



BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 4/9/2013

ITEM SUMMARY, JUSTIFICATION & SPECIAL CONSIDERATIONS:

Recorder's office Document Storage & Retrieval Fund Report(s) for the following month(s):

FEB 2013

CONTRACT NUMBER (If applicable): _____

STAFF RECOMMENDATION(S):

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Fund Report(s) for Feb 2013

Rev. 10/97

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CLERK OF BOARD USE ONLY: BOS MTG.

ITEM NO.

PIMA COUNTY COST: \$ _____ and/or REVENUE TO PIMA COUNTY: \$ _____

FUNDING SOURCE(S): _____
(i.e., General Fund, State Grant Fund, Federal Fund, Stadium Dist. Fund, etc.)

ADVERTISED PUBLIC HEARING: YES NO

BOARD OF SUPERVISORS DISTRICT: 1 2 3 4 5 All

IMPACT:

IF APPROVED:

Fulfills agreement between Board of Supervisors and Recorder's office pursuant to Resolution 1993-200.

IF DENIED:

Would not fulfill agreement between Board of Supervisors and Recorder's office pursuant to the Resolution.

DEPARTMENT NAME: Recorder's Office

CONTACT PERSON: Pamela Franklin TELEPHONE NO.: 724-4356



P. O. Box 3145
Tucson, AZ 85702-3145

Located in the Old Courthouse at:
115 North Church Avenue, Tucson, AZ

<http://www.recorder.pima.gov>

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785

DOCUMENT STORAGE & RETRIEVAL FUND
FEBRUARY 2013

BEGINNING BALANCE AS OF 2/01/2013

\$1,785,351.56

REVENUE

Conversion Fee	90,928.00
Interest	<u>826.84</u>

TOTAL REVENUE

\$91,754.84

SUBTOTAL

\$1,877,106.40

EXPENDITURES

Salaries & Benefits	40,964.90
Office Supplies	33.60
Software	1,217.73
Computer Equipment >1K	2,468.52
Film & Supplies	6,255.79
Professional Services	18,195.00
Telephone	357.48
Motor Pool	92.80
R & M Equipment	<u>8,790.60</u>

TOTAL EXPENDITURES

(\$78,376.42)

FUND ENDING BALANCE

\$1,798,729.98

**DOCUMENT STORAGE & RETRIEVAL FUND
FEBRUARY 2013**

EXPLANATION OF EXPENDITURES:

OFFICE SUPPLIES

VISION	33.60	Ink cartridges
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SOFTWARE

SHI, INC.	744.00	SYMC Netbackup client application and database pack maintenance for 2/13-2/14
SHI, INC.	393.00	Netbackup Std Client 1 server 12M Ess Renewal maintenance for 2-13 to 2-14
SHI, INC	<u>80.73</u>	sales tax on above
	1,217.73	

COMPUTER EQUIPMENT <\$1K

DELL, INC	2,468.52	(8) Ultra Sharp 24" monitors
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CAMERAS, FILM & EQUIPMENT

FILMDEX, INC.	5,931.22	400 rolls film
FILMDEX, INC.	147.53	splice tabs for film
FILMDEX, INC.	<u>177.04</u>	shipping and handling on above
	6,255.79	

R&M MACHINERY & EQUIPMENT SERVICES

INSIGHT	8,790.60	Smartnet premium maintenance
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PROFESSIONAL SERVICES

QUEUE CORP.	8,640.00	Contracted services for development/testing of database system
TOTAL SOLUTIONS	4,875.00	Contracted services for development/testing of database system
TOTAL SOLUTIONS	<u>4,680.00</u>	Contracted services for development/testing of database system
	18,195.00	

TELEPHONE

VERIZON WIRELESS	55.52	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	67.62	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	72.12	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access

internet with laptop for remote site access/network troubleshooting

PIMA COUNTY FINANCE
PIMA COUNTY FINANCE

1.83
.35

Long Distance for January
Long Distance for February

357.48

MOTOR POOL

PIMA COUNTY FINANCE

92.80

Motor pool charges for February

