

Workforce Investment Board

Executive Committee

April 26, 2012 – 8:00 a.m.

Kino Service Center
2797 E. Ajo Way
Room 301
Tucson, AZ

MEETING SUMMARY

Members Present:

Clayton Hamilton
Gregg Johnson
Peg Harmon
Jonathan Peck
Noreen Nelson (telephonically)

Staff & Guests:

Risé Hart
Dorothee Harmon

- I. **Call to Order** – at 8:06 a.m. Clayton Hamilton chaired the meeting.
- II. **Meeting Summary** – Reviewed.
- III. **Action Item:** Gregg Johnson moved to approve the membership of Linda Nichols. Peg Harmon seconded the motion. Motion approved unanimously. The recommendation will be forward to the WIB for approval.
- IV. **Update on committee activities from each Chair**

Planning – *Gregg Johnson*

The committee will be reviewing the WIB Two-Year Plan as it up for renewal.

Performance and Accountability – *Noreen Nelson*

There are still issues with the accuracy of the data due to the transition to the new State's database program.

Faith Based – *Peg Harmon*

The committee will be focusing on returning veterans. The role is for the faith based community to outreach to the veterans and provide information via onsite job fairs.

Board Development – *Jonathan Peck/Clayton Hamilton*

Meredith Wilson of Tucson Electric Power Company has been sent an application and is interested in joining the WIB.

V. Discuss agenda for the May Workforce Investment Board (WIB) Meeting

The agenda for May's meeting include: 1) Action items (new membership and approve meeting minutes), 2) Arizona Quality Education and Jobs Citizens' Initiative Presentation, and 3) Agencies Overview (Goodwill, SER, Tucson Urban League, and Tucson Youth Development).

Partner presentations were discussed and the committee agreed that the Performance and Accountability Committee will review the list of partners and make recommendations to the Executive Committee.

VI. Nomination Committee

Clayton Hamilton will form a Nomination Committee. The committee will make recommendations for Chair and Vice Chair as these positions end June 30.

VII. Review WIB By-Laws

It was suggested to form a subcommittee to review the By-Laws. Gregg Johnson will chair the committee. Clayton Hamilton and Jonathan Peck volunteered to partake in the committee.

VIII. Next Meeting: May 23, 2012, 8:00 a.m. at Kino Service Center.

IX. Adjournment – 8:40 a.m.