

COMMUNITY LAW ENFORCEMENT PARTNERSHIP COMMISSION

Tuesday, November 13, 2018

9:00 a.m.

Herbert K. Abrams Public Health Center

3950 S. Country Club Road

Tucson, AZ 85714

1st Floor Conference Room

MEETING MINUTES

1. **Roll Call**

The meeting was called to order at 9:09 a.m. Upon roll call, those present and absent were as follows:

Members Present

Stevan Borozan

Joseph Cameron

Isabel Garcia

Zaira Livier Serrato

Kevin McNichols

Colin Oglesbee

Tiera Rainey

Gabe Ruiz

Members Absent

Cesar Aguirre

Laura Conover

Kristen Landrum

Bobby Lane

Terry Parish

Anakarina Rodriguez

Jessica Rodriguez

2. **Pledge of Allegiance**

All present joined in the Pledge of Allegiance.

3. **Approval of Meeting Minutes for August 13, 2018**

It was moved by Commissioner McNichols, seconded by Commissioner Borozan and unanimously carried by a 8-0 vote, to approve the item.

4. **Discussion/action of the following:**

A. Commission Bylaws

Julie Castañeda, Coordinator, explained that the bylaws presented were for the Commission's discussion, review, modification and eventual adoption.

Commissioners discussed concerns regarding the proposed bylaws and provided the following comments:

- The number of meetings were previously set by the prior Commission.

- Expressed concerns with the County Administrator's recommendation that if the Commission failed to make a recommendation within 30 days, it would result in an automatic approval.
- Historical records regarding grants should be provided in order for the Commission to make a knowledgeable recommendation.
- The Commission needed to discuss the frequency of their meetings.
- The final decision, with regards to the Community Law Enforcement Partnership Commission (CLEPC) actions, would be made by the Board of Supervisors.
- More community involvement was needed.
- Being a registered voter should not be a requirement to serve on the Commission.
- There are members of the community that cannot vote for specific reasons.
- It was reasonable for members to be registered voters and residents of the County.
- There was no logic for requiring a member to be a registered voter and undocumented individuals needed to be represented.
- CLEPC votes were not binding so it did not matter whether members were registered voters.
- CLEPC should represent the entire population of Pima County.
- The policies and procedures of the County Board of Supervisors and Commissions should be considered in the development of the CLEPC's bylaws.
- The Sheriff should not be added as an ex-officio member.
- The Sheriff should be present because of his knowledge and representation of the department.
- If the Commission's decision was to include unregistered voters, the Sheriff should be included as an ex-officio.
- The Sheriff has a vested interest in approval of the grants and his input could override the Commission's recommendations.
- If the Sheriff is going to have a seat at the table, so should the vulnerable people of Pima County.
- The Commission should have the additional members of the Commission present before approving the bylaws.
- With the restructure of the Commission, to review and recommend grants for the Sheriff's Department, the Sheriff should have a designee present at all meetings.
- Grants for equipment that saved lives could be easily approved.

Commissioners also expressed concerns regarding the members of the Commission that were not present, that additional time was needed for reviewing the bylaws and the deadlines for making recommendations on the grants.

They added that edits or proposals regarding these matters be sent to the Clerk's Office for submittal on the next agenda and that members be given more notice for future meetings.

It was moved by Commissioner Garcia, seconded by Commissioner Rainey and unanimously carried by a 8-0 vote, to continue the item to the next meeting.

B. Grant Application and Awards Process

Julie Castañeda, Coordinator, explained that this was a draft process for how staff would process items that would be brought before the Commission for review and recommendation. She indicated that some of the information crossed over from the bylaws and the Commission could continue this item until further direction on the bylaws was received.

Commissioners were concerned with the dissemination of background materials and not receiving materials in a timely matter. The Commission asked that the materials also be disseminated within the email meeting notice sent to the Commission members, along with the materials being available on the Commission's website.

It was moved by Commissioner Garcia, seconded by Commissioner Cameron and unanimously carried by a 8-0 vote, to continue this item to the next meeting.

5. Grants Lifecycle Overview (Regina Kelly, Grants Management & Innovation)

Regina Kelly, Director, Grants Management & Innovation, made the presentation regarding the Grants Lifecycle Overview.

6. Review and recommendation of the following Grants for submittal on a Board of Supervisor's agenda:

Commissioners inquired whether there were time constraints for these items and when these items would be presented to the Board of Supervisors (BOS).

Julie Castañeda, Coordinator, responded that these items were scheduled to be heard at the December 4, 2018, BOS meeting. She suggested that the Commission provide a recommendation prior to December 4, 2018.

A. State of Arizona Department of Homeland Security (AZDOHS), to provide for the purchase of 2 HD Panel X-Ray Systems, \$113,000.00 (GTAW 19-57)

Commissioners asked for clarification of the following items: amount awarded, whether there were other funding sources needed, repercussions if the award was not received, community or environmental impacts, what device was being purchased and statistical information. They were also concerned with the lack of time they had to review the background materials.

Captain John Stuckey III, Sheriff's Department, responded that the request was for funding the purchase of additional equipment. He stated that the money was available to multiple agencies and required a negotiation process. He indicated that the Sheriff's Department was awarded \$113,000.00. He added that if additional funding was needed the department would have to find other funding sources within the department. He stated there was no environmental impact to the community and that the Bomb Squad used the small device as a diagnostic tool to x-ray suspicious packages.

It was moved by Commissioner Oglesbee, seconded by Commissioner McNichols and carried by a 4-4 vote, Chair Livier Serrato and Commissioners Cameron, Rainey and Garcia voted "Nay," to approve the item.

B. State of Arizona Department of Homeland Security, to provide for the purchase of 30 tactical communication headsets, \$28,590.00 (GTAW 19-53)

Commissioners discussed the option to continue both items.

Julie Castañeda, Coordinator, explained that November 21, 2018 was the deadline for submitting materials for the December 4, 2018 Board of Supervisors' Meeting. She stated that the items were scheduled to go before the Board on December 4, 2018. She indicated that the Commission had until the day before the meeting to submit items.

It was moved by Commissioner Rainey, seconded by Commissioner Garcia and carried by a 7-1 vote, Commissioner McNichols voted "Nay," to continue Item Nos. 6.A. and 6.B. to a special CLEPC meeting on December 3, 2018.

7. Organization of the Commission

Discussion/action regarding re-establishment of Chair and Vice Chair positions.

Commissioners discussed the current Chair and Vice-Chair, selection of new officers and submission of commissioner biographies to the Clerk's Office for the next meeting.

Without objection, this item was continued to December 3, 2018.

8. **Call to the Public**

Chair Livier Serrato inquired whether anyone wished to address the commission. No one appeared. She requested this item be moved to the beginning of future meetings, so that the Commission would be able to hear the public before making a recommendation on an agenda item.

9. **Adjournment**

It was moved by Commissioner McNichols, seconded by Commissioner Cameron and unanimously carried by a 8-0 vote, to adjourn the meeting at 10:40 a.m.