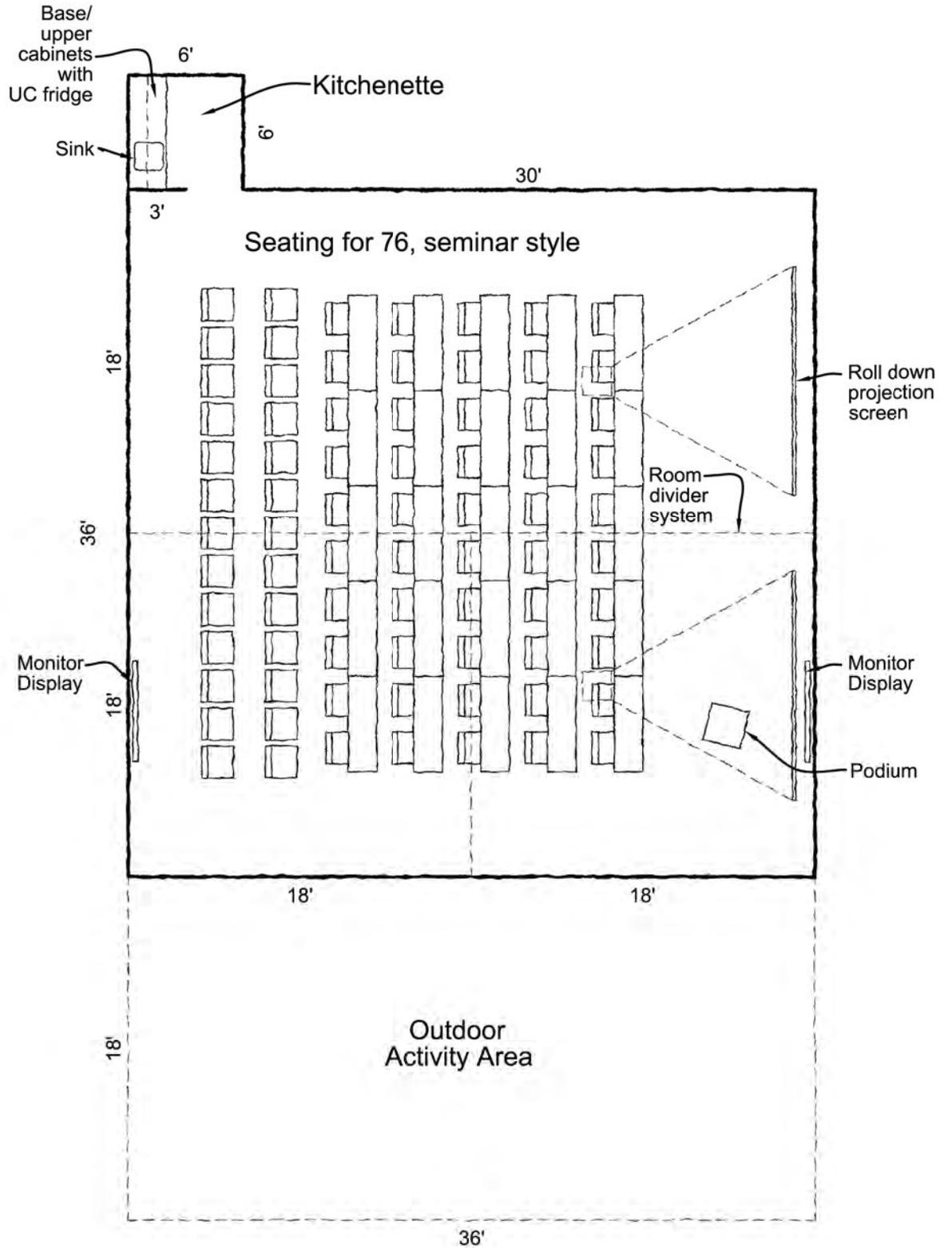
Efficient ... Organized ... Clean



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6. Rooms and Spaces



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6. Rooms and Spaces

6.3.8 Retail Space

120 ft²

Users/Staff:

Adopters ... Public pet owners ... Salesperson (will depend on which organization is operating the store)

Function:

Display and sales of pet supplies ... can be a destination ... source of revenue

Furnishings/Equipment:

Computer checkout/register ... Cash drawer ... Sales counter and stool

Storage Requirements:

Point-of-sale storage, no stock room ... retail-style displays

Adjacency:

Adoptions Lobby ... Adoption Cashiers

Critical Issues and General Requirements:

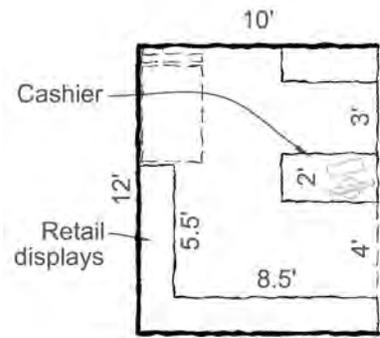
Highly visible ... Operating entity must be determined

Sensory:

Daylight ... Pleasant smell

Feeling/Emotion:

Attractive ... Clean ... Organized/not cluttered



6.3.9 Incoming Donation Closet

36 ft²

Users/Staff:

Adoption staff/volunteers ... Those manning the Adoption Cashiers

Function:

Temporary "landing spot" for donated items before they are sent to the permanent storage location to avoid clutter at the front door

Furnishings/Equipment:

Shelves

Storage Requirements:

Varies widely from dog and cat food, to textiles, or even household goods

Adjacency:

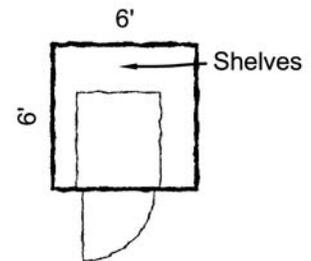
Adoption Cashiers

Critical Issues and General Requirements:

Can close the door to avoid view of clutter ... Needs to be emptied regularly

Feeling/Emotion:

Efficient ... Organized



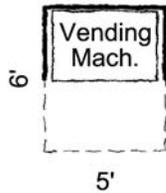
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6. Rooms and Spaces

6.3.10 Vending Machine

30 ft²



Users/Staff:

External users (see list in Section 4) ... Internal users (see list in Section 4)

Furnishings/Equipment:

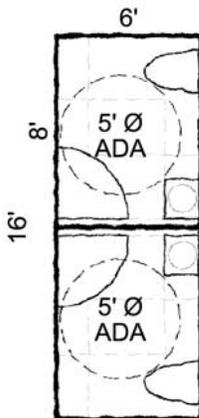
Vending machine, drinks only so the public cannot feed chips, etc. to dogs

Adjacency:

Adoptions Lobby ... Multi-Purpose Room

6.3.11 Public Restroom - Adoptions

96 ft²



Users:

External users (see list in Section 4)

Furnishings/Equipment:

2 unisex restrooms, each with: 1 ADA-compliant water closet ... 1 ADA-compliant lavatory ... grab bar set ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

Adoptions Lobby ... Janitor

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA Accessible ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean

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6. Rooms and Spaces

6.3.12 Public Restroom - Multi-Purpose Room

224 ft²

Users/Staff:

External users (see list in Section 4)

Furnishings/Equipment:

WOMEN: 2 water closets (1 ADA-compliant with grab bar set) ... 2 ADA-compliant lavatories ... 2 toilet paper dispensers ... 2 napkin disposals ... paper towel dispenser ... trash can ... soap dispenser(s) ... mirror(s)

MEN: 1 ADA-compliant water closet with grab bar set) ... 1 ADA-compliant urinal ... 2 ADA-compliant lavatories ... 2 toilet paper dispensers ... paper towel dispenser ... trash can ... soap dispenser(s) ... mirror(s)

Adjacency:

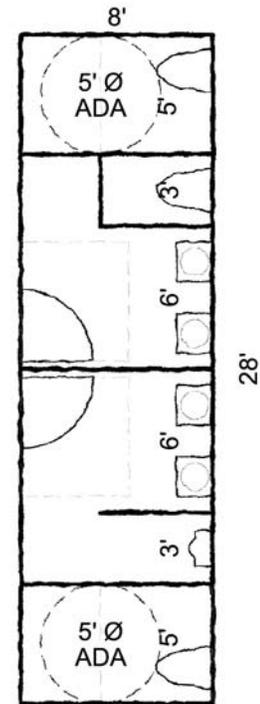
Multi-Purpose Room ... Janitor

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA ... Research indicates that paper towels are a more sanitary solution (vs. air dryer)

Feeling/Emotion:

Private ... Clean



6.4 Shelter (Animal Spaces)

6.4.1 Cat Standard Cage (4')

30 @ 10 ft² each

Users/Staff:

Cats (Stray/Adopt and Neonate/Special Care categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Cat housing and display

Adjacency:

Adoptions Lobby ... Food Prep./Janitor ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

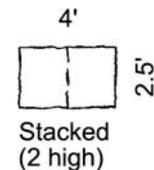
Separate litter, eating and resting areas ... place for cat to not be seen to feel safe ... no cross-views between cages if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Presents animals in the best way poss.



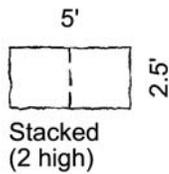
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6. Rooms and Spaces

6.4.2 Cat Large Cage (5')

100* @ 12.5 ft² each



Users/Staff:

Cats (Stray/Adopt, Neonate/Special Care, and Quarantine/Custody categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Cat housing and display

Adjacency:

Adoptions Lobby ... Food Prep./Janitor ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

Separate litter, eating and resting areas ... place for cat to not be seen to feel safe ... no cross-views between cages if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable

Sensory:

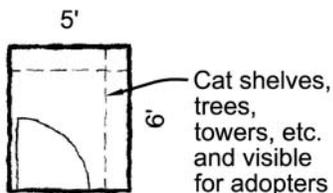
Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Presents animals in the best way poss.

6.4.3 Cat Small Room

4* @ 30 ft² each



Users/Staff:

Cats (Stray/Adopt and Neonate/Special Care categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Cat housing and display

Adjacency:

Adoptions Lobby ... Food Prep./Janitor ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

Separate litter, eating and resting areas ... place for cats to not be seen to feel safe ... Brambell's Five Freedoms ... Durable ... Easily cleanable

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Presents animals in the best way poss.

** NOTE: Variation between the room/housing unit listed above and Koret's recommendations in the preceding section exist due to specific comments received from Pima County in their review of the Architectural Design Program Draft - Specifically, PACC's request to reduce the number of Cat Small Rooms and Group Rooms required a corresponding increase in the quantity of 5' Large Condos in order to maintain the same overall housing capacity.*

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6. Rooms and Spaces

6.4.4 Cat Group Room 2* @ 100 ft² each interior + 50 ft² exterior each

Users/Staff:

Cats (Stray/Adopt and Quarantine/Custody categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Cat housing (in "colony" setting) and display

Adjacency:

Adoptions Lobby ... Food Prep./Janitor ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

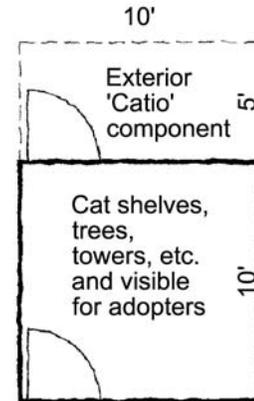
Separate litter, eating and resting areas ... place for cats to not be seen to feel safe ... Brambell's Five Freedoms ... Durable ... Easily cleanable

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Presents animals in the best way possible



6.4.5 Feral Colony Housing <removed per Pima Co. comments>

** NOTE: Variation between the room/housing unit listed above and Koret's recommendations in the preceding section exist due to specific comments received from Pima County in their review of the Architectural Design Program Draft - Specifically, PACC's request to reduce the number of Cat Small Rooms and Group Rooms required a corresponding increase in the quantity of 5' Large Condos in order to maintain the same overall housing capacity.*

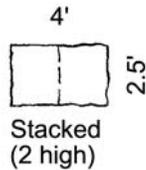
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6. Rooms and Spaces

6.4.6 Cat Isolation Standard Cage (4')

6 @ 10 ft² each



Users/Staff:

Cats placed under medical isolation ... Shelter/Clinic Staff ... Cleaners (staff/inmates)

Function:

Cat isolation housing and treatment

Adjacency:

Food Prep./Janitor ... Shelter Tech. Workstations ... Clinic

Critical Issues and General Requirements:

Separate litter, eating and resting areas ... place for cat to not be seen to feel safe ... no cross-views between cages if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable

Sensory:

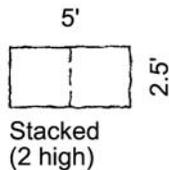
Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Best for the cats

6.4.7 Cat Isolation Large Cage (5')

20 @ 12.5 ft² each



Users/Staff:

Cats placed under medical isolation ... Shelter/Clinic Staff ... Cleaners (staff/inmates)

Function:

Cat isolation housing and treatment

Adjacency:

Food Prep./Janitor ... Shelter Tech. Workstations ... Clinic

Critical Issues and General Requirements:

Separate litter, eating and resting areas ... place for cat to not be seen to feel safe ... no cross-views between cages if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Best for the cats

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6. Rooms and Spaces

6.4.8 Dog Small Indoor/Indoor Run

48 @ 32 ft² each

Users/Staff:

Dogs (Stray/Adopt [36x], Quarantine/Confiscate [8x] and Special Care [4x] categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Dog housing and display

Adjacency:

Adoptions Lobby ... Food Preparation ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

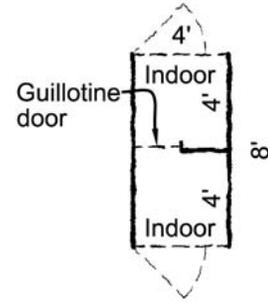
Separate eating/resting and elimination areas ... place for dogs to not be so visible ... no cross-views from run to run if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way poss.



6.4.9 Dog Standard Indoor/Indoor Run

76 @ 45 ft² each

Users/Staff:

Dogs (Quarantine/Confiscate [64x] and Special Care [12x] categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Dog housing and display

Adjacency:

Adoptions Lobby ... Food Preparation ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

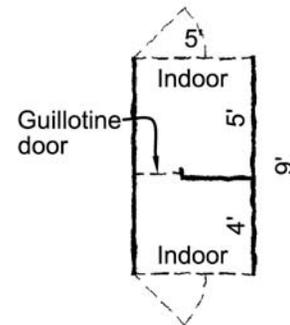
Separate eating/resting and elimination areas ... place for dogs to not be so visible ... no cross-views from run to run if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way possible



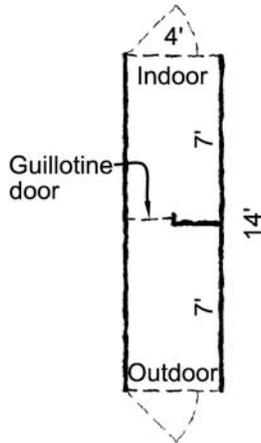
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6. Rooms and Spaces

6.4.10 Dog Standard Indoor/Outdoor Run

205 @ 28 ft² each



Users/Staff:

Dogs (Stray/Adopt category from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Dog housing and display

Adjacency:

Adoptions Lobby ... Food Preparation ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

Separate eating/resting and elimination areas ... place for dogs to not be so visible ... no cross-views from run to run if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... Management of air infiltration ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

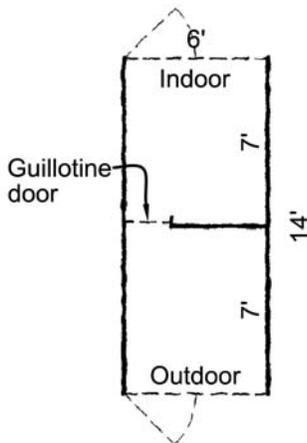
Natural light/Shade ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way possible

6.4.11 Dog XL Indoor/Outdoor Run

17 @ 42 ft² each



Users/Staff:

Dogs (Stray/Adopt [5x], Quarantine/Confiscate [8x] and Special Care [4x] categories from Koret's recommended Housing Unit chart in the preceding section) ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/vol.)

Function:

Dog housing and display

Adjacency:

Adoptions Lobby ... Food Preparation ... Shelter Tech. Workstations ... Shelter Supervisors ... Live Release Coordinators ... Clinic

Critical Issues and General Requirements:

Separate eating/resting and elimination areas ... place for dogs to not be so visible ... no cross-views from run to run if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... Management of air infiltration ... try to keep noise levels under 80 dB per PCRM

Sensory:

Natural light/Shade ...
Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ...
Presents animals in the best way poss.

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6. Rooms and Spaces

6.4.12 Puppy Housing, Indoor

14 @ 28 ft² each

Users/Staff:

Puppies ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Dog housing and display

Adjacency:

Other Dog housing

Critical Issues and General Requirements:

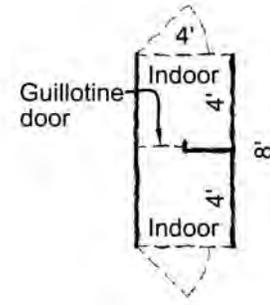
Separate eating/resting and elimination areas ... Limiting the spread of illness ... no cross-views from run to run if it can be avoided ... Brambell's Five Freedoms ... Durable ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way possible



6.4.13 Parvo Vestibule

108 ft²

Users/Staff:

Shelter/Clinic Staff

Function:

Further isolation of Parvo puppies from general population

Furnishings/Equipment:

Sink ... Dip/wash ... Counter with cabinets ... Canine hitches

Storage Requirements:

11 linear feet of storage cabinets for supplies and equipment

Adjacency:

Parvo Ward

Critical Issues and General Requirements:

Limiting the spread of illness ... Durable ... Easily cleanable ... Door to outside

Feeling/Emotion:

Secure ... Organized ... Clean



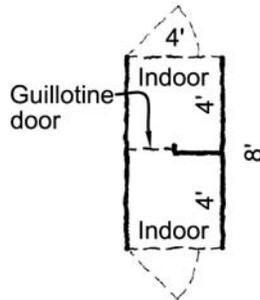
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6. Rooms and Spaces

6.4.14 Dog Isolation Small Run

14 @ 32 ft² each



Users/Staff:

Dogs placed under medical isolation ... Shelter/Clinic Staff ... Cleaners (staff/inmates)

Function:

Dog isolation housing and treatment

Adjacency:

Food Preparation ... Janitor ... Shelter Tech. Workstations ... Clinic

Critical Issues and General Requirements:

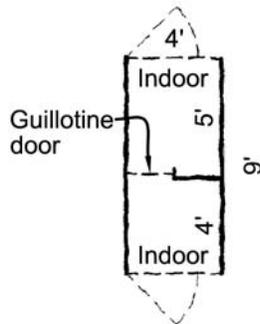
Separate eating/resting and elimination areas ... no cross-views between runs if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Best for the dogs



6.4.15 Dog Isolation Standard Run

50 @ 36 ft² each

Users/Staff:

Dogs placed under medical isolation ... Shelter/Clinic Staff ... Cleaners (staff/inmates)

Function:

Dog isolation housing and treatment

Adjacency:

Food Preparation ... Janitor ... Shelter Tech. Workstations ... Clinic

Critical Issues and General Requirements:

Separate eating/resting and elimination areas ... no cross-views between runs if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Best for the dogs

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6. Rooms and Spaces

6.4.16 Dog Isolation XL Run

1 @ 45 ft² each

Users/Staff:

Dogs placed under medical isolation ... Shelter/Clinic Staff ... Cleaners (staff/inmates)

Function:

Dog isolation housing and treatment

Adjacency:

Food Preparation ... Janitor ... Shelter Tech. Workstations ... Clinic

Critical Issues and General Requirements:

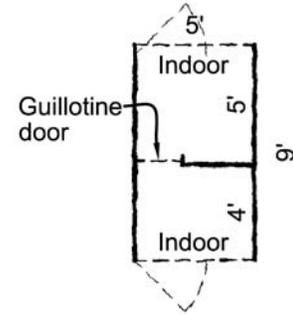
Separate eating/resting and elimination areas ... no cross-views between runs if it can be avoided ... Brambell's Five Freedoms ... Durable ... Limiting the spread of illness ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Natural light ... Ventilation ... Pleasant smelling

Feeling/Emotion:

Efficient ... Organized ... Clean ... Best for the dogs



6.5 Shelter (Support Spaces)

6.5.1 Dog Exterior Meet and Greet

3 @ 240 ft² each

Users/Staff:

Healthy Dogs ... Potential adopters ... Adoption Staff/Volunteers

Function:

Area for potential adopters to spend time playing with and getting to know a dog ... Dog introductions for adopters who already have a pet

Adjacency:

Healthy Dog housing

Critical Issues and General Requirements:

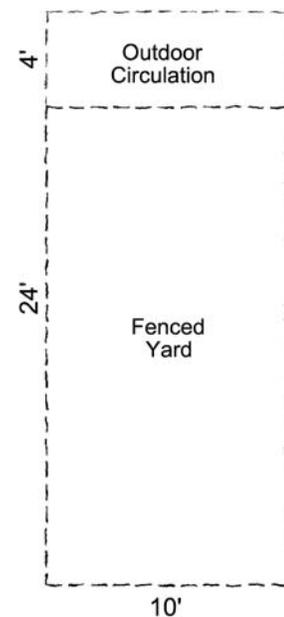
Shade ... Secure enclosure ... Durable ... Limiting the spread of illness ... Easily cleanable ... Access to water for drinking ... Canine hitches

Sensory:

Shade ... Pleasant smelling

Feeling/Emotion:

Secure ... Fun ... Clean



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6. Rooms and Spaces

6.5.2 Dog Exterior Play Yard

2 @ 960 ft² each

Users/Staff:

Healthy Dogs ... Potential adopters ... Staff/Volunteers

Function:

Area for potential adopters to spend time playing with and getting to know a dog ... Dog introductions for adopters who already have a pet ... Individual or play groups for socialization/enrichment programs

Adjacency:

Healthy Dog housing ... one yard has a relationship to the Dog Evaluation room

Critical Issues and General Requirements:

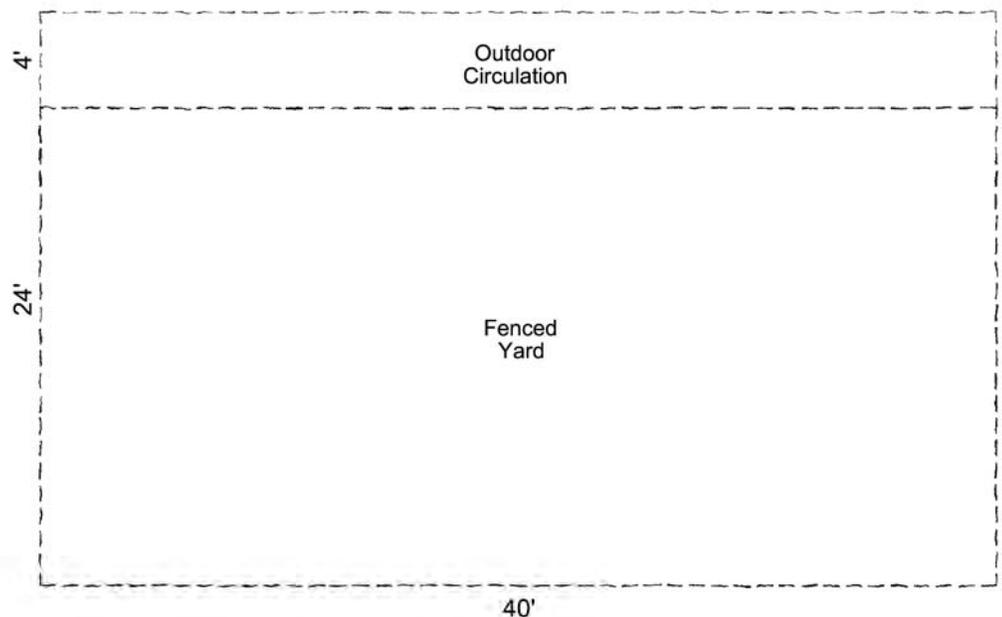
Shade ... Secure enclosure ... Durable ... Limiting the spread of illness ... Easily cleanable ... Access to water for drinking ... Canine hitches

Sensory:

Shade ... Pleasant smelling

Feeling/Emotion:

Secure ... Fun ... Clean



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6. Rooms and Spaces

6.5.3 Pocket Pet/Small Mammals Housing

80 ft²

Users/Staff:

Animals ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Flexible housing for different types of small mammals (see list in Section 4)

Furnishings/Equipment:

Varies depending on animals being housed

Adjacency:

Adoptions Lobby

Critical Issues and General Requirements:

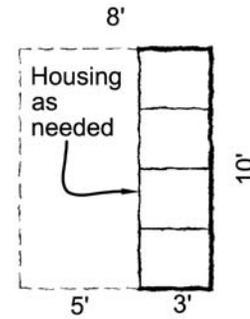
Flexibility to accommodate whatever animals come in ... consideration of predator/prey relationships

Sensory:

Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way possible



6.5.4 Reptile/Flex Housing

48 ft²

Users/Staff:

Animals ... Potential adopters ... Shelter Staff ... Cleaners (staff/inmates/volunteers)

Function:

Flexible housing space for different types of pets (see list in Section 4)

Furnishings/Equipment:

Varies depending on animals being housed

Adjacency:

Adoptions Lobby

Critical Issues and General Requirements:

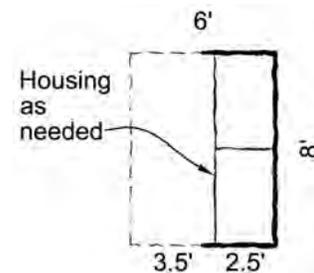
Flexibility to accommodate whatever animals come in ... consideration of predator/prey relationships

Sensory:

Ventilation ... Pleasant smelling

Feeling/Emotion:

Secure ... Organized ... Clean ... Presents animals in the best way possible



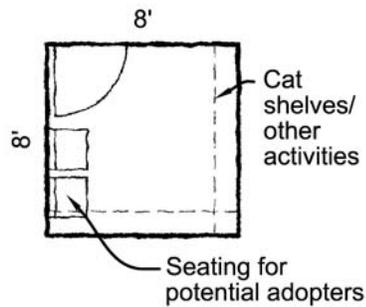
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6. Rooms and Spaces

6.5.5 Cat Meet and Greet Room

3 @ 80 ft² each



Users/Staff:

Healthy Cats ... Potential adopters ... Adoption Staff/Volunteers

Function:

Area for potential adopters to spend time playing with and getting to know a cat ... Could also be used as temporary decompression space for some animals ... Socialization with staff/volunteers ... Possible remote play (ipetcompanion.com)

Furnishings/Equipment:

Chairs ... Cat shelves or other apparatus ... Cat toys

Adjacency:

Healthy Cat Housing

Critical Issues and General Requirements:

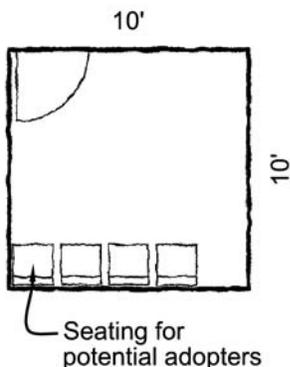
Secure enclosure ... Durable ... Easily cleanable

Sensory:

Daylight ... Pleasant smelling

Feeling/Emotion:

Calming ... Safe ... Fun ... Clean



6.5.6 Dog Meet and Greet Room

3 @ 100 ft² each

Users/Staff:

Healthy Dogs ... Potential adopters ... Adoption Staff/Volunteers

Function:

Area for potential adopters to spend time playing with and getting to know a dog ... Small dog introductions for adopters who already have a (small) pet ... Could also be used as temporary decompression space for some animals ... socialization with volunteers/staff (off-leash play) ... Webcam connection

Furnishings/Equipment:

Chairs ... Dog toys

Adjacency:

Healthy Dog Housing

Critical Issues and General Requirements:

Secure enclosure ... Durable ... Easily cleanable ... try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Daylight ... Pleasant smelling

Feeling/Emotion:

Calming ... Safe ... Fun ... Clean

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6. Rooms and Spaces

6.5.7 Cat Behavioral Evaluation

48 ft²

Users/Staff:

Shelter Technician

Function:

Behavioral and Medical evaluations, primarily of stray cats, to determine their condition and disposition which can affect the adoption-availability status

Furnishings/Equipment:

Desktop scale ••• Computer workstation at desk ••• Desk chair ••• Hand Sanitizer
••• Lockable sharps container

Storage Requirements:

Cabinet for evaluation tools/equipment

Adjacency:

Stray cat housing

Critical Issues and General Requirements:

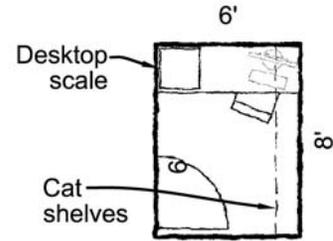
Quiet ••• 100% not a public space ••• Completely enclosed ••• No ability to be distracted by other animals

Sensory:

Quiet ••• Well-lit ••• Not cramped

Feeling/Emotion:

Safe ••• Clean ••• Peaceful



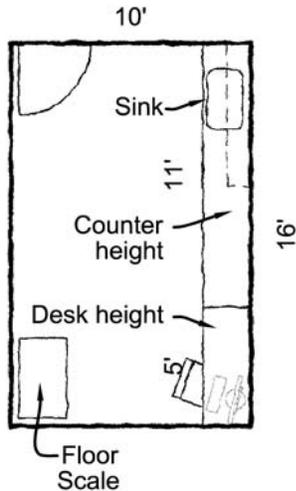
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6. Rooms and Spaces

6.5.8 Dog Behavioral Evaluation

160 ft²



Users/Staff:

Shelter Technicians, usually two at time, one for the evaluations (hands-on with dog) and one for data entry

Function:

Behavioral and Medical evaluations, primarily of stray dogs, to determine their condition and disposition which can affect the adoption-availability status

Furnishings/Equipment:

Floor scale ••• Computer workstation at desk ••• Desk chair ••• Sink ••• 4' min. clear counter to lay out tools + clear space to elevate small dogs for examination ••• Lockable sharps container ••• Canine hitches

Storage Requirements:

Cabinet for evaluation tools/equipment

Adjacency:

Close to the stray dog kenneling ••• one of the Play Yards or Outdoor Meet and Greet spaces (for dogs more comfortable in that environment)

Critical Issues and General Requirements:

Quiet ••• 100% not a public space ••• Completely enclosed ••• No ability to be distracted by other animals ••• Size dictated by safety requirements when dealing with dog in an enclosed space ••• try to keep noise levels under 80 dB per Pima County Risk Management

Sensory:

Quiet ••• Well-lit ••• Not cramped

Feeling/Emotion:

Safe ••• Clean ••• Peaceful

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6. Rooms and Spaces

6.5.9 Food Storage

240 ft²

Users/Staff:

Shelter Staff ... Inmates

Function:

Unloading and storage of food and litter ... loading up of food carts

Furnishings/Equipment:

Pallet jack ... 6' wide overhead door with direct access to truck off-loading

Storage Requirements:

3 pallets with food/litter ... 3 food carts ... Shelves for canned food or other small items

Adjacency:

Service Yard ... Dishwashing and Bowl Storage

Critical Issues and General Requirements:

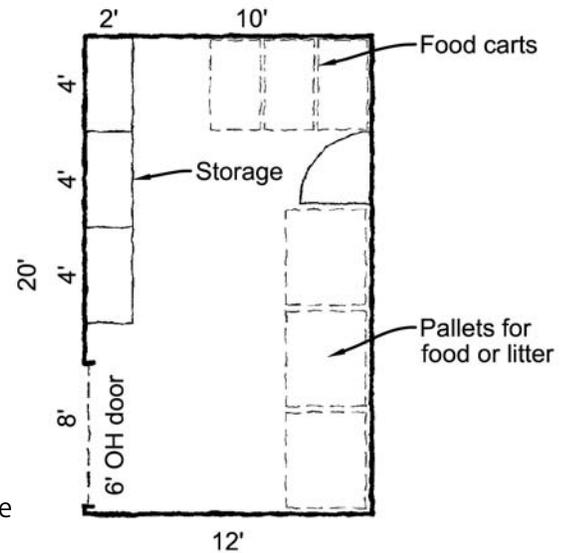
Direct access to truck off-loading ... Clean and dry ... Enough storage space

Sensory:

Not cramped

Feeling/Emotion:

Convenient location in shelter ... Clean ... Organized



6.5.10 Dishwashing, Bowl Storage, and Food Prep

168 ft²

Users/Staff:

Shelter Staff ... Inmates ... Volunteers

Function:

Cleaning and storage of dishes for animal use ... Food preparation

Furnishings/Equipment:

Sink ... Industrial dishwasher ... Shelves for clean bowls ... up to 6 food/dish carts

Adjacency:

Animal housing ... Food Storage

Critical Issues and General Requirements:

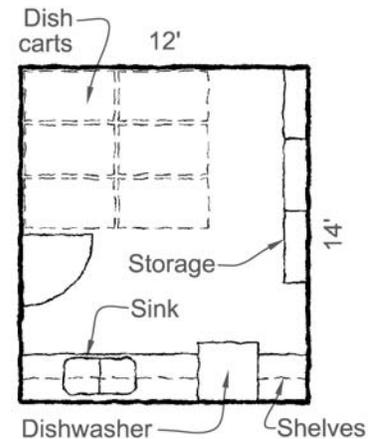
Efficiency

Sensory:

Quiet ... Well-lit ... Not cramped

Feeling/Emotion:

Convenient location in shelter ... Clean ... Organized ... Efficient



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6. Rooms and Spaces

6.5.11 Laundry

416 ft²

Users/Staff:

Shelter Staff ... Inmates ... Volunteers

Function:

Cleaning and storage of towel, blanket, and sometimes clinic textiles for animal use

Furnishings/Equipment:

3 Industrial washers ... 3 Industrial dryers ... Folding/sorting counter ... Shelves for clean laundry ... 4x 12-bushel laundry carts

Adjacency:

Animal housing

Critical Issues and General Requirements:

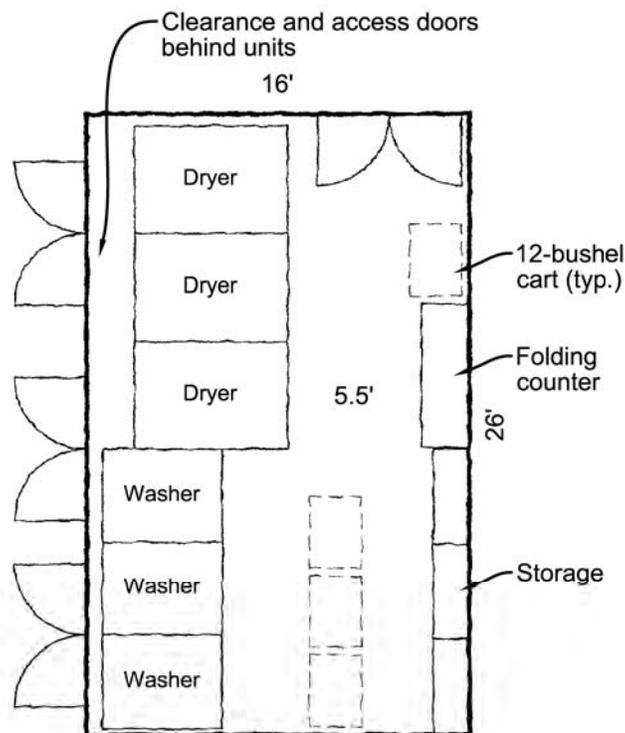
Efficiency ... Ease of access for maintenance or repair ... Minimal downtime ... use of high-efficiency ozone washers will be explored by the design team

Sensory:

Not cramped

Feeling/Emotion:

Convenient location in shelter ... Clean ... Organized ... Efficient



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6. Rooms and Spaces

6.5.12 Grooming

144 ft²

Users/Staff:

3 Volunteer groomers at a time (max), Volunteers ... Occasional staff use

Function:

Grooming and cleaning of adoptable dogs

Furnishings/Equipment:

Bathing shower and sink ... Clipping station/counter ... Drying station ... Water softening ... Holding kennels (staging, drying) ... Canine hitches

Storage Requirements:

Grooming supplies ... Lockable cabinet

Adjacency:

Healthy Dog Housing (adoptable dogs)

Critical Issues and General Requirements:

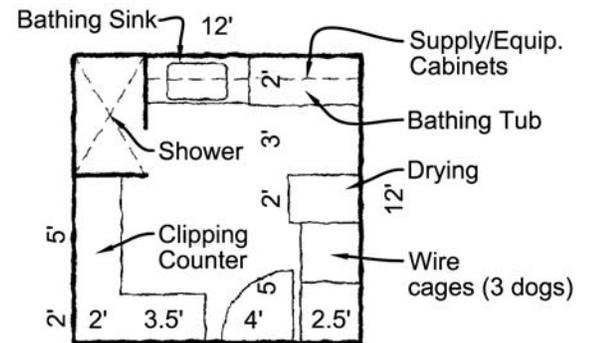
Convenient power ... Ventilation ... HVAC ... Visible yet secure

Sensory:

Natural light ... Not cramped

Feeling/Emotion:

Convenient location in shelter ... Secure ... Clean ... Organized ... Efficient



6.5.13 Cat Food Prep. /Janitorial

2 @ 60 ft² each

Users/Staff:

Shelter Staff ... Inmates

Furnishings/Equipment:

Counter ... Sink for dishes ... Mop sink

Storage Requirements:

Shelves for food, bowls, etc.

Adjacency:

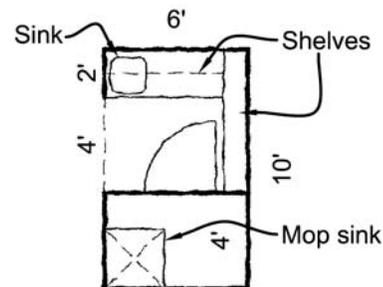
Cat housing

Critical Issues and General Requirements:

Banging noise of dishes needs to be minimized and separated from cat housing so as to not stress the animals

Feeling/Emotion:

Quiet ... Efficient ... Clean ... Organized



Pima Animal Care Center - Architectural Design Program

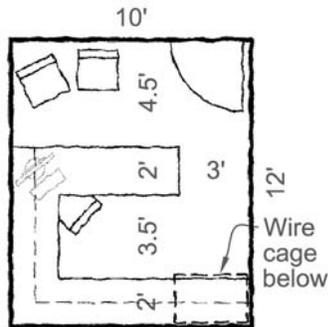
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6. Rooms and Spaces

6.5.14 Dog Food Prep. <removed per Pima Co. comments>

6.5.15 Live Release Manager Office

120 ft²



Function:

Meetings ... Phone calls ... Paperwork ... Dog lounging

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Wire kennel for pet (space below desk)

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Live Release Coordinators' Workspace

Critical Issues and General Requirements:

On ground level ... balance of openness and privacy

Sensory:

Natural light ... View to park

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility by staff

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6. Rooms and Spaces

6.5.16 Live Release Coordinators' Workspace

544 ft²

Users/Staff:

Rescue Coordinator ... Off-Site Adoption Coordinator ... Adoption Coordinator ... Interns ... Foster Coordinator ... Foster Candidates or other public

Function:

Meetings ... Phone calls ... Paperwork ... Waiting ... Dog lounging

Furnishings/Equipment:

5 Desks ... Chairs (9, 5 @ desks, 4 @ small meeting area) ... Meeting table ... Computer @ each desk ... Phone @ each desk ... Wire kennel for pet @ 5 desks (space below) ... Printer ... Canine hitches ... Printers ... Microwave on top of compact fridge/freezer (in foster storage)

Storage Requirements:

Book shelves ... 8 Lateral file cabinets ... Closet for easy access to items frequently used by the Adoption Coordinator ... Closet for storage of foster program supplies

Adjacency:

Animal housing ... Live Release Manager Office ... General Storage room

Critical Issues and General Requirements:

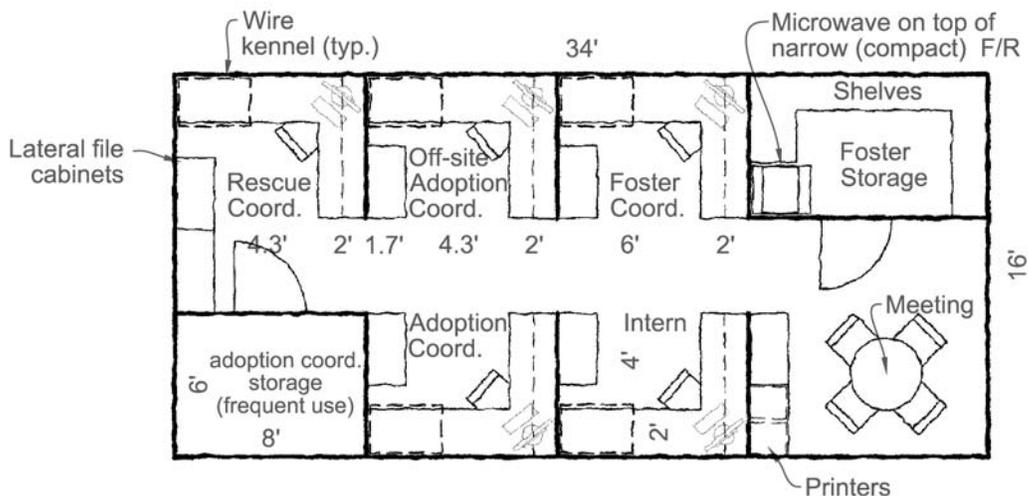
On ground level ... balance of openness and privacy

Sensory:

Natural light

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility by staff



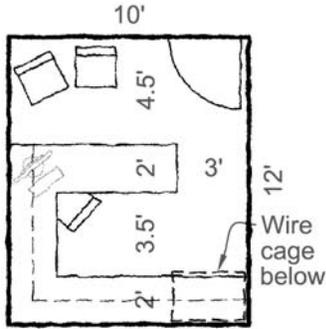
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6. Rooms and Spaces

6.5.17 Director of Shelter Operations Office

120 ft²



Function:

Meetings ... Phone calls ... Paperwork ... Dog lounging

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Wire kennel for pet (space below desk)

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Shelter Supervisors' Workspace ... Chief of Operations Office (connection if not adjacent)

Critical Issues and General Requirements:

On ground level ... balance of openness and privacy

Sensory:

Natural light ... View to sheltering spaces

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility by staff and public

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6. Rooms and Spaces

6.5.18 Shelter Supervisors' Workspace

256 ft²

Users/Staff:

4 Shelter Supervisors (2 at a time) ... Cat Care Coordinator ... Dog Care Coordinator

Function:

Phone calls ... Paperwork ... Filing

Furnishings/Equipment:

4 Desks ... 4 Chairs ... 4 Computers ... 4 Wire kennels (space below desk) ... 5 Lateral file cabinets ... Printer ... Canine hitches

Storage Requirements:

Secure personal files ... Office supplies ... Personal items at desks

Adjacency:

Adoptions Lobby ... Animal housing ... Director of Shelter Operations Office ... connection to Clinic

Critical Issues and General Requirements:

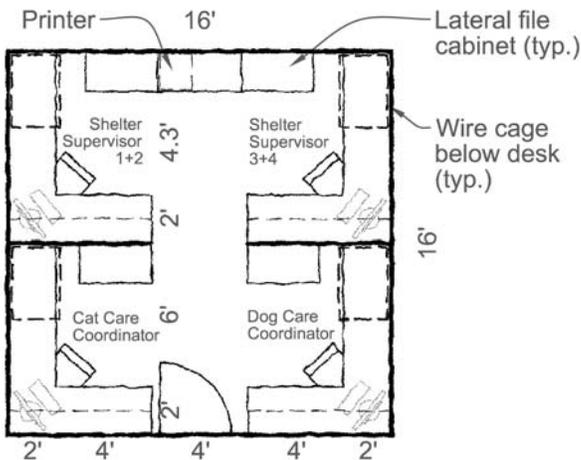
On ground level ... balance of openness and privacy

Sensory:

Natural light

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility by staff



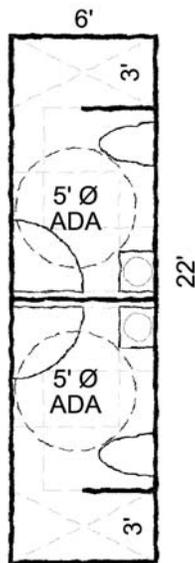
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6. Rooms and Spaces

6.5.19 Shelter Staff Restroom

2 @ 132 ft² each



Users:

Shelter Staff

Furnishings/Equipment:

2 unisex restrooms, each with: 1 ADA-compliant water closet ... 1 ADA-compliant lavatory ... 1 ADA-compliant shower ... grab bar set(s) ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

Staff break Room ... Staff Locker Room

Critical Issues and General Requirements:

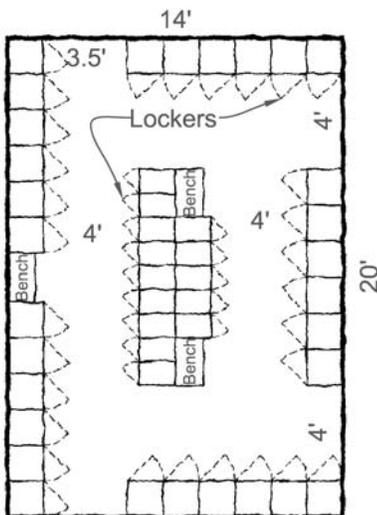
Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA Accessible ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean

6.5.20 Staff Locker Room

280 ft²



Users:

All PACC Staff, including Animal Care Officers

Furnishings/Equipment:

30x 18" wide, full height lockers for ACOs (due to equipment storage requirements) ... 40x 12" wide 3-tier lockers for other staff

Adjacency:

Staff break Room ... Shelter Staff Restroom

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain

Feeling/Emotion:

Efficient ... Clean

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6. Rooms and Spaces

6.5.21 Workstations for Shelter Technicians

8 @ 36 ft² each

Users/Staff:

Shelter Technicians

Function:

Standing "Touch-down" ... distributed throughout animal housing area for easy access

Furnishings/Equipment:

Computer, wall-mount kiosk-type (1 ea) ... Data ... Sink ... Eyewash station nearby (locations throughout building to be coordinated with Pima County Risk Management) ... Canine hitches

Storage Requirements:

1 or more could be used as "home base" for volunteer dog walkers with walker board, storage for kennel care, poop bags, etc.

Adjacency:

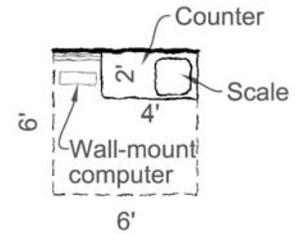
Animal housing

Critical Issues and General Requirements:

Easily cleanable ... Water resistant ... Inmate access concern (online security)

Feeling/Emotion:

Efficient ... Clean ... Organized



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6. Rooms and Spaces

6.6 Intake Spaces

6.6.1 Intake Lobby w/ Licensing Cashiers 450 ft² interior/300 ft² Exterior

Users/Staff:

External users (see list in Section 4) ... Licensing Cashiers

Function:

Lost and found (RTO) ... Licensing and payment of renewal fees ... "gatekeepers" for Enforcement Supervisors/ACOs ... Direction to intake sign-in

Furnishings/Equipment:

25 Chairs ... 7 End tables ... Height-adjustable counter with 3 cashier stations ... 3 Computers w/ credit card machines ... 3 Cash drawers ... Printers (1 @ each station, under counter) ... Canine hitches

Adjacency:

Cat/Dog Counseling/Processing Rooms ... Cat/Dog Triage ... Public RR ... Enforcement Hearing Room ... Enforcement Interview Rooms ... Licensing Staff Workspace ... Phone Help Desk/Scheduling

Critical Issues and General Requirements:

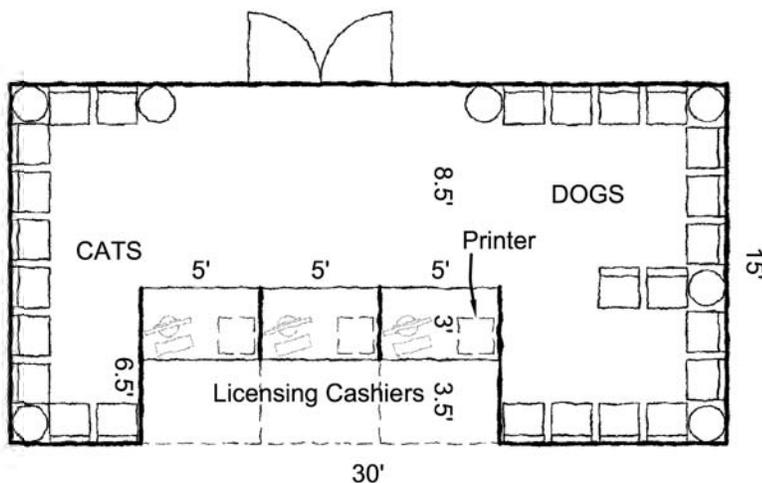
Adequate space for species separation ... Crowd control (# system, buzzers) ... Need to find balance between openness to customers and security for cashiers (current facility has gone back and forth with plexiglas dividers) ... Space for customers to queue without being crowded

Sensory:

Daylight ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe (staff/pets) ... Welcoming ... Efficient ... Responsible ... Civic ... Caring ... Open ... Clean



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6. Rooms and Spaces

6.6.2 Counseling/Processing Room 3 @ 100 ft² each

Users/Staff:

Public at PACC for animal relinquishment or lost reports ... Intake Staff (2-3 Shelter Technicians + 1 Shelter Supervisor)

Function:

Counseling for diversion ... Intake processing (filing out form in the computer/ establishing Chameleon file for the animal and photographing)

Furnishings/Equipment:

Each has: 1 Desk ... 4 Chairs (1 @ desk and 3 side chairs) ... 1 Computer ... 1 Printer ... Webcam for photo ... Canine hitches (for dog rooms)

Storage Requirements:

Chip reader ... Leads

Adjacency:

Intake Lobby

Critical Issues and General Requirements:

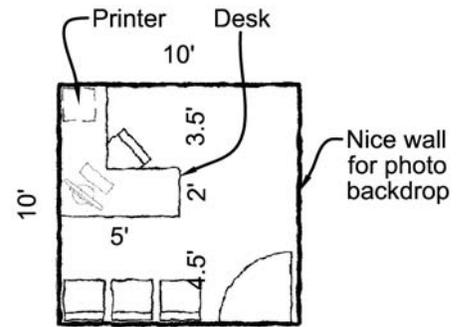
Nice background and better cameras for intake photos ... Public shouldn't be able to view the computer screen while staff is inputting information

Sensory:

Daylight (borrowed?) ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe (staff/pets) ... Welcoming ... Efficient ... Caring ... Clean



6.6.3 Enforcement/Shelter Manager Interview 2 @ 80 ft² each

Users/Staff:

Public at PACC for discussion with ACO unit or Shelter Supervisors

Function:

Meetings ... "Clam down" room

Furnishings/Equipment:

Each has: 1 Desk ... 4 Chairs (1 @ desk and 3 side chairs) ... 1 Computer

Adjacency:

Intake Lobby

Critical Issues and General Requirements:

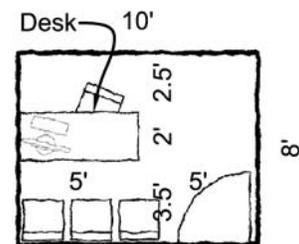
Public shouldn't be able to view the computer screen while ACOs are looking up case information ... Visibility for staff safety (in the case of agitated visitors)

Sensory:

Daylight (borrowed?)

Feeling/Emotion:

Calming ... Safe ... Clean



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6. Rooms and Spaces

6.6.4 Enforcement Hearing <removed per Pima Co. comments>

6.6.5 Intake Holding/Triage for Cats (including TNRs)

96 ft²

Users/Staff:

Intake Staff

Function:

Temporary holding at intake ... Initial examination and vaccinations

Furnishings/Equipment:

Counter ... Computer ... Scale ... Exam table ... Sink ... TNR Cat cages (6) ... Pass-through (from Intake Lobby) holding cages (5) ... Floor drain ... Under counter fridge (lockable) for vaccinations

Storage Requirements:

Towel storage ... Cabinet space (lockable)

Adjacency:

Intake Lobby ... near Janitor Closet ... connections to Clinic, Cat ACO Holding, and Healthy Cat Housing

Critical Issues and General Requirements:

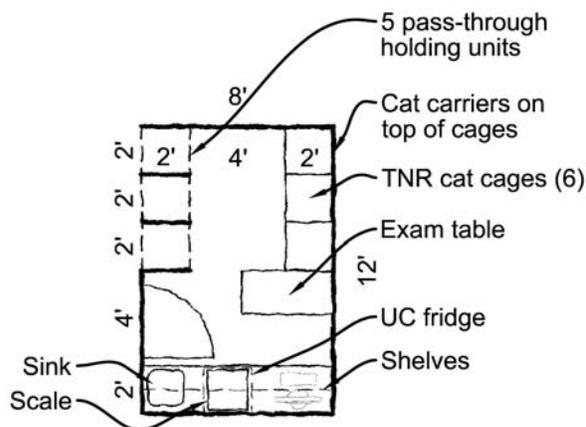
Species Separation ... Easy cleanup

Sensory:

Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean



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6. Rooms and Spaces

6.6.6 Intake Holding for Dogs

2 @ 300 ft² each

Users/Staff:

Intake Staff

Function:

Temporary holding at intake

Furnishings/Equipment:

Each has: 1 Rolling stainless steel cage ... 2x 4' x 10' dog runs ... 12 dog cages ... Canine hitches as needed

Storage Requirements:

Towel storage (or easy access)

Adjacency:

Intake Lobby ... near Janitor Closet ... connections to Clinic, Dog ACO Holding, and Healthy Dog Housing

Critical Issues and General Requirements:

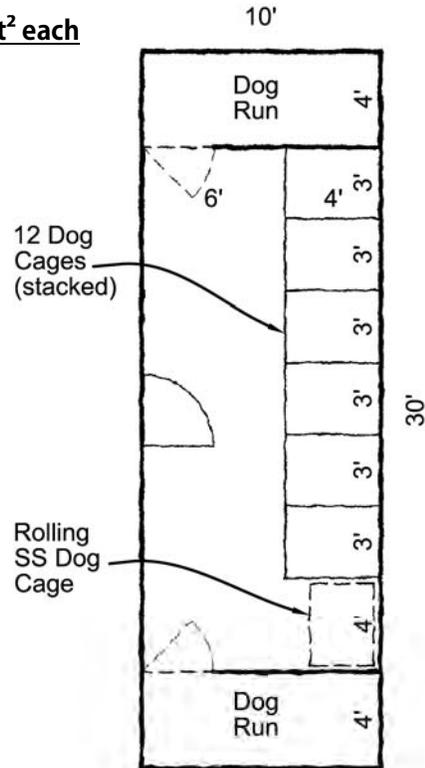
Floor drain ... Easily cleanable

Sensory:

Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean



6.6.7 Dog Triage

160 ft²

Users/Staff:

Intake Staff

Function:

Initial examination and vaccinations

Furnishings/Equipment:

Desk ... Computer ... Sink ... Scale ... Exam table ... Rolling stainless steel cage ... Full size fridge/freezer (lockable) for vaccinations ... 7 stacked pass through (from Intake Lobby) holding cages ... Canine hitches

Storage Requirements:

Towel storage ... Cabinet space (lockable)

Adjacency:

Intake Lobby ... Intake holding ... near Janitor Closet

Critical Issues and General Requirements:

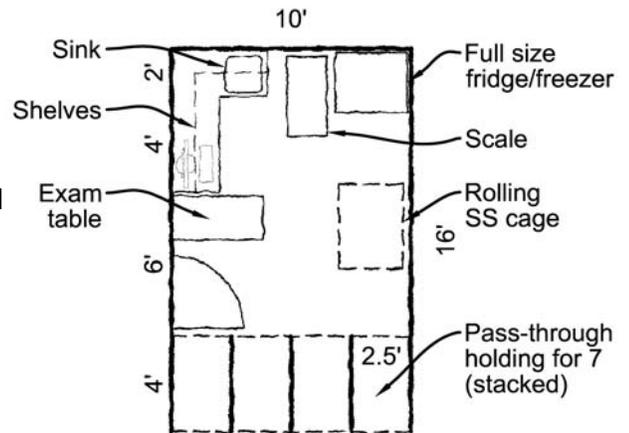
Species Separation ... Easy cleanup

Sensory:

Ventilation ... Pleasant smell (for dogs too)

Feeling/Emotion:

Calming ... Safe ... Clean



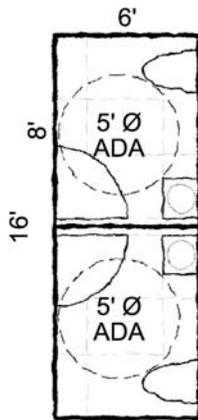
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6. Rooms and Spaces

6.6.8 Public Restroom - Intake

96 ft²



Users:

External users (see list in Section 4)

Furnishings/Equipment:

2 unisex restrooms, each with: 1 ADA-compliant water closet ... 1 ADA-compliant lavatory ... grab bar set ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... soap dispenser ... mirror

Adjacency:

Intake Lobby

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA Accessible ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean

6.6.9 Phone Help Desk/Scheduling

120 ft²

Users/Staff:

Intake Staff ... Volunteers (Possibly)

Function:

Over-the-phone counseling for diversion ... Intake scheduling (assuming transition to managed intake model)

Furnishings/Equipment:

Desk ... Chairs (5) ... Computers (5) ... Printer

Storage Requirements:

Bookshelves above desk

Adjacency:

Intake Lobby

Critical Issues and General Requirements:

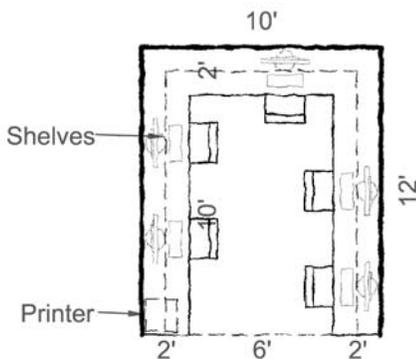
Quiet

Sensory:

Daylight (maybe borrowed)

Feeling/Emotion:

Efficient ... Organized



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6. Rooms and Spaces

6.7 Veterinary Clinic

6.7.1 Clinic Lobby 264 ft² Interior / 225 ft² Exterior

Users/Staff:

Fosters returning for veterinary care ... Adopters picking up their new pet after surgery ... Clinic staff (or Volunteer receptionist?)

Function:

Reception and sign-in ... Waiting for appointments/animal pickup

Furnishings/Equipment:

14 Chairs ... 2 End tables ... Counter with 2 computer stations for patient registration/sign out ... Credit card machines (if needed) ... Printer ... Floor scale ... Canine hitches

Adjacency:

Exam Rooms ... Medical Records ... Public RR

Critical Issues and General Requirements:

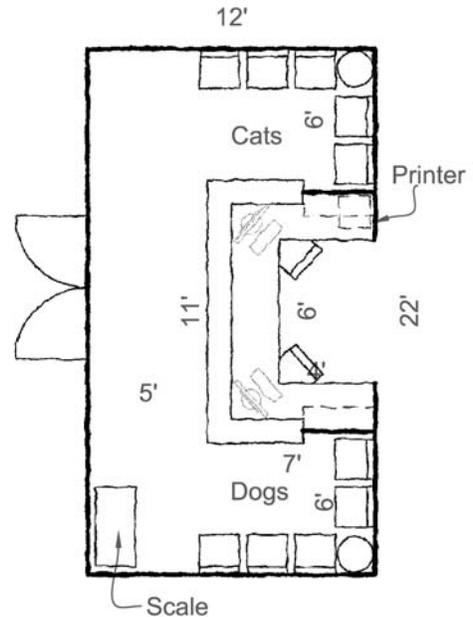
Adequate space for species separation ... Space for customers to queue without being crowded

Sensory:

Daylight ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe (staff/pets) ... Welcoming ... Efficient ... Caring ... Open ... Clean



6.7.2 Public Restrooms - Clinic 48 ft²

Users:

Visitors to the Clinic

Furnishings/Equipment:

Unisex restroom with: 1 ADA-compliant water closet ... 1 ADA-compliant lavatory ... grab bar set ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

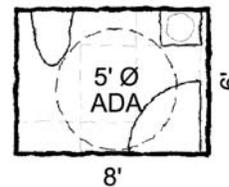
Clinic Lobby

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA Accessible ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean



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6. Rooms and Spaces

6.7.3 Foster Coordinator & Foster Tech. Office <removed per PC comm.>

NOTE: The Foster Coordinator was relocated to the Live Release Coordinators' Workspace (6.5.16)

6.7.4 Foster Supplies Storage <removed per Pima Co. comments>

NOTE: The Foster Supplies Storage function was relocated to the Live Release Coordinators' Workspace (6.5.16)

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6. Rooms and Spaces

6.7.5 Director of Veterinary Services Office

120 ft²

Function:

Meetings ... Phone calls ... Paperwork ... Dog lounging/monitoring

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Wire kennel for pet (space below desk)

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Clinic

Critical Issues and General Requirements:

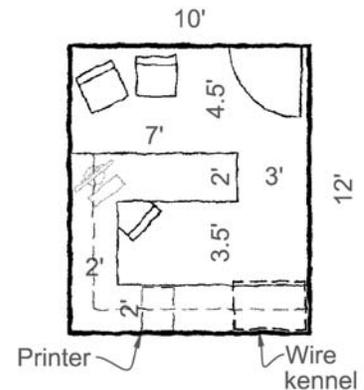
Easily cleaned/maintained

Sensory:

Natural light ... View to clinic spaces

Feeling/Emotion:

Quiet ... Ability to focus on work



6.7.6 Staff Veterinarian Office

100 ft²

Function:

Phone calls ... Paperwork ... Dog lounging/monitoring

Furnishings/Equipment:

Desk w/ 3 workstations ... 3 Chairs ... 3 Computers ... 3 Phones ... Wire kennel for pet (space below desk)

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Clinic

Critical Issues and General Requirements:

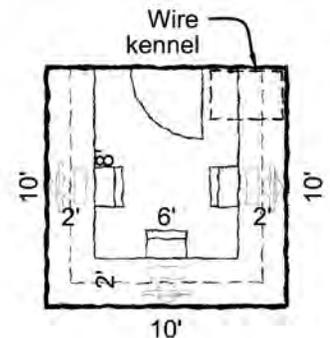
Easily cleaned/maintained

Sensory:

Natural light (borrowed?) ... View to clinic spaces

Feeling/Emotion:

Quiet ... Ability to focus on work



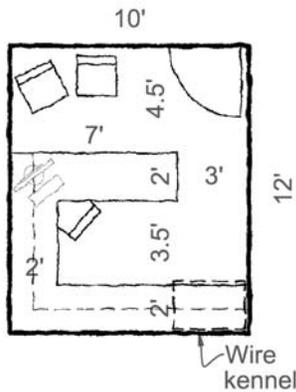
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6. Rooms and Spaces

6.7.7 Clinic Manager Office

120 ft²



Function:

Meetings ... Phone calls ... Paperwork ... Dog lounging/monitoring

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Wire kennel for pet (space below desk)

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Treatment ... Clinic Lobby

Critical Issues and General Requirements:

Easily cleaned/maintained

Sensory:

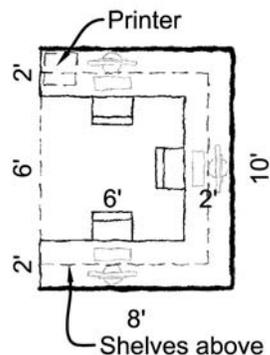
Natural light (borrowed?) ... View to clinic spaces

Feeling/Emotion:

Quiet ... Ability to focus on work

6.7.8 Veterinary Technician Workspace

80 ft²



Function:

Paperwork ... Filing

Furnishings/Equipment:

Desk w/ 3 workstations ... 3 Chairs ... 3 Computers ... Phone

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Clinic

Critical Issues and General Requirements:

Easily cleaned/maintained

Sensory:

Natural light (borrowed?) ... View to clinic spaces

Feeling/Emotion:

Efficient ... Organized

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6. Rooms and Spaces

6.7.9 Day Ward <removed per Pima Co. comments>

6.7.10 Exam Room 2 @ 90 ft² each

Users/Staff:

Fosters returning for veterinary care ... Clinic Staff ... Animal patients

Function:

Examination and vaccinations (if required) ... One exam room could be used for "good-bye room" for owners at PACC requesting Euthanasia (but Clinic Lobby is not adjacent to Intake Lobby?)

Furnishings/Equipment:

Counter ... Computer ... Sink ... Exam table ... 2 visitor chairs ... Canine hitch

Adjacency:

Clinic Lobby ... Treatment ... near Janitor Closet

Critical Issues and General Requirements:

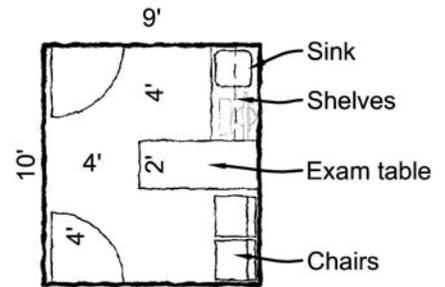
Species Separation ... Easy cleanup

Sensory:

Ventilation ... Pleasant smell
... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean



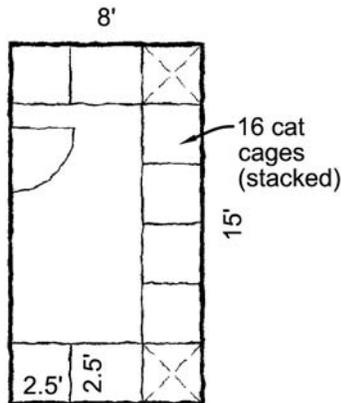
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6. Rooms and Spaces

6.7.11 Cat Pre- and Post-Op Holding

2 @ 120 ft² each

**Users/Staff:**

Clinic Staff ... Cat patients

Function:

Temporary holding in clinic for before and after medical procedures

Furnishings/Equipment:

16 cat cages (each), stacked type

Adjacency:

Induction ... Beach

Critical Issues and General Requirements:

Visibility from clinic spaces for monitoring

Sensory:

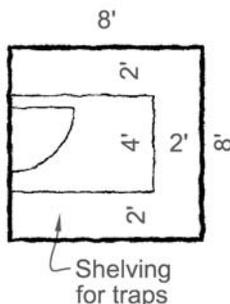
Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean

6.7.12 TNR Cat Post-Op Holding

64 ft²

**Users/Staff:**

Clinic Staff ... TNR cat patients

Function:

Temporary holding in clinic for before and after medical procedures

Furnishings/Equipment:

Open shelving for cat traps/portable cages

Adjacency:

Induction ... Beach

Critical Issues and General Requirements:

Visibility from clinic spaces for monitoring

Sensory:

Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean

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6. Rooms and Spaces

6.7.13 Dog Pre- and Post-Op Holding

2 @ 360 ft² each

Users/Staff:

Clinic Staff ... Dog patients

Function:

Temporary holding in clinic for before and after medical procedures

Furnishings/Equipment:

Each has: 1 Rolling stainless steel cage ... 2x 4' x 10' dog runs ... 16 dog cages (stacked) ... Canine hitches as needed

Storage Requirements:

Towel storage (or easy access)

Adjacency:

Induction ... Beach

Critical Issues and General Requirements:

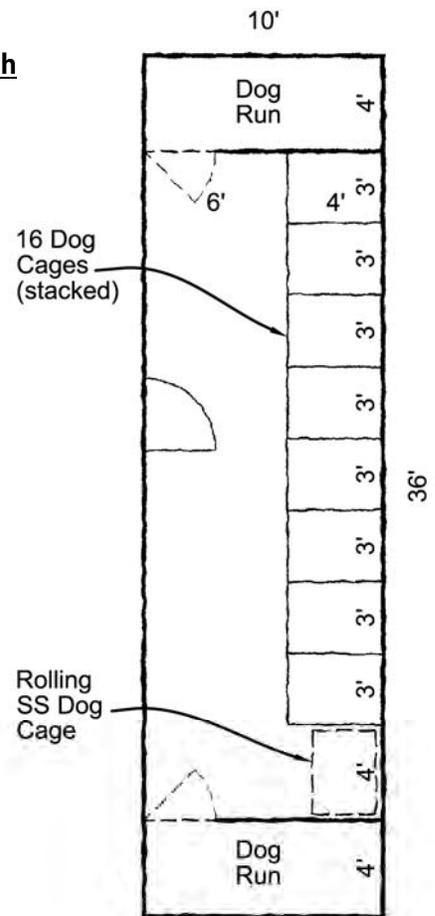
Floor drain ... Easily cleanable ... Visibility from clinic spaces for monitoring

Sensory:

Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean



6.7.14 X-Ray/Imaging

80 ft²

Users/Staff:

Clinic Staff ... Animal patients

Furnishings/Equipment:

X-ray machine (possible re-use of existing PACC machine) ... Viewer ... Computer

Adjacency:

Treatment

Critical Issues and General Requirements:

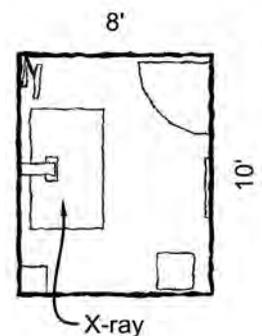
Shielded walls and door

Sensory:

Ventilation ... Pleasant smell ... Consider animal senses as well

Feeling/Emotion:

Calming ... Efficient ... Clean



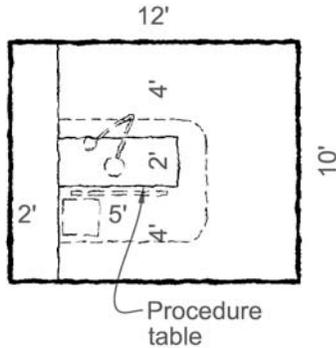
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6. Rooms and Spaces

6.7.15 Induction

2 @ 120 ft² each



Users/Staff:

Clinic Staff ... Animal patients

Function:

Inducing animals before medical procedures are performed

Furnishings/Equipment:

Each has: Procedure table ... Medical gas ... Appropriate exam lighting ... 1 computer workstation shared between the two induction tables

Adjacency:

Treatment ... Beach ... Pack Prep/Scrub ... Surgery Room ... Pre-/Post-Op Holding

Critical Issues and General Requirements:

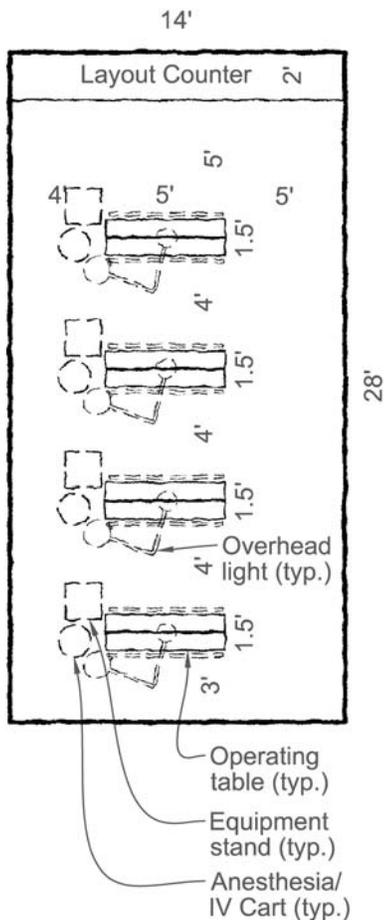
Well-lit ... Easily cleanable

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean



6.7.16 Surgery Room

392 ft²

Users/Staff:

Clinic Staff ... Animal patients

Function:

Performing medical procedures

Furnishings/Equipment:

4 V-top surgery tables (heated?) ... Medical gas outlets at ceiling (at each table) ... 4x appropriate exam lighting ... 4x Anesthesia/IV carts ... 4x equipment stands

Adjacency:

Pack Prep/Scrub ... Induction ... Beach

Critical Issues and General Requirements:

Well-lit ... Easily cleanable, sterilization ... Transparency/visibility to other spaces within the Clinic

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean

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6. Rooms and Spaces

6.7.17 Beach

72 ft²

Users/Staff:

Clinic Staff ... Animal patients

Function:

Post-surgery extubation ... Preliminary recovery

Adjacency:

Treatment ... Induction ... Pack Prep/Scrub ... Surgery Room ... Pre-/Post-Op Holding

Critical Issues and General Requirements:

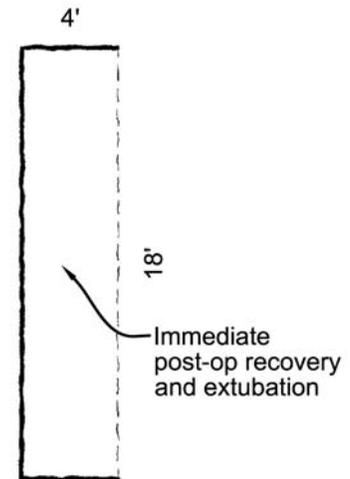
Well-lit ... Easily cleanable ... Transparency/visibility to other spaces within the Clinic ... Canine hitches

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean



6.7.18 Pack Prep/Scrub

117 ft²

Users/Staff:

Clinic Staff

Function:

Preparation for Surgery ... Cleaning of surgical instruments

Furnishings/Equipment:

2 ultrasonic cleaners ... 2 autoclaves ... Large hand washing sink ... Counter, base and upper cabinets

Storage Requirements:

Sterilized packs with surgical instruments labeled for specific Surgery ... Sterile sutures ... Veterinary surgical gowns and masks ... Surgical solutions

Adjacency:

Treatment ... Induction ... Beach ... Surgery Suite ... Clinic Laundry

Critical Issues and General Requirements:

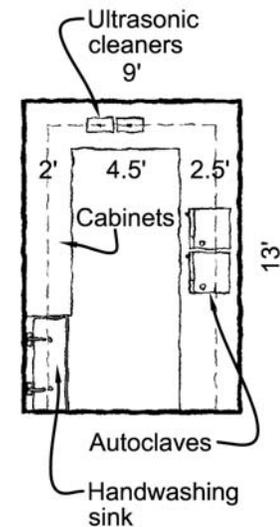
Easily cleanable, importance of sterilization ... Well-lit

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean



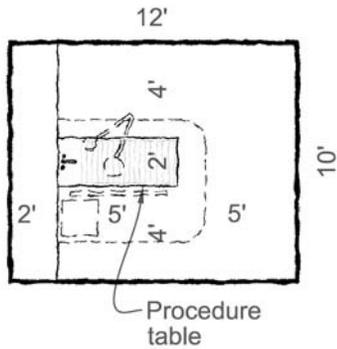
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6. Rooms and Spaces

6.7.19 Treatment Station with Dental Alcove

3 @ 120 ft² each



Users/Staff:

Clinic Staff ... Animal patients

Function:

Performing non-surgical medical procedures

Furnishings/Equipment:

Each has: Procedure table ... Medical gas ... Appropriate exam lighting ... 2 computer workstations shared between the 4 tables ... Canine hitches

Adjacency:

Exam ... Pharmacy/Lab ... X-Ray/Imaging ... Induction ... Beach ... Pack Prep/Scrub ... Clinic Manager Office

Critical Issues and General Requirements:

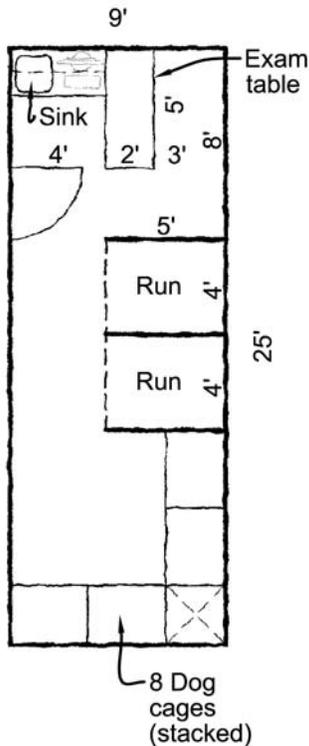
Well-lit ... Easily cleanable

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean



6.7.20 Intensive Care Unit

225 ft²

Users/Staff:

Clinic Staff ... Animal patients

Function:

Holding and exam of intense/demanding medical cases

Furnishings/Equipment:

2x 4' x 5' dog runs ... 8 dog cages (stacked) ... Counter ... Computer ... Sink ... Exam table ... Canine hitch

Adjacency:

Treatment

Critical Issues and General Requirements:

Well-lit ... Floor drain ... Easily cleanable ... Visibility from clinic spaces for monitoring

Sensory:

Importance of ventilation

Feeling/Emotion:

Efficient ... Safe ... Clean

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6. Rooms and Spaces

6.7.21 Pharmacy/Laboratory/Diagnostics

135 ft²

Users/Staff:

Clinic staff

Function:

Laboratory diagnostics ... Drug preparation

Furnishings/Equipment:

Counters with base and upper cabinets ... Computer ... Printer ... 2 Label printers ... Sink ... Full-size fridge/freezer ... Centrifuges ... microscopes (standard and teaching) ... Hematology and blood chemistry analyzers

Storage Requirements:

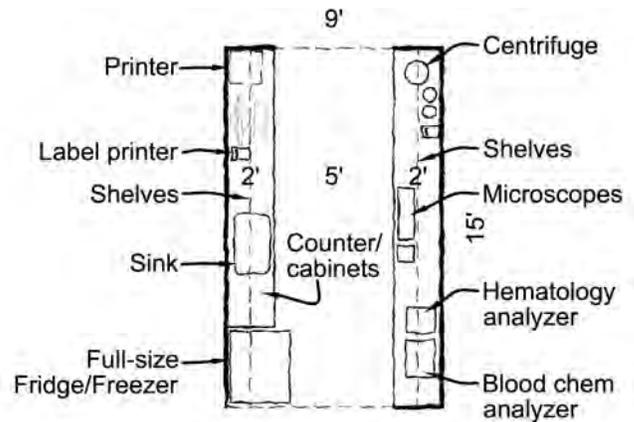
2 Lockable drug boxes ... testing equipment (snap tests, etc.)

Adjacency:

Treatment ... Drug Storage/Inventory

Feeling/Emotion:

Efficient ... Organized



6.7.22 Drug Storage/Inventory

42 ft²

Users/Staff:

Clinic staff

Function:

Main drug storage ... Lockable room

Furnishings/Equipment:

Vault for controlled substances ... Shelving for other drugs

Adjacency:

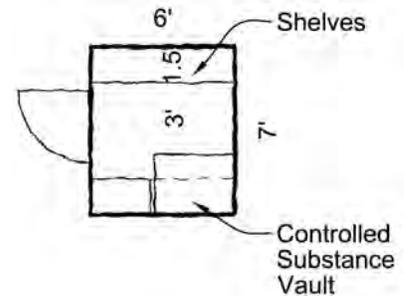
Pharmacy/Lab/Diagnostics

Critical Issues and General Requirements:

Lockable and immovable drug vault

Feeling/Emotion:

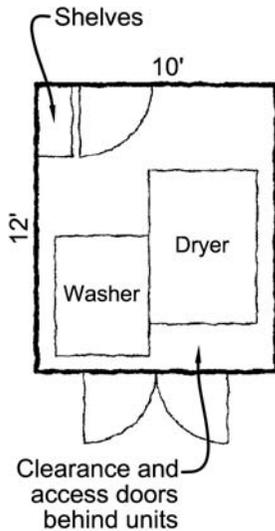
Efficient ... Organized



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6. Rooms and Spaces



6.7.23 Clinic Laundry

120 ft²

Users/Staff:

Clinic staff ... Volunteers?

Function:

Cleaning and clinic textiles

Furnishings/Equipment:

1 Industrial washers ... 2 Industrial dryers ... Shelves for clean laundry

Adjacency:

Pack Prep/Scrub

Critical Issues and General Requirements:

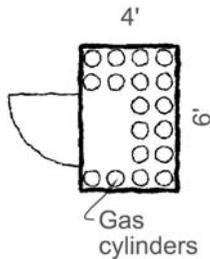
Efficiency ... Ease of access for maintenance or repair ... Minimal downtime ... use of high-efficiency ozone washers will be explored by the design team

Feeling/Emotion:

Clean ... Organized ... Efficient

6.7.24 Gas Closet

24 ft²



Users/Staff:

Clinic staff ... Medical gas delivery person

Function:

Storage of medical gas cylinders in racks/bases (or otherwise stabilized)

Adjacency:

Surgery Suite ... Treatment

Critical Issues and General Requirements:

Secure ... Explosives consideration ... Technical aspects of manifolding/tying into clinic system ... store canisters in racks, bases, or other means of stabilization

Feeling/Emotion:

Efficient ... Organized

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6. Rooms and Spaces

6.7.25 Clinic Restroom with Shower

54 ft²

Users/Staff:

Clinic Staff

Furnishings/Equipment:

Unisex restroom with: 1 water closet ... 1 lavatory ... 1 shower ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

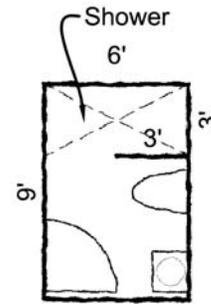
Clinic

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean



6.7.26 Medical Records

56 ft²

Users/Staff:

Clinic Staff

Function:

Storage and processing of medical records

Furnishings/Equipment:

Desk ... Computer ... Chair ... Tall lateral file cabinets (4)

Adjacency:

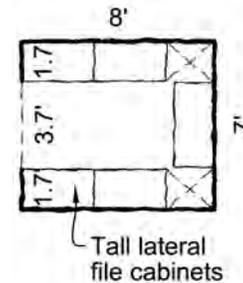
Clinic Lobby ... Treatment

Sensory:

Natural light (borrowed?)

Feeling/Emotion:

Efficient ... Organized



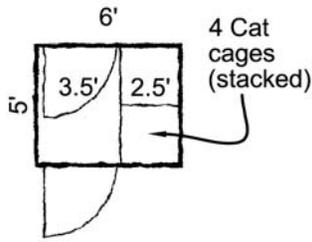
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6. Rooms and Spaces

6.7.27 Cat Euthanasia Holding

30 ft²



Users/Staff:

Shelter/Clinic Staff ... Cats

Function:

Temporary holding before euthanasia procedure

Furnishings/Equipment:

4 cat cages (each), stacked type

Critical Issues and General Requirements:

Soundproof ... Keycard control (lockable)

Adjacency:

Cat housing ... Euthanasia

Sensory:

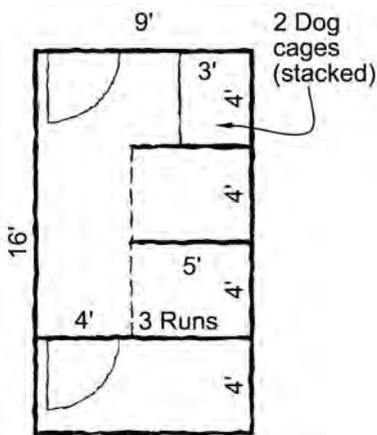
Ventilation ... Pleasant smell (not able to smell Cooler) ... Consider animal senses

Feeling/Emotion:

Calming for animals ... Clean

6.7.28 Dog Euthanasia Holding

144 ft²



Users/Staff:

Shelter/Clinic Staff ... Dogs

Function:

Temporary holding before euthanasia procedure

Furnishings/Equipment:

4 dog cages (stacked) ... Dog kennels (6) ... Canine hitches

Critical Issues and General Requirements:

Soundproof ... Keycard control (lockable)

Adjacency:

Dog housing ... Euthanasia

Sensory:

Ventilation ... Pleasant smell (not able to smell Cooler) ... Consider animal senses

Feeling/Emotion:

Calming for animals ... Clean

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6. Rooms and Spaces

6.7.29 Euthanasia Procedure Room

120 ft²

Users/Staff:

Shelter/Clinic Staff ... Shelter or owner-released animals

Furnishings/Equipment:

Table scale ... Squeeze gate ... Rolling stainless steel cage ... Counter with sink ... upper shelves ... Computer ... Chip reader ... Canine hitch

Adjacency:

FRA ... Cooler/Outdoor Holding ... Cat/Dog Euth. Holding ... Janitor

Critical Issues and General Requirements:

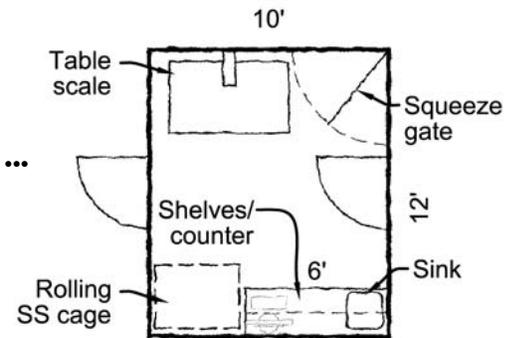
Direct exit ... Odor control ... Soundproof ... Keycard control (lockable)

Sensory:

Natural lighting

Feeling/Emotion:

Less clinical ... Calming for animals ... Clean



6.7.30 FRA

80 ft²

Users/Staff:

Shelter/Clinic Staff

Furnishings/Equipment:

Counter and shelves ... Sink ... Guillotine

Storage Requirements:

Boxes and other packaging for specimens

Adjacency:

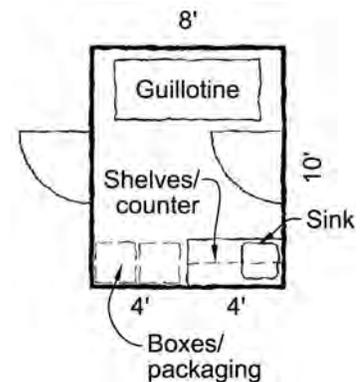
Euthanasia Procedure Room ... Cooler/Outdoor holding

Critical Issues and General Requirements:

Easily cleanable ... Floor drains ... Odor control

Sensory:

Natural lighting



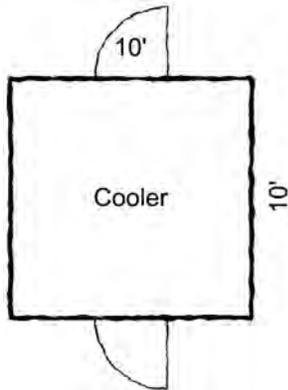
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6. Rooms and Spaces

6.7.31 Cooler

100 ft²

**Users/Staff:**

Shelter/Clinic Staff ... Pick-up persons

Function:

Preservation of corpses/FRA specimens prior to pickup

Furnishings/Equipment:

Cooler (possibility of re-using existing cooler)

Storage Requirements:

Red biohazard bins (50 gallon), both inside cooler and outside

Adjacency:

FRA ... Euthanasia Procedure Room ... Service Yard

Critical Issues and General Requirements:

Odor control ... Limited access

Sensory:

Avoid bad smells

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6. Rooms and Spaces

6.8 Administration/Staff Spaces

6.8.1 Administration Reception/Support 216 ft²

Users/Staff:

External Users (see list in Section 4) ... Administrative Support person

Function:

Reception ... Phone calls ... Paperwork ... Receiving UPS/FedEx (currently, but this could shift to Licensing with USPS depending on new building config.)

Furnishings/Equipment:

Lateral file cabinets (2) ... Comfortable seating/side tables for 3 (waiting) ... Computer ... Phone ... Canine hitch

Storage Requirements:

Shelving above desk

Adjacency:

Business Operations Office ... File/Supply Room ... Admin. RR ... Small Conference Room ... Print Room/Clerical Support ... Development Workspace (Friends of PACC) ... Chief of Operations Office

Critical Issues and General Requirements:

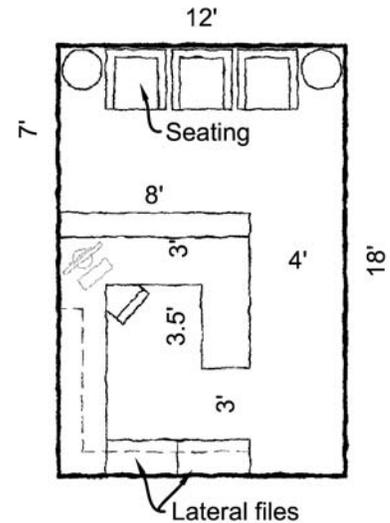
Better separation from clerical ... Visibility of entry

Sensory:

Natural light ... Good view out to those approaching

Feeling/Emotion:

Welcoming ... Quiet ... Ability to focus on work ... Openness/accessibility by staff and public



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6. Rooms and Spaces

6.8.2 Chief of Operations Office

204 ft²

Function:

Meetings (up to 6 people, Vendors, Pima County, Media, Jurisdictions) ... Phone calls ... Paperwork ... Animal lounging

Furnishings/Equipment:

Desk ... Chairs (7, 1 @ desk, 6 @ table) ... Computer ... 2 lateral file cabinets ... Printer ... Wire dog cage (below desk) ... Table (48" dia)

Storage Requirements:

A live animal ... Shelving above desk

Adjacency:

Admin. Reception/Support ... Business Operations Office ... Development Director Office ... connection to Shelter Supervisors' Workspace

Critical Issues and General Requirements:

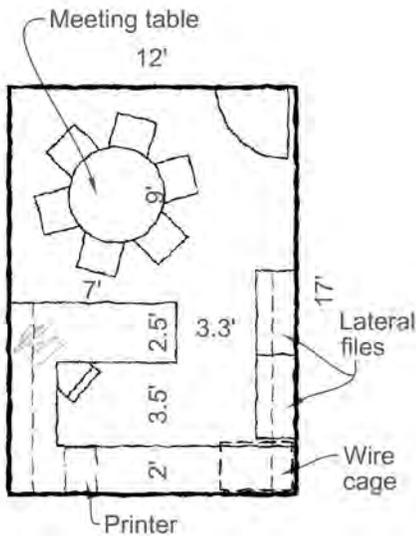
Sound control ... Don't want back to the door ... Upper floor OK

Sensory:

Daylight ... Views

Feeling/Emotion:

Happy ... Quiet ... Ability to focus on work ... Openness/access. by staff/public



6.8.3 Development Director Office

170 ft²

Function:

Meetings with donors, media, etc. ... Phone calls ... Paperwork ... Animal lounging

Furnishings/Equipment:

Desk ... Computer ... Phone ... Safe (small, for valuable donated items) ... Lounge seating (3 chairs) ... Coffee table ... Wire dog cage

Storage Requirements:

A live animal ... Shelving above desk

Adjacency:

COO Office ... Friends of PACC Director Office ... Development Workspace (Friends)

Critical Issues and General Requirements:

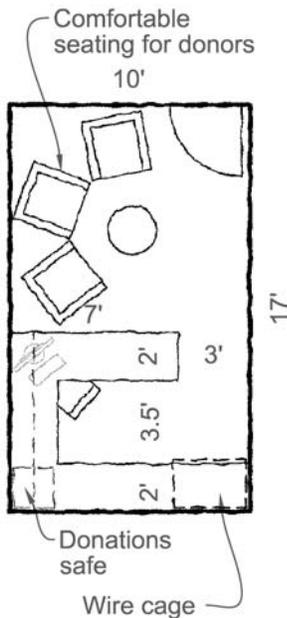
Pet friendly ... Sound control

Sensory:

Avoid fluorescent lighting ... Daylight ... Views

Feeling/Emotion:

A positive representation of PACC ... Comfortable ... Welcoming



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6. Rooms and Spaces

6.8.4 Chief of External Affairs Office

120 ft²

Function:

Meetings with donors, media, etc. ••• Phone calls ••• Paperwork ••• Animal lounging

Furnishings/Equipment:

Desk ••• Chairs (3, 1 @ desk and 2 visitor) ••• Computer ••• Phone ••• Wire kennel for pet (space below desk)

Storage Requirements:

A live animal ••• Shelving above desk

Adjacency:

Development Director Office ••• Development Workspace (Friends)

Critical Issues and General Requirements:

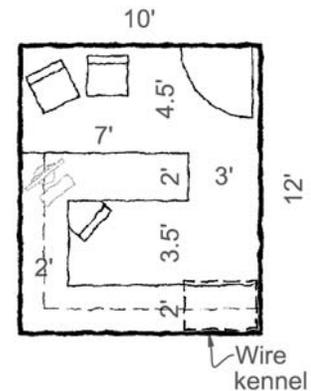
Pet friendly ••• Sound control

Sensory:

Avoid fluorescent lighting ••• Daylight ••• Views

Feeling/Emotion:

A positive representation of PACC ••• Comfortable ••• Welcoming



6.8.5 Development Workspace (Friends of PACC)

100 ft²

Users/Staff:

Development Staff and Volunteers (shared workspace)

Function:

Non-profit fund raising ••• Planning meetings ••• Phone calls ••• Space to work on projects (envelope stuffing, etc.)

Furnishings/Equipment:

Desk ••• Computers (2) ••• Chairs (2) ••• Phone (2) ••• Work peninsula

Storage Requirements:

Cabinets above desks for development team supplies/materials

Adjacency:

Admin. Reception/Support ••• Development Director Office ••• Friends of PACC Director Office

Critical Issues and General Requirements:

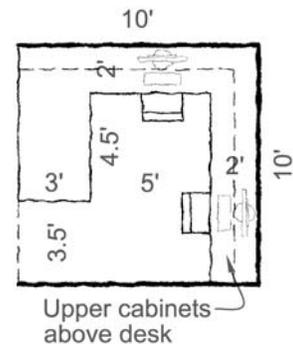
Space can get messy, so opacity to Donors/VIPs would be good

Sensory:

Natural lighting

Feeling/Emotion:

Efficient ••• Productive



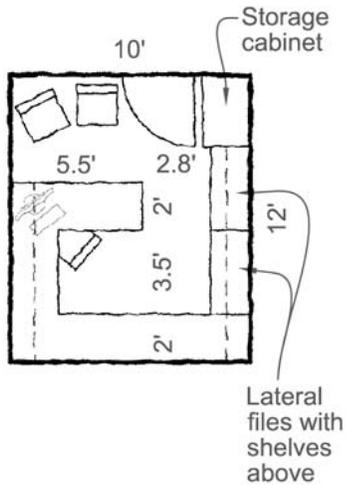
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6. Rooms and Spaces

6.8.6 Business Operations Office

120 ft²



Function:

Meetings (with vendors, maint. people) ... Phone calls ... Paperwork ... Safety Requirements

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Lateral file cabinets (2) ... Equipment storage cabinet

Storage Requirements:

Tools and supplies ... shelves above desk

Adjacency:

Admin. Reception/Support ... COO Office

Sensory:

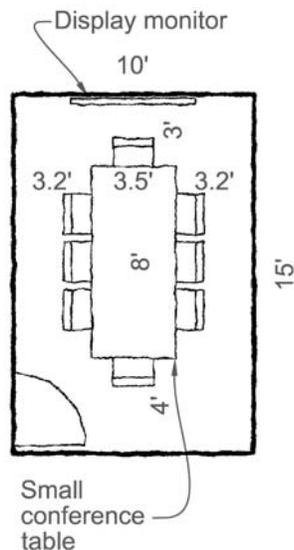
Natural light

Feeling/Emotion:

Efficient ... Productive

6.8.7 Small Conference Room

150 ft²



Users/Staff:

Administration Staff

Function:

Meetings (staff, donors, media, etc) ... Workroom for larger development/outreach projects

Furnishings/Equipment:

Table ... Chairs (8) ... White board ... Display monitor

Adjacency:

Administration Reception/Support

Sensory:

Natural light but darkenable

Feeling/Emotion:

A positive representation of PACC ... Comfortable ... Welcoming

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6. Rooms and Spaces

6.8.8 Administration Print Room/Support/Files 156 ft²

Function:

Administrative support (may be a volunteer position)

Furnishings/Equipment:

Printer/copier ... Desk ... Computer ... Chair

Storage Requirements:

Supplies cabinet

Adjacency:

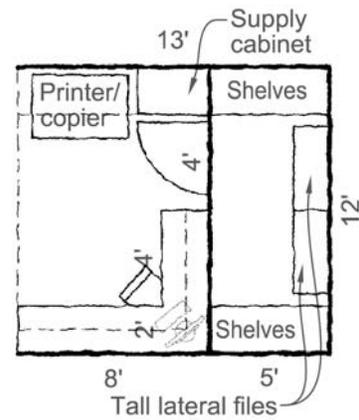
Administration Reception/Support ... connection to Shipping/Receiving

Sensory:

Natural light (borrowed?)

Feeling/Emotion:

Organized ... Efficient ... Productive



6.8.9 File/Supply Room <removed per Pima Co. comments>

NOTE: The File/Supply Room function was relocated to the Admin. Print Room/Support space (6.8.8, above)

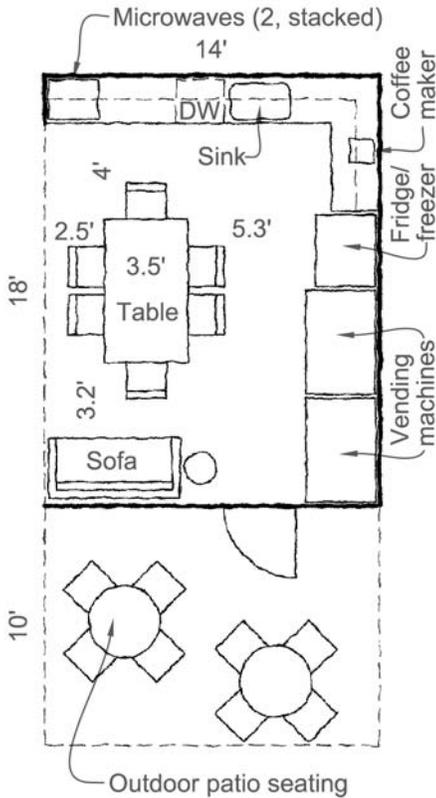
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6. Rooms and Spaces

6.8.10 Staff Break Room

252 Interior / 140 Exterior ft²



Users/Staff:

All PACC employees

Furnishings/Equipment:

Base and upper cabinets ... Dining table ... 8 Chairs ... Small sofa ... End table ... 2 Full size fridge/freezers ... Vending machines (2, food okay here) ... Coffee maker ... Sink w/ garbage disposal ... Dishwasher ... 2 Microwaves ... Board for Pima County notices, required workplace posters, etc. ... Canine hitches

Storage Requirements:

Cabinets for dishes and other kitchen utensils/equipment

Adjacency:

Staff Lockers ... Staff RR ... Outside patio

Critical Issues and General Requirements:

Private ... Away from kennels

Sensory:

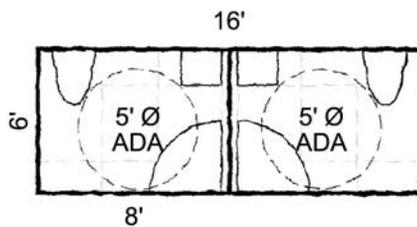
Natural light ... Connection to nature/views

Feeling/Emotion:

Calm ... A place to decompress

6.8.11 Administration Restrooms

96 ft²



Users/Staff:

Administration

Furnishings/Equipment:

2 unisex restrooms, each with: 1 ADA-compliant water closet ... 1 ADA-compliant lavatory ... grab bar set ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

Administration Reception/Support ... Janitor

Critical Issues and General Requirements:

Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... ADA/ABA Accessible ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean

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6. Rooms and Spaces

6.8.12 Secure IT/Server (MDF + IDF)

80 ft² MDF + 64 ft² IDF

Users/Staff:

Primarily the Dispatch Supervisor

Function:

Housing of computer servers for PACC operational needs

Furnishings/Equipment:

Rack-mounted server equipment, including for VOIP phones ... Routers, wireless transmitters, and other auxiliary equipment ... Data/communications connections ... Uninterrupted power source ... Surge protector ... Video Equip.

Storage Requirements:

Shelves for manuals, programs, software, etc. ... Parts/supplies/tools

Adjacency:

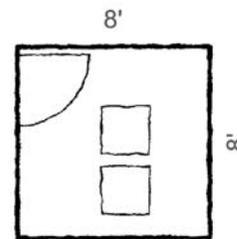
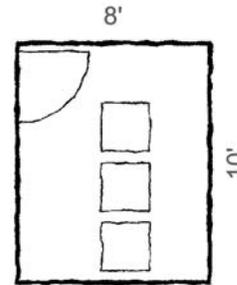
Dispatch Supervisor

Critical Issues and General Requirements:

Heat generation of equipment ... Dust ... Restricted access/security

Sensory:

Well-lit



6.8.13 General Storage (for all departments)

600 ft²

Users/Staff:

All PACC departments

Function:

Archive ... Long-term storage ... Storage of bulky items

Furnishings/Equipment:

Workbench ... 6' wide roll-up door

Storage Requirements:

Space for 4 pallets ... 3x 55-gallon drums of leaning agent(s) ... Tools @ workbench ... Whatever each department chooses to put within their allocated storage space

Adjacency:

Live Release Coordinators' Office

Critical Issues and General Requirements:

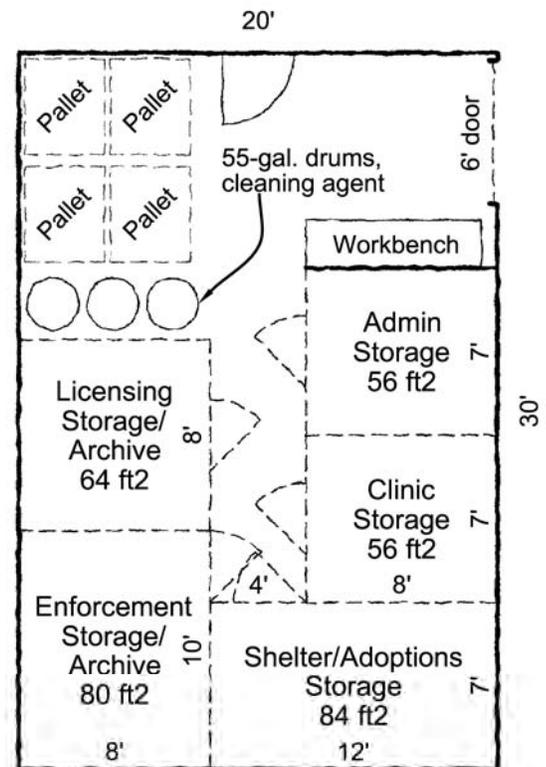
Restricted access/security

Sensory:

Well-lit

Feeling/Emotion:

Organized ... Efficient



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6. Rooms and Spaces

6.9 Licensing Spaces

6.9.1 Mailing/Workroom/Storage

160 ft²

Users/Staff:

Licensing

Function:

Processing incoming mail ... Preparing outgoing mail

Furnishings/Equipment:

Mailing equipment (folder, opener, closer) ... Shelves for supply storage s/a dog license tags ... Printer/Copier (in alcove outside workroom)

Storage Requirements:

Mail bins ... Licensing office supplies and forms

Adjacency:

Licensing Staff Workspace

Critical Issues and General Requirements:

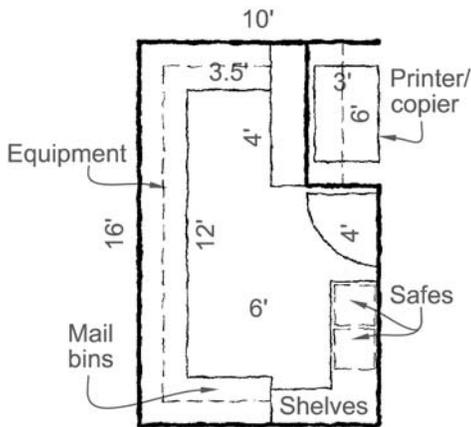
Loud noises generated by mailing machines (sound isolation needed)

Sensory:

Well-lit

Feeling/Emotion:

Organized ... Efficient



6.9.2 Licensing Supervisor Office

120 ft²

Function:

Small meetings (1 on 1) ... Phone calls ... Paperwork ... Preparing deposits

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Tall lateral file cabinet ... Counter for getting deposits together

Storage Requirements:

Shelving above desk ... Files

Adjacency:

Licensing Staff Workplace

Critical Issues and General Requirements:

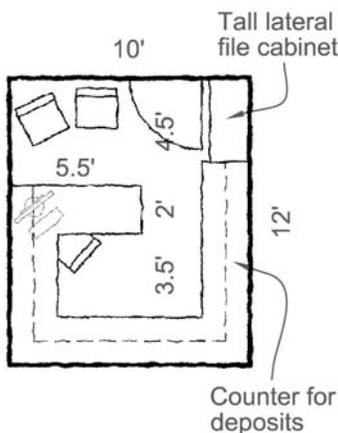
Fully enclosed (noise control) ... Visual connection to Licensing Staff Workspace

Sensory:

Daylight ... Views

Feeling/Emotion:

New ... Organized ... Calm



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6. Rooms and Spaces

6.9.3 Licensing Staff Workspace

512 ft²

Function:

Phone calls ••• Filing ••• Processing dog license applications/renewals ••• One station for person that primarily deals with noise/waste complaints and file keeping

Furnishings/Equipment:

8 Desks ••• 8 Chairs ••• 8 Computers ••• 7 Lateral file cabinets (2 dedicated to noise/waste complaint filing)

Storage Requirements:

Secure personal files ••• Office supplies ••• Personal items at desks

Adjacency:

Mailing/Workroom ••• Licensing Supervisor Office ••• File/Copy Room ••• Intake Lobby ••• Licensing Storage ••• Field Supervisors's Office (for Noise/Waste Complaints person) ••• Investigators' Office (for Noise/Waste Complaints person)

Critical Issues and General Requirements:

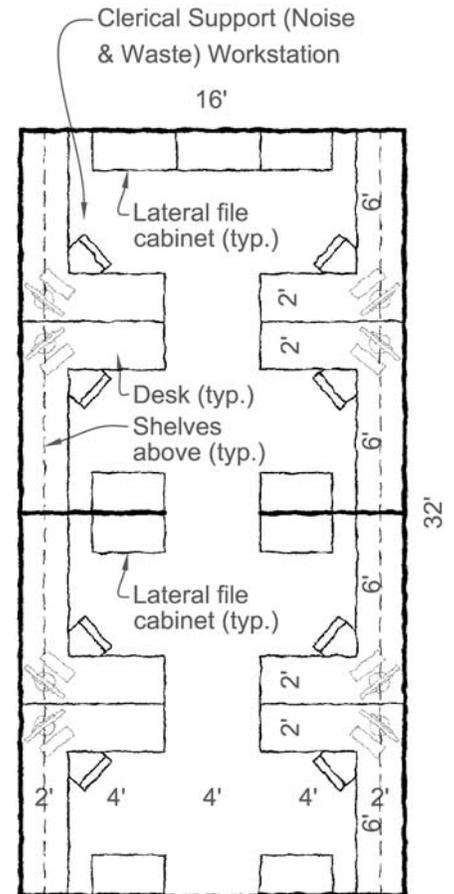
On ground level ••• balance of openness and privacy

Sensory:

Some natural light but staff doesn't mind the existing low lighting level ••• Noise/Waste Complaints person wants Natural light/view out

Feeling/Emotion:

Quiet ••• Ability to focus on work ••• Open for ease of communication among workstations ••• Organized



6.9.4 Lic. General Supplies Storage <removed per Pima Co. comments>

NOTE: The Licensing General Supplies Storage was relocated to the Licensing Mailing/Workroom space (6.9.1)

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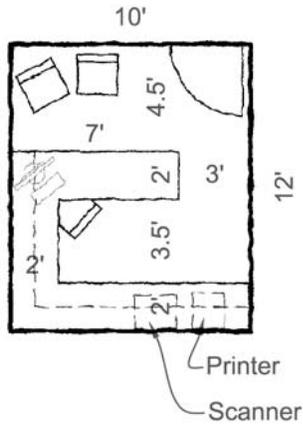
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6. Rooms and Spaces

6.10 Enforcement (Animal Care Officer) Spaces

6.10.1 Enforcement Operations Manager Office

120 ft²



Function:

Meetings with Field Supervisors, ACOs ... Phone calls ... Paperwork

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer ... Phone ... Scanner ... Printer

Storage Requirements:

Book shelves ... File cabinet

Adjacency:

Field Supervisors' Office

Critical Issues and General Requirements:

Privacy for meetings ... Across desk interaction ... Transparency to Sally Port/Officer Entry ... Upper floor is okay

Sensory:

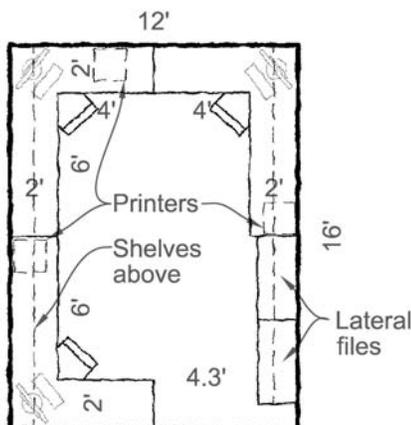
Natural light ... Views out

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility but poss. privacy

6.10.2 Field Supervisors' Office

192 ft²



Function:

Phone calls ... Paperwork ... File keepers

Furnishings/Equipment:

3 Desks ... 3 Chairs ... 3 Phones ... 3 Computers ... 3 Printers ... 2 Lateral file cabinets ... Shelves above for oft-used forms

Storage Requirements:

2-3 drawers for storage (batteries/small equipment) ... File-making supplies (labels/folders/etc)

Adjacency:

Enf. Operations Manager Office ... Investigators' Office ... File/Copy ... Clerical Support ... Intake Lobby ... Field Officer's Workroom/Briefing

Critical Issues and General Requirements:

Desk space for laptop repair ... Personal printers at each station

Sensory:

Daylight

Feeling/Emotion:

Quiet ... Ability to focus on work ... Organized

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6. Rooms and Spaces

6.10.3 Field Officers Workroom/Briefing

320 ft²

Users/Staff:

Up to 10 ACOs at a time

Function:

Briefings at shift changes ... Report writing by ACOs

Furnishings/Equipment:

Conference table for 10 ... 15 Chairs ... 5 Computers workstation for report writing ... Laptop cart ... Radio charging station ... White board ... Bulletin board ... Key board and sign-out sheet/board for ACO trucks

Adjacency:

Staff Lockers ... Dispatch ... Equip./Document Storage ... Field Supervisors' Office

Critical Issues and General Requirements:

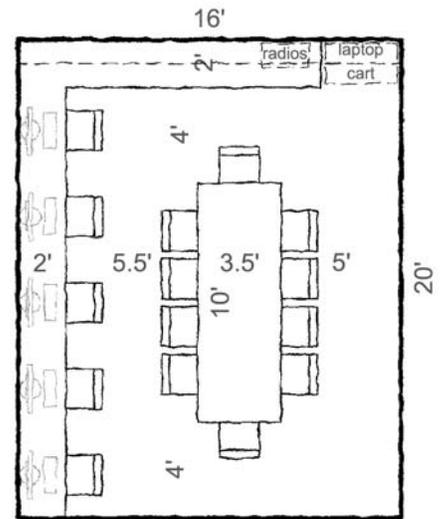
Minimize distractions during report writing ... WiFi access ... 2 phone lines

Sensory:

Well-lit

Feeling/Emotion:

Quiet ... Ability to focus on work ... Organized



6.10.4 Clerical Support (Noise & Waste) Office <removed per comments>

NOTE: The Clerical Support (Noise & Waste) workspace was relocated to the Licensing Staff Workspace (6.9.3)

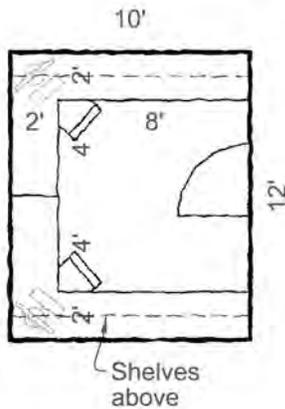
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6. Rooms and Spaces

6.10.5 Investigators' Office

120 ft²



Function:

Ongoing case research and investigation ... Phone calls ... Paperwork ... File keepers

Furnishings/Equipment:

2 Desks ... 2 Chairs ... 2 Phones ... 2 Computers ... 2 Filing cabinets ... Mail/File (cubbies)

Storage Requirements:

Shelves above desks ... Case files

Adjacency:

File/Copy Room ... Field Supervisors's Office ... Clerical Support

Critical Issues and General Requirements:

Need to have room to be able to spread out case files

Sensory:

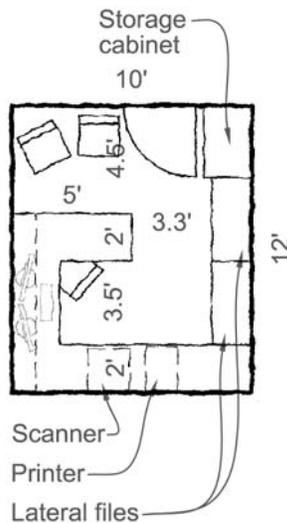
Well-lit

Feeling/Emotion:

Quiet ... Ability to focus on work ... Organized

6.10.6 Dispatch Supervisor

120 ft²



Function:

Meetings ... Database maintenance/control ... IT troubleshooting ... Work orders ... Video recorded phone messages ... Monitor Dispatch ... Storage of Technology for repair

Furnishings/Equipment:

Desk ... Chairs (3, 1 @ desk and 2 visitor) ... Computer with 2 monitors ... Scanner ... Printer ... 2 Lateral file cabinets ... Storage cabinet

Storage Requirements:

Lockable storage and file cabinets ... Technology for repair

Adjacency:

Dispatch ... Secure IT/Server

Critical Issues and General Requirements:

Reflection/glare ... connection to Dispatch ... Upper floor OK

Sensory:

Daylight

Feeling/Emotion:

Quiet ... Ability to focus on work ... Organized

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6. Rooms and Spaces

6.10.7 Dispatch

384 ft²

Function:

Handles incoming phone calls from the public and coordinates with ACOs in the field to provide the service needed ... Shift change activities

Furnishings/Equipment:

5 Height-adjustable desks ... 5 Chairs ... 5 Computers with dual monitors ... 5 Phones ... 1 Tall lateral file cabinet ... Printer/copier/fax (combo) ... Wire dog cage

Storage Requirements:

Service dog (1, and accompanying wire kennel) ... Personal items at desk

Adjacency:

Field Officers' Workroom/Briefing ... Dispatch Supervisor

Critical Issues and General Requirements:

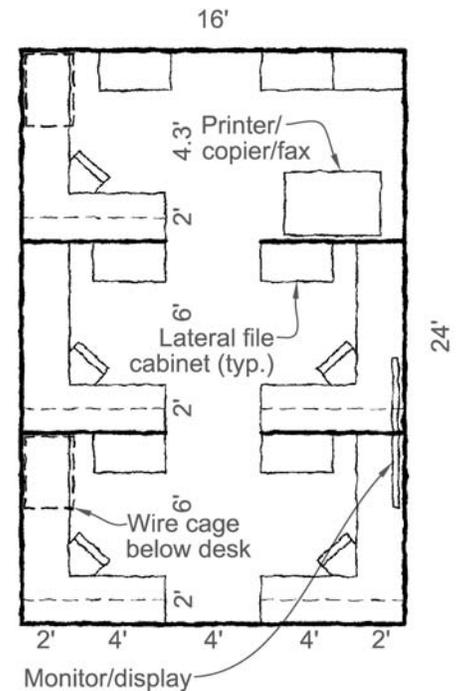
Clear floor space (no wires/equipment) ... Sound control ... Good HVAC distribution ... Glare/reflection control

Sensory:

Daylight

Feeling/Emotion:

Quiet ... Ability to focus on work and hear phone calls/ACOs clearly ... Organized



6.10.8 Equipment/Document Storage

100 ft²

Users/Staff:

ACO unit

Function:

Storage of equipment (back stock, not yet assigned to an ACO) ... Storage of extra forms/documents

Furnishings/Equipment:

Open shelving for documents ... Lockable lockable cabinets ... 2 tall Lateral file cabinets

Adjacency:

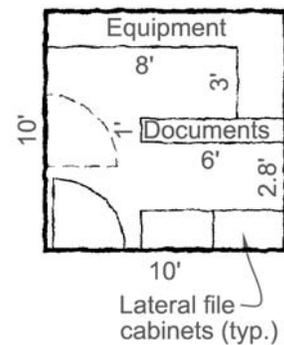
Field Officers' Workroom/Briefing ... Evidence Room

Critical Issues and General Requirements:

Lockable room

Feeling/Emotion:

Efficient ... Organized



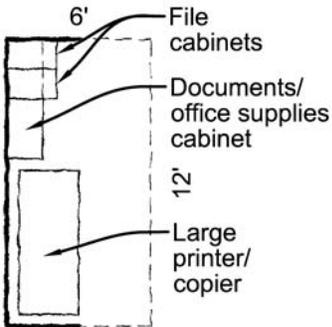
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6. Rooms and Spaces

6.10.9 File/Copy Area

72 ft²



Users/Staff:

ACO unit

Furnishings/Equipment:

Large copier/printer ... Shelves for Officer's frequently-used forms ... 2 file cabinets

Storage Requirements:

Kennel cards for dogs no longer at PACC (temporary holding place before they go to archive, filed every evening) ... Paper ... Office/printer supplies

Adjacency:

Field Officers' Workroom/Briefing ... Clerical Support

Critical Issues and General Requirements:

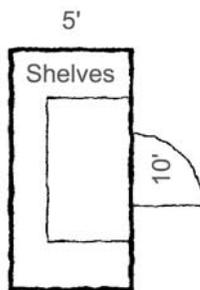
No public access

Feeling/Emotion:

Efficient ... Organized

6.10.10 Evidence Room

50 ft²



Users/Staff:

ACO unit

Function:

Storage of evidence in ongoing cases (mostly large chains)

Furnishings/Equipment:

Open shelving

Storage Requirements:

Need to have flexibility to accommodate different-sized pieces of evidence

Adjacency:

Equipment/Document Storage

Critical Issues and General Requirements:

Lockable room

Feeling/Emotion:

Efficient use of space ... Organized

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6. Rooms and Spaces

6.10.11 Sally Port

1,440 exterior (covered) ft²

Users/Staff:

ACOs ... Incoming animals

Function:

Safe and secure unloading of animals off ACO trucks

Furnishings/Equipment:

2 computer stations ... Counters w/ shelves above ... 2 sinks ... 4 overhead/rolling doors, 2 @ entry and 2 @ exit for one-way flow through ... Canine hitches

Adjacency:

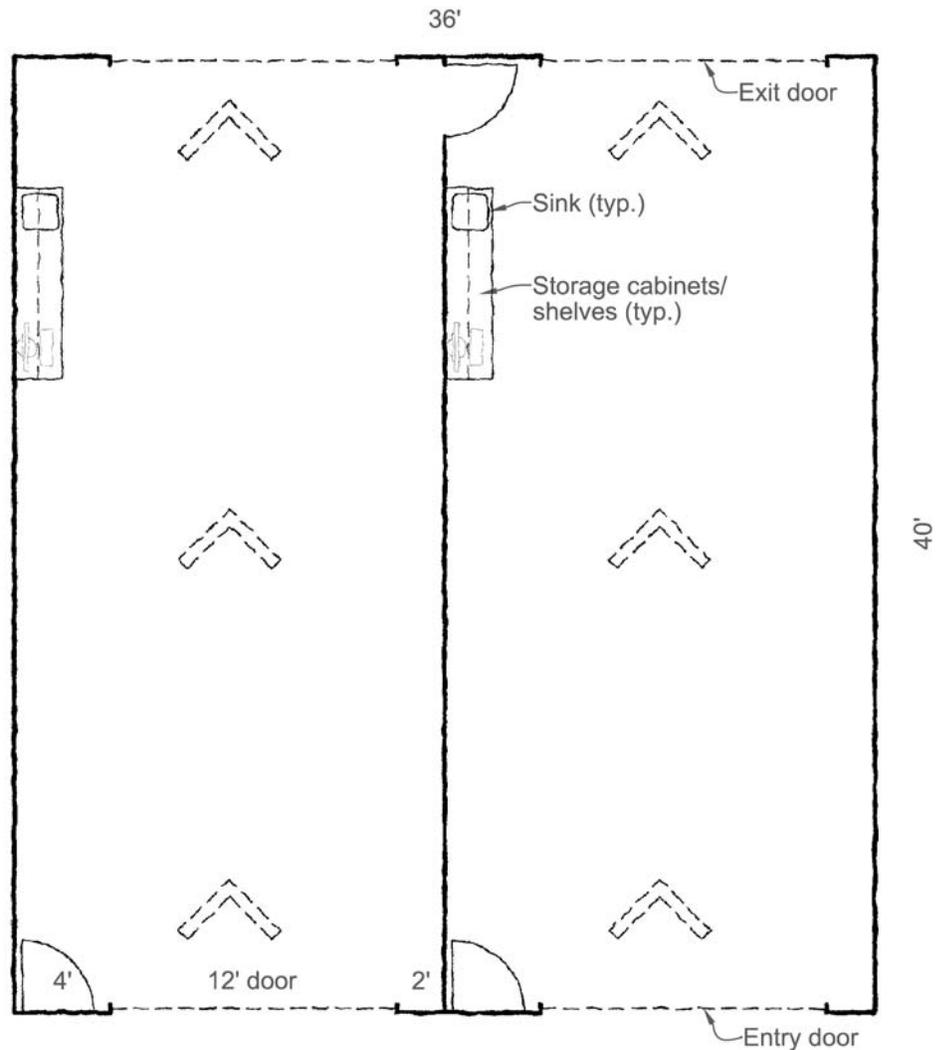
Staff Lockers ... Truck/Cage Wash ... Service Yard ... Cat/Dog ACO Holding

Critical Issues and General Requirements:

Secure to reduce the potential for animals to escape and potential hazard for staff

Feeling/Emotion:

Clean ... Efficient ... Organized



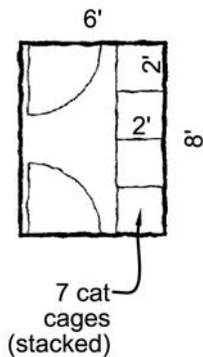
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6. Rooms and Spaces

6.10.12 Cat ACO Holding

48 ft²



Users/Staff:

ACOs ... Shelter Staff (transfer animals out) ... Incoming Cats

Function:

Temporary holding

Furnishings/Equipment:

7 cat cages (stacked) ... Counter, Scale, and Computer for entering animals into Chameleon is also needed but one can be shared between Cat and Dog ACO holding spaces

Adjacency:

Sally Port ... connection to Cat Triage at Intake

Critical Issues and General Requirements:

Species Separation ... Easy cleanup

Sensory:

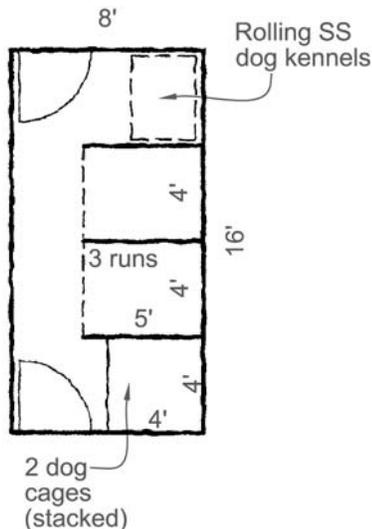
Ventilation ... Pleasant smell ...
Consider animal senses as well

Feeling/Emotion:

Calming ... Safe ... Clean

6.10.13 Dog ACO Holding

128 ft²



Users/Staff:

ACOs ... Shelter Staff (transfer animals out) ... Incoming Dogs

Function:

Temporary holding

Furnishings/Equipment:

2 dog cages (stacked) ... 3x 5' by 4' runs ... 2 rolling stainless steel kennels ... Counter, Scale, and Computer for entering animals into Chameleon is also needed but one can be shared between Cat and Dog ACO holding spaces ... Canine hitches

Adjacency:

Sally Port ... connection to Cat Triage at Intake

Critical Issues and General Requirements:

Species Separation ... Easy cleanup

Sensory:

Ventilation ... Pleasant smell

Feeling/Emotion:

Calming ... Safe ... Clean

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6. Rooms and Spaces

6.10.14 Truck Wash and Cage Wash

432 ft²

Users/Staff:

ACOs ... Shelter Staff ... Inmates or Volunteers?

Furnishings/Equipment:

Hosebib ... Cleaning solutions

Storage Requirements:

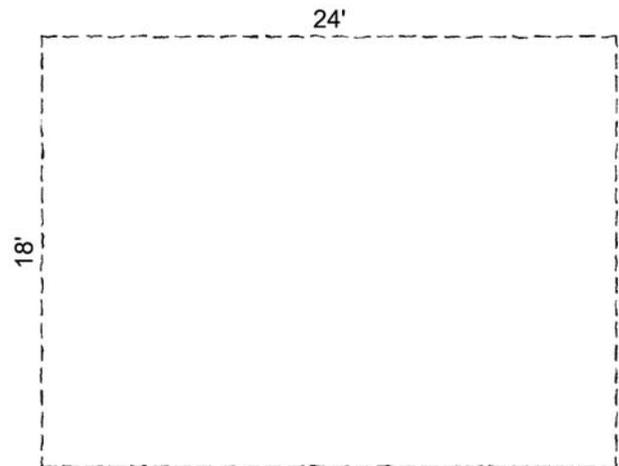
Hoses ... Shelves or cabinet for cleaning supplies

Adjacency:

Sally Port ... Service Yard

Critical Issues and General Requirements:

Drainage ... Shade



6.11 Volunteer Support Spaces

6.11.1 Volunteer Coordinator & Outreach Coordinator Office

168 ft²

Users/Staff:

Outreach Coordinator ... Volunteer Coordinator ... 2 Interns/Volunteers

Function:

Meetings ... Phone calls ... Paperwork ... Dog lounging

Furnishings/Equipment:

Desks for 4 ... 4 Chairs ... 3 Computers ... Tall lateral file cabinet ... Wire dog kennel

Storage Requirements:

Live animal ... Volunteer and outreach files ... Guest volunteer waiver forms

Adjacency:

Adoptions Lobby ... Volunteer Check-In & Break Room

Critical Issues and General Requirements:

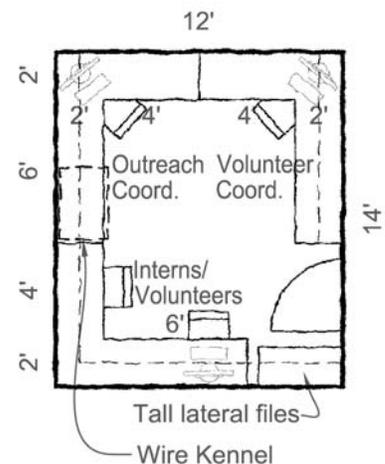
Transparent to Volunteer Break Room

Sensory:

Daylight

Feeling/Emotion:

Quiet ... Ability to focus on work ... Openness/accessibility by volunteers



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6. Rooms and Spaces

6.11.2 Volunteer Check-In & Break Room

210 ft²

Users/Staff:

PACC Volunteer Corps

Function:

Check-in ... Break Room ... Lockers

Furnishings/Equipment:

Dining table ... 4 Chairs ... Sofa ... Coffee table ... Television ... Computer for sign-in ... Narrow size fridge/freezer ... Microwave (on top of fridge) ... Base and upper cabinets ... Sink ... 30 Lockers (12" x 12", 6 wide x 5 high) ... Canine hitch

Storage Requirements:

Cabinets for dishes and other kitchen utensils/equipment

Adjacency:

Volunteer Coordinator & Outreach Coordinator Office ... Animal housing

Critical Issues and General Requirements:

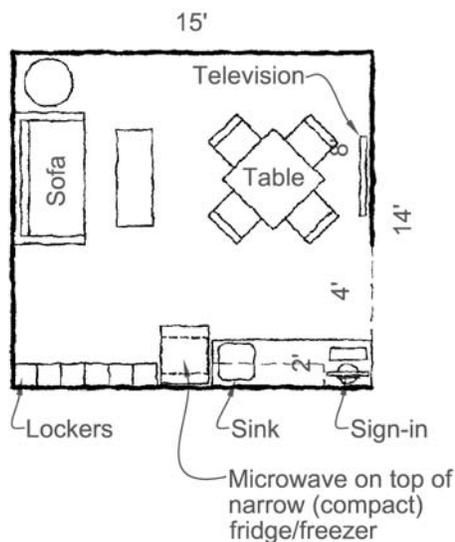
Entrance point for volunteers

Sensory:

Natural light ... Connection to nature/views

Feeling/Emotion:

Calm ... A place to decompress ... Happy ... Ownership of the space ... Appreciated



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6. Rooms and Spaces

6.12 Inmate Support Spaces

6.12.1 Inmate Break Room

234 ft²

Users/Staff:

Inmate work crews ... Inmate custodians (supervisors)

Function:

Break Room ... Boot storage/boot up

Furnishings/Equipment:

Counter seating and stools for 12 ... Full size fridge/freezer with icemaker ... Microwave ... Storage cubbies for boots ... Benches for booting up

Storage Requirements:

Boots ... Lunches brought by inmates (in fridge)

Adjacency:

Service Yard ... Inmate RR ... connection to animal housing

Critical Issues and General Requirements:

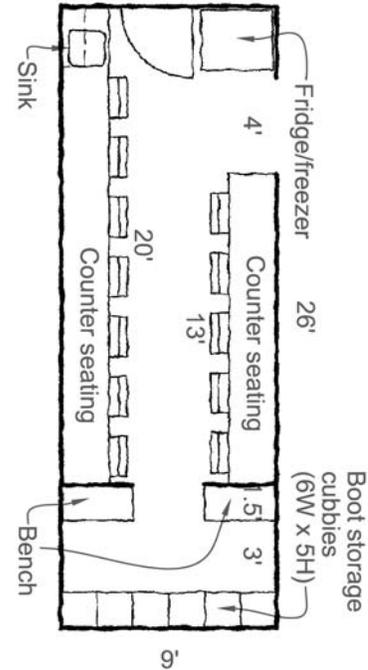
Clear lines of sight for supervision ... Minimize contact with public

Sensory:

Natural light ... Connection to nature/views

Feeling/Emotion:

Calm ... A place to decompress



6.12.2 Inmate Restroom

36 ft²

Users/Staff:

Inmate work crews

Furnishings/Equipment:

Unisex restroom with: 1 water closet ... 1 lavatory ... toilet paper dispenser ... napkin disposal ... paper towel dispenser ... trash can ... soap dispenser ... mirror

Adjacency:

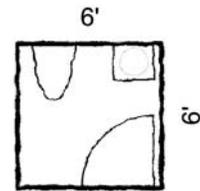
Inmate Break Room

Critical Issues and General Requirements:

Prison-grade fixtures since used only by inmates ... Issue of privacy versus supervision ... Easily cleanable/durable finishes ... Ventilation ... Easy to maintain ... Research indicates that paper towels are a more sanitary solution (versus air dryers s/a Dyson Airblade) in medical/health environments

Feeling/Emotion:

Private ... Clean



Pima Animal Care Center - Architectural Design Program

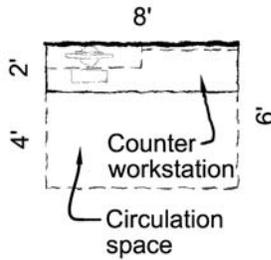
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6. Rooms and Spaces

6.13 Miscellaneous/Service/Utility Spaces

6.13.1 Shipping/Receiving

48 ft²



Users/Staff:

Shelter/Administration Staff

Furnishings/Equipment:

Counter workstation ... Computer (needed for inventory tracking?) ... open shelving ... pegboard for supplies

Storage Requirements:

Packing supplies

Adjacency:

Service Yard ... connection to Admin. Print room/Support

Feeling/Emotion:

Efficient ... Organized (no clutter)

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6. Rooms and Spaces

6.13.2 Service Yard 600 (exterior covered) ft² + 600 (exterior) ft²

Users/Staff:

ACOs ... Service people ... Deliveries

Furnishings/Equipment:

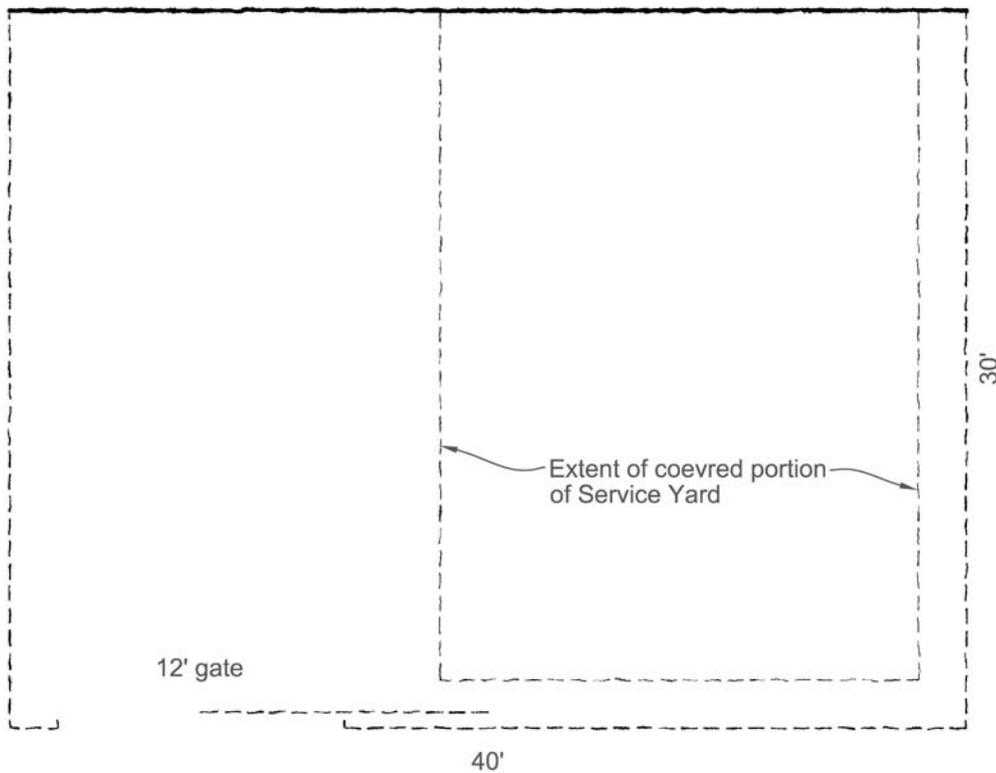
Secure fence and sliding gate ... Canine hitches

Adjacency:

Shipping/Receiving ... Cooler/Outdoor Holding Area ... Food Storage ... Inmate Break Room ... Sally Port ... Truck/Cage Wash

Critical Issues and General Requirements:

Security



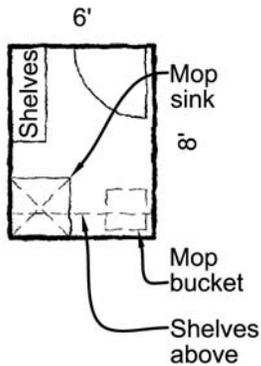
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6. Rooms and Spaces

6.13.3 Janitor Closet

12 @ 48 ft² each



Users/Staff:

Inmates ... PACC Staff ... After-hours contracted cleaning crews

Function:

Storage of cleaning supplies, tools, rags, etc.

Furnishings/Equipment:

Mop sink ... Shelving ... Eyewash station nearby (locations throughout building to be coordinated with Pima County Risk Management)

Storage Requirements:

Mop bucket ... Cleaning supplies

Adjacency:

Multiple (Distributed throughout the facility)

Critical Issues and General Requirements:

Easily cleaned and water resistant, durable finishes

6.13.4 Stairs

<removed, assuming 1-story facility>

6.13.5 Elevator

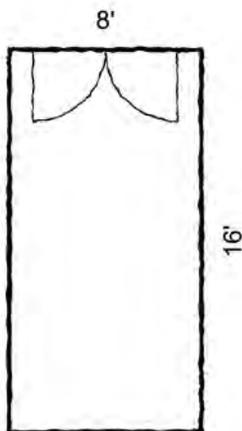
<removed, assuming 1-story facility>

6.13.6 Elevator Equipment

<removed, assuming 1-story facility>

6.13.7 Electrical Closet

128 ft²



Users/Staff:

Accessed by 1-2 service or maintenance personnel as required

Function:

Space for electrical equipment ... Point of Entry

Furnishings/Equipment:

Electrical equipment ... Storage cabinet or shelf

Storage Requirements:

Manuals ... Miscellaneous parts/supplies/tools

Critical Issues and General Requirements:

Noise control ... Safety ... Fire resistant ... Durable/cleanable finishes ... Required clearances around equipment ... Accessible from exterior

Sensory:

Well-lit

Feeling/Emotion:

Efficient ... Organized

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6. Rooms and Spaces

6.13.8 Fire Riser

96 ft²

Users/Staff:

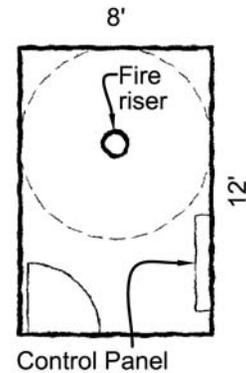
Firemen

Adjacency:

Service Yard, but accessible from outside

Critical Issues and General Requirements:

Clearance around riser ... Easy access to room



6.13.9 Mechanical Room(s)

320 ft²

Users/Staff:

Accessed by 1-2 service or maintenance personnel as required

Function:

Space for mechanical, plumbing, water heating system equipment

Furnishings/Equipment:

Mechanical system ... Water heater(s) ... Storage cabinet or shelf

Storage Requirements:

Manuals ... Miscellaneous parts/supplies/tools

Critical Issues and General Requirements:

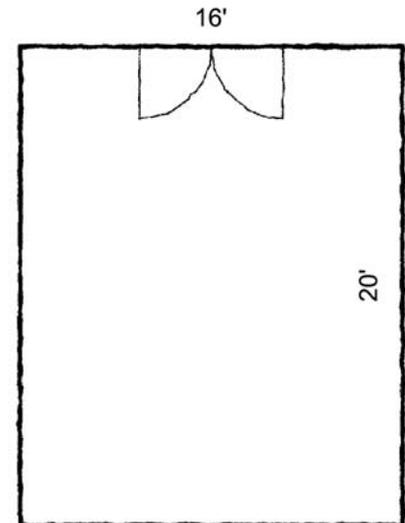
Noise control ... Safety ... Fire resistant ... Durable/cleanable finishes ... Required clearances around equipment ... Chemical- and water-resistant ... *NOTE: Design Team to verify requirement for a generator with Pima County*

Sensory:

Well-lit

Feeling/Emotion:

Efficient ... Organized

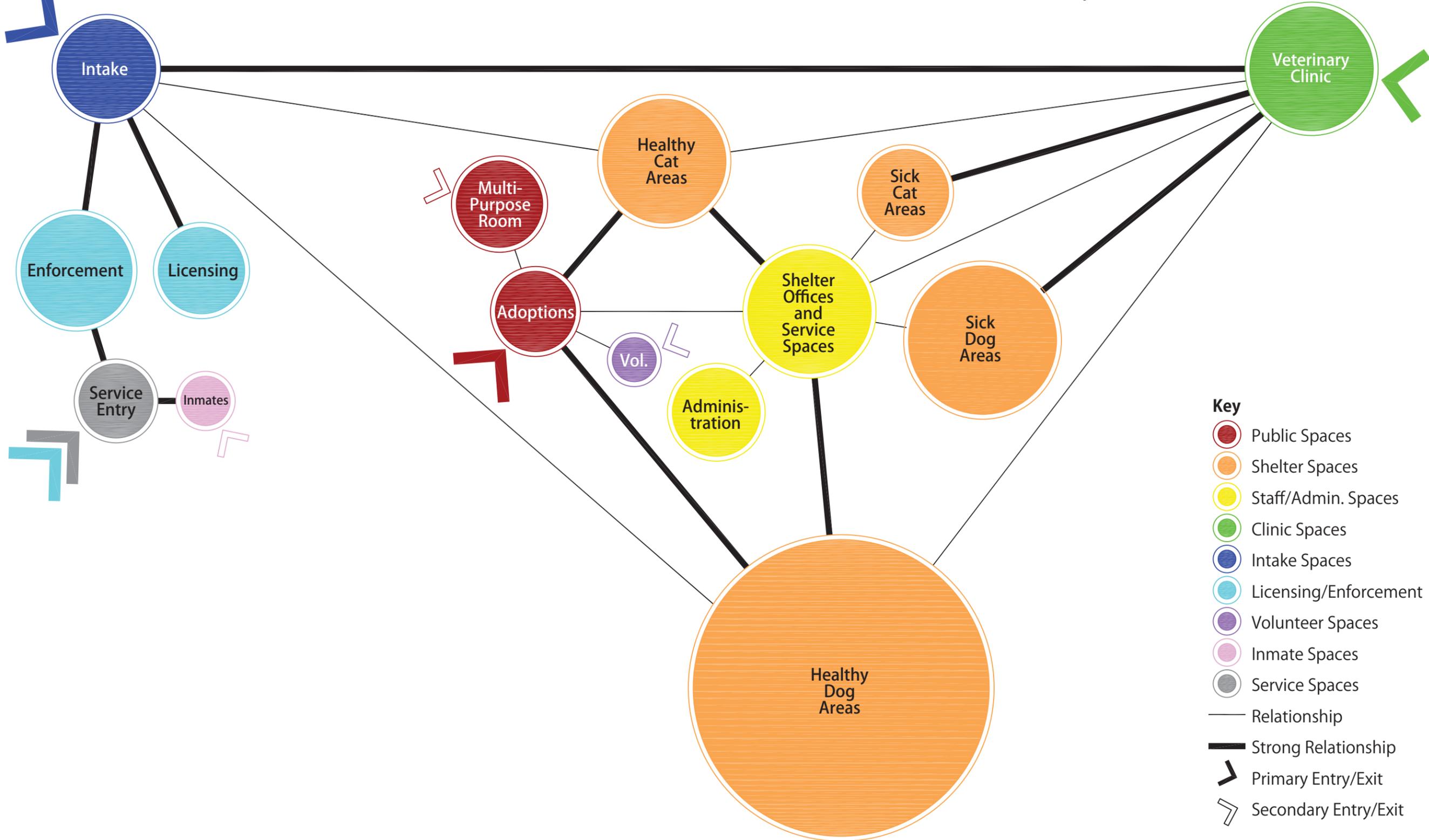


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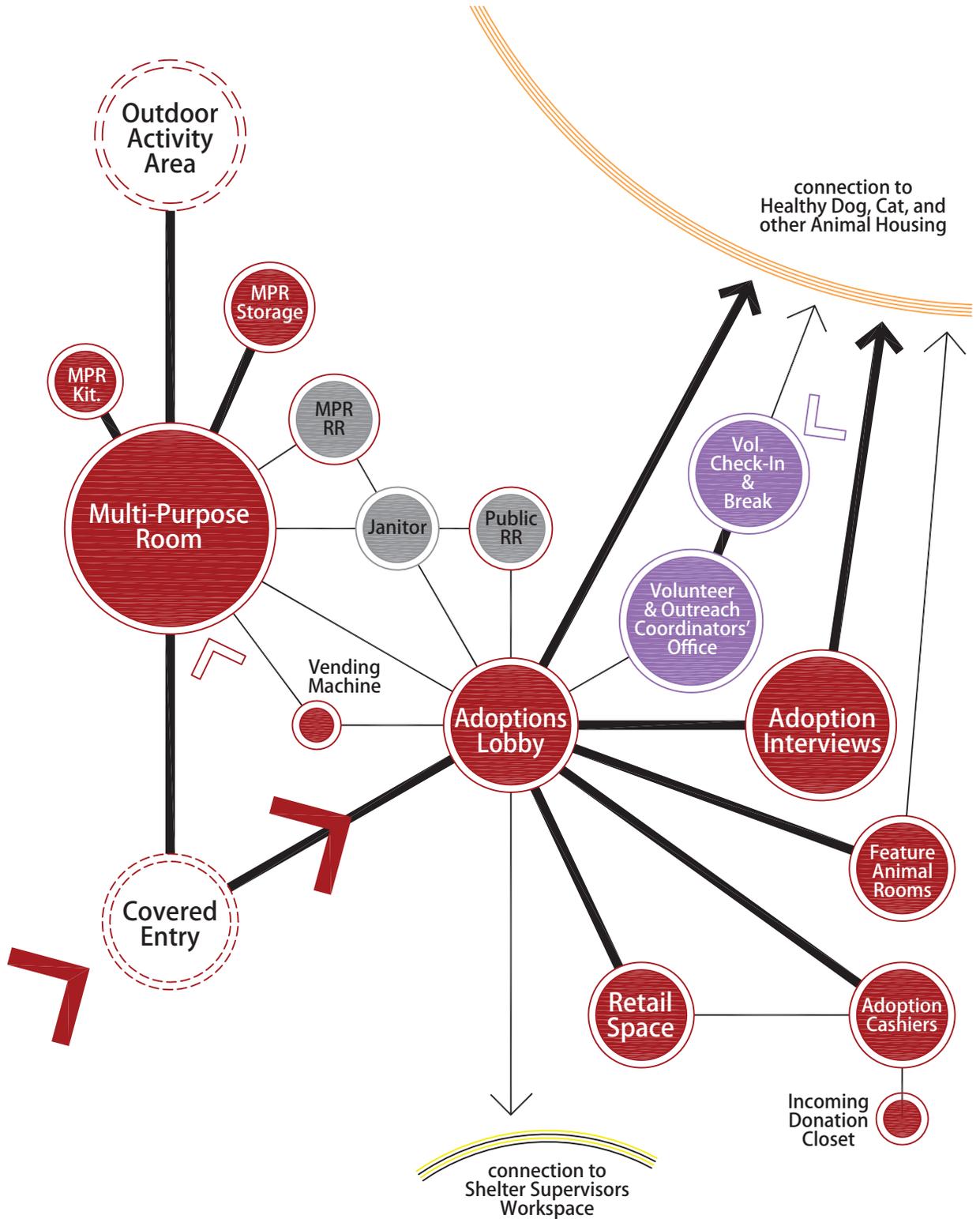
6. Rooms and Spaces

6.14.1 Overall Adjacencies (All Zones)



6. Rooms and Spaces

6.14.2 Zone Internal Adjacencies - Public and Volunteer Spaces

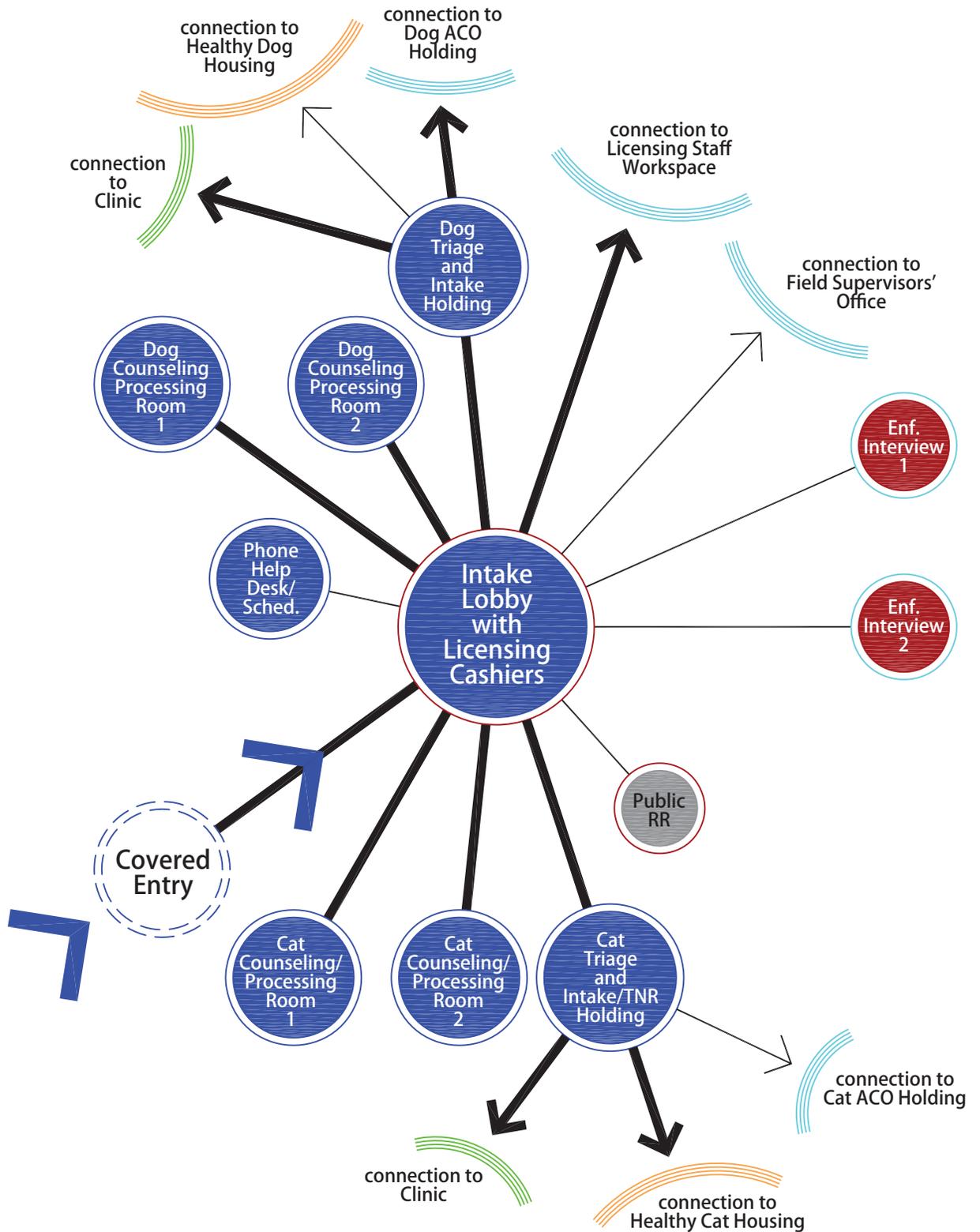


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6. Rooms and Spaces

6.14.3 Zone Internal Adjacencies - Intake

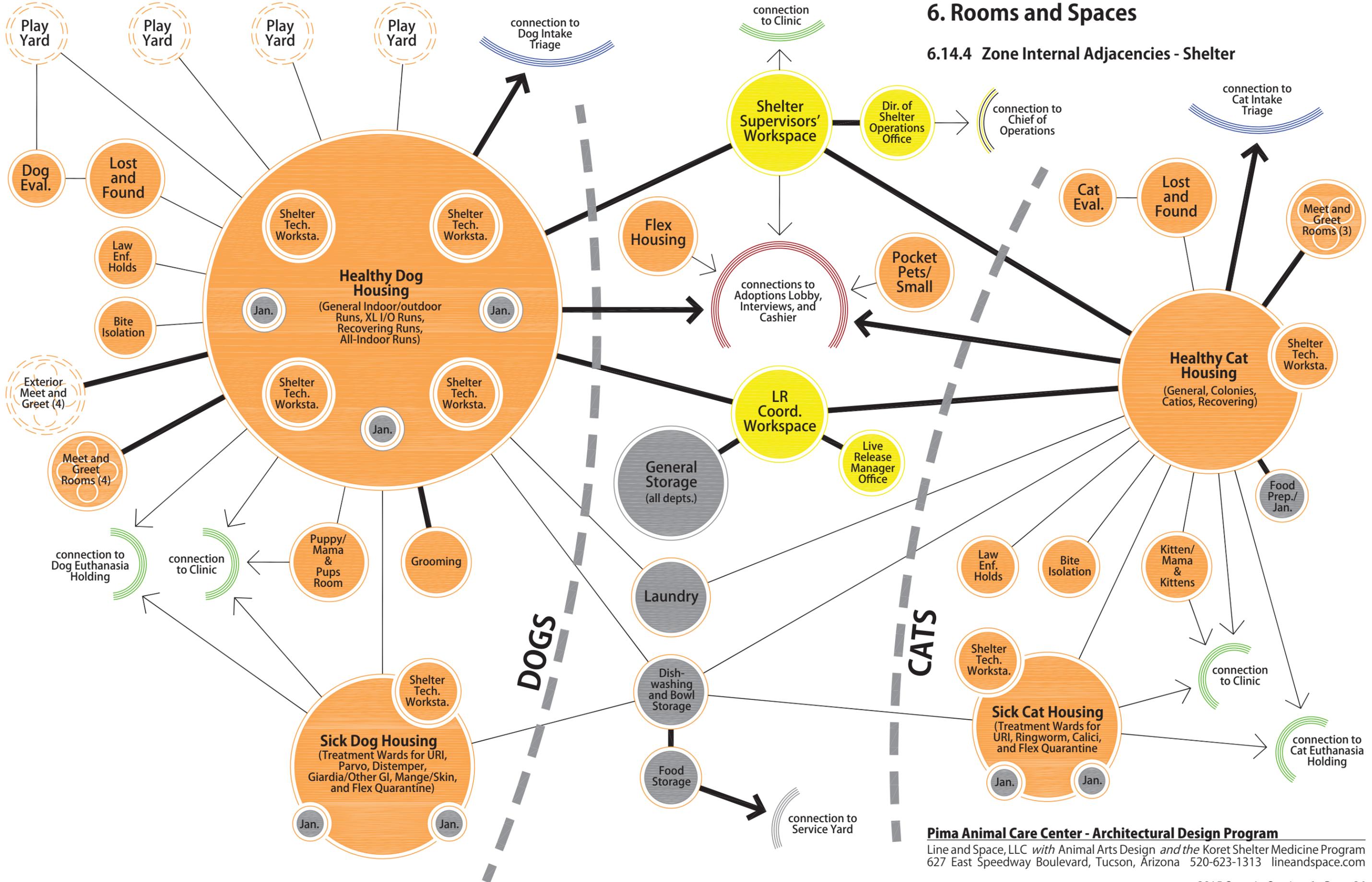


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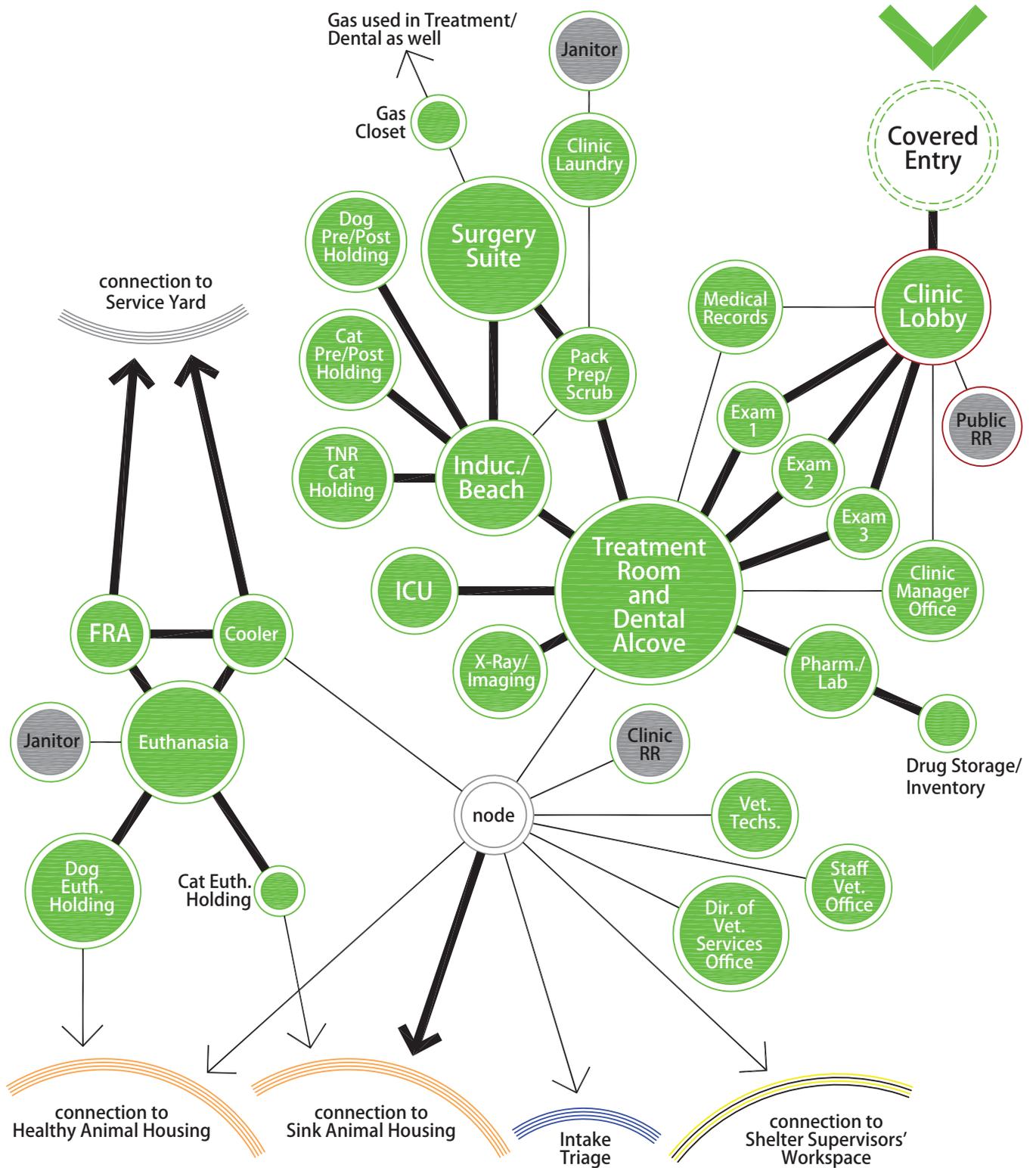
6. Rooms and Spaces

6.14.4 Zone Internal Adjacencies - Shelter



6. Rooms and Spaces

6.14.5 Zone Internal Adjacencies - Veterinary Clinic

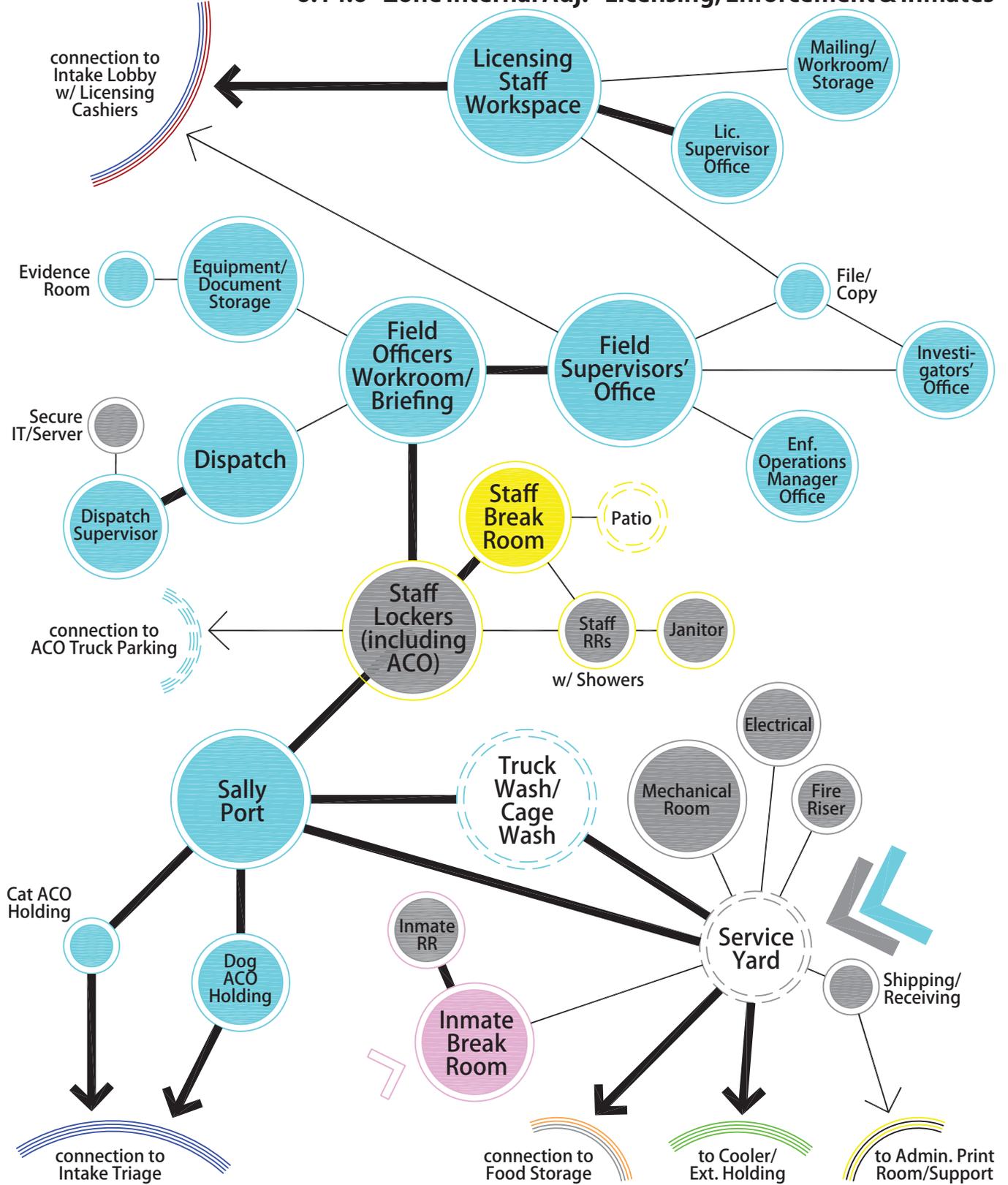


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6. Rooms and Spaces

6.14.6 Zone Internal Adj. - Licensing, Enforcement & Inmates

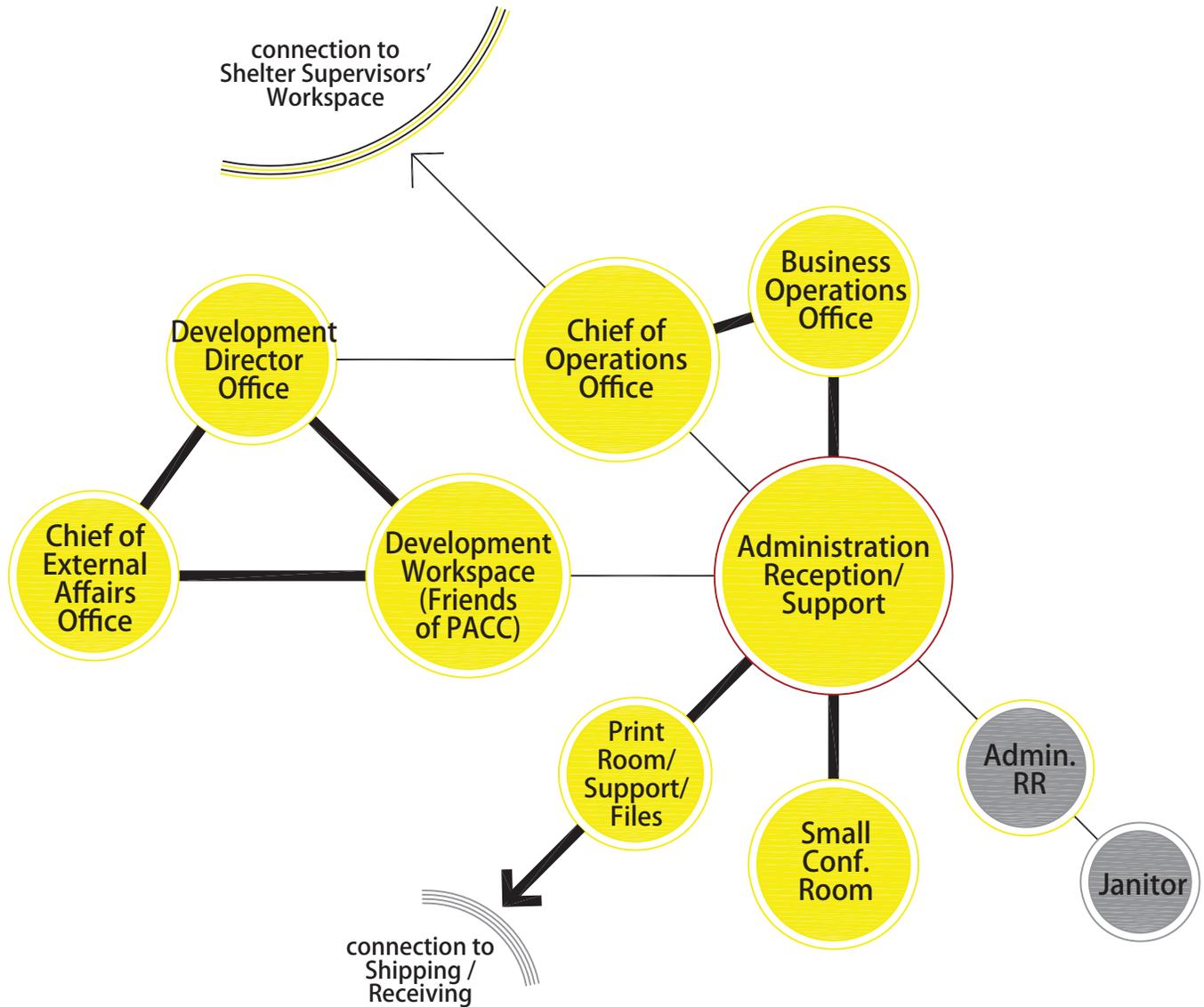


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6. Rooms and Spaces

6.14.5 Zone Internal Adjacencies - Administration



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7. Schedule

Pima Animal Care Center - Architectural Design Program

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7. Anticipated Schedule

	Date	Phase/Task	
2015	June 25	Meet the Architect Event	
	July 22 - 27	Programming Workshops	
	July 23	Public/Volunteer Forum for Project Input	
	August 18	Program Complete	
	August 19 - 25	Program Review and Approval by PC	
	August 26 - October 6	Conceptual Design	
	October 7 - 13 To Be Determined	Conceptual Design review and Approval by PC Resource Conservation Workshop with NREL	
2016	October 14 - November 10	Schematic Design (SD) 50%	
	November 11 - December 15	Schematic Design 100%	
	December 16	Pima Co. Review Period for SD Starts	
	January 5	SD Review and Approval by Pima Co. Complete	
	January 6 - February 18	Design Development (DD) 65%	
	February 19 - March 17	Design Development 100%	
	March 18 - 24	DD 100% Review and Approval by Pima Co.	
	March 25 - June 23	Construction Documents (CD) 50%	
	June 24 - 28	CD 50% Over-the-Shoulder Review	
	June 29 - July 6	CD 50% Review and Approval by Pima Co.	
July 7 - September 21	CD 90% Complete		
September 22 - 26	CD 90% Over-the-Shoulder Review		
September 27 - October 3	CD 90% Review and Approval by Pima Co.		
October 4 - 17	CD 100%		
October 18 - November 28	Permitting		
October 18 - November 28	CM@R Guaranteed Maximum Price Review/App.		
November 29, 2016*	Construction Starts*		
2017	November 10, 2017*	Construction Complete*	*NOTE: Final construction schedule will be established by the CM@R (subject to approval by Pima Co.)
	November 13 - January 8 ('18)	Project Closeout Period	
	November 13 - November 22	Move in New Facility	
	November 23, 2017	Facility Opens to Public	

Pima Animal Care Center - Architectural Design Program

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8. Budget

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8. Budget

The total amount approved for the project by Pima County voters through the passing of Proposition 415 in November 2014 is \$22.0 million, of which the County has budgeted **\$15.0 million for construction** of the new Pima Animal Care Center. The remaining bond monies are allocated to the owner construction contingency, the purchase of furniture and equipment, design/engineering fees, Pima County administrative/project management expenses, and other miscellaneous costs.

Because construction dollars are fixed, the project scope must be controlled so that allocated amounts are not exceeded. This could require size/floor area reductions or elimination of certain spaces programmed in Section 6 of this document.

Pima Animal Care Center - Architectural Design Program

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Appendix A. Workshop Sign-in Sheets

Pima Animal Care Center - Architectural Design Program

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Appendix A. Workshop Agendas & Sign-in Sheets

Day One - Wednesday, July 22, 2015

Location: PACC Administration Meeting Room – 4000 N. Silverbell Rd.

- | | |
|------------------------|------------------------------------------------------------------------|
| 8:00 - 8:30 am | Introduction and Overview |
| 8:30 - 10:00 am | Session One: Initial Tour - General Overview for Koret SMP |
| 10:00 - 11:30 am | Session Two: Shelter Stakeholders Meeting |
| <i>11:30 am - Noon</i> | <i>Working Lunch</i> |
| Noon - 1:00 pm | Session Three: Trends in Animal Sheltering/Capacity and Length of Stay |
| 1:00 - 3:00 pm | Session Four: Shelter Tour - Intake through Outcome |
| 3:15 - 4:30 pm | Session Five: Wrap Up and Questions |

Pima Animal Care Center - Architectural Design Program

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Programming Workshop Attendance

Day One - Wednesday, July 22, 2015

Project #15.10

Location: PACC Admin Meeting Room - 4000 N. Silverbell Rd

Name	Organization/Affiliation	Phone	E-mail	Session(s) Attended					
				Intro	One	Two	Three	Four	Five
Henry Tom	LINE AND SPACE	623-1313	henryt@lineandspace.com	X	X	X	X	X	X
MIKE ANGEN	"	"	Mike@	X	X	X	X	X	X
BOB CLEMENTS	"	"	bobc@	X	X	X	X	X	X
MARTIN KLEHL	PIMA COUNTY FACILITIES MANAGEMENT	724-3106	martin.klehl@pima.gov	X	X	X	X	X	X
MICHAEL L. KIRK	PCFM	724-3107	MICHAEL.KIRK@PIMA.GOV	X	X	X	X	X	X
KARIN CARLSON	PACC	440-8837	K1Carlson08@gmail.com	X	X	X	X	X	X
JUSTIN GALICK	PACC	248-0301	JUSTIN.GALICK@PIMA.GOV	X					
KRISTIN BARNY	PACC	724-5908	Kristin.Barny@pima.gov	X					
Jess Deano	PACC	247-2171	Jess-Deano@Pima.gov	X					
JEN WILCOX	PACC	108-347-7346	jennifer.wilcox@pima.gov	X					
Denise Wagner	KSMP		denwagner@ucdavis.edu	X					
RATE HEWLEY	KSMP	530-752-7517	R.Hewley@ucdavis.edu	X					
Cynthia Kankter	KSMP	608-239-1197	ckankter@ucdavis.edu	X					
MICHELE FIGUEROA	PACC	520 332-5143	michele.figueroa@pima.gov	X	X	X	X	X	X

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Pima Animal Care Center - Architectural Design Program

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Appendix A. Workshop Agendas & Sign-in Sheets

Day Two (Morning) - Thursday, July 23, 2015

Location: PACC Administration Meeting Room – 4000 N. Silverbell Rd.

- | | |
|-------------------------|----------------------------------------------------------------------------------------------------------------------|
| 8:00 - 8:20 am | Introduction and Overview |
| 8:20 - 10:20 am | Session One: Understanding the Users |
| <i>10:20 - 10:30 am</i> | <i>Break</i> |
| 10:30 - 11:30 am | Session Two: Mission and Users Visioning/Brainstorming |
| <i>11:30 am - Noon</i> | <i>Lunch</i> |
| Noon - 12:50 pm | Session Three: Presentation - Improving Outcomes through the Design of Animal Shelters by Heather Lewis, Animal Arts |
| 12:50 - 2:10 pm | Session Four: Understanding the Place |
| 2:10 - 2:45 pm | Session Five: Understanding the Current Facility (Site / Campus Tour) |
| <i>2:45 - 3:00 pm</i> | <i>Break</i> |
| 3:00 - 4:00 pm | Session Six: Facility Visioning, Goals and Objectives |
| 4:00 - 4:45 pm | Session Seven: Space Confirmation |
| <i>4:45 - 6:00 pm</i> | <i>Float/break/travel time to Abrams Public Health Center</i> |
| *6:00 - 7:30 pm | *Session Eight: Public/Volunteer Forum at Abrams Public Health Center - 3950 S. Country Club, 1st Floor Conf. Rm. |

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Programming Workshop Attendance

Day Two - Thursday, July 23, 2015

Project #15.10

Location: PACC Admin Meeting Room - 4000 N. Silverbell Rd

Name	Organization/Affiliation	Phone	E-mail	Tour	Intro.	One	Two	Three	Four	Five	Six	Seven
MIKE ANGLIN	LINE AND SPACE	623-1313	mike.a@lineandspace.com	X	X	X	X	X	X	X	X	X
MARTIN KLEH	PCFM	724-3106	Martin.Klehe@pima.gov									
MICHAEL L. KIRK	PCFM	724-3107	MICHAEL.KIRK@PIMA.GOV	X	X	X	X	X	X	X	X	X
CARTER YOUNG	PCFM	724-3353	CARTER_YOUNG@PACC.COM	X	X	X	X	X	X	X	X	X
KURT WASHINGTON	SUNDT	520-750-4707	KWASHINGTON@SUNDT.COM									
SARAJOSTERMAN	"	520-576-2820	s.josterman@sunndt.com									
FRED FRIEDEL	"	602-725-5448	ffriedel@sunndt.com									
MARC LYNN	PCFMD	724-3065	MARC.LYNN@PACC.GOV									
Marcy Flanagan	PCFMS	724-7765	Marcy.Flanagan@pima.gov									
HAROLD LEAVIS	Animal Arts	303-444-4413	hlevais@animalarts.com									
Dennis Weyner	UC Davis K5MP		dweyner@ucdavis.edu									
HENRY TOM	LINE AND SPACE											
Jose Deano	PACC	247-2171	Jose.Deano@Pima.gov	V	V	V	V	V	V	V	V	V
Kristin Barnett	PACC	724-5908	Kristin.Barnett@Pima.gov	X	X	X	X	X	X	X	X	X
Kayun Carlson	PACC	440-8837	KCarlson08@gmail.com	X	X	X	X	X	X	X	X	X
Kend Smith	PC Communications	724-3740	K.m.smith@pima.gov									
CS JONES	PCFM	724-9043	Charles.Jones@pima.gov									
Robert Patza	PCFM	724-3617	robert.patz@Pima.gov									
Orlando Rodriguez	PACC	724-5963	Orlando.Rodriguez@Pima.gov									
Jan Lesher	County Admin	724-8977	Jan.Lesher@Pima.gov									
Samantha Nellis	PACC	724-5900	Samantha.Nellis@Pima.gov									
Jessica Beck	PACC	724-5922	Jessica.Beck@Pima.gov	X	X	X	X	X	X	X	X	X

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Programming Workshop Attendance

Day Two - Thursday, July 23, 2015

Project #15.10

Location: PACC Admin Meeting Room - 4000 N. Silverbell Rd

Name	Organization/Affiliation	Phone	E-mail	Tour	Intro.	One	Two	Three	Four	Five	Six	Seven
Jennifer Neustadter	PACC	724-5914	jennifer.neustadter@pima.gov	X	X	X	X	X	X	X	X	X
KERRY McDERMOTT	PCFM	724-8217	kristy.mcdermott@pima.gov	X	X	X	X	X	X	X	X	X
Josie Chavez	PACC	724-5913	josie.chavez@pima.gov	X								
Michele Figueroa	PACC	891-3960	michele.figueroa@pima.gov	X								
Mary Ellen Woods	TPAC (ad animal)	624 0595 x12	MELWOODS@TPAC.PIMA.GOV									
Jeffrey Polasky	TPAC (ad animal)	624 0595 x16	jeffpolasky@tpac.pima.gov									
Karen Hollish	PACC	247-3049	karen.hollish@pima.gov									
Tony Covino	PCFM	724 3037	tony.covino@pima.gov									
Johnny Covino	PCFM	424-3108	Johnny.Covino@pima.gov									
MICHELE MOORE	PACC	724-5934	MICHELE.MOORE@PIMA.GOV									X
IAN MULLER	PC-OCCASIONAL RESOURCES	724-6651	ian.muller@pima.gov									
Loy Neff	PC OSC - Adult Resources	724-9487	Loy.neff@pima.gov									
MARC LYN	PC FUND	724 3065	MARC.LYN@PIMA.GOV									
William Deaver	WESTLAND RESOURCES, INC.	206-9585	WDEAVER@WESTLANDRESOURCES.COM									X
DAWN REEDER	PACC	724-5939	dawnreeder@pima.gov									X

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Public/Volunteer Forum Attendance

Thursday, July 23, 2015 - 6:00 to 7:30 pm

Project #15.10

Location: Abrams Public Health Center (3950 S. Country Club, 1st Floor Conference Room)

Name	Organization/Affiliation	Phone	E-mail
Booby Surman	PACC Volunteer	520-623-2872	csurman677@gmail.com
Lynn Jo Namsick	PACC Volunteer	520-624-0063	lynamsick13@gmail.com
CHARLY VAN DEN BERGH	PACC VOLUNTEER	520-591-5417	oabycharey@gmail.com
CINDY TRIGO	"	743-5070	stuart1339@aol.com
Katie Powers	Spay and Neuter Solutions	520-579-2691	helpspayandneutersolutions.org
Petra	PACC Foster CUN/PAWS SIG	520-416-3362	petracare@hotmail.com
Melinda Cornell	PONIS NELLE CRIS		mic@ponix.com
JUSTIN POPE	PACC Volunteer / AOA Foster	520 302 5876	jupo42@gmail.com
ROSANNE COLUSTON	PACC VOLUNTEER	520 591-3355	rosannemargaret@gmail.com
John Sweeney	PACC Volunteer	520 444-6628	sweeney.john@gmail.com
DAVE BRADSHAW	PACC Volunteer	520-682-7619	retire109@fuse.net
Chelle Ann Gordon	PACC Volunteer	520-248-4122	16TWIN78@comcast.net
JERRY ROSEN	PACC VOLUNTEER	520-991-1402	JRmobilevoip@aol.com
Melissa Mloparek	PACC Volunteer Cats	(520) 405-5189	Jr.mel1213@yahoo.com
SANDY HOLLAND	PACC VOLUNTEER / SARAH VOLUNTEER	520 307 7089	scholland4@gmail.com
Debet Mishell	PACCAC - REP. PUBLIC ED		dmishell@scharvta.net
CORINA RODRIGUEZ	PACC EMPLOYEE		
Jessica Shuman	Volunteer/Rescue partner		citykid7@hotmail.com
Susan Sargent	Volunteer		azile@cox.net
Paula Zaleski	PACC Volunteer	(520) 207-7085	PaulaZ57@comcast.net
Melanie Fleck	Public Member		mfleck@gmail.arizona.edu
Linda Simmons	PACC Volunteer	301-325-5580	marlin@erich.com
PONNY HARRIS	PACC VOLUNTEER	520-572-3729	REDITLWDE@AOL.COM
Cordeil Cowart	PACC Volunteer	520-883-3410	COWART1@pacbell.net

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Pima Animal Care Center - Architectural Design Program

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Appendix A. Workshop Agendas & Sign-in Sheets

Day Three - Friday, July 24, 2015

Location: PACC Administration Meeting Room – 4000 N. Silverbell Rd.

- 8:00 - 8:10 am Introduction and Recap
- 8:10 - 9:15 am Session One: Analysis of Animal Capacity Requirements
- 9:15 - 9:25 am Break*
- 9:25 - 11:00 am Session Two: Space Worksheets - Public Areas
- 11:00 - 11:45 am Session Three: Space Worksheets – Shelter
- 11:45 - 12:15 pm Lunch*
- 12:15 - 1:00 pm Session Four: Space Worksheets – Intake/Surrender
- 1:00 - 1:30 pm Session Five: Space Worksheets – Rescue/Foster
- 1:30 - 2:05 pm Session Six: Space Worksheets – Licensing
- 2:05 - 2:15 pm Break*
- 2:15 - 4:00 pm Session Seven: Space Worksheets - Clinic
- 4:00 - 5:30 pm Session Eight: Space Worksheets - Administration/Staff
- 5:30 - 5:40 pm Break*
- 5:40 - 7:00 pm Session Nine: Space Worksheets - ACO (Enforcement) Unit

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Programming Workshop Attendance

Day Three - Friday, July 24, 2015

Project #15.10

Location: PACC Admin Meeting Room - 4000 N. Silverbell Rd

Name	Organization/Affiliation	Phone	E-mail	Intro.	One	Two	Three	Four	Five	Six	Seven	Eight	Nine
MIKE AUC-LIN	LINE AND SPACE	623-1313	mike@lineandspace.com	X	X	X	X	X	X	X	X	X	X
BOB CLEMENTS	"	"	bobc@.i	X	X	X	X	X	X	X	X	X	X
SARAH BROWN	ANIMAL ARTS		Sarah@animalarts.com	X	X	X	X	X	X	X	X	X	X
Hector Lewis	Animal Arts	308 324 3289	hector@animalarts.com	X	X	X	X	X	X	X	X	X	X
HENRY TOM	LINE AND SPACE												
MARYN KLEVL	PCFM	724-3100											
KRYSTY MADERMAT	PCFM	724-8217	Kristy.madermat@pima.gov										
MICHAEL L. KIRK	PCFM	724-3107	MICHAEL.KIRK@PIMA.GOV	X	X	X	X	X	X	X	X	X	X
KRISTIN BAVREY	PACC	724-5908	Kristin.Bavrey@pima.gov	X	X	X	X	X	X	X	X	X	X
KARUN CARLSON	PACC	440-8837	KCarlson@pima.gov	X	X	X	X	X	X	X	X	X	X
JUSTIN GALLICK	PACC	248-0301	justin.gallick@pima.gov	X	X	X	X	X	X	X	X	X	X
JOSE ICANO	PACC	247-2171	Jose.Icano@pima.gov	X	X	X	X	X	X	X	X	X	X
Corina Rodriguez	PACC	724-5963	Corina.Rodriguez@pima.gov	X	X	X	X	X	X	X	X	X	X
MICHELE FLEVERGA	PACC	724-5955	Michele.Fleversa@pima.gov	X									
JENNIFER NEUSTADTER	PACC	724-5914	jennifer.neustadter@pima.gov	X	X	X	X	X	X	X	X	X	X
JOSE CHAVEZ	PACC	724-5913	Jose.Chavez@pima.gov	X									
DAWN REEDER	PACC	234-5939	dawn.reeder@pima.gov	X									
Sumantha Nellis	PACC	724-5900	Sumantha.Nellis@pima.gov	X									
Jessica Ray	PACC	724-5932	Jessica.Ray@pima.gov	X									
Lizabeth Hernandez	Sundt	429-2605	Lahernandez@sundt.com	X									
Dan Osterman	Sundt	576-2820	djosterman@sundt.com	X									
JUSTIN GALLICK	PACC			X	X	X	X	X	X	X	X	X	X

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Appendix A. Workshop Agendas & Sign-in Sheets

Day Four - Monday, July 27, 2015

Location: PACC Administration Meeting Room – 4000 N. Silverbell Rd.

8:30 - 8:45 am	Introduction and Recap
8:45 - 9:30 am	Session One: Space Worksheets - Volunteer and Inmate Support
9:30 - 10:30 am	Session Two: Integration and Opportunities (Internal)
<i>10:30 - 10:45 am</i>	<i>Break</i>
10:45am - Noon	Session Three: Space Relationships
<i>Noon - 1:00 pm</i>	<i>Working Lunch (to cont. w/ Space Relationships if needed)</i>
1:00 - 2:20 pm	Session Four: Sequences and Connections
<i>2:20 - 2:30 pm</i>	<i>Break</i>
2:30 – 3:30pm	Session Five: Resource Conservation
3:30 - 4:00pm	Session Six: Final Comments and Next Steps
<i>4:00 – 6:00pm</i>	<i>Break/float time for extra work if needed</i>
6:00 - 7:00pm	Session Seven: Partnering Opportunities (External) and Donor Input

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Appendix A. Workshop Agendas & Sign-in Sheets

Pima Animal Care Center - Programming Workshop Attendance

Day Four - Monday, July 27, 2015

Project #15.10

Location: PACC Admin Meeting Room - 4000 N. Silverbell Rd

Name	Organization/Affiliation	Phone	E-mail	Intro	One	Two	Three	Four	Five	Six	Seven
MISY ANGIN	LINE AND SPACE			X	X	X	X	X	X	X	X
BOB CLEMENTS	"			X	X	X	X	X	X	X	X
HENRY TOM	"			X	X	X	X	X	X	X	X
MICHELE FIGUEROA	PACC	521-3960	Michele.figueroa@pima.gov	X							
KRISTIN BARNETT	PACC	724-5908	Kristin.Barnett@pima.gov	X	X	X	X	X	X	X	X
JOLE DIANO	PACC	247-2171	Jole.Diano@pima.gov	X	X	X	X	X	X	X	X
KEVIN MATERNOT	PACM	724-8217	Kevin.Maternot@pima.gov	X							
Samantha Nellis	PACC	724-5900	Samantha.Nellis@pima.gov	X	X	X	X	X	X	X	X
JESSICA RECK	PACC	724-5900	Jessica.Reck@pima.gov	X	X	X	X	X	X	X	X
MARTIN KLEN	PACM			X							
KAREN NEWHOUSE	PACC	579-2196	Karen.newhouse@comcast.net	X	X						
Miranda Riddle	PETCO	978-243-2658									
Ann Haber	PACC volunteer	work 249 1475	mirandaallyson321@yahoo.com								
Ann Haber	PACC volunteer	561-9923	anhaber251@gmail.com								
Maria Rubio	Dog Groomer PACC Volunteer	(602) 910-9330	mararuce@gmail.com	X							
Jennifer Neustadter	PACC	724-5914	jenniferneutadter@pima.gov	X	X	X	X	X	X	X	X
JUSTIN GALLICK	PACC	724-5929	JUSTIN.GALLICK@pima.gov	X	X	X	X	X	X	X	X
Tony Chavez	PACM	724-3057	Tony.Chavez@pima.gov								
MICHAEL V. KIRK	PACM	724-3107	MICHAEL.V.KIRK@PACC.ORG	X	X	X	X	X	X	X	X
Bruce Dawson	PACM	724-5584	Bruce.Dawson@pima.gov	X	X	X	X	X	X	X	X
MARK BOYCE	Sheriff	351-8389	MARK.BOYCE@SHERIFF.PIMA.GOV	X	X	X	X	X	X	X	X

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Appendix B. Workshop User Response Cards

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

- Adequate Kennels

Providing a facility that provides most humane secure, sanitary kennels for animals while providing public visiting a positive experience and staff a functional area to work.

Kennels need to be functional and safe for everyone
- Current Kennels are anything but functional & safe.
Both People & animals get hurt and ^{area} does not provide positive experience for anyone

Name: Jenny Kading

Job Title and Description:

Outreach Coordinator

provide Dog Bite Prevention + Responsible Pet Ownership presentations -

Promote PACC & Services PACC Provides

Pima Animal Care Center - Programming Workshop
Understanding the Users (Internal) - July 23, 2015

What is the most critical staff issue concerning the design of the facility? Explain why.

Officer Intake / Drop off area. No kennels or staff available to assist.

Animal Intake - No one should be waiting hours in the heat to drop off animals.

Clinic Lobby - People waiting outside to pick up. Not enough room in lobby.

No break room that can only be used for taking breaks/lunch
Not enough work stations for officers

Name: LEE HARRINGTON

Job Title and Description:

Dispatcher

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What is the most critical staff issue concerning the design of the facility? Explain why.

Actually a second, satellite facility would be very useful. More officers. More kennel techs. more equipment.

Name: Bill

Job Title and Description: DISPATCH, DISPATCH

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Understanding the Users (Internal) - July 23, 2015

What is the most critical staff issue concerning the design of the facility? Explain why.

Each Dispatcher should get there own Desks or "work Stations". This would make it more comfortable to work and help prevent the spread illness between CO-workers. Better break room

Name:

Cassandra

Job Title and Description:

PACC Dispatcher

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

- Ease of navigation for staff, customers, employees, vol
- Sight lines throughout shelter - good visibility
- Natural light + pleasant paint colors
 - Also a way to minimize direct sun when needed
- Generous walk way space - makes it easier to move pets in + out
- Nice break space for vol. / Nice space for staff
- Eco-friendly elements. • Good air flow
- Enough work stations for staff + vol

Name: Andrew Stocker

Job Title and Description:

Volunteer Coord.

Thank You!

Pima Animal Care Center - Programming Workshop
Understanding the Users (Internal) - July 23, 2015

What is the most critical staff issue concerning the design of the facility? Explain why.

ENOUGH WORKING SPACE FOR STAFF THAT FACILITATES BEING ABLE TO DO DUTIES EFFICIENTLY, WITHOUT REPEATED INTERRUPTIONS.

A DEDICATED KITCHEN/BREAK ROOM FOR STAFF ONLY

- THE CURRENT ROOM IS NOW MORE MULTI-PURPOSE, INMATES USE IT, INTERVIEWS ARE DONE IN THERE, MEETINGS ARE DONE HERE, THE CAT SMELL PERMIATES.

Name: MICHELLE

Job Title and Description:

ADMIN SPECIALIST

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

I don't feel that there is one critical issue regarding design but do feel like most concerns of the current shelter will be addressed with a modern, more open, user friendly building.

Name: Justin Gallick

Job Title and Description:
Live Release Manager

Pima Animal Care Center - Programming Workshop
Understanding the Users (Internal) - July 23, 2015

What is the most critical staff issue concerning the design of the facility? Explain why.

1. IT IS VERY DIFFICULT TO MAINTAIN THE ANIMALS IN A SANITARY AND HEALTHY MANNER. THE CAT ROOMS AND DOG KENNELS NEED ADEQUATE DRAINAGE, TEMPERATURE CONTROL AND FRESH AIR.
2. THE PUBLIC AND OFFICERS NEED COMPLETELY SEPERATE DROP OFF AND LOADING AREAS. THE BACK PARKING LOT IS UNADEQUATE AND CAUSES CONFUSION AS WELL AS SAFETY CONCERNS.

Name: ELAINE KEIN

Job Title and Description:

FIELD INVESTIGATOR - ACA II

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

The problems we have with the building can not be boiled down to one thing. There may be one or two things from which all things stem but narrowing that down to just one is a monumental task. One of the biggest things is that nothing is conveniently located near where it needs to be. Because of how the current facility is built (due to constantly adding on) we end up contaminating the whole shelter. The intake area is too far away from the place we house strays and that is too far away from the medical area.

My main focus is lost and found however. A new facility would need to have a specific area for this purpose. It needs some counter space in order to facilitate lost and found reports from the public also an area the public can place their own posters. It would also need a place to display educational materials that is convenient to the staff and public. One of the most important things a lost and found department would need is a private office area for high stress situations that is not in full view or hearing of the rest of the public areas. Lost and found also needs to be located as near the intake area and the stray area as possible. And if we are thinking big it would be great to have a TV display to run educational psa's near as well.

Thank you

Jennifer Handlin
Lost and Found

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

07.24.15

1. We need dedicated areas for the staff to meet. Currently, the Officers briefing room and the staff break room are being used to conduct meetings and the staff and Officers /employees cannot access these areas to conduct their own business or prepare their lunch.
2. Maybe a complete separation of the animals being housed and the offices, currently, the building smells like cat urine all the time which is not only embarrassing when bringing in the public for enforcement reasons, but it has an effect on our breathing, eyes etc.
3. The ability to close a door to when I need quiet while on the phone or with someone as there is absolutely no privacy anywhere in this building.
4. Each department needs their own storage areas for supplies.
5. The intake area for the shelter needs someplace for the public to wait very long periods of time out of the heat and off the hot asphalt.
6. An area dedicated for only for the Officers to off load their animals quickly with kennels available to them. This will make the Officers time more efficient and they can complete their other duties in a timely manner.
7. An area to maintain the trucks without tripping over traps, carriers etc. (See #4) and have a place for the supplies needed to maintain the vehicles in that area.
8. Secure employee parking with curbs, lines and dedicated spaces. Secure parking for County vehicles. Public/volunteer parking in a separate area, yet easily accessible to the building.(No gravel would be fabulous)
9. A completely separate area for the investigators to work in. They are currently using the supervisors Office and having a private conversation with a Supervisor is impossible.

Sorry, there is not just ONE critical area of need at this facility.

K. Baugus 1918
Field Officer/Enforcement Specialist

K. Baugus 1918

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What is the most critical staff issue concerning the design of the facility? Explain why.

SAFETY & SECURITY

Staff needs the ability to isolate itself from a threat, whether it's an evacuation or shelter in place. Bring a remote location we are vulnerable to many types of threats, man made and nature.

Licensing needs a secure area for computer money and storage - safes.

Currently licensing supervisor counts in her office with open door and too many people come in there. Room where [unclear] door is left open when using equipment in that closet.

Dispatch which should be the center of communication in an emergency needs to be secure and comfortable.

About 10 years ago two vehicles came into the intake lot, one chasing the other both were armed. 3 of the people got in through a back door to the shelter.

Name: Robert Hendry DISPATCH NOTIFIED LICENSING TO LOCK DOORS. Luckily Boarder Patrol training was 1 mile south of us.

Job Title and Description: Dispatch Supervisor - Support Matter Expert Database.

Pima Animal Care Center - Programming Workshop
Understanding the Users (Internal) - July 23, 2015

VEHICLES ARE BROKEN INTO INT HE FINANCIAL LOT. PRIVATE VEHICLES AND COUNTY VEHICLES
ANGRY PEOPLE HAVE APPEARED IN LICENSING LOBBY ACTIVE AGGRESSIVE & THREATENING
1. LADY IN ELECTRIC WHEEL CHAIR RAMMED DOORS WITH HER CHAIR
2. PERSON IN LOBBY STARTING RIPPING UP DECORATIONS IN LOBBY
PEOPLE BREAK INTO BUILDING TO SEAL ANIMALS
VANDALISM.

~~WE~~ WE NEED A ZONE ALARM SYSTEM
MORE VIDEO SURV. AT LEAST 1 CAMERA FOR EVERY ENTRANCE/EXIT
LIGHTING FOR PARKING LOTS
SECURE PARKING FOR COUNTY VEHICLES (NOT ON THE FINANCE LINE)
HOLDUP/PANIC ALARMS

BACKUP FOR COMPUTERS & PHONE SYSTEM - IF THE POWER GOES OUT HOW
WE LOSE BOTH.

DISPATCH SHOULD HAVE AUXILIARY POWER FOR COMPUTERS, PHONE, AND RADIO -
AND AN ALTERNATIVE PHONE LINE (DEDICATED) FOR AN EMERGENCY -
ATTN: TWICE THE SERVER FOR THE NEW PHONE SYSTEM HAS GONE DOWN
LEAVING US WITH NO WAY TO CALL OUT. IF IT WASN'T FOR SHERIFF DEPT
WE WOULD NOT HAVE KNOWN.

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Appendix B. Workshop User Response Cards

What is the most critical staff issue concerning the design of the facility? Explain why.

disease containment/cleaning/waste removal
moving animals around, safety

Name: *Windauer*
Job Title and Description:

ACD

Pima Animal Care Center - Programming Workshop
Understanding the Users (Internal) - July 23, 2015

Additional responses to this care were received via e-mail after the programming workshops. Content is transcribed below:

1. My main concern is the senior animals coming into the shelter - it would be fantastic if there is a special place where we can easily keep an eye on them - since so many are neglected or forgotten and they usually need the most attention. Thanks, Nikki - ACT
2. Flow, due to staffing. Having everything you need in the area you are working to ensure you are not spending 50% of your time walking around trying to find the things you need to do your job. Samantha Nellis - ACT
3. They layout of this building is not user friendly - we spend a good part of our scheduled shift looking for the materials to do our job. The supplies are not kept in the room where you perform job. Bobbi Jo Gray - ACT
4. The flow- having intake- and where placing animals together so as to make the whole process easier vac, parvo test, puppy room, strays. Stefanie Shelble - ACT

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5. I feel that we need a gate around the perimeter of the facility. This helps with dogs that tend to escape staff, inmates, etc. I believe there should be separate rooms. Mandy Krieger - ACT
6. I think there should be a separate area for DOA's and euth requests. Also, I think the stray dog area shouldn't be so far away and where these dogs are walked by the public and outside for safety reasons. Dogs have gotten loose walking to/from the tent and sometimes kennel fight walking by inside adoptions where public is present. Melissa Glanz - ACT
7. The larger facility the more staff we will need. New improvements need more training for current staff. Full time phone staff to educate the public before they bring the animals in. Train dispatch on our new improved ways here in the shelter. Simonne - ACT Intake Lead

Additional feedback from PACC volunteers was also received via e-mail after the programming workshops. Content is transcribed below:

1. The new cat facilities must be far away from barking dogs.
2. There should be a separate area to greet prospective adopters from the public, and another small area for the public to "meet" his/her new cat.
3. Volunteers who handle adoptions need to have adequate space to work. The single, small table we have in the present main cat room now is impossible. Anyone filling out paperwork adoptions surveys, etc. (the public and Cat volunteers) need a table and chairs to sit at while completing the paperwork. Volunteers also need a decent file cabinet, drawers, storage for our paperwork.
4. Someone suggested a TV monitor that would play steady educational shorts on cat care.
5. The inmates need a much better and larger work area also. As it is now, Volunteers share that one small table with our paperwork, cat dishes of food that the inmates are trying to prepare, the public who are trying to fill out paperwork etc. The conditions are intolerable.
6. Volunteers would love space for a laptop computer with a read-only access into the PACC database so we don't have to run all over PACC looking for a staff member whenever paperwork is lost.
7. Just a suggestion: there should be a secure place for adopters to load their dogs into their car/truck so that the dogs aren't able to run away – I think it happens sometimes that they get loose before they get to their new home.

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8. The inmate ladies need their own work space, separate from the PACC volunteers, their own sink, etc. The sink should have a working garbage disposal. Their work is indispensable and we appreciate them, but they need space away from the heavy traffic areas with PACC volunteers or the public.
9. If possible, PACC volunteers and public need access to a working sink with hot/cold water as we insist the public wash hands between holding cats. In addition, there should be room between maybe every 6 cages for Purell dispensers.
10. We need a larger closet for cat supplies, food, toys, litter, cloth towels, paper towels, hand soap, etc.
11. The new cat room should allow volunteers a clean view of the entire adoption room.
12. Volunteers need a dedicated break room! Volunteers need lockers for purses etc. The lockers need to have a locking mechanism.
13. The cement floor is killing, any other suggestions?
14. ALL Cat Cages, should be larger. There should be multiple free roaming cages, lots of natural light, shelves for cat naps, etc. Chairs for the volunteers and public to sit with the cats. Calming music piped in, etc. Each kennel should be tall enough for a PVC bed
15. Larger free roaming cat cages need some way to extract a kitty from a bed that might be up on a high shelf. Many adoption counsellors are not that tall and trying to handle a non-cooperative feline could result in a bad fall for both human and kitty.
16. Cage fronts should be partially covered so as to prevent little fingers, hands (and adult hands) from poking into the cages. This is unsanitary and can frighten the cats. We discussed a partial Plexiglas front, it was universally turned down. A screen that could be removed? And cleaned? We are concerned that the Plexiglas fronts cut down on air circulation. We are open to suggestions.
17. Charts for enclosure cats are stuffed in a bin, hard to sift through, maybe a different display with separate metal clips
18. We need some kind of movable container, on wheels, to move dirty dishes, litter boxes to and from a central cleaning room.
19. Double doors (as in a door then a space then a door) so that escapees cannot take off into the rest of the shelter... nightmares about a loose cat shooting out the door into the dog kennels....
20. Cat Exercise Wheel was suggested

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

EXPAND ADOPTION program.

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

LOW COST SPAY/NEUTER
LOW COST VACCINATIONS
LOW COST VET CARE
MONTHLY EDUCATION REGARDING
LAWS/ORDINANCES.

Name:

Laura

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

COMMUNITY EDUCATION & SERVICES I.E.
OBEDIENCE TRAINING, ANIMAL CARE, WILDLIFE
ENCOUNTERS, ETC.

Name: KURT W.

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Availability for training and education. Either run
through PACC or Community partners.

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Education & community outreach

Name: Karyn Carlson

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Education

Name: Justin Gallick

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Low Cost Medical Services

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Education
Training - (Behavior, general)
Retail
low cost spay/neuter

Name:

Marcy

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Behavior Programs
Education Programs
Free / low cost vet care (targeted zip codes)
Enrichment programs for animals
Phone Diversion Program

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Education / outreach / events
Training
Vaccinations
S/N
Better adoption facility - more appealing kennels.

Name: Jenn Neustadter

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

EDUCATIONAL COURSES CONCERNING ADPTES ~~OF~~ ANIMAL WELFARE REQUIREMENTS, ~~AND~~ BITE SAFETY AND BASIC ANIMAL LAWS, THAT ARE REQUIRED FROM PET OWNERS.

Name:

Jose Chavez

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

- ① ADOPTIONS → we need staffers devoted to this
- ② dog training → for shelter pets plus the public
- ③ Development / fundraising → with one support staffer we could increase desperately needed revenue. Would pay ^{investment} off big time.
- ④ Enforcement → expand to have a more progressive vision

Name: _____

⑤ public s/n → targeted to greatest need.

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Vx Clinics / microchipping
Spay / Neuter
Training Classes
Low cost vet care
TNR
Behavioral Consults (before surrender)

Foster for military
like Dogs on Deployment
Retail options - to up
Donations
Education for public
- pet CPR
First Aid

Name: Samantha Nello's

Teaching children proper animal
Handling

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Facility locations
Training
Behavior modification
Retail facilities

Name: JM

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

- TRAINING - Behavioral, Basic
- CONTRACTING REVENUE GAINING SERVICES e.g. street satellite location training for public to utilize

Name:

Pima Animal Care Center - Programming Workshop

Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

- Spay & Neuter for the Public along w/ vaccinations clinic
low cost
- Education for children (summer camp)
- Low cost vet care for animals adopted from PACC within the first 6 months of owning the pet

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Responsible Ownership classes

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

I'm a community member with little insight into day to day operations and the emotional climate of shelter. Current mission of public safety is I think taken for granted as mandated and critical. Equally critical is making people in community feel welcome and want to live with ~~pet~~ pets. Maybe beyond capacity but needed to have people thread these animals

Name:

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into their lives.

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Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Volunteers Employee Development/
Enrichment opportunities

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Resources for owners wanting
to surrender their pets.
Ex: A calendar of services being
provided in our building.
(Tuesdays a trainer will be providing free
- Vaccine/clinic every Thursday classes)
microchip
- Discount coupons for vet clinics?
- Free pet seminars about education

Name:

Jessica

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

TRAINING PROGRAMS

Name: KRISTY

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

ANIMAL TRAINING

LIKE TRAINING AGAINST
ATTACKING SNAKES

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Expand network of volunteer vets & vet techs by offering to provide some media coverage for their work.

Name: Dan Osterman

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

Given the opportunity, what additional programs/services would you like to see PACC expand upon or offer?

Expanding the educational experience for Animal care i.e. care, training, behavior modification (animal & people) shot clinics etc.

Name: Brooke Dawson

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

What do you feel is the most critical issue overall facing PACC as an organization?

Community expectation vs availability of resources
How do we maintain/approve upon our current services/success,
meet expectations of County leadership & Community
Stakeholders w/in our current resourcing?

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

STAFFING -
NOT ENOUGH TO PROVIDE
ADEQUATE CARE FOR ANIMALS
OR EDUCATION & CUSTOMER SERVICE
FOR THE COMMUNITY.

Name:

DAWN

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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What do you feel is the most critical issue overall facing PACC as an organization?

DECIDING BETWEEN WHAT PACC WANTS TO DO,
AND WHAT PACC CAN AFFORD TO DO WITH THE
NEW FACILITY

IE: Resource ALLOCATION

A) Funding

b) personnell

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

STAFFING AND SPACE

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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Appendix B. Workshop User Response Cards

What do you feel is the most critical issue overall facing PACC as an organization?

- Animal Housing Dog VS cats
Lack of Training when dealing w/each of their housing issues

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

Defining themselves as an organization
and a mission in the face of
finally getting a new Facility.

Name: *Bruce Dawson*

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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What do you feel is the most critical issue overall facing PACC as an organization?

Overcrowding
Less animals require less staff
Cramped quarters promotes disease

Name: Jessica

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

Adoption of animals while maintaining the
safety & security of ^{for both} internal & external
user groups. & home like environment

Name: Dan Osterman

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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What do you feel is the most critical issue overall facing PACC as an organization?

*Providing government
understanding / what they PACC's role as a
government agency within the animal welfare
community and doing it to the best we can.
(we can't do it all - what should we do?)
sound.*

Name:

gm

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

*live release rate, customer service, performance etc
DEMANDS ON THE FACILITY AND STAFF from Expectations
in the face of limited facility, staff and time capacity*

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What do you feel is the most critical issue overall facing PACC as an organization?

Operations pertaining to animal density + capacity (overcrowding) - Balance of voices of volunteers/community advocates dictating policy vs evidence based models

Name: Karyn Carlson

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

Proper kennel space, animals having the room, enrichment, and clean areas that they need. Different spaces for all the types of animals, and types of intakes that we serve. Hoarding, DD's, Bite Quam, Res etc.

Name: Samantha Nelles

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What do you feel is the most critical issue overall facing PACC as an organization?

We are severely UNDERSTAFFED.
~~Well~~ We are missing ^{many} key positions that we need to be successful. They include a dog trainer, adoptions staff members, intake - ^{diversion} staff members, clerical support + MORE.

Name:

Karen Holbert

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

CRITICAL ISSUE WOULD BE LACK OF STAFFING AND EQUIPMENT.

Name:

JOSE CHAVEZ

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

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What do you feel is the most critical issue overall facing PACC as an organization?

lack of communication - w/o proper & efficient communication amongst staff & the public we can not function properly & efficiently to the best of our abilities.

Name: Jenn Neustadter

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

Transition to strategic/managed intake so that we are establishing ~~on~~ the capacity to humanely care for animals & respect/value the staff we have, knowing that we are not increasing staff w/ new shelters.

Name:

Marcy Flanagan

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What do you feel is the most critical issue overall facing PACC as an organization?

animal welfare education for animal owners

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

Partner management
community expectations

Name:

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What do you feel is the most critical issue overall facing PACC as an organization?

GETTING THE NEW FACILITIES BUILT ^{AS SOON AS POSSIBLE} TO SHOW THE VOTING COMMUNITY WHAT THEIR VOTE ACCOMPLISHED... CREDIBILITY.

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

~~THE~~ COMMUNITY DEMANDS ON SERVICE - QUANTITY - WITH LIMITED RESOURCES / STAFF

Name:

Kristy McDermott

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What do you feel is the most critical issue overall facing PACC as an organization?

Not enough staff to support our current policies and programs - not being able to expand to best practices without staff support; not being able to "pull back" on current policies/programs to fine-tune what we do / should have the capacity to accomplish.

Support for shelter leaders to implement the best practices occurring in shelters nation wide; merged intake, volunteer code of conduct etc.

Name:

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Goals and Objectives - Visioning and Brainstorming (Mission, Users) - July 23, 2015

What do you feel is the most critical issue overall facing PACC as an organization?

STAFF & BUDGET ADEQUACY

Name: KURT W.

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Appendix B. Workshop User Response Cards

What SINGLE site force should most influence building design and why?

WATER WAY / SEWAGE

Name:

KIND

Pima Animal Care Center - Programming Workshop
Understanding the Place - July 23, 2015

What SINGLE site force should most influence building design and why?

Take into account impacts on cultural resources & mitigate effects through monitoring & data recovery before construction.

Name:

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Understanding the Place - July 23, 2015

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Appendix B. Workshop User Response Cards

What SINGLE site force should most influence building design and why?

Existing Conditions

Name: *Bruce Dawson*

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Understanding the Place - July 23, 2015

What SINGLE site force should most influence building design and why?

Maximize the use of the site to provide adjacencies developed in programming.

Name: *Dan Osterman*

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Understanding the Place - July 23, 2015

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Appendix B. Workshop User Response Cards

What SINGLE site force should most influence building design and why?

SEWER PRESSURE MAIN

VERY COSTLY TO MOVE & WHERE TO ?

HOW IS NEW FACILITY DESIGNED
AROUND THE SEWER ENSEMBLEMENT ?

Name:

WHAT HAPPENS WHEN SEWER IS
REPAIRED OR REPLACED ?

Pima Animal Care Center - Programming Workshop
Understanding the Place - July 23, 2015

What SINGLE site force should most influence building design and why?

Waterways

Name:

Samantha Nellis

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What SINGLE site force should most influence building design and why?

Drainage → prevent flooding during monsoon season, prevent stagnant H₂O formation
utilization of natural surroundings to facilitate drainage of facility - ~~media grey~~
H₂O & animal ^{drainage} kennel

Name: Karyn Carlson

Pima Animal Care Center - Programming Workshop
Understanding the Place - July 23, 2015

What SINGLE site force should most influence building design and why?

POWER LINES
NOT LARGE ENOUGH LAND
SILVERBELL Rd width
WASH → FLOOD AREA

Name:

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Understanding the Place - July 23, 2015

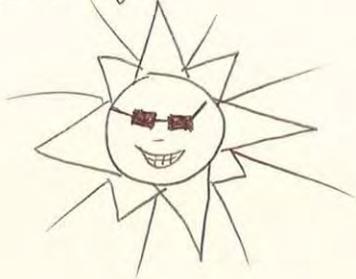
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Appendix B. Workshop User Response Cards

What SINGLE site force should most influence building design and why?

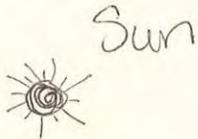
Sun light



Name:

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Understanding the Place - July 23, 2015

What SINGLE site force should most influence building design and why?



Name:

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Understanding the Place - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

~~Recent addition - Kennel area - current Isolation area.~~

Recent addition - Kennel area - current Isolation area.

What do you most dislike?

~~lack of Adequate housing for pets~~

Name:

Justin Gallick

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

~~The Indoor/Outdoor kennels~~

What do you most dislike?

Filthy Adoption floor

Name:

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Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

THE OVERALL SHELTER OPERATIONS - TO INCLUDE NEW STAFF IMPROVEMENTS

What do you most dislike?

THE INTAKE PROCESS - CUSTOMERS WAITING. THE TENT

Name: Jose C

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

What do you most dislike?

Tent / Front Entrance

Name: Jenn

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

our employees

What do you most dislike?

the old physical plant

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

LOCATION

What do you most dislike? THE TENT & ENTRANCE

Name:

Michael Kirk

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

people & pets

What do you most dislike?

*The tent -
Intake area
lack of space for meetings, trainings*

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

indoor/outdoor runs

What do you most dislike?

main kennel floor & overall smelliness

Name:

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Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

NEW Adoption building
My BOSS

What do you most dislike?

EVERYTHING ELSE

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

New(est) adoption building

What do you most dislike?

cat spaces (enclosures, rooms)

Name:

Margn Carlson

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Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

new adoption building (dogs)
cat enclosures

What do you most dislike?

Everything else

Name:

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

My coworkers | ~~the~~ the animals

What do you most dislike?

The tent

Name:

Jessica

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Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

Vets

What do you most dislike?

Kennels

Name:

Samantha Nelson

Pima Animal Care Center - Programming Workshop
Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

What is your favorite thing about the current PACC facility?

Dr. Wilcox & Medical Team
Saving lives

What do you most dislike?

Not having enough staff

Name:

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Goals and Objectives - Visioning and Brainstorming (Facility) - July 23, 2015

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Appendix B. Workshop User Response Cards

What is your favorite thing about the current PACC facility?

The best place in Pima Co. to adopt a dog or cat.

What do you most dislike?

Too much separation of spaces-no adjacencies.

Name: *Dan Osterman*

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

Because it's a place where no animals can be turned away and a place where homeless animals can have a safe and caring environment to stay until they can be adopted.

Name: Cathy Neuman

Phone and E-mail: 401-7000 cathydogneuman@gmail.com

Affiliation/Organization and Role:
Volunteer at PACC

Pima Animal Care Center - Public/Volunteer Forum
July 23, 2015

Why is PACC important to you?

It is the only place that is designed to take all dogs & cats in from the community. ~~As a~~

Jack Neuman

Jackdogneuman@gmail.com

Name:

Phone and E-mail:

Affiliation/Organization and Role:

~~PACC~~ PACC Advisory Committee member

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Why is PACC important to you?

Provides a much needed community service and resources. Homeless, Abandoned pets are all too common, and they need help from caring people. Population control through TNR for feral cats is key to eliminating needless killing.

Name: STEPHANIE DUNCAN

Phone and E-mail: 520-204-4077 benzie911@msu.com

Affiliation/Organization and Role:

Volunteer Cat offsite adoptions
onsite socialization

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July 23, 2015

Why is PACC important to you?

Opportunity to NETWORK with the community & the CARING of our furry friends. Adopting dogs & CATS to good homes.

Name: DARE

Phone and E-mail:

Affiliation/Organization and Role:

Adoption Volunteer

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Why is PACC important to you?

BECAUSE AS AN OPEN INTAKE FACILITY PACC CANNOT TURN ANIMALS AWAY. WE/HAVE A RESPONSIBILITY TO WORK TO ACHIEVE A POSITIVE OUTCOME FOR THOSE ANIMALS WHO END UP AT PACC.

Name: SANDY

Phone and E-mail: 520 307 7089

Affiliation/Organization and Role:

PACC VOLUNTEER - CAT ROOM

SAVING AT RISK ANIMALS (SARA) VOLUNTEER

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July 23, 2015

Why is PACC important to you?

Because they don't turn away any animals.
~~to~~ Helping our animals ~~to~~ helps our public's health.

Name: Melanie Fleck

Phone and E-mail: mfleck@email.arizona.edu

Affiliation/Organization and Role:

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

Curbing animal overpopulation



sheltering animals without a home or who need additional care.

Name: Derek Marshall

Phone and E-mail: dmarshall@sahuarita.net

Affiliation/Organization and Role:

PACCAC - Rep. Public Education

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July 23, 2015

Why is PACC important to you?

Provides a safe place for animals who need homes, without charge for turning them in. Keeps these animals from dying in the desert when abandoned. Also, provides me a place to volunteer and feel I'm providing a service to these animals.

Name: Catherine Gordon

Phone and E-mail: 248-4122

Affiliation/Organization and Role:

Retired

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Why is PACC important to you?

BECAUSE IT GIVES ME THE OPPORTUNITY TO
HELP ANIMALS.

Name: CHARCY

Phone and E-mail: 551 5417 ARTBYCHARCY@GMAIL.COM

Affiliation/Organization and Role: VOLUNTEER

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July 23, 2015

Why is PACC important to you?

Because PACC is
the last resort for taking humane
care of animals,

Name: John Sweeney

Phone and E-mail: 520 444-6628

Affiliation/Organization and Role:

Volunteer

sweeney.john@gmail.com

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Why is PACC important to you?

To be a voice for unwanted animals
and give them the help and hope they
deserve

Name:

Cindy Trigo

Phone and E-mail:

Affiliation/Organization and Role:

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July 23, 2015

Why is PACC important to you?

It represents the caring & compassion
of the community towards our companion
animals, as well as a way of safeguarding
public health.

Name:

Rosanne Couston

Phone and E-mail:

591-3355 rosannemargaret@gmail.com

Affiliation/Organization and Role:

volunteer

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

PACC should be a safe Haven for all homeless animals, regardless of breed, age and their health condition.

Name: Katie Powers

Phone and E-mail: help@spayandneutersolutions.org

Affiliation/Organization and Role:

Founder of
Spay and Neuter Solutions

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July 23, 2015

Why is PACC important to you?

All animals deserve to be cared for & treated humanely. no matter where they came from.

Name: Melinda Cornell

Phone and E-mail: mlc@pobox.com

Affiliation/Organization and Role:

Positively Cats

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

It is the only open admission in the county - a place both for found and unwanted pets to go rather than being on the streets.

Name: Petra

Phone and E-mail: petraccane@hotmail.com

Affiliation/Organization and Role:

Cold Wet Noses dog foster

Past president PAWSitively CATS No Kill Shelter

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Why is PACC important to you?

As the only open intake shelter in town, PACC has the unique responsibility to shelter and care for every animal without turning them away. They all deserve the chance to live out their lives, which requires a shelter to take them in and give them opportunities to find their new family.

Name: Justin POPE

Phone and E-mail: jupo42@gmail.com 520-820-7004

Affiliation/Organization and Role:

PACC volunteer

NKPC volunteer

Foster with In the Arms of Angels

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

Abused/Neglected/ Forgotten Pets get another chance to find an awesome home. And until they do, they get appropriate medical care, socialization, exercise and care. and LOVE!

Name: Julie Newhouse

Phone and E-mail: 520.579-1434 janewhouse@comcast.net

Affiliation/Organization and Role: Volunteer

groomer, walker, adoption counselor

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Why is PACC important to you?

Provides a place for homeless animals to be cared for until they can find a home.

Name: Karen Newhouse

Phone and E-mail: 520-579-2196

Affiliation/Organization and Role:

VOLUNTEER GROOMER

Karen.newhouse@comcast.NET

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Why is PACC important to you?

It is a place that most people are aware of already and, therefore, needs no explanation when talking to people about - about where to go to make a donation or to show up for a holiday walk, etc. So I guess the

Name:

Phone and E-mail:

Affiliation/Organization and Role:

location being known is important to me as well as the location being easy to get to as a volunteer.

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Why is PACC important to you?

Provides place for dogs to go to be rehomed, put out of pain, healed and trained to be good citizens.

No pet turned away, no kill if at all possible. We can do better.

Name:

Phone and E-mail:

Affiliation/Organization and Role:

Kathleen Murphy
kpmmisc@hotmail.com

Volunteer - office support
Dog Walker
trainer
Beiki dog retriever

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Why is PACC important to you?

Because it is the responsibility of the community to take care of the pets in our area, Pacc provides ~~a~~ temporary shelter and care for ~~to~~ our animals who have lost homes. Pacc helps them find permanent, loving homes.

Name: Cathy Sorman
Phone and E-mail: 520-623-2872; csurm677@gmail.com
Affiliation/Organization and Role: PACC Volunteer

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Why is PACC important to you?

PROMOTING RE-HOMING of ADOPTABLE ANIMALS, ANIMAL WELFARE,
& ENSURING PUBLIC SAFETY

Name: Sarah Davis
Phone and E-mail: sarah.davis@pima.gov
Affiliation/Organization and Role:

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Why is PACC important to you?

The rehabilitation and safe homing of animals is the main reason I volunteer with Pacc. I feel like for every person that comes into the shelter looking for a new family member there is an animal who would complete that home. It's Pacc's job to make sure both the home and the animal are safe and good for each other.

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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Why is PACC important to you?

Because we need to ^{take} Responsibility For THE Quality of Life of Homeless Animals AS BEST AS we can.

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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Why is PACC important to you?

PACC is important because a community needs a main shelter for homeless pets (mainly dogs and cats) where the animals can be treated for illness or injury, receive needed immunizations, and rehabilitated for behavior issues. A community can be judged by the way it treats its most vulnerable creatures.

Name: Lynn Jo Namsick

Phone and E-mail: 520 624 0063 lynamsick13@gmail.com

Affiliation/Organization and Role:

PACC Volunteer

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Why is PACC important to you?

I care about the homeless pets in our community & their welfare. I want to be a part of moving towards no kill & other improvements PACC is making.

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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Appendix B. Workshop User Response Cards

Why is PACC important to you?

Care + treatment of stray + injured animals

Name: Cordell Cowart

Phone and E-mail: 520-883-3410 cowart1@pacbell.net

Affiliation/Organization and Role:

PACC Adoption Counselor

Pima Animal Care Center - Public/Volunteer Forum

July 23, 2015

Why is PACC important to you?

As the only open-admission shelter in Pima County, it is vitally important in saving the lives of homeless pets. Having a new facility allows the staff & volunteers to continue saving as many lives as possible & improving the shelter experience while the animals are in PACC's care. PACC is a vital part of our community & it is an honor to work together with staff to continue improving on our live ~~and~~ release rate.

Name:

Bonny Harris

Phone and E-mail:

572-3729 reditude@aol.com

Affiliation/Organization and Role:

PACC Volunteer

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Why is PACC important to you?

I love animals and I want those that are abandoned, lost, confiscated and abused in Pima County to be helped and cared for with compassion. PACC is the place most of these animals pass through so I want it to be well run, well designed & make it easy for people to volunteer there & for people to adopt.

Name:

Susan Sargent

Phone and E-mail:

298.4552 azile@cox.net

Affiliation/Organization and Role:

Volunteer

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Why is PACC important to you?

It's good to know that homeless/stray pets have a safe place to go when in need and a path to be reunited with their humans.

I support the spay/neuter ~~programs~~ programs and feel that it should be an integral part of the organization.

Name:

John Fischer

Phone and E-mail:

480 532-7656 john.fischer@sbdinc.com

Affiliation/Organization and Role:

public

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

Separate Exit and Entrances
Improved Laundry Facilities
What about animal waste disposal from the kennels
Kennel design
Exercise Yards

Smart Board/White Board

Name: Cathy Sorman

Phone and E-mail: 623-2872 csorm677@gmail.com

Affiliation/Organization and Role:

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What do you most want to see in the new PACC facility?

A more efficient facility that is easier to keep clean to minimize spread of disease among the animals while still creating a pleasant & less-stressful environment for the animals.
Hot & cold running water basins in multiple locations. Much larger meet & greet areas.

Name: Rosanne Couston

Phone and E-mail: 591-3355 rosannemargaret@gmail.com

Affiliation/Organization and Role:

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What do you most want to see in the new PACC facility?

Consider a flexible design that anticipates a varying population of animals. When PACC becomes more successful, the unwanted animal population will decrease in Pima County.

Locate all noisy appliances (clothes, dishwasher, sinks, dishwashers) away from animals.

Name: John Sweeney

Phone and E-mail: 520 444-6628 sweeney.john@gmail.com

Affiliation/Organization and Role: Volunteer

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July 23, 2015

What do you most want to see in the new PACC facility?

- Spay/neuter clinic
- Friendly reception area where pets can be reunited with their humans
- Pets need an outdoor aspect to their stay but also need protection from AZ heat/increment weather.

Name: John Fischer

Phone and E-mail: 480-532-7656 john.fischer@sbdinc.com

Affiliation/Organization and Role: public

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What do you most want to see in the new PACC facility?

CAT AREA(S)

- A space for grooming (sick & healthy) cats (fur matting / nails need attention)
- A dedicated escape proof room for photography - online photos are not appealing on the current adoption site. Better photos will speed up adoptions. The technology to get photos online updated quickly after taken.
- Already discussed, but the cats needed interactive and group spaces not more cages
- Enclosed outdoor safe space for exercising cats
- Cat walking area (away from dogs) - a separate area for small mammals

Name: STEPHANIE DUNCAN

Phone and E-mail: BENNIE911@msn.com

Affiliation/Organization and Role:

Volunteer

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What do you most want to see in the new PACC facility?

- Better Kennel Cards for potential adopters to learn about animal easily.
- Larger intake
- Cages that people pulling dogs can get into - doors that open easily without stepping in bowls.
- indoor massage /reiki / meet + greet areas.
- training areas for dogs -
- improved computer support → ability to search for a specific dog type or find one they saw on pet harbor website

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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- more grooming areas for animals

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What do you most want to see in the new PACC facility?

1. WELCOME Area, staffed by volunteers, sep. from Kennels - allows people to volunteer who can't/don't want to be physically involved w/pets. - Have limited items avail. to purchase - leashes, collars, ID tags.
2. INDOOR Mt. & Grts. areas for Dogs & Cats
3. Kennels for Dogs & Cats that allow feeding & watering w/out entering Kennels
4. Meeting Space that can be divided into smaller spaces for varied uses like Massage, Reiki, Socialization, Grooming
5. Lg. Play areas for Training, Socializing, etc for Dogs

Name: Bonny Harris

Phone and E-mail: 572-3729 REDITUDE@AOL.COM

Affiliation/Organization and Role:

PACC VOLUNTEER

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What do you most want to see in the new PACC facility?

- Roomy offices for staff
- more welcoming first contact spaces (open, bright, not cinderblocks + dark)

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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Appendix B. Workshop User Response Cards

Phone/Intercom system in all areas

What do you most want to see in the new PACC facility?

Dog Socialization areas / Play yards

Larger cat adoption area

Better floor plan to allow pet & people
"traffic" flow better

More inviting areas for the public

Customer Service ^{w/ computer access} area for volunteers & staff

Name:

Phone and E-mail:

Separate Intake area away from customer service

Affiliation/Organization and Role:

- Separate exam room for PACC fosters to come in for appointments

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What do you most want to see in the new PACC facility?

As much as possible to incorporate sound deadening or absorbing materials in the structure

Name: Cordell Cowart

Phone and E-mail: 520-883-3410

cowart1@pacbell.net

Affiliation/Organization and Role:

Pacc Adoption Counselor

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What do you most want to see in the new PACC facility?

Noise Control

Better/EASIER POOP CLEAN-UP IN kennels (its a real turn-off to potential adopters)

1 Dog Per Kennel

DOG RUN

5-10 MIN HOLDING kennel while adoption payment is taking place so we don't have to do "battle" getting in + out when multiple dogs occupy the same kennel

★ Access to MEDICAL DATA ON SNA ADOPTIONS

Name: Meet + greet areas w/ higher walls

Phone and E-mail:

Affiliation/Organization and Role:

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What do you most want to see in the new PACC facility?

1. Clearly separated ingress + egress for taking dogs in and out of the shelter for walks + meet + greets in order to prevent aggression + fights.
 2. Good sound-proofing + sound absorption
 3. More indoor/outdoor kennels
 4. Dog exercise runs (similar to a dog park but smaller)
- Name: Lynn Jo Namsick
- Phone and E-mail: 520 624-0063 ; ljnamsick13@gmail.com
- Affiliation/Organization and Role: PACC Volunteer

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5. Kennel doors that open inside as well as outside to control escaping animals.

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What do you most want to see in the new PACC facility?

My concern is the all too public way the public is subjected to when the unfortunately have to drop of one of their pets to be humanely euthanized. I would like the process to be more dignified and less public. This is an ^{very} emotional situation and having a private space available would be stress reducing for both the pet owner and their ill pet.

Name: Petra

Phone and E-mail: petrucare@hotmail.com

Affiliation/Organization and Role:

PACC, CWN, SNS, PAWCATS

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What do you most want to see in the new PACC facility?

- QUIET - AREAS FOR CATS - ESPECIALLY SICK CATS
- SEPARATE (QUIET) MEDICAL AREAS FOR VARIOUS ILLNESSES/TREATMENT AREAS
 - RINGWORM, CALICIVIRUS VS REGULAR URI, UNDERWEIGHT KITTENS
 - RECOVERY FROM SURGERY, SPECIAL NEED HOUSING SUCH AS FOR FELV+ CATS
- PLACEMENT OF ADOPTABLE CATS IN A PROMINENT AREA, NOT OUT OF THE WAY
- SURFACES/MATERIALS THAT CAN BE EASILY CLEANED
- NATURAL LIGHT, AIRFLOW
- ADOPTION FRIENDLY SPACES FOR CATS, DOGS & PEOPLE
- SPACE FOR LONGER TERM STAYS FOR BEHAVIORAL ISSUES TO BE ADDRESSED (OK - QUESTION SAYS "MOST" WANT - THIS WOULD BE A SECONDARY REQUEST)
- ACCOMMODATIONS SET UP FOR SOCIALIZATION/COMFORT OF CATS
- EFFICIENT CAT/DOG FLOWS eg/ SEPARATE INTAKE AREAS,
- SMALL PRIVATE SPACES
- AREAS TO KEEP ANIMALS NOT READY FOR ADOPTION ISOLATED FROM THE PUBLIC

Name: SANDY HOLLAND

Phone and E-mail: 520 307 7081
SCHOLLAND4@GMAIL.COM

Affiliation/Organization and Role:

PACC VOLUNTEER / SARA VOLUNTEER

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What do you most want to see in the new PACC facility?

New physical structures that allow socialization between animals

Color schemes that benefit the emotional well being of the animals

Sound systems that benefit the emotional well being of the animals

Classrooms for ongoing public education,

Name: JERRY ROSEN

Phone and E-mail: 520-991-1402, Jrmobileunit2@hotmail.com

Affiliation/Organization and Role:

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What do you most want to see in the new PACC facility?

SOS Help Desk → their own area to redirect intake

euthanasia center → chapel/shrine, area to spend time with animal

public vet center → low costs

education center

photograph/video studio (near intake)

Name:

Phone and E-mail:

Affiliation/Organization and Role:

Derek Marshall
dmarshall@sahuarita.net

computer lab for social network (tie into education center)

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PACCAC - rep public educ.

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What do you most want to see in the new PACC facility?

A full blown medical facility with operating room (sterile). A good computerized mechanism to track medications given and inventory control. Isolation areas for differing levels of illness.

Name:

Phone and E-mail:

Affiliation/Organization and Role:

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What do you most want to see in the new PACC facility?

Hooks for beds +
Well designed kennels that allow volunteers, staff + cleaning people to safely enter, exit + clean the kennels w/locks that actually secure the doors properly + water dishes that are affixed where they don't impede ingress/egress. Guillotine doors

External door that opens easily + gives walkers the ability to see what's coming thru on the other side.

Name: Susan Sargent

Phone and E-mail: 298.4552 azikecox.net

Affiliation/Organization and Role:

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volunteer
kennels without actual padlocks

Area for supplies - disinfectant
Laundry - well located
NO cactus

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

The most humane, conscientious + enriching environment to shelter the animals as possible!
 One that supports their emotional + physical well-being during what could be the most stressful experience of their life...
 - Supports a diverse range of needs...
 Thought into what benefits cats uniquely which have their own needs.

Name: Separate
 Phone and E-mail:
 Affiliation/Organization and Role:

multiple meet + quiet areas for cats
adequate sheltering/kennels for bonded pairs
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 July 23, 2015

* TNR space

- easy + hygienic access to everything that is needed in one area
 - separate ^{indoor} intake areas for cats + dogs
 - separate laundry areas, dish washing areas for cat + dog supplies
 - adequate meeting space
 - isolation space for ringworm, parvo...
 separate sinks for ^{litterboxes bowls} handwashing...
 foot powered sinks, paper towel holders...
- * Kennel cards public's don't block view of animals
- Kennel doors that shut for medium rate of cats
 w/ entry + exits to the outside

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

As an adoption counselor I would like to see:

1. Private quiet rooms to talk to potential adopters
 2. ~~Open~~ meet and greet yards^{shaded} - secure for all size dogs
 3. More kennels with better gates, waste control, self-filling water bowls that small dogs can access
 4. Space to take dogs in and out without crossing other dogs
 5. Intake kennels for dogs to be housed temporarily
 6. Indoor/outdoor kennels. 7. Separate areas for puppies, sick dogs, ~~and~~ mature dogs
- Name: Cathy Neuman
Phone and E-mail: 401-7000 cathydogneuman@gmail.com
Affiliation/Organization and Role: Volunteer at PACC
- Pima Animal Care Center - Public/Volunteer Forum
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(over)

8. sufficient quiet space for dogs to be evaluated.
9. Larger waiting (with seating) area in Licensing and "Take a Number system" and TV videos re responsible pet ownership.
10. Display cases on kennels for info about animal. locked

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

(1) For dog-walking and for community walks during holidays, there should be separate In and Out doors so that there is less congestion at the door. The doors should have several feet of separation.

(2) There should be specific holding/storage locations for the wheelbarrows and carts in order to prevent cross-contamination. The carts currently are

Name: used multiple times for various jobs and trash ^{barrows} bins
Phone and E-mail: are used to transport clean towels-yuk!
Affiliation/Organization and Role:

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July 23, 2015

← Over for more →

(3) Self-closing doors on the kennels so that you don't have to maneuver when getting dogs ~~to~~ out of kennel for walk and for getting dog back in kennel - the latches currently stick and don't fully close and dog ^{does} can easily get out while placing or removing leash.

(4) perhaps colored "steps" or "footprints" directing public to adoption table, license, customer service, etc.

(5) larger washers and dryers (or more of same current size)

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

a place not near the cats to wash the Dishes
an area for ~~the~~ cat meet & Greet
a way to never have to walk past the dogs with the cats
a more secure way of keeping the cats separate especially
w/ sick / contagious animals
a way to get the cats up off the lower sight line
an actual room for meeting the cats and not just enclosures
the enclosures is where cats can get sick and go unnoticed
when animals leave, mark it in the computer

Name:

Phone and E-mail:

Affiliation/Organization and Role:

* Computer for the public / volunteers to use to
find the animals they saw online

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- Independent volume control for music

Please keep in mind the small areas when designing the
cat room.

Sinks -
Not Post-Door

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Appendix B. Workshop User Response Cards

New Shelter

Men's and women's locker rooms with showers and lockers to secure personal belongings.

Lots of shady areas to walk dogs; between buildings.

An indoor place to walk or exercise dogs in the summertime.

Area to take dogs to potty with (non-functioning) fire hydrants.

- ✓ Indoor and outdoor meet and greet areas.
- ✓ Areas for socializing dogs.
- ✓ Quiet areas conducive to talking to potential adopters.

Large kennels that are quiet for the dogs.

Lots of natural light for each and every kennel.

Access to outside dog runs from every kennel.

Electronic information on each kennel.

LEED certified.

Inspirational quotes about pets.

Training facilities.

Grooming Facilities:

A grooming room/area visible to public.

A place for storing and locking up equipment, including grooming table(s).

Several sinks for bathing with pull-out faucets that convert to sprayers.

Separate stations for clipping, bathing, drying.

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

- Easy ability to take animals to
 (clear walkways, traffic flow)
 dog walking
 play yards
 adoption meet & greet areas
 etc.
- Multiple clear access points for
 - licensing
 - adopting
 - finding lost pets
 - stray intake
 - owner surrender / euthanasia
 - Rescue / foster
 * currently very confusing to find where new fosters go to pick up for rescue.
- Open out rooms - better "free room" housing

Name: JUSTIN POPE

Phone and E-mail: 520 302 5776
 jupo42@gmail.com

Affiliation/Organization and Role:

PACC volunteer
 foster with In the Arms of Angels

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Over →

- Owner education - maybe short repeating videos in various places?
 small classroom areas?

- Support areas?
 - laundry
 - food prep
 - dishwashing
 - storage - food, litter, bedding

- better computer access for volunteers - kiosks for animal lookup?

- "Statusboard" for a smart whiteboard
 - locate animals
 - update statuses
 - mark walks, playtime

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Appendix B. Workshop User Response Cards

Wish list for New PACC Building

1. Grooming area for both Sick bay dogs and healthy dogs to include grooming and bathing facilities.
2. Walker board – computerized, automatically updated with who and when. Picture of dog, notes from previous walker.
3. Computer access to kennel numbers, status of dog. To sort by age, sex, longest in shelter.
4. Adoption area with multiple stations and “take a number” system with display board that adds each adoption to the list with adopter’s picture.
5. Intercom system to call out the next number, so people can browse while waiting.
6. Enforcement team more accessible to the public. Someplace to talk face to face.
7. PACC Alumni wall of fame. Tiles with name, number and picture.
8. Large enough kennels to sit in and brush/visit with the dog.
9. Automatic kennel floor wash and dry.
10. Designated pee/poop pad in each kennel. Artificial grass.
11. Play area with Web cam. Petting and brushing zoo.
12. Locker room with shower and lockers for staff and volunteers.
13. Onsite cafeteria.
14. Doggie gym with treadmills and pool.
15. Information boards for volunteer groomers, massagers, socializers and walkers.

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

QUIET PLACES (ROOMS)
FOR MASSAGE/
REUJI

OVERALL

VOLUNTEER ROOM (LOCKERS, SUPPLIES, ETC.) SHOWERS
VIDEO SCREENS IN LICENSING TO PLAY EDUCATIONAL VIDEOS ABOUT ADOPTING
PUBLIC EDUCATION ROOM - FOR VIDEOS, POWER POINTS, LECTURES, ETC.
COVERED, COOL INTAKE AREA FOR PEOPLE WAITING
LIBRARY FOR STAFF + VOLUNTEERS
TRAINING ROOM FOR DOGS, DOUBLE FOR RE-HAB
2 SOUND SYSTEMS (CAT + DOG) FOR CLASSICAL MUSIC / CAT MUSIC
CLINIC FOR SURGERIES, TREATMENT. SPAY/NEUT CLINIC.

DIFF. IN + OUT PATHWAYS FOR WALKING DOGS



SPECIFIC AREAS FOR BONDED PAIRS, SENIORS, SOCIALIZATION

Name: CHARLY VAN DEN BERGH

Phone and E-mail: 5915417 ART BY CHARLY@GMAIL.COM

Affiliation/Organization and Role: VOLUNTEER / DOG WALKER

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CATS SPECIFIC

MULTICAT ENCLOSURES

BETTER SINGLE KENNELS (SEPARATE
IN + OUT, E.G.)

MEET + GREET ROOMS FOR ADOPTERS

BETTER VISIBILITY FOR ALL CATS

SOUNDPROOFING THE CAT PART OF
THE FACILITY

NATURAL LIGHT

ALL KENNELS:
ROOF FOR
EXTRA INFO.
* PIC ABOUT THE
HISTORY, ETC.

DOGS SPECIFIC

PLAYGROUP ENCLOSURES (COOLED
(THAT COVERED))

DOG RUNS (THAT COVERED)
THAT ARE INSIDE FOR THE LEASH

OUTSIDE LOW DOG DRINKING
FOUNTAINS

HOSING STATIONS OUTSIDE (GETS
100% SHOWERS)

SHOWER OFF AREA

BETTER KENNELS (WATER
DRINKING!)

SICK BAY, NO CROSSOVER - STILL THEY
ALSO NEED ~~TO~~ OUTDOOR + DOGRUNS
PLAY!

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Appendix B. Workshop User Response Cards

What do you most want to see in the new PACC facility?

- EXPAND MEET & GREET AREAS, to include clean UP SANITARY, ADEQUATE SEATING
- ADOPTION INTERVIEW ROOMS, AWAY FROM NOISE.
- DOG EXERCISE AREAS - DOG RUNS
- BARRIERS/SOCIALIZATION w/ ALL DOG
- BREAK ROOMS w/ VENDING MACHINES FOR ALL STAFF & VOLUNTEERS.
- INTAKE AREA INSIDE

Name:

Phone and E-mail:

Affiliation/Organization and Role:

Pima Animal Care Center - Public/Volunteer Forum
July 23, 2015

What do you most want to see in the new PACC facility?

Subject: PACC input message

I was going over the videotape, and the ability to track animals brought up by someone struck a nerve. It almost sounds like the best solution would be to have a system like any hospital has for patients that are admitted. They get a barcode wrist band when they are admitted and that is scanned any time anything is done; an exam, medication, moving to another room, by whom, and so on.

The people using the system would need small tablet-type devices that can scan the animal and they could input the information that would be fed wirelessly to the main database system.

Anyone with one of the devices could check the status of an animal if everything was kept up to date and information was input properly.

Yea, I know...but what about cost!

Kind regards,

Gerry Loew

Pima County Communications
Program Coordinator
130 W. Congress Street, Floor 5
Tucson, Arizona 85701

office: 520.724-3738
cell: 520-275-9209

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Appendix B. Workshop User Response Cards

What does PACC offer that others do not? What should it?

it does offer enforcement which is unlike others in town
Community Cat Project

It should offer education opportunities

would be nice to have a community space or room that others
could use to get new people on site. Could use our multi-purpose
Room.

Name: KRISTIN BARNEY

Pima Animal Care Center - Programming Workshop
Integration and Opportunities (Internal) - July 27, 2015

What does PACC offer that others do not? What should it?

~~EDUCA~~
PUBLIC EDUCATION
MEDICAL SERVICES

OPEN ADMISSIONS

Name:

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Appendix B. Workshop User Response Cards

What does PACC offer that others do not? What should it?

Offers: Complex Set of Services we provide the community.

Should:
- more education space; Resource center
- Retail space

Name: Jose Deano

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Integration and Opportunities (Internal) - July 27, 2015

What does PACC offer that others do not? What should it?

Public education, areas to hold training class for public members.

* We need to keep low cost PTS, some owners cannot afford services other places.

Make Adoptions what you see first, make that Open, "happy" easy to find.

Name: Samantha Nellis

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Appendix B. Workshop User Response Cards

What does PACC offer that others do not? What should it?

Nothing

Public Education
Resources to help public
keep their pets
Drop off appointments
Someone to answer
phones to divert
animals.
Access to public
transportation

Name: Jessica Reek

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What does PACC offer that others do not? What should it?

Jurisdictional Animal care (laws enforcement)
Owner requested Euthanasia
Open door intake

Name:

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Appendix B. Workshop User Response Cards

What does PACC offer that others do not? What should it?

What we have that most others do not is a TNR Program

- Very passionate volunteer core

— What it should have —

- NON POROUS KENNEL FLOORS for better cleaning
- drainage system a better one
- drain in every kennel for disease control
- polished concrete

Name:

Corina Rodriguez

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What does PACC offer that others do not? What should it?

Open Admission - should still move to managed intake, but don't turn away certain breeds, etc.

Low cost adoption fees - not that they should always be free, but low cost is good idea

should offer:

- low cost spay/neuter
- basic training/behavior education
- Public education

Name:

Marcy

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Appendix B. Workshop User Response Cards

What does PACC offer that others do not? What should it?

- OUTSIDE APPEAR.
- " PICNIC, SOCIAL AREA TO MEET PETS
- MODERN WAITING AREA PUBLIC ENT.
- LANDSCAPING
- WORKSPACE SEPI VEHICLE, CAGES, BONEYARD, ETC
- MAPS OF FACILITY SIMILAR TO PUBLIC
BLOGS "YOU ARE HERE" SIGNS

Name:

MARK Boyle
351-8389

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- OUTDOOR LIGHTING
- SAFE WALKING SURFACE IN PARKING LOTS
+ WALKWAYS
- DOME MIRRORS AT WALKWAY
INTERSECTIONS TO ALLOW VISIBILITY
FOR WALKERS TO AVOID TO DANGERS

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Appendix C. Workshop Notes and Interactives

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Appendix C. Workshop Notes & Interactives

Day 1 Session 2

MISSION D/SR
8:00am
①

MINIMIZE INTAKE HOURS
GRANT PACC
SOS SUPPORT & SOLUTIONS
DECREASING INTAKE
- DIVERSION
PHASE II - MANAGED INTAKE

STRAY CATS
- TNR (GRANT - NEXT 2 YEARS)

NOW - INTAKE OFTEN URGENT
CURRENTLY ACCOMMODATING
(EARLY/LATE HR INTAKE)

HSSA - SENDS EMERGENCIES TO PACC

CHANGES/POLICIES ESTABLISHED
NOW BEFORE NEW PACC
- SET EXPECTATIONS

LIMITATIONS NECESSARY
- NO STAFF INCREASE WITH NEW PACC

BUILDING FOSTER NETWORKS D/SR
10:15
②

- 2014 - 1ST IN-HOUSE
- UP TO 800 PETS/FOSTER NETWORK

SPAY/NEUTER AGE - 2 MONTHS

ON-SITE LONGTERM VS DIVERT (FOSTER NETWORKS)

FLEXIBLE! \downarrow

1 STAFF - DEVELOP OTHER STAFF FOR FOSTER

COMMUNITY ACKNOWLEDGMENT / LONG-TERM CASES
= POSITIVE BENEFITS

LARGE % OF TRAUMA - IMPACT TO LONG-TERM PROGRAM

RESCUES DISAPPEARED REGARDING LONG-TERM CASES
NOW BEING TREATED BY PACC
LED TO CHANGE OF M.O.

VICTIM OF OWN SUCCESSSES

7 NEW POSITIONS (6 = TECHS) + 1 ENFORCEMENT INTAKE SUPERVISOR

INMATES D/SR
10:30
③

CONTINUE @ CURRENT LEVEL
14 IN MORNING + 2 SUPERS (BLUE SHIRTS)
6 IN AFTERNOON

4 PAID POSITIONS CLEAN / ISOLATION AREAS / QUARANTINE - 1 PACC STAFF

INMATES - COUNTY = VERY HIGH TURNOVER = RETRAINING

~~OUTPATIENTS~~

35 ADOPTIONS / DAY
50 PETS WITH RESCUERS, ETC.
2-3 HARDER PETS / SPECIAL NEEDS

SHORT ON TRAINING FOR BEHAVIOR CASES

EUTHANASIA
- NEGATIVE - DOGS THAT CAN'T SHARE KENNEL
- BEHAVIORAL CASES

84% RELEASE

GOALS/
□ SHORTEN STAY
□ IMPROVE QUALITY OF STAY

DISORDERLY D/SR
10:50
④

- CONSTANT THREAT
WILDLIFE COMMUNITIES (JAVANA, ETC.)

WILDLIFE
- PICKED UP FOR BEHAVIOR / SITUATION
- RACCOONS, SKUNKS,
- IN POOLS, STRANGE BEHAVIOR CASES

NEW PACC - EXPANDED FOR WILDLIFE

ADOPTION PATTERNS
□ EVENLY THROUGHOUT WEEK
- 15-25 DAILY DURING WEEK
- 50-60 WEEKENDS

PACC PUBLICITY = PUBLIC UNDERSTAND AS PLACE TO ADOPT (+ FOR LAST 1/2 YRS)

2 BIG ADOPTION EVENTS / YR - IN-HOUSE
* MONSOON MADNESS
= 100-150 PETS / EVENT

CATS
2 / DAY CHANGED TO 10-12 / DAY
PET SMART - OFF-SITE 7 DAY / WEEK
DOGS = WEEKENDS
3 NOW - 6 SOON (PET SMARTS)

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Appendix C. Workshop Notes & Interactives

Day 1 Session 2 (continued)

LAST YEAR = 2000 PETS SAVED INCREASE
PREVIOUS YEARS ± 750

- AJO SUBSTATION - 100 PETS/YR INTAKE
- 7 KENNELS
 - HALF THE SIZE OF ADMIN. CONF RM.
 - 10-15 PETS / MONTH
 - USE CHAMBERLAIN
 - CHANGE KENNEL # TO INDICATE AJO SUBSTATION
 - MAJORITY FROM RESERVATION

SPAY/NEUTER
6500 - 2015 PROJECTION
SHOULD BE OVER 10,000 / YR.

20,000 / YR - LIVE INTAKE

60 S/N / DAY BASED ON INTAKE #
- CONSIDERING S/N - 6 DAYS / WEEK

- STAFFING
- o ADDITIONAL ISOLATION NEEDS = MORE CLEANING
 - o CLOSED / SEPARATED ROOMS IMPACTS INMATE CLEANING / SUPERVISION

STAKEHOLDERS / VOLUNTEERS
PERCEPTION / EXPECTATION OF WHAT
NEW PACE SHOULD BE?

STAFF

- WORK OVERTIME / UNSUSTAINABLE
- OPERATE AT LEVEL BELOW SUSTAINABLE
- PUSHING STAFF TO THE MAX.

STAFF IS SOLID (LAST YEAR)
- BURNOUT - LOWER WORK AMOUNT / PERFORMANCE / PRODUCTIVITY

FEAR

- DIVIDE BETWEEN STAFF & VOLUNTEERS
- GOOD RECENTLY BUT BECOMING VISIBLE AGAIN (LAST MONTH)
- VOLUNTEERS ARE SHOWING BURNOUT
- 200 CORE ACTIVE VOL.
- 20-30 CORE @ FULL-TIME BASIS
- o PHOTOS
- o SICK UNIT CARE

HELP PEAK

- GRANT FUNDED PART-TIME PAID VOLUNTEER (LIZ)
- 10-15 HRS ON SITE
- 5 HOURS FOLLOW-UP TIME > 1 PERSON

DIVERSION HARD ONCE THEY ARE HERE

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Appendix C. Workshop Notes & Interactives

Day 1 Session 3

DIS 3
11:35

URI PREVALENCE
= HOUSING
= # OF ANIMALS

MAJORITY OF PACC HOUSING DOESN'T MEET NEEDS/REQS

CHAMELEON - NOT USED TO POTENTIAL

DR. JEN'S - GOT HRS/WEEK

EXPECTATION - IS - IT'S STUFFED FULL (SPECIFICALLY STATED WHILE DISCUSSING CATS)

PACC CHALLENGE - PETS COMING IN NEED CAUSE → 20-30% SICK, TRAUMA (TYPICALLY # IS 10%)
- RELATED TO OUR (PIMA) COMMUNITY

CAN HELP MORE ANIMALS BY NOT CROWDING

5 FREEDOMS! COMPARTMENTALIZED HOUSING A MUST!

DIS 3
11:55

5 FREEDOMS (1960s)

FREEDOM FROM

- 1 HUNGER & THIRST
- 2 PAIN & DISCOMFORT
- 3 DISCOMFORT
- 4 TO EXHIBIT NORMAL BEHAVIOR
- 5 FEAR & DISTRESS

FREEDOM #6 FROM EUTHANASIA FOR ANIMALS NOT IN PAIN OR WHERE IT CAN BE AVOIDED

TNR - PACC DESIRE TO DO MORE CONSISTENTLY & ACROSS THE BOARD

CAT PROPORTION DIVERTED TO TNR/SNR

CAT = 13X GREATER CHANCE OF FINDING THEIR WAY HOME VERSUS BRING INTO A SHELTER

13 SF/CAT IN ENCLOSURES

9 SF/CAT IN SINGLE HOUSING

DIS 3
12:50

OPEN ADOPTION/OPEN SELECTION - FLEXIBLE DEPTH OF ACCESS

PRESENT ANIMALS IN DIFFERENT WAYS

- o KITTEN SPECIFIC (EXAMPLES)
- o BARN CATS

FRONT/BEST KENNELS

MIX FAST TRACKERS & SPECIAL NEEDS

CATS o FRONT OF NEW PACC

- o GOOD EXPOSURE

SEPARATION OF SPECIES AS MUCH AS POSSIBLE

PETS WITHOUT NEEDS

- TARGET 10-14 DAY STAY

BEHAVIOR CASES ARE NOT GOING TO IMPROVE IN SHELTER

- o BEHAVIOR CASES SHOULD BE IN 10-14 DAY FLOW

FLEXIBLE HOUSING!

- o TO DEAL WITH VARIETY OF CASES/ISSUES

DIS 3
2:05

MANAGED INTAKE

DRIVEN ADOPTIONS? (PERMANENT ADOPTION DRIVEN CAPACITY)

RECOMMENDATIONS TO HEALTH DEPT.

WHAT WILL COME OF KORET SYMPO TO FACILITATE IMPLEMENTATION

CAPACITY - DRIVEN BY

- o LENGTH OF STAY (10-14 DAY)
- SOME FLEXIBILITY

"FLOW THROUGH" DESIRABLE

"HEAVY INVENTORY" NOT DESIRABLE

RIGHT SIZE

NEEDS INTO FUTURE!

COUNTY LEADERSHIP MAY REACT BETTER TO OUTCOME FROM THIS PROCESS

FACILITY DESIGN ISN'T JUST THE BUILDING BUT EVERYTHING A SHELTER DOES.

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Appendix C. Workshop Notes & Interactives

Day 1 Session 4

PIMA COUNTY
- INTAKE HAS HIGHER %
OR NEEDY ANIMALS

7:54
2:20
①

WHAT NEEDS TO CHANGE TO SHELTER
LESS

LENGTH OF STAY }
CAPACITY } = VARIATIONS EQUALS
FLEXIBILITY

MANAGED INTAKE - APPOINTMENT-BASED
INTAKE

DOG HOUSING
SINGLE DOG / DOUBLE COMPARTMENT
= 4' WIDE X 12' LONG
SINGLE DOG - MAINTAINS BEST CARE/
WELFARE FOR ANIMALS -
- REDUCES BEHAVIORAL PROBLEMS
DEVELOPING DURING STAY

CANINE GROUP HOUSING NOT RECOMMENDED
BUT FOR...
BONDED PAIR, MOMS & PUPS, BIG DOGS

CAGE/BARS VS SOLID
SOLID - REDUCES INTERACTION - SOUNDS FLOOD (12)
- IMPACTS AIR FLOW

DOGS & CATS

PUPPIES - SPECIAL HOUSING NEEDS
DUE TO DISEASE/INFECTION

SANITIZERS

KENNEL CARE + WIKSY WASH VS ACCEL

ACCEL

+ 1 STEP

+ TAKES CARE OF MAJOR BUGS

- NEG - SMEAR/FILM

- NOT NEGATIVE - RESIDUAL SANITIZING

+ NOT REACTIVE TO UV/LIGHT

+ TIME/LABOR SAVINGS

'HALT'?

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Appendix C. Workshop Notes & Interactives

Day 2 Session 1

External User Categories & Flow

PEOPLE WHO
 LOOKING FOR LOST PET
 ADOPT
 FOUND STRAY & WANT TO RECLAIM
 EUTHANIZE THEIR PET
 TURN IN STRAY
 SICK OR NEWBORN → FERAL CATS
 LICENCE
 NOISE / DANGEROUS DOG HEARINGS (ADMIN CONF. RM)
 WITH CONFISCATED ANIMALS (TALK W/ L.E.)
 RESERVATION POLICE (BRINGING ANIMALS)
 LOOKING TO VOLUNTEER
 FOSTERS - CLINIC SERVICE
 PICKING UP PET AFTER S/N / OTHER MEDICAL
 DONATORS
 DISPOSAL (DECEASED PETS)
 PUBLIC LOW-COST S/N (FURTHER DISCUSSION)
 TOURS (KIDS TO TARGET GROUPS)
 RELEVANT SH
 FOOD TRUCKS

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External User Categories & Flow

PEOPLE WHO
 • FUTURE USERS
 TALK TO L.E. REGARDING CASE
 JOB SEEKERS
 YOUTH
 - COMMUNITY SERVICE
 - SCHOOL CREDIT
 FIELD OFFICER RIDE-ALONGS
 MEDIA
 RESCUE GROUPS
 FERAL CATS / BEST FRIENDS PROGRAM
 - TRAPPERS
 DELIVERIES
 VENDORS
 MAINTENANCE
 OUTSIDE CONTRACTORS
 CENTRAL PET / ANGES (CREATORS)
 STUDENTS - PIMA, JTED, BAREINGTON
 • U OF A PROGRAM
 EDUCATION CLASSES
 • BEHAVIOR TRAINING
 INMATE RELATED - SECURITY

Pima Animal Care Center - Programming Workshop
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JAN
 BUILDING A BUILDING
 AND
 *BUILDING A WAY OF TAKING
 CARE OF ANIMALS
MICHAEL
 *AHEAD OF THE CURVE

D2 S1 ①

INTAKE
 VARIETY
 SEPARATION
 SPECIAL NEEDS & CARES
 (EUTHANASIA) - COMFORT ROOM
 OWNER REQUESTED
 - DEMANDING OF RESOURCES
 - QUALIFICATIONS (?) LOW INCOME
 - OPPORTUNITY TO SAVE PETS
 - GAP IN OFFERED COMMUNITY
 SERVICES (COST IMPACT/
 LOW COST SERVICES)
 - MAJORITY = DOGS
 - OLD AGE / PRIMARY
 - COST REASONS

D2 S1
 8:30
 ①

MANAGED INTAKE
 - COST BENEFIT / CONTROL FLOW
 - BENEFITS MINIMAL STAFF REPTS
 - ADMINISTRATION WILL CONSIDER

@ INTAKE → FREE VET VISIT VOUCHER

DEVELOPING CLINIC TRAINED VOLUNTEERS
 CUTTING PRATES, CLEANING, LAUNDRY,
 MAKING PACKS

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Appendix C. Workshop Notes & Interactives

Day 2 Session 1 (continued)

INTERVIEW ROOM
- L.E. DISCUSSIONS → PRIVACY D2 S1
③

- INTAKE
- CATS VS DOGS
 - PHONE TECH - DEDICATED TO PHONE BUT HELPS WHEN AVAILABLE - HELP DESK EXTENSION
 - MULTIPLE PRIVATE ROOMS
 - OPEN / GLASS → MORE COMFORTABLE
 - DESK ORGANIZATION
 - CUSTOMER VISIBILITY OF DATA ENTRY
 - OBJECTION
 - EQUAL HEIGHT → CUSTOMER TO STAFF
 - MORE THAN 1 WAY TO EXIT
 - CANINE HITCHES
 - MULTIPLE PETS @ INTAKE
 - CALMING LOBBY - ANTE-SPACE (OUTDOOR OK)
 - FOR CUSTOMER THAT MIGHT FEEL UNCOMFORTABLE IN OVERCROWDED LOBBY
 - SELF SERVE KIOSK / CHECK-IN
 - SMALL TRANSACTION FEE
 - HOLDING KENNELS
 - WEIGHING, VACCINATIONS, COOL-DOWN
 - SEPARATE AREA
 - POLICE, QUARANTINE, DISEASE TRANSMISSION
 - INTAKE - MEDICAL TRIAGE - CLOSE ADJACENT

ADOPTIONS D2 S1
④
8:55

- EFFICIENT / EFFECTIVE
- SEPARATE AREAS
 - PUPPIES, SMALL DOGS, LARGE DOGS
 - BENEFITS HEALTH / CONTROL

KENNELS

- INDOOR / OUTDOOR CONSENSUS
 - GLASS VS OPEN GRILL / CAGE
 - BOTH / MIX IS POSSIBLE
 - MEET & GREET AREAS
 - INDOOR & OUTDOOR
 - WITHOUT TURF
 - INDOOR / INDOOR - SPECIAL NEEDS
 - SHORT / THIN COAT
 - HEAVY COAT
 - PUPPIES
- DECOMPRESSION AREA DR. WAGNER
[SOONER GETTING TO WHERE THE STAY
REDUCES STRESS
CONTROLS DISEASE]

ADOPTIONS

- PRIVATE AREAS FOR DISCUSSION
 - WAYFINDING
 - SOME TYPE OF INTERFACE
- SEPARATE ADOPTIONS ≠ INTAKE

HOUSING STRAYS W/ ADOPTABLE PETS? D2 S1
⑤
9:05

- OPPORTUNITY FOR ADOPTERS TO IDENTIFY POTENTIAL PETS ON HOLD
 - BENEFITS SHORTER LOS DESIRE
- SHORTER LENGTH OF STAY (L.O.S.)
- STAFF TIME - EXPLAINING ADOPTABLE VS HELD
- SIGNAGE SOLUTION?

FLOW CONTROL / SHORT L.O.S. BY PLACING DESIRABLE PETS @ HIGH VISIBILITY LOCATION

- ADOPTION HOUSING FOR CATS
- "CATIOS"?
 - INDOOR / OUTDOOR HOUSING (SINGLE PET)
 - COYOTE-PROOF
 - FLEXIBLE HOUSING
 - GROUP, SINGLE

- DRAWING IN ADOPTERS
- INTERACTION AREAS
 - SPACE FOR NORMAL / UNIQUE BEHAVIOR
 - DISPLAY BY CATS
 - "CAT CAFE"

EDUCATION D2 S1
⑥
9:27

- MORE FOCUS IN FUTURE
- INTRODUCTION EDUCATION FOR ADOPTERS COMING IN
 - VIDEO AREA / PERSONAL INTERACTION
 - BITE SAFETY / REGULATIONS
 - ANIMAL BEHAVIOR EXPECTATIONS
 - ABUSE RE-EDUCATION
- BEHAVIOR TRAINING - COMMUNITY ROOM (VISIBLE, NO CAPT)
- ADOPTERS
 - CONSULT / BEHAVIOR TRAINING
- PARTNERSHIPS INCREASING
 - FRIDAY NIGHT - MOVIE NIGHT

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Appendix C. Workshop Notes & Interactives

Day 2 Session 1 (continued)

INTERNAL
VOLUNTEERS
INMATES
FOSTERS
RESCUE GROUPS
STAFF
SHELTER STAFF
 - INTAKE, CUSTOMER SERVICE, EUTHANASIA, DOA
 - CUSTOMER SERVICE
 - MEDICAL STAFF
 - IN HOUSE MISC.
 - S/N
 - EVALUATIONS
 - MEDICAL + BEHAVIORAL
 - FLOW MANAGEMENT
 - TASK MANAGEMENT

D261
 (7)
 9:35

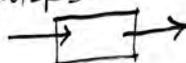
VOLUNTEERS
 200 ACTIVE
 20-30 - 40 HRS/ WEEK
 HELP DESK
 PHOTOGRAPHERS
 MEDICAL TEAM ASSISTANCE
 EVENT HELPERS
 - NEWS LETTER FOLDERS/MAILERS
 DATA ENTRY
 • OFFSITE ADOPTIONS
 RESCUE
 FOSTER
 NETWORKERS / MARKETERS
 VOLUNTEERS - COMPUTER ACCESS
 LIMITED WORKSPACES - NEED DEDICATED
 - HELP W/ DATA ENTRY

D261
 9:35
 (8)

NEEDS:
 • A PLACE OF THEIR OWN
 • LOCKER ROOM - LUNCH, PURSE COMMUNICATION
 • STAFF NEED LIMITED ACCESS AREAS (AWAY FROM VOLUNTEERS)
 • ENTRY - LACKS DEFINITION NOW
 • BREAK ROOM
 • WORKOUT AREA - DEAL W/ FATIGUE/EMOTIONS
 SEPARATE DOC BREAK AREA

GROOMING ROOM/AREA
COMMUNICATION
 - BETWEEN DIFFERENT AREAS
 - ADJACENCIES

D261
 (9)
 9:45

INDOOR/OUTDOOR BREAK ROOM (PATIO)
STAFF NEEDS
STAFF OFFICES - OUTDOOR CONNECTION FOR PETS
 - PLACE FOR PETS
 - CREATES ISSUE W/ CARPET
 = NO CARPET ANYWHERE
 - STAFF LOCKERS
 - MORE COMPUTERS
 - KENNELS 

- SPACE FOR COUNTY/DEPARTMENT COMMUNICATION
 - EVAL ROOMS/EXAM ROOMS
 - NEAR HOUSING YET QUIET
 - SEPARATE EUTHANASIA
 - LIMIT COVER IMPACT YET CLOSE
 - SEPARATE PRE-EUTH. HOLDING WITH
 - ~~LIMITED~~ NO VOLUNTEER ACCESS

STORAGE
 - REDUCE CLUTTER/JUNK
 - EVERY UNIT

L.E. / SALLY PORT
FUNCTIONALITY/EFFICIENCY
 - DESK / DATA ENTRY STATION

D261
 (10)
 9:20

HOARDING
 - 4 PER YEAR
 - MANAGEMENT STRATEGY

HOLDING ROOM FOR Ferals
 - SURGERY WAIT
 - SHORT-TERM HOLDING ~~FOR~~ FEW DAYS

PROVIDING FOR PET NEEDS/ HEALTH DEMONSTRATORS TO PUBLIC

DEMOGRAPHICS
 • SNOW BIRDS, YOUTH VOLUNTEERS, FAMILIES, EVERY TYPE/RANGE
 • ADOPTIONS/INTAKE SPREAD THROUGHOUT COMMUNITY
 - HIGH INTAKE = HIGH ADOPTION AREAS
 • SPECIALS ATTRACT SPECIFIC DEMOGRAPHICS
 • FREE ADOPTIONS
 • MILITARY
 ADOPTION EVENTS = SPECIAL NEEDS/ ACCOMMODATIONS = SPACE, PARKING, NEEDS

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Appendix C. Workshop Notes & Interactives

Day 2 Session 1 (continued)

LAUNDRY
- INQUIRIES
- VOLUNTEER SUPPORT

HEATHER LENS
①
9:55
CHAINLINK PARTITION
STORAGE BY DEPT

DONATION STORAGE
- INVENTORY NEED
- DAILY
- SPECIAL - HOSPITAL COLLECTION/ER
- AREA FOR AFTER HOURS DONATION DROPS
- LOBBY COLLECTION AREA
- RECEIPTS

INTAKE NEED
- PHONE ROOM/MANAGEMENT CENTER
- WITH CHANGE TO MANAGED INTAKE

ORGANIZED STORAGE - MINIMIZE SEARCH TIME

CLEANING NEEDS
- PROXIMITY
- NOISE CONCERN
- STORAGE ADJACENT TO USE
- HOLDING - DUAL SPACE - DOGS & CATS
- COMMERCIAL DISHWASHER
- NEEDS IN INDIVIDUAL SPACES
- HEALTH/DISEASE CONTROL

HEATHER LENS
- "1 FULLY ENCLOSED SPECIAL ANIMAL HOLDING ROOM"
- NEEDS FLEXIBILITY

②
10:15

KENNEL SPACE FOR BABIES QAR,
UP TO 6 MONTHS TO OVER 1 YEAR
- OUTDOOR CONTAINED AREA ACCESS
- LIMITED ACCESS
- 2 TO 3 KENNELS NEEDED
- CATS TOO! - WILDLIFE EXPOSURE

ANIMAL USERS

- ③
10:05
- HOME LIKE ENVIRONMENT
 - SEPARATION OF SPECIES - NOISE
 - CALMING
 - MINIMIZE/REDUCE NEGATIVE INTERACTION WITH PETS - KIOSK FOR STATUS CHECKING
 - PLAY/EXERCISE AREAS
- LARGE ENOUGH FOR PLAY
 - PLACES TO HIGHLIGHT LONG-TERMERS
J.G. - MEDIA EXAMPLES
 - HIGHLIGHT PETS IN BEST WAY
KENNEL VS PLAY

SMALL MAMMALS

- POCKET PET HOUSING
- ADOPTION HOUSING & BACKEND HOUSING
 - L.E./CONFINESCAPE - BACK DOOR
- REPTILES, BIRDS, AQUARIUMS, BUNNIES
- REPTILE SLIDERS, HERMIT CRABS, FISH
 - REPTILE REHABILITATORS
- STRONG PRESENCE/EFFECT CURRENTLY
 - PREDATOR HOUSING ← SEPARATE → PREY HOUSING
- HENS, ROOSTERS
CONTRACTOR HOUSING
LAWYER
ACCOMMODATE SHIP WITH

AGGRESSIVE DOG → MORE SPACE
QUARANTINE DOGS - SPECIAL INTAKE

EXTERNAL USERS

- COMMUNITY EVENTS
- NON-PERMANENT VOLUNTEERS
(COMPANY DOG WALKERS)
- PEOPLE LOOKING FOR MEDICAL SERVICES
SERVICE NOT CURRENTLY OFFERED
- VOLUNTEER VETS & TECHS
- MORE REGULAR/FREQUENCY INCREASING
- RETAIL CUSTOMERS?

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Appendix C. Workshop Notes & Interactives

Day 2 Session 2

D262
①
10:55

MISSION

PREVENT

MAINTAIN WHILE HERE

OUTCOME

PUBLIC HEALTH

- RABIES CONTROL
- ENFORCEMENT
- LICENSING
- VACCINATION CLINICS (PAST - NOT CURRENT)

"SAVE ANIMAL LIVES & PROTECT"

D262
②
10:40

- BEST AT WHAT WE DO - DO WHAT WE DO VERY, VERY WELL
- NOT WAREHOUSING PETS
- MANAGED INTAKE
- PROGRAMS THAT SUPPORT
- CAPACITY FOR CARE
 - IS FREEDOMS
 - INTENTION TO NOT EXCEED CAPACITY FOR CARE
 - CONTROL LENGTH OF STAY
 - CAN'T PILE PETS UP TO THE CEILING

STATUTORY RESPONSIBILITIES / COMMUNITY EXPECTATIONS
SEEN AS PLACE TO SHELTER & HOME TO PLACE
IN COMMUNITY BUT NOT STATUTORY RESPONSIBILITY

DUAL ROLE → NEW MISSION STATEMENT?

MANDATED ROLES

- BEST POSSIBLE
- L.E. OFFICERS - MOST VISIBLE PRESENCE IN COMMUNITY

INSIDE CULTURE CHANGE → IMPROVED PERCEPTION

- L.E. OFFICER PICTURED RETURNING PET RATHER THAN IMPOUND
- OFFICERS CARRY FOOD FOR PETS OF HOMELESS - LEASHES, LICKING, VACCINES

D262
③
10:55

PACC = RESOURCE FOR PUBLIC

- BEFORE THEY RELINQUISH PET
- HELP DESK / PHONE ASSIST
- POSITIVE EDUCATOR FOR PUBLIC
- ANIMAL CARE CENTER NOT "DOG POUND"
- PUBLIC EVENTS / SCHOOL PROGRAMS
- LOVE THE SHELTER THAT FEELS LIKE A PARK
 - FEEL LIKE NOT A "SK POUND"
- NOT PIMA CO. BUT IT IS THE COMMUNITY'S
- POSITIVE PUBLICITY OFFSET TO NEGATIVE POLITICAL IMPACTS (COT FEE / GV FEE FOR SERVICE)

STAFFING ISSUES

- REDUCE WASTED TIME
 - IMPROVE EFFICIENCY
- CURRENTLY UNDERSTAFFED FOR WHAT PACC DOES
- "KILL OURSELVES - NOT ANIMALS"
- COMMUNITY HELPING PACC
 - VOLUNTEERS HELP MAKE IT WORK
 - COMMUNITY SHELTER

IMPLEMENT BEST PRACTICES

- GROUPS HAVE DIFFERENT OPINIONS
- RELY ON EXPERTS / BEST PRACTICES

LACK OF STAFFING = INVITING EVERYONE IN TO HELP

- ↳ DIFFERING OPINIONS
- SOME SPACES ARE NOT OPEN TO EVEN TRAINED VOLUNTEERS
 - NOT PERCEIVED AS BEHIND A GATED BOX NECESSARY

IMPLEMENT PROGRAMS / BEST PRACTICES BEFORE MOVING INTO NEW PACC - NEW OLEO MACHINE TO OVERCOME NEWNESS

RISKS NOW TO MINIMIZE IMPACT OF NEW

CARDI - CRITICAL ISSUES

- COSTS VS WANTS
- UNDERSTAFFED
- STAFFING & SPACE
 - BALANCE VOLUNTEER / COMMUNITY VOICE
 - OVERBRANDING
 - STAFF SPACE
 - STAFFING
 - BUILD SOON TO DEMONSTRATE RESPONSIBILITY TO PUBLIC

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Appendix C. Workshop Notes & Interactives

- D252
11:25
- TRANSPARENCY
- STRIKE BALANCE
 - STRATEGIC
 - INTERPRETATION
 - EXPLAIN QUARANTINE
 - DESCRIBE # OF PETS S/N
 - # OF ANIMALS HANDLED EXPLAINED
 - ENHANCED VISITOR EXPERIENCE & EDUCATION
 - BUILDS TRUST FOR THE COMMUNITY
 - INNER HALLWAY / OUTER HALLWAY
 - BENEFITS PETS
 - CAMERAS TO HELP LEARNING WHEN ISSUES HAPPEN - DOG BITE EXAMPLE - WHO'RE DID WE GO WRONG?
 -

MUSIC

What do you feel is the *most* important role of PACC in our community?
(place voting dot in box)

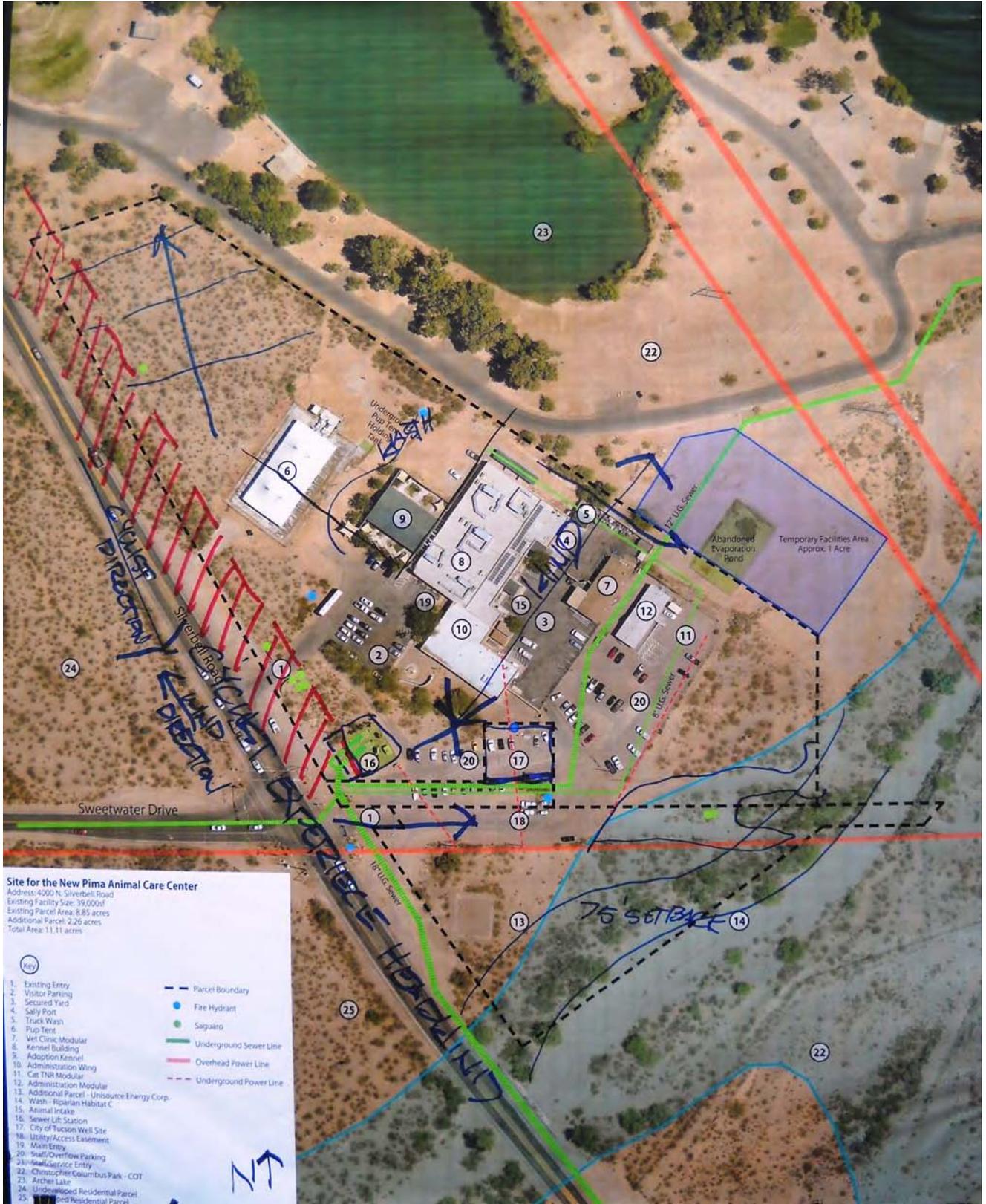
Intake for any and all homeless pets	Adoption of pets out to the County's residents
Public education (pet-related) / outreach programs	Public health and safety (including Rabies control)
Animal welfare law enforcement	Licensing
Animal population control (Community cat TNR program, shelter spay/neuters)	Other (write next to your dot)

Pima Animal Care Center - Programming Workshop - D252: Goals and Objectives - Visioning and Brainstorming
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Day 2 Session 2 (continued)

Appendix C. Workshop Notes & Interactives

Day 2 Session 4



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Appendix C. Workshop Notes & Interactives

Day 2 Session 5

- 2:45
- HIGH PRESSURE HOSE
 - LONGEVITY
 - AIR CONDITIONING
 - SOUND Baffles/NOISE CONTROL
 - KEYCARD ACCESS
 - DRAIN LOCATIONS

LAYERS
 -- 2 DOORS BETWEEN DOGS & PEOPLE ①

PACC PROBLEM
 □ TRAFFIC CONTROL / KEY CONTROL

KENNEL CAIRD LOCATION
 - WET / TATTERED

- SECURITY / SAFETY
- PARK ACTIVITIES
 - LIGHTING CAN HELP *
 - STAFF / VOLUNTEERS DO / HAVE FELT UNSAFE
 - HOMELESS CAMPS
 - SPECIAL CRITTERS
 - DOUBLE-GATES
 - PREVENT ESCAPES
 - ENTIRE PROPERTY FENCED? SEVERAL YES
 - BREAKINGS
 - PETS, PERSONAL PROPERTY

IS FLEET VEHICLES (AC.) THREAT
 - SEPARATE / FENCED → GAS STATION OUT

PARKING NUMBERS
 - SEPARATE CUSTOMER / STAFF / AC.

ALL PURPOSE SPACE
 - OUTDOOR
 - INDOOR / OUTDOOR

DLSG
 3:05 ②

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Appendix C. Workshop Notes & Interactives

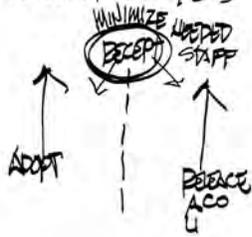
Day 2 Session 6

HOW TO ENHANCE VISITOR EXPERIENCE ^{D2516}

- WAYFINDING / GOOD WAYFINDING ^{3:05}
- CLEAR CIRCULATION
- ENTRY VISIBILITY
- CONSIDER WEATHER
 - HOT/COLD, SUN, RAIN, ETC
 - AIR FLOW

- SEPARATE ENTRIES
 - ADDITIONS VC
 - ANIMAL CONTROL
 - LICENSING
 - RELEASE

- RECEPTIONIST? - YES



KEEP IN MIND JARGON ^{D2516}
 - "LOST & FOUND" VS "INTAKE" ^{15:40}

SIGNAGE
 BILINGUAL
 UNIVERSAL SYMBOLS
 COLOR CODING

ARCHITECTURE CAN CREATE CLEAR
 DEFINITION OF DIRECTIONS, SPACE,
 PATH, CIRCULATIONS

ZONORS / NAMING OF OPPORTUNITIES
 VARYING AMOUNTS

INTAKE DECLINING
 COMMUNITY SPACES / POTENTIAL FOR FLEXIBLE
 SPACE TO ACCOMMODATE CHANGING NEEDS
 PROGRAMS

VET SCHOOL IN TUCSON
 ○ CONSIDER ACCOMMODATING LEARNERS
 IN MEDICAL / CLINICAL SPACES
 ○ OVERNIGHT ROTATIONS?
 ○ CVA / CYT REPTS

~~KITTENS - NURSERY~~ ^{D296}
 ■ EXPENSIVE, INTENSE,
 ■ OVERWHELMING, FACTORY FEEDING
 * CONTINUE TO FOSTER OUT ^{15:25}

WITH IMPROVEMENTS - TAKE ON MORE
 CHALLENGES?

MORE/DIVERSE/BETTER ISOLATION SPACES

IMPROVEMENTS TO BEHAVIORAL CONDITIONS
 □ AGILITY COURSES
 □ CAT LIVING ROOM - EXERCISE & MEET/GREET
 □ OBEDIENCE TRAINING FOR NEW
 ADOPTERS (FUTURE ENHANCEMENT)

COMMUNITY CHANGES
 □ MORE RESPONSIBLE PET OWNERS
 □ SENSE PETS ARE COMPANIONS
 □ S/N EDUCATION / KNOWLEDGE INCREASING

HARD TO ADOPT DEMOGRAPHIC
 □ YOUNGER GENERATIONS
 PITH & KITTIS

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Appendix C. Workshop Notes & Interactives

Day 2 Session 7

Space Confirmation

Public Spaces

- Main Entrance and Public Lobby (public without animals)
- Animal Intake Waiting (public with animals)
- Enforcement Lobby w/ Cashiers (part of the Main Lobby?)
- ~~ADOPTION LOBBY~~ Public Meeting, Education, and Multi-Purpose Room
- ~~BEHAVIOR TRAINING~~ Adoption Counseling (booths or rooms) #1
- Adoption Fee Cashier Station(s) **TECH/EQUIP SOLUTION**
- Retail Space **CONTRACTED OUT / CHARITABLE KITS / AVOID CONFLICT**
- Enforcement Hearing Room
- Cat "Get Acquainted" Room(s) **FOSTER WAIT ROOMS (20 AFF/HR)**
- Dog "Get Acquainted" Room(s) **INTERVIEW ROOMS**
- Outdoor Activity Area (Training, Enrichment, Get Acquainted, Events, Dog Walking, Educational needs) **CLIMATE LOBBY**

Sheltering Spaces

- Dog "Real Life" Room(s) **REAL LIFE BUNS (ENRICHED INDOOR/OUTDOOR KENNELS)**
- Dog Kenneling **FULLY ENCLOSED KENNELS (SPECIAL NEEDS)**
 - General
 - Parvo Treatment
- Puppy Room **PARVO TREATMENT**
- Mama & Pups Room **2-50 TIMES** Recovering Kennels (Yellow Zone)
- Evaluation for Behavioral **COMBINE** Owner Redemption (Lost and Found)
- Bite Isolation **COMBINE** Ownerhold (potentially adoptable)
- ~~Quarantine~~ Quarantine **QUARANTINE** Law Enforcement Holds
- URI Treatment

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Sheltering Spaces (continued)

- Cat Room(s) (showcase)
- Cat Kenneling
 - General
 - Kitten Room
 - Mama & Kittens Room
 - Evaluation for Behavioral
 - Bite Isolation
 - Disease Quarantine
 - URI Treatment (**MORE THAN 1!**)
- Ringworm Treatment
- Recovering Kennels
- Owner Redemption (Lost and Found)
- Ownerhold (potentially adoptable)
- Stray/TNR Holding
- Law Enforcement Holds
- Pocket Pet/Small Mammal Room(s)
- ~~Behavioral Assessment and Training Room(s)~~ **BEHAVIORAL ASSESSMENT AND TRAINING ROOM(S)**
- Food ~~Preparation Area(s)~~ **STORAGE, BOWL STORAGE, DISHWASHING, CANNERS**
- Laundry
- General Storage
- Animal Support Areas (define specifics)
 - Isolation Food Preparation, **COOKING** **DISHWASHING (PER ISOLATION CAT BOOTH)**
 - Isolation Laundry **NEEDS?**
 - Isolation Storage
 - Isolation Support (define specifics)
- Adoption Offices
 - Live Release Manager **OFFSITE COORDINATOR OFFICE? SEE POSTER/RESCUE**
 - Adoption Coordinator
- Offices for Shelter Supervisors
- Work Area(s) for Shelter Technicians
- **DOG COORDINATOR SPACE**
- **CAT COORDINATOR SPACE**

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Intake/Surrender Spaces

- Small Counseling Room (**4-11 INTAKE SPACES**)
- Intake Pre-Eval Holding for Dogs **(KENNELS) intake**
- Intake Pre-Eval Holding for Cats **TNR HOLDING**
- Initial evaluation **TRIAL ROOM (2-1 DOG/CAT)**
- **HELP DESK / PHONE RECEPTION**
- Rescue/Foster Spaces
 - Offices for
 - Rescue Coordinator
 - Rescue/Foster Technician **DAY WARD**
 - Potential Rescue/Foster Meeting Space
 - Rescue/Foster Files **PART OF WORK SPACES**
 - Rescue/Foster Supplies Storage

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Veterinary/Isolation/Clinic

- **CLINIC (ALSO DUPLICATED IN PUBLIC SPACES) R/RECEPTIONIST**
- Offices for
 - Director of Veterinary Services
 - Staff Veterinarians
 - Clinic Manager
- Vet. Tech. Workspaces
- Intake and Discharge ~~Training~~
- Pre-Op holding for Dogs **POST OP**
- Pre-Op holding for Cats **POST OP**
- Exam Room(s) **FOR FOSTERS (2-2)**
- X-Ray/Imaging **DIAGNOSTIC**
- Sterile Supply **PACK/PREP/C/CEUB**
- Surgery Suite **3-TABLE**
- ~~Emergency/Procedure Room~~ **TREATMENT ROOM (KENNELS-10U)**
- Post-Op holding for Dogs
- Post-Op holding for Cats
- Drug Storage
- Drug Dispensing
- Clinical Laboratory **DIAGNOSTIC**
- Laundry
- Surgery Utility Room
- Restroom(s)
- Locker Room(s)
- Medical Records
- ~~Euthanasia/Owner Good-bye Room~~

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Appendix C. Workshop Notes & Interactives

Day 2 Session 7 (continued)

Veterinary/Isolation/Clinic (continued)

- Euthanasia Holding for Dogs
- Euthanasia Holding for Cats
- Euthanasia Procedure Room
- Euthanasia Sample Collection Space (FRA)
- Euthanasia Cooler

Administration/Staff

- Administration Reception/Support
- Administration Offices
 - Chief of Operations
 - Director of Shelter Operations - *NEED SUPER SUPERVISOR FUNCTION!*
 - Development Director - *MULTIPLE WORKSTATIONS*
 - Outreach Coordinator - *NEAR VISITORIAL COORDINATOR*
 - Business Operations
- Clerical/Staff Workstations
- Conference Room - *TRAINING ROOM / MULTIFUNCTION - MULTIMEDIA PRESENTATION / GOOD MEETING / BUSINESS*
- Administration Storage
- File Room - *o print room*
- Staff Break Room
- Staff Locker Area
- Staff Entrance
- o SECURE IT STORAGE

BOB IS DISPATCH SUPERVISOR APPROX 11.1

ACO (Enforcement) Unit

- Enforcement Offices
 - Enforcement Operations Manager
 - Enforcement Clerical Support - *NOISE / WAIVER ISSUES*
 - Dispatch Supervisor
 - Dispatcher(s) - *USE FOR TRAINING - IMPACTS SPACE NEEDS*
 - Field Supervisor(s) - *(3 = 1 VACANT)*
 - Investigator(s) Office - *(3 = 1 VACANT)*
 - Field Officer(s) - *FROM APPROX 11.1 COMMUNITY SERVICES*
- Dispatch Training and Meeting Room
- Supervisors' Support (define specifics) - *SECURE ROOM*
- Briefing/Ready Room
- Locker Rooms - *FIELD OFFICER PERSONAL EQUIP.*
- Equipment Storage / DOCUMENT STORAGE
- File Room / COPY ROOM
- Truck Unloading / Sally Port - *W/ DOGS HOLDING / DRIVE THRU*
- Dog Intake Holding
- Cat Intake Holding
- Triage and Evaluation - *RELATIONSHIP TO CLINIC*
- Truck Wash
- Secured Parking - *CONSIDER THIS A POSSIBILITY (EVALUATE)*
- EVIDENCE ROOM - *MORE SECURE LOCKER*
- SPACE IN EACH HOLDING AREA

COMBINE

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Volunteer Support

- Office for Volunteer Coordinator
- Volunteer Check-In
- Volunteer Break Room
- Volunteer Lockers
- Grooming - *MOVE TO SHELTER SPACES*

Inmate Support

- Inmate Check-In
- Inmate Break Room
- o NEED SEPARATE REST ROOMS

Miscellaneous

- Service Yard - *CONTROLLED ENTRANCE, TRASH, RESTRICTED ACCESS, SHIPPING/RECEIVING*
- Telecommunications Room
- Electrical Closet(s)
- Fire Riser
- Mechanical Room(s) - *CONSIDER SPACES WHO ACCESS?*
- Janitor Closet(s)

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Appendix C. Workshop Notes & Interactives

Day 2 Session 8

PUBLIC/VOLUNTEER FORUM 7/23/15
 LINE & SPACE (TUCSON)
 HENRY TOM
 BOB CLEMENTS
 MIKE ANGLIN
 ANIMAL ARTS (BOULDER)
 HEATHER LEWIS
 SARAH BOWMAN

ARCHITECTS

VAST MAJORITY - VOLUNTEERS
 PUBLIC - SMALL PRESENCE (3-4)

PLACE FOR ANIMALS TO STAY
 PLACE TO TAKE IN PETS
 COMMUNITY NETWORK
 DON'T TURN AWAY ANIMALS
 LAST RESORT - HUMANE CARE

WHAT IF PACC DID NOT EXIST?
 SAVING LIVES → BECOMES BETTER PEOPLE

10 YEARS AGO - SOLUTION WAS EUTHANASIA

NEW FACILITY PROVIDES FOR NEW SOLUTION (ADOPTION/HUMANE/HEALTHY CARE)

"DOG-PATCHES"

NEEDS

MULTI-FACETED MEANS MANY REQUIREMENTS

SPAY & NEUTER SOLUTIONS

ANIMAL ARTS
 - LEARNED FROM 100s OF OTHER FACILITIES

LINE & SPACE
 - TOURED 16 FACILITIES

PACC + PIMA COUNTY + LINE & SPACE
 - PLANNING OTHER TOURS

APPROVED COMPUTER SUPPORT?
 YES

ANIMAL/HUMAN HABILITATION DONE WELL

ANIMAL/ANIMAL HABILITATION NEEDS COULD IMPROVE

- (DOG RUNS/PLAY SPACE FOR SOCIALIZATION)

PACC IS DEPENDENT ON VOLUNTEERS

FIND A PLACE BETWEEN PACC & HOME

- CAT ROOMS / MEET & GREET
 - NATURAL BEHAVIOR SPACES

SOCIALIZATION

- WITH CATS
 - VOLUNTEERS
 - ADOPTERS

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Appendix C. Workshop Notes & Interactives

Day 2 Session 8 (continued)

FASTER MOVEMENT :: LESS NEEDS / DEMANDS ^{PV F ⑤}

UNDER-STAFFED
VOLUNTEERS SUPPORT / MAKE IT POSSIBLE

VOLUNTEERS → COMPUTER ACCESS TO IMPROVE EFFICIENCY

WELL PACE
- EFFICIENT →

PRIVATE / QUIET ADOPTION
COUNSELING / ZOOMS

4 - MEET & GREET YARDS NOW
→ NEED MORE
□ JUMPETZ DOGS
□ INDOOR / OUTDOOR

BATHING FACILITIES <sup>PV F ①
6:35</sup>
□ FUNCTIONAL FAUCET / SPRAYS

NOISE CONTROL
- SOUND ABSORPTION

VOLUNTEERS AS COACHES
SPECIAL TYPE OF VOLUNTEER (OLDER)

KENNELS
- FEED / WATER WITHOUT ENTRY

DIVIDABLE MEETING SPACE

DOG MASSAGE AREA (FLEXIBLE SPACE)

LARGE PLAY AREAS

VOLUNTEER TRAINING +
OWNER TRAINING → PROVIDE SPACE / AMENITIES

MOP'S KENNELS ^{PV F ⑥}
WASTE & DRAINAGE UPDATED
AUTOMATIC WATERERS
@ APPROPRIATE HEIGHT

NO CIRCULATION CONFLICTS

SEPARATE AREAS
□ PUPPIES
□ SICK
□

W/ LOCKER ROOMS, SHOWER
LOCKERS
SHADES

TAKE DOGS TO POTTY

LARGE / QUIET DOG KENNELS
ELECTRONIC
LEED

INSPIRED QUOTES
TRAINING FACILITIES
VISIBLE GROOMING ROOM
- W/ LOCKABLE STORAGE

"SELLING" PROCESS
APPLIED TO ADOPTIONS <sup>PV F ②
6:45</sup>

□ WELCOMING
□ COMFORTING
□ COLOR SCHEMES
□ MUSIC

FIVE SENSORY EXPERIENCE
□ HEARING - CONTROL NOISE
□ SMELLING - CONTROL ODORS

CHANGE PERCEPTION FROM
NEGATIVE TO POSITIVE

INDEPENDENT ROOM CONTROL
TO AMENITIES LIKE MUSIC

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Appendix C. Workshop Notes & Interactives

Day 2 Session 8 (continued)

P/C/F
2
6:47

COMPUTER ACCESS
- FINDING ANIMALS FOR VOLUNTEERS
"WHY" STORY
- ERRORS IN INFORMATION

INVOLVE T.E.P. EARLY
- RESOURCE, ISSUES, OPPORTUNITIES
- CORPORATE ENERGY GRANTS

NO DISHWASHING IN CAT ROOMS
NOISY BANGING LEADS TO
SCRATCHES/SCARS

SEPARATE DOGS/CATS
INCLUDING CIRCULATION

INTAKE NEEDS
SEPARATE AREA/PRIVACY
EDUCATION
PHOTO STUDIO BY INTAKE

EUTHANASIA ROOM
- GOOD BYE SPACE

SMOOTH PARKING LOTS

EFFICIENT SEPARATED TRAFFIC FLOW

MULTIPLE BUILDINGS?
OTO EXPLORE
O SEPARATE SPACES TREATED AS INDIVIDUAL BUILDINGS

SURGICAL SUITES
IMPROVEMENTS ALL AROUND
O AFFECT STERILITY
O SEPARATION OF POST OP / PRE OP / SURGERY / OTHER FUNCTIONS

LAUNDRY
CURRENTLY 2 KL # 2D
STORAGE ITEMS IN APPROPRIATE SEPARATE SPACES
R FOOD IN LAUNDRY

SHIPPING/RECEIVING
- LARGE DOORS
- EFFICIENT

SMART BOARDS/TECH TO ASSIST VOLUNTEER AWARENESS/INFORMATION

ENRICHING ENVIRONMENT

EASY/HYGENIC ACCESS TO ITEMS
NEED IN AREAS IN THOSE AREAS

SEPARATE LAUNDRY/FOOD PREP/DWING FOR CATS VS DOGS
- SEPARATE SPECIES

KENNEL CARDS BLOCK VIEWS OF CATS AND PUBLIC OF CATS

PRIVATE DISCUSS AREA FOR CAT ACTIVITIES

SEPARATED SHELTERING
- SEPARATE KENNEL NEED SEPARATE ENTRIES CONTROL DISEASE

SMALL HANDWASH SINKS SCATTERED
R PAPER TOWEL DISPENSERS

WELL DESIGN KENNELS
GOOD LOCKS

GULLOTWEDOORS - HUGE BENEFIT
EGRESS TO KENNELS - BUMP INTO DISHES

WELL OPERATING DOORS

SUPPLIES CLOSE TO WHERE NEEDED

LAUNDRY STORAGE (SMALL) BY LOCALITY
W/ NEED

DOG AREAS W/O CACTUS

SMOOTH GRIND FOR WALKERS

GOOD DRAINAGE

KENNEL HOOKS FOR BEDS DURING CLEANING & HITCHING PETS

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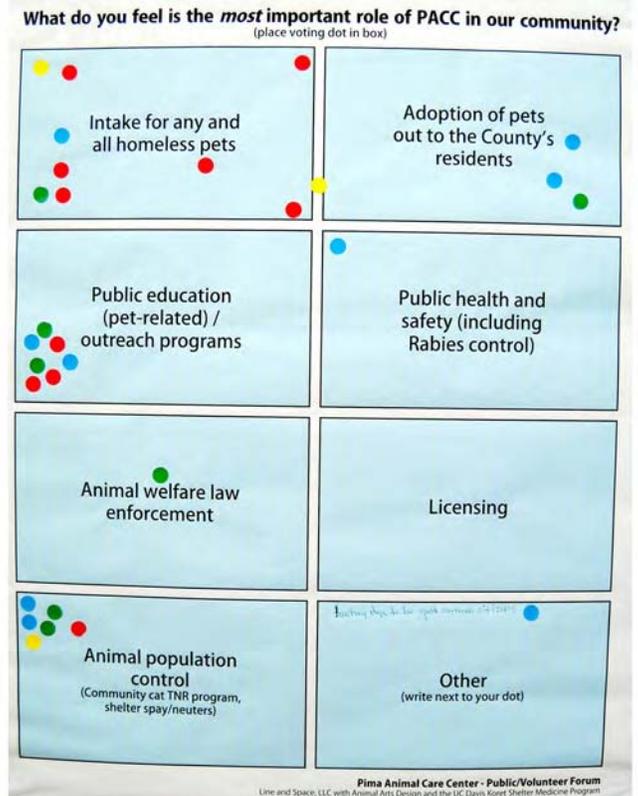
Appendix C. Workshop Notes & Interactives

Day 2 Session 8 (continued)

FOSTER SPACES FOR WAITING 13
 DISINFECTANT SOLUTIONS
 - RESUPPLY EASE
 SICK BAY ACCESS
 - CONTROL VISITORS
 - BOOTIES
 - BEHIND GLASS
 - KENNEL CARDS OUTSIDE SO THEY CAN BE READ
 TAKE A # SYSTEM FOR ADOPTER CONTROL
 ACCESS TO LAW ENFORCEMENT SPACE FOR DISCUSSION
 DONOR/NAMING OPPORTUNITIES
 WEB CAMS @ PLAY AREAS
 PET GYM

ACO INTAKE
 - IMPROVE GETTING PETS FROM TRUCKS
 MANAGEMENT SYSTEM FOR PET LOCATION / STATUS (12)
 ADEQUATE QUIET SPACES FOR REG EVALUATIONS
 TV FOR EDUCATION IN PUBLIC AREAS OF RESPONSIBLE PET OWNERSHIP
 LOCKABLE DISPLAY FOR KENNEL CARDS
 WALKER BOARD SINGLE SYSTEM LOCATION OF ANIMALS DISPLAY OFF OF DATA (AUTOMATIC?)
 MULTIPLE MEET & GREET CATS
 ADEQUATE KENNELS FOR BONDING PAIRS THROUGHOUT ALL SPACES DURING A PETS STAY

RETAIL SPACE
 - VERY BASICS
 - STARTER KITS
 DATA VISIBILITY
 CATS NEED HABILITATION / GROOMING / TEMP FOR CLEANING,
 CAT PHOTO STUDIO
 APPROPRIATE CONDITIONS TO MAKE CATS LOOK THEIR BEST
 MEDIA STAGING / MEDIA CENTER
 CAT ROOM
 - CAREFUL WITH SPACES CAN HIDE WHEN THEY ESCAPE
 - SMALL
 - DIFFICULT TO ACCESS
 - DESIGN THE SPACE THEY WILL WANT TO HIDE TO MAKE COLLECTION EASIER
 OUTDOOR LIGHTING

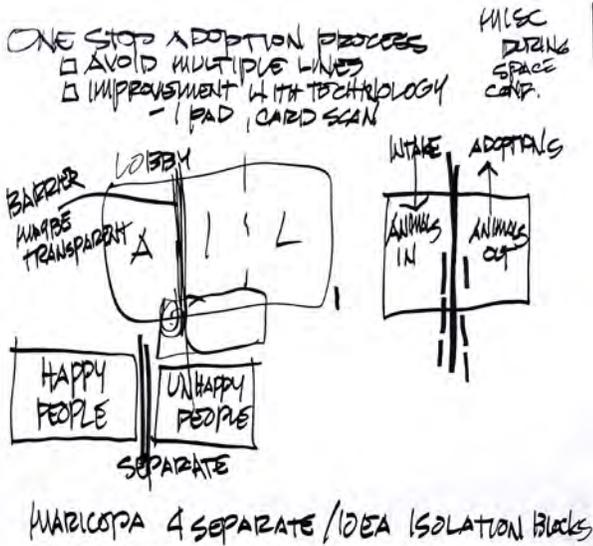


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Appendix C. Workshop Notes & Interactives

Day 3 Session 2



Space Name: ADOPTION ROOMS/CUBICLES

Users/Staff Type: _____ Number: _____

Function:

Furnishings/Equipment (include sizes):
REGISTERS

Storage Requirements:

Adjacency:

Critical Issues and General Requirements:

Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: SET AQUARIUM ROOMS

Users/Staff Type: _____ Number: _____

Function:

Furnishings/Equipment (include sizes):
SEATING BENCHES
- WEBCAM ACCESS (INDOORS)

Storage Requirements:
NONE

Adjacency:

INFORMATION WORK STATIONS

Critical Issues and General Requirements:

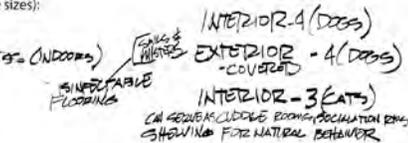
DISINFECTANT EASILY CLEANED
FLEXIBILITY QUIET

Sensory:

DAYLIGHT

Feeling/Emotion:

CLEAN CALM
BRIGHT CHEERFUL



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Space Name: LOBBY - ADOPTION COMPONENT

Users/Staff Type: POTENTIAL ADOPTERS RECEPTIONIST / SPECTATOR (VOLUNTEER ASSIST) Number: 1

Function:

DONATION RECEIVING
RESCUE PICK-UP
RETAIL SALES
ADOPTEE PICK-UP
MEDIA
RESIDENCE RECEPTION

ADOPTION CAGES FEATURED
FEATURED ANIMAL ROOMS
RECEPTION / DISPERSON / DIRECTING
CASH TRANSACTIONS (BY STAFF)
OCCUPY KIDS (AVOID TOYS)
CARTOON & LOBBY PLAY

Furnishings/Equipment (include sizes):

RECEPTION DESK / COMPUTER TV MONITORS (EDUCATIONAL)
PUBLIC SEATINGS (# 5-10 IN PODS) (LEAD EXTERIOR)
PLAY ROOMS
COPIER / PRINTER
LENDING (DRINKS ONLY)

Storage Requirements:

DONATIONS
OFFICE SUPPLIES
STAFF BELONGINGS
IN EXHIBIT ORAL MATERIAL

Adjacency:

ADOPTION ROOMS
PUBLIC RESTROOMS
FEATURED ANIMAL ROOMS
MULTI-PURPOSE ROOM

DONATION STORAGE
INTAKE LOBBY

Critical Issues and General Requirements:

WAYFINDING / POINT OF CONTACT FEELING ALLIANCE
PROPER SIGNAGE
ADJACENCIES
SPACE FOR WAITING USED TO SEPARATE PETS IT IMPROVISION
2 PRNG CONTROL (BY SYSTEM) SIMPLE / CLEAN
(CUBICLES)

Sensory:

DAYLIGHT / PLEASANT SOUNDS

Feeling/Emotion:

CONFIDENCE / RESPONSIBLE CIVIC CAREING
PROUD OPEN HAPPY
INSPIRATIONAL (EDUCATIONAL ORGANS) PIMA ANIMAL CARE CENTER
BRIGHT ENTERTAINING

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Appendix C. Workshop Notes & Interactives

Day 3 Session 2 (continued)

Space Name: MAIN ENTRANCE / PUBLIC LOBBY

Users/Staff Type: VISITORS, PETS, DONATORS, VENDORS, LICENSING STAFF, ADOPTION STAFF Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: MULT-PURPOSE

Users/Staff Type: _____ Number: _____

Function: TRAINING, MEETINGS, EVENTS
STAFF MEETINGS (FULL STAFF)
FUNDRAISERS, VACCINATION CLINICS
OUTSIDE USERS

Furnishings/Equipment (include sizes): TECHNOLOGY (AV) / INFR. SCREEN 2 OUT OF 3 WHEN DIVIDED (IF 3)
DOG HITCHES
KITCHENETTE
- COUNTER / SINK

Storage Requirements: TABLES/CHAIRS - SECONDARY ROOM
TRAINING MATERIALS

Adjacency: OUTDOOR ACTIVITY AREA
ADOPTION LOBBY
RESTROOMS

Critical Issues and General Requirements: OUTSIDE ENTRY
ADJUSTABLE LIGHTING
DARKENABLE
SOUND CONTROL VENTILATION

Sensory: NATURAL LIGHT

Feeling/Emotion: REPRESENTS PACE

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Space Name: OUTDOOR ACTIVITY AREA

Users/Staff Type: _____ Number: _____

Function: PLAY GROUPS
FUNDRAISER
TRAINING

Furnishings/Equipment (include sizes): WATER FOUNTAIN (PET WATERING TOO)
HOSE BIB
BENCH SEATING (PARK LIKE)

Storage Requirements: STORAGE ROOM
- TRAINING SUPPLIES (ASILITY FURNITURE)
- AVOID KIDDIE POOLS

Adjacency: MULTIPURPOSE SPACE

Critical Issues and General Requirements: EMERGENCY NOTIFICATION
VEGETATION

Sensory: SHADE & SUN COMBO

Feeling/Emotion: _____

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Space Name: MAIN ENTRANCE / PUBLIC LOBBY

Users/Staff Type: VISITORS, PETS, DONATORS, VENDORS, LICENSING STAFF, ADOPTION STAFF Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Appendix C. Workshop Notes & Interactives

Day 3 Session 3

LOADING DOCK? NOT NECESSARY BUT ACCOMMODATE PALLETS OF FOOD
 SHIPPING/RECEIVE SEPARATED FROM SHIP/RECEIVE COOLER
 (OLDERS VISITORS)

GTI DOGS
 10 RUNS

~~OFFICE~~ WORKSPACE
Space Name: ADOPTION COORDINATOR
 Users/Staff Type: _____ Number: _____
 Function: # OF WORKSPACES = 5
 WAITING AREA - G-SPACE ADJACENT
 → CONNECTION OK
 OFFSITE COORD. ADOPTION RESCUE INTERSHIPS (2)
 Furnishings/Equipment (include sizes):
 WORKSTATIONS W/ VISITOR CHAIR
 PET HITCHES
 RESCUE COORD - LOTS OF FILES (LATERAL FILE CAB)
 Storage Requirements:
 T-SHIRTS
 CAT CARRIERS (ALL DIFFERENT SIZES)
 → CLOSE OR CABINET
 ADD STORAGE ROOM
 Adjacency:
 OPPOSITE COORDINATOR TO THEIR SPECIAL STORAGE NEEDS
 LIVE RELEASE MANAGER OFFICE
 ADOPTION COUNSELOR DESK
 Critical Issues and General Requirements: Upper Floor ok? NO
 Sensory: DAYLIGHT VIEWS
 Feeling/Emotion: ORGANIZED

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Space Name: SHELTER-DIRECTOR OF OPS
 Users/Staff Type: _____ Number: _____
 Function: PRIVATE OFFICE
 MEETING WITH ALL STAFF, PUBLIC (MORE INTERFACE WITH STAFF)
 Furnishings/Equipment (include sizes):
 DUPLICATE JUSTIN'S OFFICE
 Storage Requirements:
 Adjacency:
 NEAR SHELTER SUPERVISOR WORK AREA
 CLINIC - OVERSEES THEIR OPERATIONS
 Critical Issues and General Requirements: Upper Floor ok?
 TRANSPARENT - SENSE OF EASY ACCESS
 VIEWS OF SHELTER/KENNELS/CLINIC
 Sensory:
 Feeling/Emotion:

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Space Name: CLINIC
 Users/Staff Type: _____ Number: _____
 Function:
 Furnishings/Equipment (include sizes):
 5 KENNELS
 NO VESTIBULE
 Storage Requirements:
 Adjacency:
 Critical Issues and General Requirements: Upper Floor ok?
 Sensory:
 Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 3 Session 3 (continued)

Space Name: DOG HOUSING

Users/Staff Type: _____ Number: _____

Function: INDOOR / OUTDOOR
SOME FULLY INDOOR
NO DOGS FACING DOGS

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: S1-DOG

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): 10 RUNG
SINK
DIP

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: OFFICE
LIVE RELEASE MANAGER

Users/Staff Type: JUSTIN Number: _____

Function: MEET, PHONE CALLS,
PAPERWORK
DOG LOUNGING

Furnishings/Equipment (include sizes): DESK / MEET W/ 2 PEOPLE
TABLE WITH ~~CHAIR~~ COMPUTER, PHONE

Storage Requirements: _____

Adjacency: ADOPTIONS

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: PARKO

Users/Staff Type: _____ Number: _____

Function: PARKO
- SINGLE KENNELS + LITTER BUNS
10 TOTAL 4 TOTAL

CONVERT ~~2~~ SIDE TRANSFER RUN
TO 2 4x8' BRAND TO 8x8'

- ENTRY VESTIBULE
↑ COUNTER / CLEANING
BATHING STATION (PETS)
STORAGE SINK
OUTDOOR ACCESS TOO
+ PASS-THRU WINDOW
+ DIP

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Appendix C. Workshop Notes & Interactives

Day 3 Session 3 (continued)

Space Name: RINGWORM CATS
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):
 DIP TREATMENT
~~2 WARDENS~~ 2 SMALLER COLONIES 2 WARDENS
~~2~~ SOME HOUSING EXERCISE ROOMS

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?
 OUTSIDE DOOR
 ENTRY VESTIBULE

Sensory:

Feeling/Emotion:

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Space Name: OFFICE WORKSPACE
 SHELTER SUPERVISORS
 Users/Staff Type: _____ Number: _____
 Function: 4 STATIONS + 1 FOR DOG COORD + 1 CAT COORD = 6

Furnishings/Equipment (include sizes):
 TYPICAL WORKSTATION + 1 CHAIR (VISITOR)

Storage Requirements:
 SECURE PERSONAL FILES
 NEEDS OFFICE SUPPLY STORAGE OR ADJACENCY

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?
 CONVERSATION ROOM
 JOSE'S OFFICE (DIR. OF SHELTER OPS)
 INTAKE

Sensory:

Feeling/Emotion:

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Space Name: SHELTER SUPERVISOR WORK AREA
 Users/Staff Type: _____ Number: _____
 Function: 6 WORK STATIONS - 4 SUPERVISORS

Furnishings/Equipment (include sizes):

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: SHELTER TECH WORK AREAS
 Users/Staff Type: _____ Number: _____
 Function: STANDING "TOUCH-DOWN"

Furnishings/Equipment (include sizes):
 COMPUTER NO PHONE BUT DATA WILL ACCOMMODATE VOIP
 X INHIBIT ACCESS CONCERN

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?
 CLEANABLE, H₂O RESIST

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 3 Session 3 (continued)

Space Name: SKIN WARD (DOGS)
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):
 2 KENNELS 1 RUN (10 X 12 ROOM)
 DIP

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: URI DOGS
 Users/Staff Type: _____ Number: _____
 Function: 2 DOGS INDOOR/OUTDOOR URI DEDICATED

Furnishings/Equipment (include sizes):

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: _____
 Users/Staff Type: _____ Number: _____
 Function: 3-FLEX KENNELS
~~SKIN WARD~~ SKIN WARD
~~PARVO~~ PARVO
~~GI DOGS~~ GI DOGS
~~SKIN WARD~~ SKIN WARD
~~SKIN WARD~~ SKIN WARD
 DISTEMPER RESISTANT / COMPLICATED URI
 - DIP/BATHING STATION!

Furnishings/Equipment (include sizes):

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: URI CATS
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):
 20 HOUSING ON ITS

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 3 Session 5

Space Name: OFFICE - FOSTER COORDINATOR

Users/Staff Type:

Number: _____

Function: OFFICE/WORKSPACE
W/ 2 ADDITIONAL WORKSPACES

Furnishings/Equipment (include sizes):

BANK OF KENNELS - MOBILE - ON CASTERS
KITCHEN TABLE & CHAIRS (± 30" x 40")
SMALL REFRIG 1/2 SIZE
MICROWAVE

Storage Requirements:

PRINTER/COPIER (NETWORK W/ CLINIC WORKSTATIONS + WORKSPACES)
LATERAL FILES (LOCKABLE)
2 CABINETS FOR DAY-DAY FOSTER SUPPLIES (LOCKABLE)

Adjacency:

CLINIC LOBBY DAY WARD (OK)

Critical Issues and General Requirements:

Upper Floor ok?

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Space Name: GENERAL WORK ROOM / MAIL ROOM

Users/Staff Type: _____ Number: _____

Function: 6 WORK STATIONS + 2 MORE FOR VOLUNTEERS = 8
COURIER PICKS UP IN AREA
- COMES IN LOBBY
OTHER PLACE FOR REST OF
PACKS MAIL
NEED OUTGOING
MAIL BIN STORAGE
- LONG TRAY

Furnishings/Equipment (include sizes):
FOLD, OPEN, 4 SEAT
WORK TABLE 8-10' X 30" to 32" - 1 LARGE SHARED PRINTER FOR RECEIPTS
MACHINE COUNTER - SEPARATE ROOM - NOISE 1 SMALLER SHARED SORTING PRINTER

Storage Requirements:
PLACE FOR 2 SAFES IN LOCKING CLOSET - FLOOR SAFES
ENVELOPES - CENTRAL STORAGE (BUT NEED CLOSE STORAGE FOR
TAGS, FORMS, FILES STORAGE FOR RECORDS/FILES TOO

Adjacency:
INTAKE
LIC SUPERVISOR OFFICE

Critical Issues and General Requirements: Upper Floor ok?

NOISE - MACHINE
IDEAL TO WORK / MACHINES IN ONE SPACE

Sensory: _____

Feeling/Emotion: _____

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Space Name: LICENSING / CASHIER BOOTHS

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes):
INDIVIDUAL PRINTERS

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: Upper Floor ok?

ADJUSTABLE COUNTERS (ELECTRONIC)
(4 STATIONS)
CUSTOMER REACH CONTROL / BARRIERS OBSCURES VOICES
SOUND BETWEEN STATIONS

Sensory: _____

Feeling/Emotion: _____

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Space Name: LICENSING SUPERVISORS OFFICE

Users/Staff Type: _____ Number: _____

Function: SMALL MEETINGS - 1 ON 1

Furnishings/Equipment (include sizes):
SMALL TABLE / CHAIRS
COUNTER SPACE FOR DEPOSITS

Storage Requirements:
COUPLE FILE CABINETS

Adjacency:
LICENSE WORK ROOM

Critical Issues and General Requirements: Upper Floor ok?

FULLY ENCLOSED - NOISE CONTROL

Sensory: _____

DAYLIGHT VIEW

Feeling/Emotion: NEW CALM

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Appendix C. Workshop Notes & Interactives

Day 3 Session 7

Space Name: INVENTORY

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: Upper Floor ok?

LOCKED
MAIN DRUG SAFE - LOCKABLE / IMMOVABLE

Sensory: _____

Feeling/Emotion: _____

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Space Name: CAT MUSIC DIAGNOSIS

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: CLINIC EXAM ROOMS

Users/Staff Type: _____ Number: 3

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: CLINIC LOBBY

Users/Staff Type: _____ Number: _____

Function: DECEMPTION PU
FOSTER PU

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Appendix C. Workshop Notes & Interactives

Day 3 Session 7 (continued)

Space Name: EUTHANASIA

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: NEAR INTAKE

Critical Issues and General Requirements: ODOR CONTROL
SOUND PROOF
KEYCARD CONTROL

Sensory: _____

Feeling/Emotion: GRAPHIC'S
SOUND PROOF

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*RADIANT HEATING?
OTHER APPROACHES*

Space Name: EUTHANASIA

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____

Sensory: _____

Feeling/Emotion: _____

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*DOG HOLDING - X 10 KENNELS
CATS HOLDING - 3-4 KENNELS
- SEPARATED WELL FROM EUTH ROOM*

*EUTH ROOM
10X12 OR 10X14
LIFT SCALE/TABLE (MOBILE)
SQUEEZE GATE
2 EXITS*

*NICE SPACE
NATURAL LIGHTING
LESS CLINICAL*

*COOLER ADJACENT
- ~~CONCEALED~~ CONCEALED COVERED*

COOLER 10X10 WALK-IN

EUTH AREA - NEAR ENFORCEMENT / SALLY PORT

Space Name: FRA ROOM

Users/Staff Type: _____ Number: _____

Function: LIVE SINKS (NOW) IDEALLY OUTDOOR HOLDING AREAS

Furnishings/Equipment (include sizes): 10'X12'

Storage Requirements: _____

Adjacency: EUTHANASIA IMMEDIATELY ADJACENT w/ ACCESS

Critical Issues and General Requirements: FLOOR DRAINS

Sensory: _____

Feeling/Emotion: ANIMALS ONLY

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*PROCEDURE EQUIPMENT (HL. -> ANOTHER CLIENT)
REFRIG/FREEZER
COUNTER*

Space Name: PHARMACY

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____

Sensory: _____

Feeling/Emotion: _____

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LOCKED DRUG BOX - 2

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Appendix C. Workshop Notes & Interactives

Day 3 Session 8

LOADING DOCK? NOT NECESSARY BUT ACCOMMODATE PALLET OF FOOD
 SHIPPING/RECEIVE SEPARATED FROM SALLY PORT/COOLER
 (ODORS) VISITORS

Space Name: STAFF BREAK ROOM
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):
 TABLES/CHAIRS FOR 10 PEOPLE
 2 REFRIG/FREEZERS & MICROWAVE HEATING MACHINES
 SINK/COUNTER
 COFFEE MAKER
 Storage Requirements:
 CABINETS

Adjacency:
 OUTSIDE PATIO
 AWAY FROM KENNELS

Critical Issues and General Requirements: PRIVATE Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: STAFF LOCKER ROOM
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):
 100 LOCKERS
 CONSIDER IN VS W COUNT

Storage Requirements:

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: ADMIN FILE & SUPPLY ROOM
 Users/Staff Type: _____ Number: _____
 Function: _____

Furnishings/Equipment (include sizes):

Storage Requirements:
 2 TALL LATERAL FILE CABINETS
 XTRA SPACE AS TEMP/SHORT TERM STORAGE
 SHELVES FOR OFFICE SUPPLIES

Adjacency:
 MICHELLE

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 3 Session 8 (continued)

Space Name: ADMIN RECEPTION / SUPPORT

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes): _____

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: ADMIN RECEPTION / SUPPORT

Users/Staff Type: MICHELLE Number: _____

Function: MEET & GREET
RECEIVING - UPS, FEDEX

Furnishings/Equipment (include sizes): SEVERAL FILE CABINETS
EXTRA COUNTER SPACE
SPACE FOR OUTGOING MAIL / SHIPMENTS

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: BETTER SEPARATION FROM CLERICAL STAFF
ADMIN STORAGE
VISIBILITY OF ENTRY
Upper Floor ok? ISSUE WITH BELONGINGS

Sensory: _____

Feeling/Emotion: _____

Pima Animal Care Center - Programming Workshop
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Space Name: BUSINESS OPERATIONS

Users/Staff Type: _____ Number: _____

Function: SAFETY REQUIREMENTS (IN MAT ROOM)
MEETINGS - VENDORS, OUTSIDE REPS, LEGAL

Furnishings/Equipment (include sizes): STANDARD OFFICE (2 EXTRA CHAIRS)
~~TABLE CHAIRS (STORAGE)~~

Storage Requirements: SEVERAL FILE CABINETS
SPACE IN CENTRAL STORAGE
STORAGE CABINET (TOOLS, SUPPLIES)

Adjacency: ADMIN

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: CHIEF OF OPS OFFICE

Users/Staff Type: _____ Number: _____

Function: MEETINGS 4-6 PEOPLE
VENDORS
PIMA CO.
MEDIA
JURISDICTIONS

Furnishings/Equipment (include sizes): DESK COMPUTER
PRIVATE PRINTER
LATERAL FILE CABINET

Storage Requirements: A LIVE ANIMAL
DEVELOPMENT DIRECTOR
ADMIN NEEDS CENTRAL STORAGE BAY

Adjacency: ADMIN SUPPORT - MICHELLE MOORE
BUSINESS OPERATIONS - RAY VELAZ
LESSER RELATIONSHIP TO DEV. DIRECTOR - K.H.

Critical Issues and General Requirements: SOUND CONTROL
NO BACK TO THE DOOR
Upper Floor ok? APPLIES TO ALL OF ADMIN

Sensory: DAYLIGHT / VIEWS

Feeling/Emotion: HAPPY

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Appendix C. Workshop Notes & Interactives

Day 3 Session 8 (continued)

Space Name: CLERICAL STAFF WORK AREA

Users/Staff Type: CLERICAL Number: 1

Function: NOBACATE
ADMIN SUPPORT FOR
PROGRAM POSITION,
HELP, VOLUNTEER, ASSISTANT

Furnishings/Equipment (include sizes):
TYPICAL WORKSTATION

Storage Requirements:

Adjacency:

Critical Issues and General Requirements:
SEPARATE FROM MICROWAVE Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: CONFERENCE ROOM - ADMIN

Users/Staff Type: ADMIN Number: 1

Function:

Furnishings/Equipment (include sizes):
TABLE/CHAIRS FOR 4-6

Storage Requirements:
NO TECH-A/V

Adjacency:

Critical Issues and General Requirements: Upper Floor ok?

Sensory:

Feeling/Emotion:

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Space Name: DEVELOPMENT DIRECTOR OFFICE

Users/Staff Type: 1 OR FRIENDS DIRECTOR Number: 2

Function: MEETINGS
2 COMFY CHAIRS FOR AUDIORITY / REPULSED TO NICE THINGS
→ SIMILAR - NOT FOR ENTERTAINING
- BUT NOT SMALL TABLE/CHAIRS, NO CASE

Furnishings/Equipment (include sizes):
SMALL TABLE FOR 4?
BIG DESK
LOWRise STYLE SPACE - "LIVING ROOM"

Storage Requirements: SAFE - SHALLER

Adjacency: CEO

Critical Issues and General Requirements: Upper Floor ok?
PET FRIENDLY
SOUND CONTROL

Sensory: AVOID FLUORESCENT / TYPICAL OFFICE LIGHTING

Feeling/Emotion: REPRESENTS PACC

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Space Name: FRIENDS OF PACC

Users/Staff Type: DEVELOPMENT / SHARED WORKSPACE Number: 1

Function: NON-PROFIT FUNDRAISING (MAIN FUNDRAISING ARM FOR
MIKES, PHONE CALLS FUTURE PACC
3-5 TYPICAL
UPTO 10 DURING BIG EVENT/SPECIALS

Furnishings/Equipment (include sizes):
COMPUTER / WORK STATION
CENTRAL WORK TABLE
PHONE

Storage Requirements:
SMALL STORAGE CLOSET
- NEEDS A BAY / SPACE IN CENTRAL STORAGE

Adjacency: DEV DIRECTOR OFFICE
ADMIN RECEPTION
OFFICE EQUIPMENT

Critical Issues and General Requirements: Upper Floor ok?
SOME BUSINESS / CAPACITY TO
DONORS, VIPS.

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 3 Session 8 (continued)

Space Name: OUTREACH COORD & VOLUNTEER
COORDINATOR OFFICE
Users/Staff Type: OUTREACH COORD & VOLUNTEER COORD
Function: ADDITIONAL
Number: ~~1~~ 2
SHARED BY BOTH

Furnishings/Equipment (include sizes):
2 WORK SPACES (2 FOR VOLUNTEER / INTERN FUNCTION)

Storage Requirements:

Adjacency:
LIVE RELEASE MANAGER OFFICE
ADOPTION COORDINATOR OFFICE

Critical Issues and General Requirements: TRANSPARENT TO VOLUNTEER BREAKROOM
Upper Floor ok?

Sensory:
TI

Feeling/Emotion:
HAPPY / APPRECIATED
OWNERSHIP
VOLUNTEER BREAK ROOM

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Appendix C. Workshop Notes & Interactives

Day 3 Session 9

Space Name: BRIEFING ROOM

Users/Staff Type: _____ Number: _____

Function: 10-12 PEOPLE
MEET W/ PUBLIC / ISSUE CRITICISMS
BRIEFINGS

Furnishings/Equipment (include sizes): BUILDING BOARD 3'-4" X 8"
BIG WHITE BOARD
CONFERENCE TABLE SETTING
EXTRA SEATS / SPACE FOR ACCOMMODATING 16 PEOPLE
TABLE FOR 8

Storage Requirements: NO STORAGE

Adjacency: FIELD OFFICER
SAME AREA AS SUPERVISOR
PRINTER - STORAGE

Critical Issues and General Requirements: _____ Upper Floor ok?

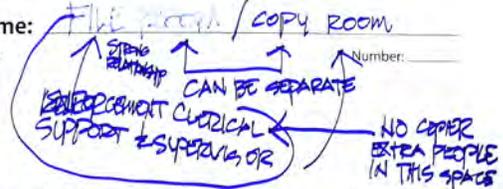
Sensory: _____

Feeling/Emotion: _____

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Space Name: FILE ROOM / COPY ROOM

Users/Staff Type: _____ Number: _____

Function: 

Furnishings/Equipment (include sizes): FILE CABINETS 7 (21 ALL, 15 HIGHEST HEIGHT)
OPEN CABINET / SHELVES (CUBICLES) 5 DRAWER LATERALS 42" WIDE
FOR FORMS OFFICER USE

Storage Requirements: _____

Adjacency: SUPERVISOR

Critical Issues and General Requirements: NO PUBLIC ACCESS TO FILES Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: DISPATCHERS

Users/Staff Type: _____ Number: _____

Function: 4 DISPATCHERS TYP.
5-6 STATIONS + XTRA + EXPANSION
= 5-6 STATIONS

Furnishings/Equipment (include sizes): STRIP PHONE, COMPUTER - MULTIPLE SCREENS
ADJUSTABLE DESKS (HEIGHT UP/DN) 36X12" 10-12
COMMUNAL PRINTER FAX, COPIER, MANUAL 2 @ EA STATION
1 FILE CABINETS

Storage Requirements: STORAGE FOR ALIVE PAT
FLOOR SPACE - W/O WIREZ / EQUIPMENT

Adjacency: DISPATCH SUPERVISOR
ENFORCEMENT
SHIFT CHANGE ACTIVITIES

Critical Issues and General Requirements: SOUND CONTROL
WHITE NOISE? SOUND MASKING
PERHAPS LOWER DIVIDERS / VISION PANELS
GOOD AC DISTRIBUTION

Sensory: DAYLIGHT
- GLAZE / REFLECTION CONTROL

Feeling/Emotion: _____



Upper Floor ok?

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Space Name: DISPATCH SUPERVISOR

Users/Staff Type: BOB HENDRIX Number: _____

Function: DATABASE MAINTAINER / CONTROL
MEETINGS I.T. TROUBLESHOOT VIDEO RECORDING PHONE INTERVIEWS
(1 ON 2) WORK ORDERS STORAGE OF TECH FOR REPAIR
MONITOR DISPATCHER

Furnishings/Equipment (include sizes): DEEP DESK NOT NEEDED OR DESIRED (KEYBOARD / MONITOR)
SCANNER DESIRED

Storage Requirements: LOCKING FILE CABINETS - FOR EQUIPMENT (HEADSETS, KEYBOARDS)
COULD BE A CABINET - PERHAPS BETTER THAN FILE CAB.

Adjacency: VIDEO RECORDER
DISPATCH

Critical Issues and General Requirements: REFLECTION GLAZE
OVERLOOK DISPATCH WORK AREA
DAYLIGHT / WINDOW

Sensory: _____

Feeling/Emotion: _____

Upper Floor ok?

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Appendix C. Workshop Notes & Interactives

Space Name: ENFORCEMENT CLERICAL SUPPORT

Users/Staff Type: RELT Number: _____

Function: NOISE/WASTE ISSUE

Furnishings/Equipment (include sizes):
TYPICAL OFFICE
2 LATERAL FILES
TYPICAL 3-4 DRAWER FILE CABINET
NO PRIVATE PRINTER BUT NEEDS ADJACENCY TO DEPT. PRINTER

Storage Requirements: NO SAFE

Adjacency: FILE ROOM LICENSING
PRINTER DISPATCH

Critical Issues and General Requirements: WINDOK Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: ENFORCEMENT OPERATIONS MANAGER OFFICE

Users/Staff Type: _____ Number: _____

Function: MEETINGS
PUBLIC - CONCERNING COMPLAINTS/CAGES
FIELD SUPERVISORS
OFFICERS

Furnishings/Equipment (include sizes):
1 OR 2 MEETING TABLES
NO CASH TRANSACTION
DESK
PRIVATE PRINTER

Storage Requirements: ADDITIONAL FILING

Adjacency: VISITOR ENTRY

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: PRIVACY FOR MEETINGS
ACROSS DESK INTERACTION
TRANSPARENCY TO SALLY PORT/OFFICER ENTRY

Feeling/Emotion: _____

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Space Name: EQUIPMENT ROOM / DISCUSSION ROOM

Users/Staff Type: _____ Number: _____

Function: STORAGE
- OFFICERS EQUIPMENT (XTRA)
- XTRA FORMS
10' X 15'

Furnishings/Equipment (include sizes):
SHELVES
EVIDENCE CABINET (LOCKABLE)

Storage Requirements: _____

Adjacency: ACO/DISPATCH AREA

Critical Issues and General Requirements: LOCKABLE Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Space Name: FIELD OFFICERS' PERSONAL EQUIP STORAGE

Users/Staff Type: _____ Number: _____

Function: NUMBER NEEDED FOR LOCKERS

Furnishings/Equipment (include sizes):
LOCKERS 12" WIDE X FULL HT X 18" DEEP
BENCH 4'-5'

Storage Requirements: _____

Adjacency: NEIGHB PARKING
SALLY PORT
BRIEF ROOM

Critical Issues and General Requirements: ENVIRONMENTALLY CONTROLLED SPACE Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Appendix C. Workshop Notes & Interactives

Day 3 Session 9 (continued)

Space Name: FIELD OFFICERS / WORK STATION SPACES

Users/Staff Type: _____ Number: _____

Function: 5-6 WORKSTATIONS - SINGLE DESK
REPORT WRITING
2 DEDICATED TO INVESTIGATORS - BAFFLES/DIVIDERS

Furnishings/Equipment (include sizes):

SMALLER
DOCUMENT HOLDER

Storage Requirements:

HAND HELD RADIO CHARGING / STORAGE
LAPTOP CHARGING / "COOL" CART"

Adjacency:

SALLY PORT / VEHICLE PARKING
BRIEFING ROOM
PERSONAL FIELD EQUIP STORAGE

Critical Issues and General Requirements:

DISTRACTIONS DURING REPORT WRITING
2 PHONE LINES
WIFI ACCESS

Sensory:

Feeling/Emotion:

Upper Floor ok?

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Space Name: FIELD SUPERVISORS

Users/Staff Type: 2X-3 Number: _____

Function: WORKSPACE FOR
3-4 PEOPLE
- MAKE FILES
- REVIEW OFFICERS CITATIONS, ETC.
- DESK SPACE FOR "LAPTOP" COMPUTER DESKTOP
 Furnishings/Equipment (include sizes):
TYPICAL OFFICE WORKSPACE W/ PUBLIC INTERACTION ACROSS DESK
- NEED COMPUTER ACCESS DURING MEETINGS
PERSONAL PRINTER, ETC. STATION

Storage Requirements:

2 OR 3 DRAWERS FOR STORAGE (BOTTLES, SMALL EQUIP)
FILE MAKING SUPPLIES (LABELS, FOLDERS, ETC)
SHELVES - CITATIONS, REPORTS, ETC FROM OFFICERS

Adjacency:

ACCESS TO PRINTER AREA

Critical Issues and General Requirements:

NO BACK TO DOOR
GLARE / REFLECTION
WINDOW TO SALLY PORT
 Sensory:
DAYLIGHT

Feeling/Emotion:



Upper Floor ok?

BASKET SITUATION
FOR INFO TO
DISPATCH

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Space Name: INVESTIGATORS OFFICE

Users/Staff Type: _____ Number: _____

Function: 2 TYPICAL WORKSTATIONS

Furnishings/Equipment (include sizes):

FRONT COMPUTER
CAN MAKE COMMON PRINT STATION
DESK - ROOMS SPIRIT BOARD

Storage Requirements:

Adjacency:

Critical Issues and General Requirements:

Upper Floor ok?

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 4 Session 1

ROLLING KENNELS D4/S1
①
 - USE A LOT MORE IF THEY WERE QUALITY
 - CASTERS (BAD)
 - USE FOR DOA, DISEASE CONTROL

VOLUNTEER SPACES
 - CODE GROUP MEETING @ COFFEE SHOP THIS WEEK
 - VOLUNTEER DISCUSSION NOTES TO THIS GROUP

- LOCKERS!
 - TYPE OF DOORS/SWING METHODS/SWING DIRECTION

DOOR SWING - PREFER 2-WAY

PLAY YARDS - EXERCISE/GROUP PLAY

INMATES

CHALLENGES

- SEPARATE PUBLIC/INMATES
- AVOID TOO MANY EXITS
- DINING AREA
 - OUTSIDE USE AREA - HEAT
- MORE STORAGE
 - PAPER
 - CAMERA
 - TOOLS
 - SAFETY EQUIP.
- CLEANING GUNS

- DRAINS - MUNCHETZ - IN-LINE GRINDING "MONSTER MUNCHETZ"

- SIGNAGE
 - COLOR-CODED ZONING SYSTEM

- ICE MACHINE - DRINKING H₂O

2-CREWS - 12 INMATES EACH
 LINE OF SIGHT

STORAGE

o FOOD - BULK STORAGE
 o MEANS TO LIFT/ASSIST W/ HEAVY DOG FOOD BAGS

- FILE CABINET
 - HYGIENE NEEDS
 - SAFETY EQUIP

INMATE GENDER ?

- NO URINAL
- NOT MIXED GENDER

SUPER - RESTROOM
 - USE INMATE OR STAFF

LAUNDRY

- INMATE WORK
- PLAN FOR ADDITIONAL/FUTURE
 - WATER, WASTE/SEWER/GAS

VENDOR - SERVICES

2 W/2 D CURRENTLY
 - NOT ADEQUATE

R.V.O - DATA ON LOADS/MONTH D4/S1
④

OZONE SYSTEM - INJECTION SYSTEM
 - M.K. WILL TRACK DOWN INFO

MORE EMERGENCY WASH SHOWERS
 - 2 @ ENDS OF FACILITY

LAUNDRY

- 12 HOURS/DAY

LAUNDRY NEED SHOULD USE MAT ON SITE

- VOLUNTEERS SHOULD NOT TAKE LAUNDRY HOME
 - CROSS CONTAMINATION
 - CROSS STUFF

VOLUNTEER MTS

- THURSDAY NIGHT
- "DREAM SCENARIOS"

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Appendix C. Workshop Notes & Interactives

Day 4 Session 1

SHOWERS - LOCKERS ?
 - LE.I.D. POINT
 - NO LARGE NEED
 - LIKELY SINGLE ACCESSIBLE SHOWER ROOM
 - NOT GANG SHOWERS

D4/S1
 9:25
 S

P.V.F.
 7:20

INMATES
 - MINIMIZE CONTACT W/ PUBLIC
 - RESTRICT FROM SPACES

OUTREACH COORDINATOR NEAR / WITH VOLUNTEER COORDINATOR
 SHARED WORKSPACE

Space Name: GROOMING

Users/Staff Type: _____ Number: _____

Function: 3 GROOMERS @ 1 TIME (MAX) HELPING EACH OTHER

Furnishings/Equipment (include sizes):
2 GROOMING TABLES
1 BATHING TUB

Storage Requirements:
GROOMING SUPPLIES
BATHING TUB (1 PET AT A TIME)
STORAGE (LOCKABLE) FOR ~~ADDITIONAL~~ GENERAL SUPPLIES

Adjacency:
ADOPTION KENNELS

Critical Issues and General Requirements: _____ Upper Floor ok?

CONVENIENT POWER - VENT DIRECTION
HOT HUMID
EXCELLENT VENTILATION

Feeling/Emotion: _____

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Space Name: GROOMING (CONT)

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes):
WATER SOFTENING

Storage Requirements: _____

Adjacency: _____

Critical Issues and General Requirements: _____ Upper Floor ok?

VISIBLE YET SECURE

Sensory: _____

Feeling/Emotion: _____

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Space Name: INMATE BREAK

Users/Staff Type: _____ Number: _____

Function: _____

Furnishings/Equipment (include sizes):
2 REFRIGS, SINK, MICROWAVE - SH DEPT PROVIDES ELEC. EQUIPMENT
OUTLETS

Storage Requirements: SEPARATE INMATE/STAFF FOOD BY REFRIGER (2)

Adjacency:
BOOT STORAGE - CHANGE, BOOT UP IN RESTROOM W/ BENCH

Critical Issues and General Requirements: _____ Upper Floor ok?

Sensory: _____

Feeling/Emotion: _____

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Appendix C. Workshop Notes & Interactives

Day 4 Session 1 (continued)

Space Name: OUTREACH COORD & VOLUNTEER COORDINATOR OFFICE

Users/Staff Type: OUTREACH COORD & VOLUNTEER COORD
ADDITIONAL

Number: ~~2~~ 1 SHARED BY BOTH

Furnishings/Equipment (include sizes):
2 WORK SPACES (2 FOR VOLUNTEER / MAIN FUNCTION)

Storage Requirements:

Adjacency:
LIVE RELEASE MANAGER OFFICE
ADOPTION COORDINATOR OFFICE

Critical Issues and General Requirements: TRANSPARENT TO VOLUNTEER BREAKROOM Upper Floor ok?

Sensory:
TI

Feeling/Emotion:
HAPPY / APPRECIATED
DIVERSITY
VOLUNTEER BREAK ROOM

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Space Name: VOLUNTEER SPACE

Users/Staff Type: Number:

Function: CHECK-IN
BREAKS
LOCKERS

Furnishings/Equipment (include sizes):
NO CHANGE / SHOWER
CLUBBY SIZE LOCKERS 30
REFRIG/FREEZER, MICROWAVE
SEATING/TABLE FOR 10
LONG - COUCH, TV

Storage Requirements:
CABINETS (TYPICAL KITCHENETTE)

Adjacency:
VOLUNTEER/OUTREACH COORD / AREA - OFF ADOPTION LOBBY

Critical Issues and General Requirements: OUTSIDE ENTRANCE Upper Floor ok?

Sensory:

Feeling/Emotion:

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Appendix C. Workshop Notes & Interactives

Day 4 Session 2

INTEGRATION / OPPORTUNITIES

D4/S2
9:30

FLAGSTAFF SHELTER
- NICE / SHALL

OPERATIONAL CONCERNS
- IMPROVE DRAINAGE

DUTCH DOORS
- ISSUE?
- CONCERN MAINTENANCE
- HARDWARE

FLOORING
EPOXY FLOORINGS
- POLISHED CONCRETE SUCCESSFUL @ JAILS

SEALER FOR STAIRS
CENTRAL
BY LANE

SLAB MOISTURE - FLOOR COVERINGS

DOG FOOD PALLETS / PALLET JACKS

SEALER FOR SLIP RESISTANCE

LARGE OPENINGS / HVAC SYSTEMS

- RED LIGHT - GREEN LIGHT
- POLICY
- ALLOWANCE - WHO OPENS CHECKED?
- TRAINING
- INTERLOCKS

TICKET TAPE

D4/S2
3

- SITE
- OPPORTUNITIES, EVENTS, SPECIALS
- ADOPTION #s ↑ ADOPTIONS
- PUBLICIZE SUCCESSSES

DONOR OPPORTUNITIES

- DEDICATION BRICKS
- LOWER LEVEL DONATION RECOGNITION
- BENCHES, TREES, PLAZAS
- KENNELS
- BIG WASHING ITEMS
- MULTI-PURPOSE ROOM

CONTROLS

D4/S2
9:45

- WHO CONTROLS
- LEED OPPORTUNITY VS TOO MANY ABLE TO CONTROL

SITE
TRAFFIC AND WASH FOR DOG WALKING?

PACC OPPORTUNITIES

- EDUCATIONAL - MULTI-PURPOSE ROOM
- HELPS NEEDS
- MEDICAL SERVICES

RETAIL

- CONTRACTED OUT?
- FOR PROFIT AGENCY
- PEOPLE MAY COME TO PACC STAFF WITH ISSUES?
- FRIENDS OF PACC
- PACC RUN
- HIRING - MINIMAL STAFF

LOBBY TRAFFIC

- INFO SYSTEM
- SCREENS SCROLL THRU INFORMATION
- Kiosk - SCROLLING INFO
- BREAK ROOM - SCROLLING INFO

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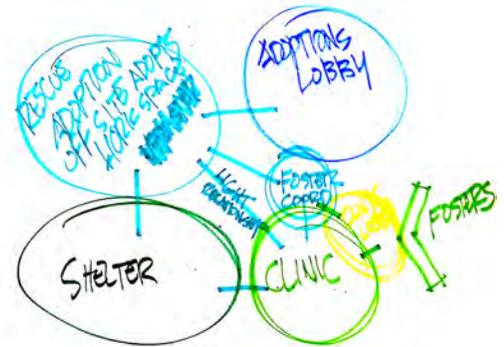
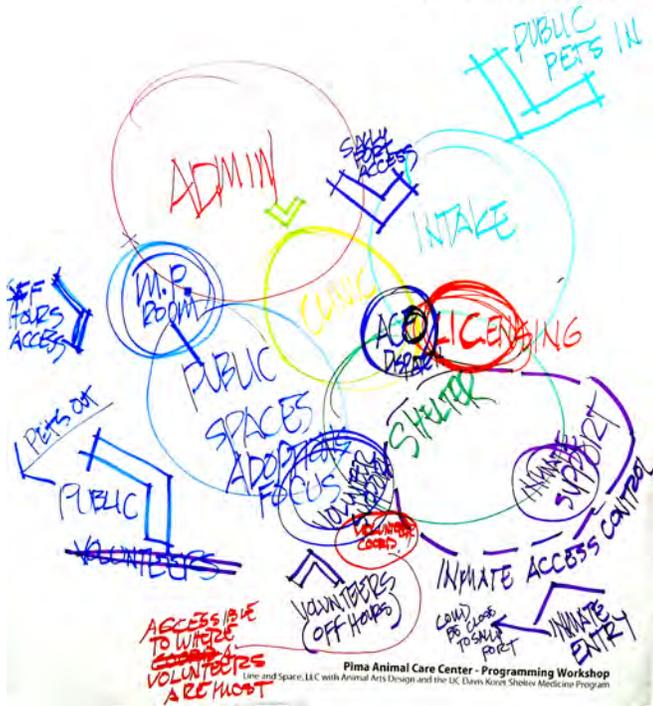
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Appendix C. Workshop Notes & Interactives

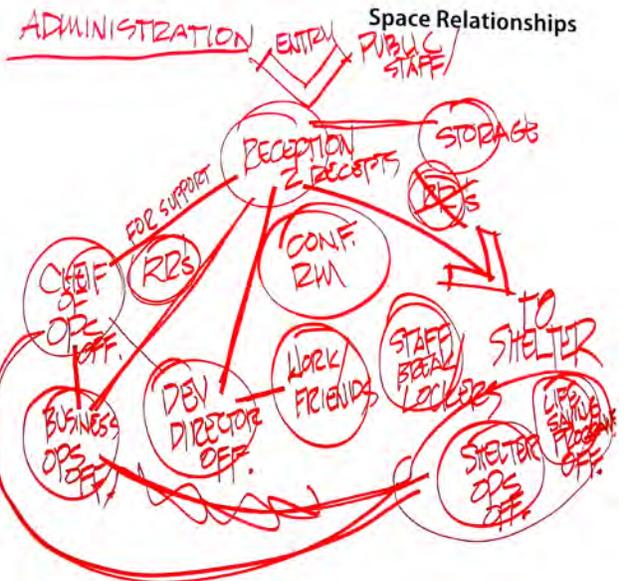
Space Relationships

Day 4 Session 3

Space Relationships



Space Relationships



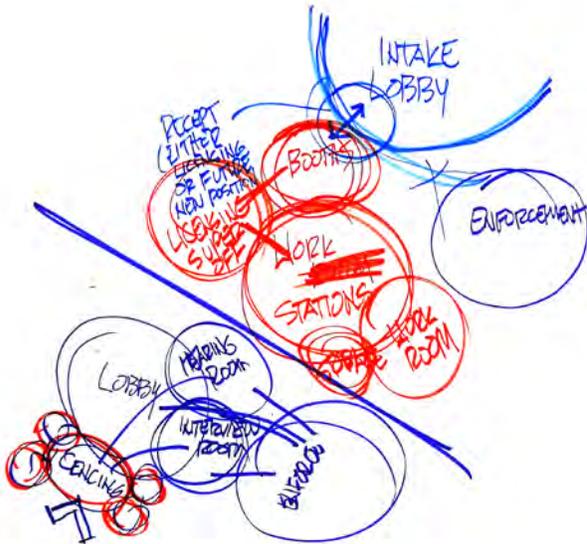
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Appendix C. Workshop Notes & Interactives

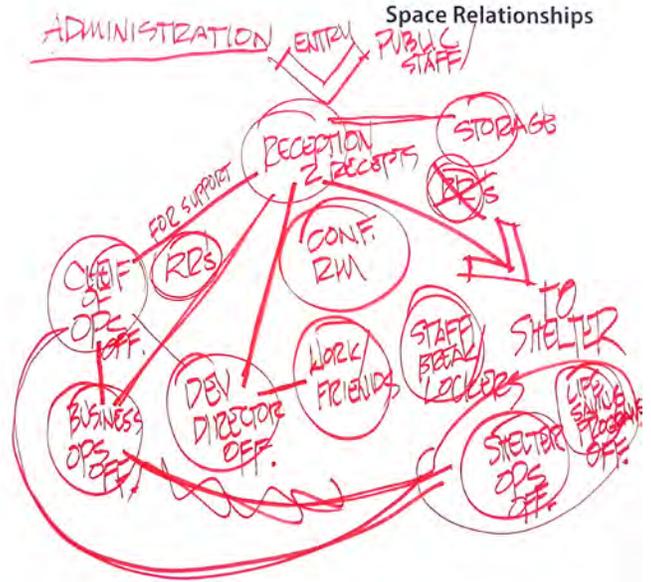
Day 4 Session 3 (continued)

Space Relationships



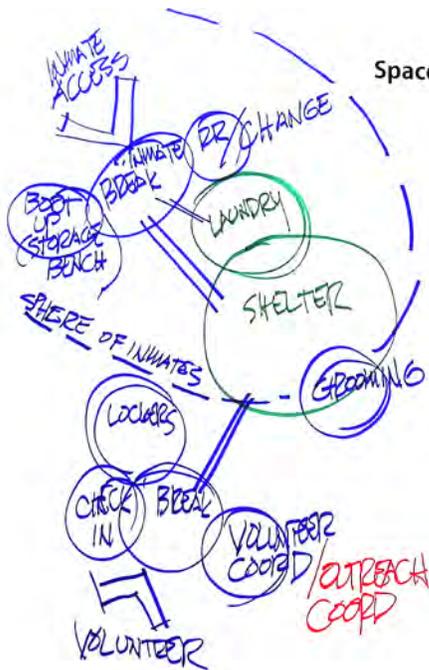
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Space Relationships



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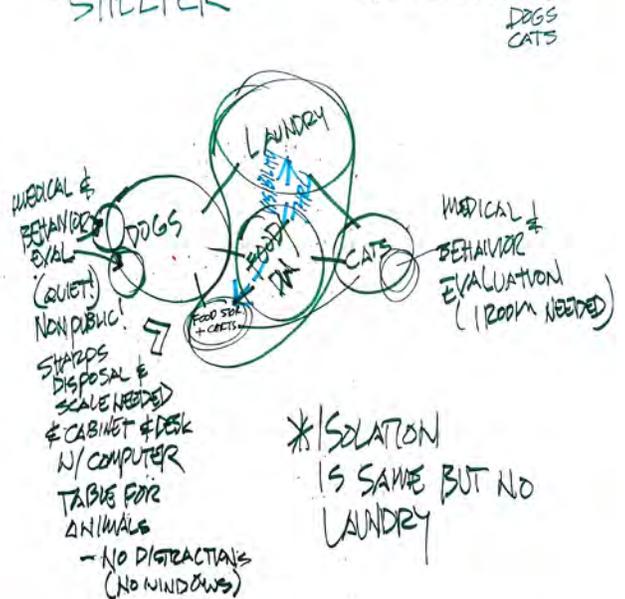
Space Relationships



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"SHELTER"

Space Relationships



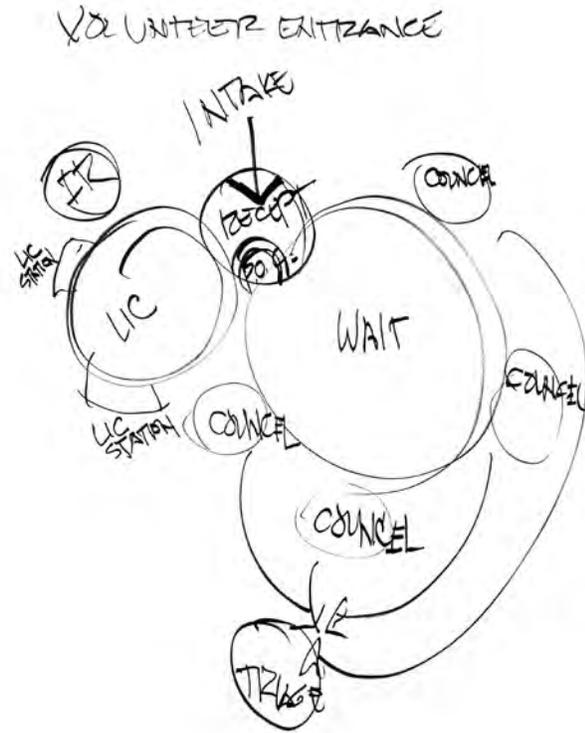
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Pima Animal Care Center - Architectural Design Program

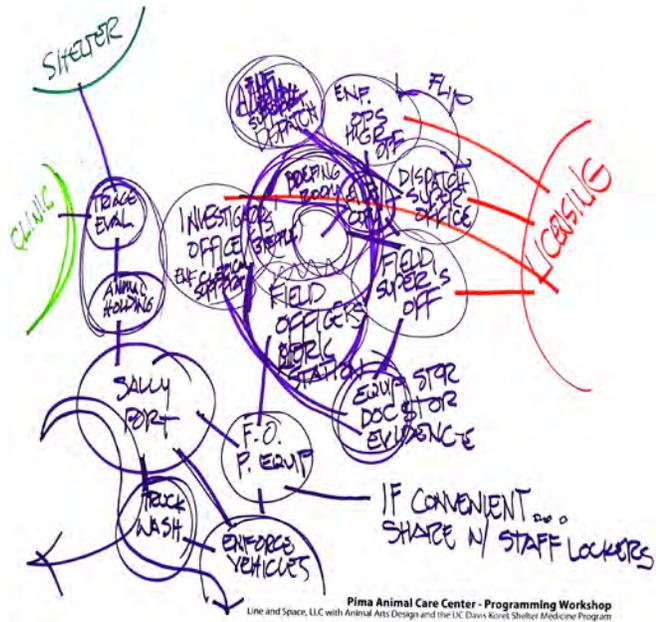
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Appendix C. Workshop Notes & Interactives

Day 4 Session 3 (continued)



Space Relationships



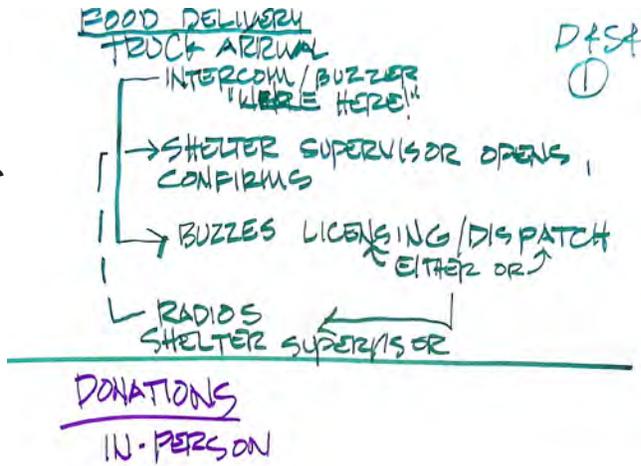
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Appendix C. Workshop Notes & Interactives

Day 4 Session 4



Sequences & Connections

- TRASH
- INMATES IN AREAS THEY CAN GO
 - TRASH, RECYCLING @ SHIP/RECEIVING - CENTRAL LOCATION
 - PRIVATE CLEANERS
 - OFFICES ONLY
 - 7:00PM ARRIVAL EVERY DAY
 - CLEANING SUPPLIES STORED ON SITE
 - NO PUBLIC VISIBILITY INSIDE CONTROLLED AREAS - PREVENTS PUBLIC ALLOW FOR TURNING RADIUS

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- COOLER PICKUP
- NOT VISIBLE TO PUBLIC
 - "AMES" TRUCK
 - CLOSE TO EUTHANASIA ROOM / # DOA ARRIVAL
 - BY COOLER - NEED SPACE FOR
 - 5 BINS IN COOLER
 - 12 OUTSIDE COOLER (COVERED FROM RAIN!)
 - OWN GATE CODE
 - INTAKE STAFF USHERS IDOAS
 - FRA ADJACENT TO COOLER
 - SKUNKS ADJACENT TO THIS AREA SEDATED OUTSIDE
 - BIOHAZARD BINS ROLLING (HOMES TRASH BINS 60 GAL)
 - 1 - COOLER
 - BIOHAZARD COMPANY PICKS UP
 - RED
 - SHARPS RED BINS (1 - COOLER)
 - COOLER NEEDS SHELVES
 - 4 RED BINS STORED OUTSIDE COOLER
 - REUSE COOLER?
- D4SA ②

- ON TRACK DELIVERIES
- TO CLINIC - MEDICAL SUPPLIES
 - ARROWHEAD - TO CLINIC
 - DISTILLED (AUTOCLAVES)
 - 1 GAL JUGS (50 AT A TIME HERE)
 - 4 MACHINES - 2 GAL/DAY
 - 5 GAL DRUM
 - "KENNEL CARE"
 - 1 @ A TIME
 - 2 ON HAND
 - 1 FRESH, 1 BEING EMPTIED
 - ± 1X PER MONTH
 - * REPLACE W/ ON-SITE GENERATOR?
 - EVERAS OSMOSIS?
 - VENDING MACHINE SERVICING
 - NEW PACE VENDING
 1. LOBBY (DRINKS ONLY)
 2. STAFF BREAK
 3. VOLUNTEER BREAK
- D4SA ③

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Appendix C. Workshop Notes & Interactives

SHREDDER BOXES
@ 4 LOCATIONS CURRENTLY
± 30" WIDE
TAKE BAG OUT OF BOX
LIKE 2 DRAWER FILE CABINET
BUT TALLER

EVERY OTHER WEEK

ARCHIVAL RECORDS - PICK UP FOR
DESTRUCTION / RETENTION
- BANK BOXES
- 1 X PER YEAR OR TWO

MAIL

1. MAILBOX
2. SIGNED OR BIG
- TO LICENSING IN LOBBY
3. FEDEX / UPS TO ADMIN

2 DELIVERIES 1 X PER WEEK TO
CLINIC

Day 4 Session 4 (continued)

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Appendix C. Workshop Notes & Interactives

Day 4 Session 5

RESOURCE CONSERVATION

D4S5
①

* PHOTOVOLTAICS

- COVERED PARKING
- SHADING
 - HUMANS
 - ANIMALS

SOLAR SOLUTION

- SOLAR SERVICE AGREEMENT
- AVOID \$ IMPACT TO CONSTRUCTION

* WATER

- o TREATED BLACK WATER = Δ+ WATER FOR USE
- o DISCUSS W/ WASTEWATER KATHY CHAVEZ
- o SIGNAGE/COLOR-CODED SEPARATED SYSTEM
- o RECLAIMED H₂O - COOLING TOWERS

DOE GRANTS FOR COMBINED HEATING & POWER

D4S5
③

POSSIBILITY OF ADSORPTION CHILLING

WIND POWER

- NOT COST EFFECTIVE
- DON'T USE FOR DEMONSTRATION

RADIANT HEATING/COOLING

- FRONT HALF OF KERNEL ENCOURAGES DOGS TO FRONT NEAR PEOPLE

ELECTRICAL

REDUCE CONSUMPTION

- LEDS
- CONTROLS
- DAY LIGHTING

BREEZE ENHANCEMENT THROUGH BUILDING DESIGN/SHAPE

PIMA CO. SUSTAINABLE ACTION PLAN

D4S5
②

SEPT. 9 - INTERNAL SUMMIT (PIMA CO.)

LOW IMPACT DESIGN MANUAL (L.I.D.)

- NATIVE PLANTS
- RAINWATER HARVESTING
- REDUCE USE

OUTDOOR PUBLIC SPACE

- EDUCATION OPPORTUNITIES
- DOG WASTE CONTAMINATION OF WATER RUN-OFF - WATERWAYS

PACC - LEAD EXAMPLE OF SUSTAINABILITY PROGRAM

ASPIRATION - NET ZERO H₂O POWER

COMBINED HEATING/POWER

GENERATE ELECTRICITY ON SITE
USE EXHAUST GAS TO HEAT WATER

EXTENDING/WIDENING THERMAL COMFORT ZONE

D4S5
④

- o HUMANS
- o ANIMALS

EVAP COOLING FOR ANIMAL HOUSES

NO! ? → DOAL

MAINTENANCE/WATER

- o HIGH SEER & SOLAR POWER MAY OFFSET AC ELEC COST NEGATIVE

GAL / KWH

DEPENDS ON WATER QUALITY BLEED

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Appendix C. Workshop Notes & Interactives

CENTRAL PLANT VS
DISPERSED UNITS ?
HEAT RECOVERY/
ERV - NEEDED DUE TO
HIGH VENTILATION/EXHAUST
REQ'TS
ECONOMIZERS
PLATE/FIN/FRAMES

24/55
5

Day 4 Session 5 (continued)

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Appendix C. Workshop Notes & Interactives

Day 4 Session 6

OPERATING BUDGET IMPACTED BY TEMPORARY FACILITIES/ CONSTRUCTION PERIOD D4/S6

TEMPORARY MOVES (EARLY)

LICENSING
ADMIN
ENFORCEMENT

Day 4 Session 7

DESIGN TEAM

A DAYS OF WORKSHOPS D4/S7
6:00PM

- KORET SHELTER MEDICINE PROGRAM - UC DAVIS
- LINE & SPACE ARCHITECTS (TUCSON)
- ANIMAL ARTS DESIGN (BOULDER, CO)

CAT ROOMS
- WINDOW SHOPPING EXPERIENCE
- HANDLE CATS

PIMA LIBRARY FOUNDATION
- OPPORTUNITIES FOR RECOGNITION
- VISIBLE ACKNOWLEDGMENT

DETROIT PUBLIC RADIO
- PEOPLE FEEL ENGAGED
- EVERY PIECE SOLD
- EVERY FLOOR TILE
- BOOK - MAD OF 4 1/2" TILE
- SENSE OF PLAYFULNESS & FUN
- VS STAIN/STOIC BRONZE PLAQUES
- EVERY LIGHT SWITCH

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Appendix C. Workshop Notes & Interactives

Day 4 Session 7 (continued)

IS POPPIES / KITTEN SPECIFIC HOUSING
 □ SEPARATE CAT & DOG AREAS

DA/ST
 ②
 6:11

SCHEDULE - SO FAR SO GOOD
 GENERAL CONTRACTOR SOON TO BE UNDER CONTRACT

HOUSING DURING CONSTRUCTION
 1) CONSTRUCTION PHASING
 - FAST-TRACK

- ANY FACILITY REUSE?
 ○ BUILD AROUND CHALLENGING
 ○ NEW, CLEAN, DIFFERENT - CHANGE OF PACC - PERCEPTION OF COMMUNITY "PACESH"
 ○ CELEBRATION OF NEW FAMILY MEMBER SEARCH
 RAFFLE - DEMOLITION CHAIR

PREVIOUS EXPERIENCE - PRISON-LIKE
 "RABIES CONTROL CENTER"

DA/ST
 3
 6:20

EDUCATION / OUTREACH
 NEW FACILITY HELPS / FACILITATES DEVELOPMENT WITH THESE PROGRAMS

COMMUNITY IS WATCHING
 * ON TIME
 * ON BUDGET

DEMONSTRATE COMPLETE CHANGE TO TAKE TO COMMUNITY
 - CHANGE NOT JUST NEW FACILITY
 - FOCUS ON ADOPTION
 - FOCUS ON ANIMAL WELFARE

SPECIAL PROGRAMS TO ENHANCE
 - CAT PROGRAM

FUTURE / NEW PROGRAMS

DA/ST
 4

HUMAN SOCIETY
 - EMERGE - DOMESTIC VIOLENCE PROGRAM
 - FUTURE PACC PROGRAM?

EDUCATIONAL SPACE TO PROVIDE FOR FUTURE / EXPANDED PROGRAMS

YOUTH PROGRAMS

LIBRARY SPACE - ADDITIONAL AVAILABLE SPACE - OUTREACH

"READ WITH DOGS" PROGRAMS

REAL ESTATE DEVELOPERS / PROPERTY MANAGERS - PHILANTHROPY - PROVIDE SPACE FOR OFF-SITE ADOPTION / PROGRAMS

DEPAUL
 CATS / SEPARATED FROM DOGS
 2 FACILITIES
 1) ADOPTION
 2) INTAKE / CLINIC

YOUNG ANIMALS
 - BEHAVIOR MODIFICATION PROGRAMS

DA/ST
 ⑤
 6:33

OLD ANIMALS - SPECIAL NEEDS

"OTHER" ANIMALS
 - SMALL MAMMALS
 - OTHERS
 - EXOTIC BIRDS
 - REPTILES
 - WILDLIFE

MENTAL QUALITY OF LIFE NEEDS

PHYSICAL HEALTH BUT BEHAVIORAL HEALTH
 - RETURNED ADOPTIONS
 - DEMORALIZING & HARD TO TAKE



VOLUNTEER INPUT
 - INDOOR / OUTDOOR
 - CAT STRENGTH
 - RECOMMENDATIONS ON WHAT CAN BE DONE NOW (BEFORE NEW PACC)

OLD PERCEPTION OFFSET BY - IMPARTANTABLE OF ANIMALS
 - PACC IS CHANGED BIG ALREADY

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Appendix D. Workshop Photographs

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Appendix D. Workshop Photographs

“Meet the Architect” Event - Thursday, 2015 June 25



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Appendix D. Workshop Photographs

“Meet the Architect” Event - Thursday, 2015 June 25



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Appendix D. Workshop Photographs

“Meet the Architect” Event - Thursday, 2015 June 25



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Appendix D. Workshop Photographs

“Meet the Architect” Event - Thursday, 2015 June 25



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Appendix D. Workshop Photographs

“Meet the Architect” Event - Thursday, 2015 June 25



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Appendix D. Workshop Photographs

Tour with Koret SMP - Wednesday, 2015 July 22



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Appendix D. Workshop Photographs

Site Walk - Thursday, 2015 July 23

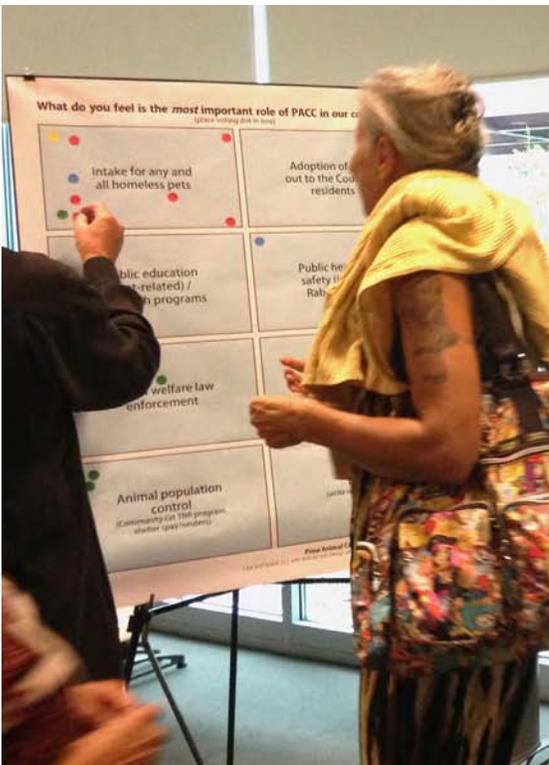


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Appendix D. Workshop Photographs

Public/Volunteer Forum - Thursday, 2015 July 23



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Appendix D. Workshop Photographs

Workshop Sessions - 2015 July 23-27



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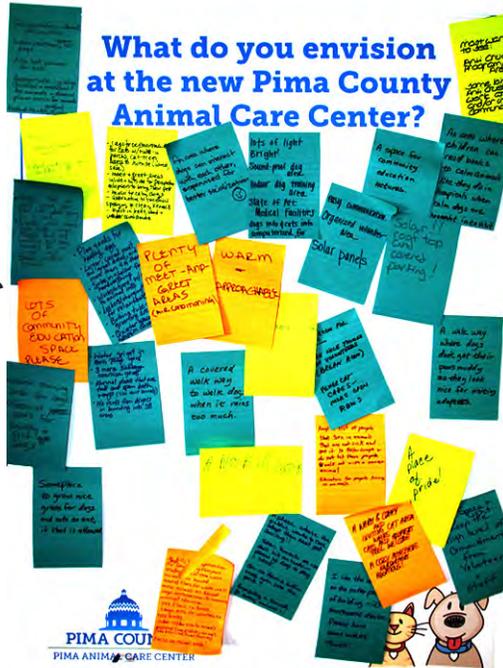
Appendix E. 'Meet the Architect' Interactives

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Appendix E. 'Meet the Architect' Interactives

Dream Board Question: What do you envision at the new Pima County Animal Care Center?



No Kill, cruelty prevention.
 Mega Air Conditioning throughout
 Windows lots of them where animals are housed.
 Heated floors for winter in all areas animals are housed.
 Large conference room - for community meetings & education.
 Vet Clinic in house.
 Lounge areas for volunteers to take breaks.
 indoor-outdoor area for animals protected from predatory animals (see Best Friends Animal Sanctuary)
 Focus on animal needs!

PLENTY OF MEET-AND-GREET AREAS (AIR CONDITIONING)

WARM & APPROACHABLE

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Appendix E. 'Meet the Architect' Interactives

I would like to see air conditioning in all the areas that house the animals!

Heated floors for the winter months for all the areas that animals are housed.

Plenty of natural lighting like large windows @ the top area. Lots of them. It doesn't need to be a party party.

It needs a modern, well equipped medical clinic (in house). A large conference ^{OVER} →

MAKE it A NO Kill!

LOTS OF COMMUNITY EDUCATION SPACE PLEASE

A place of pride!

Dream Board Question: What do you envision at the new Pima County Animal Care Center?

Appendix E. 'Meet the Architect' Interactives

Dream Board Question: What do you envision at the new Pima County Animal Care Center?

A No Kill Center

noise reduction

- cage free environment for cats w/ built-in perches, cat trees, access to outside (wired, safe)
- meet + greet areas inside + outside for prospective adopters to bring their pets
- music to calm dogs
- alternative to forcefull spraying to clean kennels
- built in beds, food + water containers

most want to see:

Anti Cruelty Program/ Area?

some kind of Anti Cruelty work at PACC and/or in Tucson Community

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Appendix E. 'Meet the Architect' Interactives

- Most want to see in new facility - indoor & outdoor dog runs

- Most critical issue for PACC - \$

More Space + Light...
Keep the high level of Commitment from Volunteers + Staff

A walk way where dogs don't get their paws muddy so they look nice for visiting adopters.

A space for community education lectures.

Dream Board Question: What do you envision at the new Pima County Animal Care Center?

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Appendix E. 'Meet the Architect' Interactives

Dream Board Question: What do you envision at the new Pima County Animal Care Center?

→ indoor training area for dogs.
→ Exercise yards for healthy + sick dogs

Someplace to grow nice grass for dogs and cats to eat, if that is allowed.

- Water spigot in each play yard
- 3 more sickbay exercise yards
- Kennel doors that are tall and open both ways (like tent kennels)
- No vents from dryers in laundry into SB areas

- Play yards for healthy dogs
- Larger, cooled meet and greet areas, and more than 4 of them.
- Sinks in shelter for handwashing
- Workstations w/ access to animal info
- Lockers/changing area for volunteers
- Bathing tubs - better grooming area
- Quieter space for adoption conversations

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Appendix E. 'Meet the Architect' Interactives

- Kennels that you don't smack your head into when going in + out.
- Kennels where doors open both ways.
- Kennels that are covered (at least some kennels) for our jumper dogs.
- Indoor/outdoor kennels

A covered walk way to walk dogs when it rains too much.

Soundproofing - decent Acoustics

Indoor/outdoor ^{space} for dogs

Nice cat palaces for cats

Appropriate lighting (natural + artificial) for animals + classical piano music for animals

State-of-the-Art ^{medical} clinic

An area where dogs can interact with each other, supervised for better socialization



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Dream Board Question: What do you envision at the new Pima County Animal Care Center?

A place where the public wants to come adopt their next pet. Inviting!!

Taller kennels so we don't hit our heads — places for dogs to play & relax.

Can we have a better cross over into the park?

Hopefully a kennel for every animal!!

I like the arches on the outer part of building — it's southwest decor.

Please have some arches.

Thanks!

lots of light
Bright!

Sound-proof dog area

Indoor dog training area

State of Art

Medical Facilities

dogs info & cats info computerized for

easy communication.

Organized volunteer area

Solar panels

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Appendix E. 'Meet the Architect' Interactives

MORE ROOM FOR
CATS

MORE NICE THINGS
FOR VOLUNTEERS
(BREAK ROOM)

FEWER CAT
CAGES -
MORE OPEN
ROOMS

Solar!!
roof top
and
covered
parking!

Thank You to
all the employees
and Volunteers
for day in & day
out hard work
to support all the
animals

STAFF
WEAR
NAME
TAGS!

MAKE it a NO
KILL SHELTER!!!

Dream Board Question: What do you envision at the new Pima County Animal Care Center?

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Appendix E. 'Meet the Architect' Interactives

Dream Board: Wish list >



A Sound System that will play Soothing Music for the DOGS -
 - ALSO -
 Make sure the color scheme for the kennels creates a "calming" Influence

HAVE AN AREA where DOGS CAN Socialize together -
 - ALSO -
 DOG RUNS so they can be "DOGS" + develop "PLAY SKILLS" with their walker

PLAY YARDS

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Dream is that all animals find their forever homes... and that PACC is just temporary for them. No matter how old or sick!

A Place
for dogs to
recover for
a day after
surgery (NOT
IN CAGES TO
BE ADOPTED RIGHT
AWAY)

Dream Board: Wish list?

GROOMING FACILITIES
TO BATHE AND
CUT HAIR.
VISIBLE TO PUBLIC.
LOCKERS TO STORE
TOOLS & EQUIPMENT
FOR GROOMING.
PLENTY OF OUTLETS
FOR CLIPPERS,
DRYERS ETC. -
SOME OUTLETS
ON CEILING.

PLAY AREA WITH
WEB CAMS SO
PUBLIC CAN VIEW
DOGS PLAYING.
PLENTY OF SHADE
BETWEEN BUILDINGS.
INDOOR MEET & GREET
AREAS FOR DOGS.
DOGSY TREADMILLS.
INDOOR WALKING
FACILITIES.

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Dream Board: Wish list >

Better conditions
for cats -
ventilation
light
better cages +
small rooms
or enclosures
visitation space
Barker

How can we
reduce dogs'
anxiety walking
by other kennels
by design? They
freak out over each
other, hear each
other too well -
cries echo, fear
lingers in the air.

NOISE
CONTROL

Water Area, pool
sprinklers, ~~party~~
for dogs

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Appendix E. 'Meet the Architect' Interactives

Educational Room
Informational Videos
Flyers,
multiple doors, -double
doors
Bright / Lighted Kennels
Emergency buttons for
Fights Falls etc.
Overhead signage,

LET'S BE
THE MODEL
THAT OTHERS
WILL WANT
TO FOLLOW!

Dream Board: Wish list?

Outdoor & Indoor
Meet & greet Areas
Proper Flooring,
grooming area
Photo Area
Decompression wing
(Dogs that need time
to settle)

Music sound system
Proper amount of
sanitizing stations
Kennels not having
access to outside doors
Segregated Areas for
animal types - seniors
puppy
Space to highlight
special dogs for public

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Appendix E. 'Meet the Architect' Interactives

Dream Board: Wish list >

MORE INMATE
WORKERS AFTER
THEY ARE RELEASED

Play yards w/sun
shades
Inside play/Training
area Obstacle Course

Doors swing in/out
on Kennel

All kennels indoor/
outdoor with
partitions

Video Cameras

FOR CAT ROOM:

- 3 tub sink for washing - rinsing - sanitizing & drying area
- Space in a corner for office supplies
- open area for movement of people
- New litter trays
- New bowls for feeding
- Meet & Greet Room for cats

Private
Meditation - SERENITY
GARDEN for STRESS
RELIEF - with water
fountain -



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Appendix E. 'Meet the Architect' Interactives

Indoor out door
Sick baby Pups
Giardia Clinic
Gift Shop / For Dog
Tags / Supplies
Adoption Center area
CATS IN sep
building

An area where
children can
read books
to calm animals
like they do in
hospitals when
calm dogs are
brought into visit.

Dream Board: Wish list?

A WARM & COZY
AND
INVITING CAT AREA
WHERE
CATS AND ADOPTERS
FEEL WELCOME

A COZY ATMOSPHERE
ENCOURAGE
ADOPTIONS!

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Appendix E. 'Meet the Architect' Interactives

General Comments

General Comments



A PLACE OF PEACE AND CALM WHERE ANIMALS CAN FEEL SAFE & SECURE WHICH HELP THEM IMMENSELY IN BECOMING THE KIND OF DOG OR CAT THAT WILL BE READY FOR THEIR FOREVER HOME



Keep a list of people that turn in animals that are not sick and get it to Foster Groups & do not let these people walk out with a new animal

Education for people turning in animals

Focus on Needs & Comfort of Animals!

Beautiful Designs, Beautiful Purpose!

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Appendix E. 'Meet the Architect' Interactives

Comment Cards

What do you feel is the most important role of PACC in our community? (check one)

- Intake for any and all homeless pets
- Adoption of pets out to the County's residents
- Public education (pet-related) / outreach programs
- Public health and safety (including Rabies control)
- Animal welfare law enforcement
- Licensing
- Animal population control (Community cat TNR program, shelter spay/neuters)
- Other _____

Too hard to choose between these 2!

Name: *Krista Ferguson*

Phone and E-mail: *520-370-5115 krista.ferguson@gmail.com*

Affiliation/Organization and Role:

Volunteer

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25 June 2015

What do you feel is the most important role of PACC in our community? (check one)

- Intake for any and all homeless pets
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- Animal welfare law enforcement
- Licensing
- Animal population control (Community cat TNR program, shelter spay/neuters)
- Other _____

Name: *Kathleen Murphy*

Phone and E-mail: *kpmusc@hotmail.com*

Affiliation/Organization and Role:

*PACC
Volunteer*

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25 June 2015

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Appendix E. 'Meet the Architect' Interactives

Comment Cards

Why is PACC important to you?

Place for animals to have a
Second chance for a caring
home - to get healthy.

Name: Kathleen Murphy

Phone and E-mail:

Affiliation/Organization and Role: PACC
Volunteer

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